

APPLICATION FORM FOR WOODBURY COUNTY  
BOARD/COMMISSION

Please Return To:

Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse,  
620 Douglas St., Sioux City, Iowa 51101

Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: <http://woodburyiowa.com>

Application For: VETERAN AFFAIRS COMMISSIONER (Board/Commission)

Date 11 June 2021 E-mail Address \_\_\_\_\_

Name JOSEPH DONDUAN

Address 3300 WALDEN AVENUE SIOUX CITY IOWA 51106

Phone Number 712-259-1742 Fax Number \_\_\_\_\_

Business Phone 712-233-0812 Cell Phone 712-259-1742

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

Female  Male

Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):

COMMAND CHIEF MASTER SERGEANT 185<sup>th</sup> ARW  
VETERAN EVENTS  
FREEDOM PARK BOARD

The following questions will assist the Board of Supervisors in its selection.

■ How much time will you be willing to devote in this position?

MEETINGS + SOME ADDITIONAL TIME - AS TIME PERMITS

■ Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.

PREVIOUS WORK w/ BOARD MEMBERS + VA

■ Contributions you feel you can make to the Board/Commission:

IMPROVE OUTREACH, COMMUNITY, NETWORK, MEETINGS  
COMMUNICATION - GENERATIONAL RELEVANCE

■ Direction/role you perceive of this Board/Commission:

GUIDE, MEMORSHIP, BEING EXPERIENCE TO BEAR ON  
VETERAN NEGOTIATORS

■ In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

■ Please provide two references who may be contacted on your qualifications for this position.

Name	Address	Phone number	Email address	Relationship
	185th AIR REVELTING WING		712-233-0210	
	JOHN MANFIELD (COL) (RET)		jmanfield@usmc.mil	USMC

I certify that there is nothing that would prohibit me from serving on this board or commission.

Signature [Signature] Date 11 June 2021

**YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR  
THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND  
DISTRIBUTED FOR THE PUBLIC.**



# BIOGRAPHY



## UNITED STATES AIR FORCE

### CHIEF MASTER SERGEANT JOSEPH M. DONOVAN

Chief Master Sergeant Joseph M. Donovan is the Command Chief Master Sergeant at the 185th Air Refueling Wing, Iowa Air National Guard, Sioux City, Iowa. In this role his responsibilities include advising the Wing Commander on matters influencing health, welfare, morale, and effective utilization of Wing enlisted personnel. He serves as representative to the Wing Commander and represents the Wing enlisted force on various committees, councils, and boards, and represents the Wing enlisted force at military and civilian functions.

Chief Donovan enlisted with United States Air Force in 1995 and served in the Financial Services career field. Chief Donovan joined the Air National Guard in 2002 he mobilized or provided direct support to OPERATIONS DESERT FOX and NOBLE EAGLE. He executed a tour at the National Guard Bureau in the financial management crisis cell, and has worked with the State Partnership Program in Kosovo. Chief Donovan served as the Retention Office Manager, and the Professional Development NCOIC where he advised senior leadership on strategic initiatives pertaining to recruiting, retention, mentoring, and force development. He also served as Financial Management Flight Superintendent, where he supervised the finance staff and provided oversight for a \$51M annual payroll, Chief Donovan was a member of the NGB Force Support Field Advisory Committee.



Chief Donovan is a past appointee to the Effective Fiscal & Public Policy Committee for the City of Sioux City. He is on the Executive Board of Directors for Active Generations, and has taught as adjunct faculty in the business departments of both Western Iowa Technical Community College and Briar Cliff University. Prior to assuming his current position the Chief was the Mission Support Group Superintendent for the 185<sup>th</sup> Mission Support Group, in Sioux City, Iowa.

#### EDUCATION

- 2002 Airman Leadership School, Correspondence, Maxwell Air Force Base, AL
- 2004 Associate Degree in Financial Management, CCAF
- 2004 Bachelor of Science in Philosophy, Cum Laude, University of South Dakota, Vermillion, SD
- 2004 Bachelor of Science in Psychology, Cum Laude, University of South Dakota, Vermillion, SD
- 2004 Financial Management Craftsman Course, Keesler AFB, MS
- 2006 USAF NCO Academy Course, correspondence, Maxwell AFB, AL
- 2006 Financial Management Advanced Agent Training Course, Silver Flag, Tyndall AFB, FL
- 2007 Graduate Management Certificate, Briar Cliff University, Sioux City, IA
- 2008 USAF Senior NCO Academy Course, correspondence, Maxwell AFB, AL
- 2009 Air National Guard Recruiting Course, Lackland AFB, TX
- 2010 Advanced Retention Management Course, McGhee Tyson ANGB, Knoxville, TN
- 2010 Masters of Arts Degree in Human Resource Management, Briar Cliff University, Sioux City, IA
- 2011 ANG Officer and Health Professional Recruiting Course, Orlando, FL
- 2012 USAF Professional Manager's Certification, CCAF
- 2012 ANG Instructor Certification Program, McGhee Tyson ANGB, Knoxville, TN
- 2014 Senior Enlisted Professional Military Education Course I, Joint Forces Staff College, Correspondence
- 2016 Department of Defense Financial Management Certification Level 3, # 30026120
- 2017 Reserve Component National Security Course, National Defense University, Ft McNair, DC
- 2017 Chief Master Sergeant's Executive Course, ANGRC, Andrews AFB, VA
- 2018 Contemporary Base Issues Course, Tulsa, OK

2018 Senior Enlisted Joint Professional Military Education II, Joint Knowledge Online, Correspondence  
2018 Continuous Process Improvement for Execs, U of Cincinnati, Institute for Defense & Business, Cincinnati, OH  
2019 China, Russia, & North Korea Seminar: A political-economic conflict seminar, Capitol Hill Club, Washington DC  
2019 Defense Support of Civil Authorities (DSCA) Phase I Course, Correspondence  
2019 Command Chief Master Sergeant Training Course, Lackland AFB, TX  
2020 Air Mobility Command Nuclear Leadership Course, BG Bud Day Field, Sioux City, IA  
2020 Middle East and South Asia Seminar: A political-economic conflict seminar, Capitol Hill Club, Washington DC  
2020 Transnational Issues Seminar: Alexandria, VA

### **ASSIGNMENTS**

1. March 1996 - August 1999, Financial Services, 28<sup>th</sup> CPTS, Ellsworth AFB, SD
2. February 2002 - December 2006, Financial Management, 185<sup>th</sup> FW, Sioux City, IA
3. December 2006 - October 2009, Retention Office Manager, 185<sup>th</sup> MSF, Sioux City, IA
4. October 2009 - April 2012, Professional Development NCOIC, 185<sup>th</sup> FRS SQ, Sioux City, IA
5. April 2012- August 2017, Financial Management Superintendent, 185<sup>th</sup> CPTF, Sioux City, IA
6. September 2017 - September 2019, Mission Support Group Superintendent, 185<sup>th</sup> MSG, Sioux City, IA
7. September 2019 - Present, Command Chief Master Sergeant, 185<sup>th</sup> ARW, Sioux City, IA

### **MAJOR AWARDS AND DECORATIONS**

Air Force Meritorious Service Medal with two oak leaf clusters  
Air Force Commendation Medal  
Air Force Achievement Medal with two oak leaf clusters

### **STATE AWARDS AND DECORATIONS**

Iowa National Guard Meritorious Service Medal  
Iowa National Guard Commendation Medal with oak leaf cluster

### **PROFESSIONAL MEMBERSHIPS**

Enlisted Association of the National Guard-Lifetime Member

### **OTHER ACHIEVEMENTS**

1998 Wing Staff Airman of the Quarter, Ellsworth AFB, SD  
2004 185<sup>th</sup> ARW Group Airman of the Year (NCO tier)  
2008 ANG Rookie Retention Manager of the Year (Master Gold Badge)  
2008 ANG Recruiting and Retention National Patriot Award (Team)  
2010 Region II Golden Eagle Award Recruiting and Retention (Team)  
2014 185<sup>th</sup> ARW Airman of the Year (Senior NCO tier)  
2016 ANG Financial Management Comptroller Office of the Year (Team)  
2016 ANG Financial Management and Comptroller Award: Financial Services Office of the Year (Team)

### **EFFECTIVE DATES OF PROMOTION**

Airman, Oct. 4, 1995  
Airman First Class, Aug. 13, 1996  
Senior Airman, Oct. 4, 1998  
Staff Sergeant, Sep. 1, 2002  
Technical Sergeant, Sep. 1, 2004  
Master Sergeant, Feb. 15, 2007  
Senior Master Sergeant, July. 1, 2013  
Chief Master Sergeant, Sept. 15, 2017

(Current as of Apr 2021)