

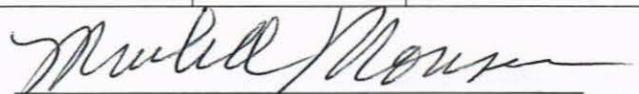
HUMAN RESOURCES DEPARTMENT
 WOODBURY COUNTY, IOWA

86
 11/10/15

DATE: November 10, 2015

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Emergency Services	Operations Officer (1560 hours, .75 FTE)	Wage Plan: \$13.46- \$14.87/hour	X	
	*Please see attached memo.			


 Chairman, Board of Supervisors



121 Deer Run Trail/Climbing Hill, IA 51015/712-876-2212-2212

MEMO

Date: November 5, 2015

To: Woodbury County Board of Supervisors

From: Gary Brown, Director

Subject: Requesting the Board of Supervisors Authorization & Approval to Hire a Part-Time Operations Officer

Woodbury County Emergency Services is requesting the Woodbury County Board of Supervisor's authorization and approval to coordinate with the Woodbury County Human Resources Department to hire a Part-Time Operational Officer, to fill the vacant position of Part-Time Operational Officer, Matthew Plummer.

Matthew Plummer has accepted the Full-Time Operations Officer position within our department effective immediately.

The new hire would need to have all the credentials to work within the State of Iowa as an Emergency Medical Technician and successfully complete all of the hiring policies of Woodbury County.

Woodbury County Board of Supervisors
Mark Monson, Chairman

Date