

**HUMAN RESOURCES DEPARTMENT**  
**MEMORANDUM OF PERSONNEL TRANSACTIONS**

PATRICK F. GILL  
 WOODBURY COUNTY  
 CLERK & RECORDER &  
 COMM. OF ELECTIONS

**\* PERSONNEL ACTION CODE:**

- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reassignment
- E - End of Probation
- S - Separation
- O - Other

**DATE:** May 7, 2019

2019 MAY 8 AM 10:41

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Harman, Nancy	Juvenile Detention	5-08-19	Asst. Director	\$62,457.53/year	4%= \$2,402.21/yr	R	Per Wage Plan Matrix, from Step 2 to Step 3.
Petty, Tyler	Secondary Roads	5-13-19	Temporary Summer Laborer	\$11.00/hour		A	Not to exceed 120 days.
Albrecht, Ote	Secondary Roads	5-20-19	Temporary Engineering Aide	\$12.50/hour		A	Not to exceed 120 days.
Fox, Jacklyn	County Attorney	5-23-19	Asst. County Attorney	\$82,913/year	3.9%=\$3,102/year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 7 to Step 8.
The above and foregoing having been submitted is disposed of as follows:							
VOTE							
MAY 07 2019							
			OK				NO
			OK				NO
			OK				NO
			OK				NO
			OK				NO

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director

**WOODBURY COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County  
**FROM:** Melissa Thomas, Human Resources Director  
**SUBJECT:** Memorandum of Personnel Transactions  
**DATE:** May 7, 2019

For the May 7, 2019 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. Juvenile Detention Asst. Director, from Step 2 to Step 3.
2. Secondary Roads Temporary Summer Laborer, Appointment.
3. Secondary Roads Temporary Engineering Aide, Appointment.
4. Asst. County Attorney, from Step 7 to Step 8.

Thank you