

# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: August 25, 2015

**\* PERSONNEL ACTION CODE:**

- |                |                     |
|----------------|---------------------|
| A- Appointment | R-Reclassification  |
| T - Transfer   | E- End of Probation |
| P - Promotion  | S - Separation      |
| D - Demotion   | O - Other           |

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Jordan, Rochelle	Social Services	8-21-15	Case Manager			S	Resignation.
Dawson, David	County Attorney	8-31-15	Assist. County Attorney	\$62,563/year		A	Job Vacancy Posted 6-10-15. Entry Level Salary: \$54,098-\$62,563/year.
Myers, Cody	Secondary Roads	8-31-15	Equipment Operator	\$21.13/hour		A	Job Vacancy Posted 5-27-15. Entry Level Salary: \$21.13/hour.
Gardner, April	Juvenile Detention	9-04-15	P/T Youth Worker	\$18.85/hour	3.4%=\$.63/hr.	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3.
Hughes, Steven	Secondary Roads	9-04-15	Equipment Operator	\$21.78/hour	3%=\$.65/hr.	E	Per CWA Secondary Roads Contract agreement, End of Probation Salary Increase.

The above and foregoing having been submitted is disposed of as follows:

AUG 25 2015

APPROVED BY BOARD DATE: \_\_\_\_\_

GLORIA MOLLET, ASST. HR DIRECTOR Gloria Mollet

VOTE:

<u>Mallory</u>	NO
<u>Jay</u>	NO
<u>Jillie</u>	NO
<u>James</u>	NO
<u>Mike</u>	NO

**WOODBURY COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County

**FROM:** Ed Gilliland, Human Resources Director  
Gloria Mollet, Human Resources Assistant Director  
*g mollet*

**SUBJECT:** Memorandum of Personnel Transactions

**DATE:** August 25, 2015

For the August 25, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Social Services Case Manager, Resignation.
- 2) Assistant County Attorney, Appointment.
- 3) Secondary Roads Equipment Operator, Appointment.
- 4) Juvenile Detention P/T Youth Worker, from Grade 1/Step 2 to Grade 1/Step 3.
- 5) Secondary Roads Equipment Operator, End of Probation Salary Increase.

Thank you