

07/14/15
7a

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: July 14, 2015

* PERSONNEL ACTION CODE:

- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reclassification
- E - End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Karrer, Theodore	Building Services	7-15-15	Maintenance Worker-Grounds Keeper	\$15.26/hour		A	Job Vacancy Posted 6-10-15. Entry Level Salary: \$15.26/hour.
Schmitz, Kenneth	Building Services	7-15-15	Building Superintendent	\$77,000/year		A	Job Vacancy Posted 5-6-15. Entry Level Salary: \$62,000-\$83,000/year. 40 hrs vacation available 7-15-15 & earn @ 2 week rate.
McBride, Casey	County Sheriff	7-20-15	Civilian Jailer	\$17.48/hour		A	Job Vacancy Posted 5-6-15. Entry Level Salary: \$17.48/hour.
Bukovich, Joseph	County Sheriff	7-25-15	Deputy	\$28.74/hour	9.9%=\$2.60/hour	R	Per CWA Deputy Sheriff Contract agreement, from Senior Class to Master Class.
Widman, Joshua	County Attorney	7-26-15	Asst. County Attorney	\$73,751/year	7.9%=\$5,454/year	R	Per Wage Plan comparability with AFSCME Asst. County Attorney Contract, from Step 6 to Step 7.
Verzani, Matthew	County Attorney	7-27-15	Asst. County Attorney	\$65,428/year	4.5%=\$2,865/year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 4 to Step 5.
						VOTE	JUL 14 2015

The above and foregoing having been read and is disposed of as follows:

APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. HR DIRECTOR: Gloria Mollet

OK Mark Mollet NO _____
 OK Jerry Taylor NO _____
 OK Gail Smith NO _____
 OK Tammy Clouser NO _____
 OK unc by phone NO _____

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Ed Gilliland, Human Resources Director
Gloria Mollet, Human Resources Assistant Director
g.mollet

RE: Memorandum of Personnel Transactions

DATE: July 14, 2015

For the July 14, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Building Services Maintenance Worker-Grounds Keeper, Appointment.
- 2) Building Services Superintendent, Appointment.
- 3) County Sheriff Civilian Jailer, Appointment.
- 4) County Sheriff Deputy, from Senior Class to Master Class.
- 5) Asst. County Attorney, Wage Plan comparability from Step 6 to Step 7.
- 6) Asst. County Attorney, from Step 4 to Step 5.

Thank you.