

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

76  
06/07/16

DATE: June 7, 2016

**AUTHORIZATION TO INITIATE HIRING PROCESS**

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Treasurer	Clerk II	AFSCME Courthouse  Grade 3:  \$15.26/hour	X	
	*Please see attached memo of explanation.			

PATRICK F. GILL  
WOODBURY COUNTY  
AUDITOR & RECORDER &  
COMM. OF ELECTIONS  
2016 JUN 8 PM 4 11

  
\_\_\_\_\_  
Chairman, Board of Supervisors

To: Woodbury County Board of Supervisors

From: Michael Clayton

Date: June 2, 2016

Subject: Filling vacancy in the Tax Department

I am requesting permission to fill the vacancy created in the Tax Department by the separation of Eileen Whitehouse.

Thank you for your time and consideration.

Michael R. Clayton  
Woodbury County Treasurer

cc Human Resources