

## JANUARY 4, 2016 — FIRST MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Monday, January 4, 2016 at 1:00 p.m. Board members present were Clausen, Monson, Ung, Taylor, and Smith. Staff members present were Karen James, Board Administrative Coordinator, Dennis Butler, Finance/Operations Controller, Ed Gilliland, Human Resources Director and Patrick Gill, Auditor/Clerk to the Board and Jean Jessen, Deputy Auditor/Clerk to the Board.

1. The meeting was called to order – Pledge of Allegiance to the Flag – Moment of Silence.
2. Election of New Chairperson.  
  
Motion by Monson second by Ung to elect Supervisor Taylor to serve as Chairperson of the Board of Supervisors for 2016. Carried 4-1 on a roll call vote; Clausen was opposed.  
  
Motion by Taylor second by Monson to elect Supervisor Ung to serve as Vice-Chair of the Board of Supervisors for 2016. Carried 5-0.
3. There were no citizen concerns.
4. Motion by Monson second by Ung to approve the Agenda as submitted for January 4, 2016. Carried 5-0. Copy filed.
5. Motion by Clausen second by Ung to approve the minutes of the December 22, 2015 Board meeting. Carried 5-0. Copy filed.
6. Motion by Monson second by Taylor to approve the claims totaling \$1,111,812.53. Carried 5-0. Copy filed.
- 7a. Motion by Clausen second by Monson to approve the appointment of Christine Zellmer-Zant and Neil A. Stockfleth to five year terms on the Woodbury Conservation Board. Carried 5-0. Copy filed.
- 7b. Motion by Smith second by Monson to approve the appointment of Rod Earleywine and James O’Kane to the Siouxland District Board of Health. Carried 5-0. Copy filed.
- 7c. Motion by Monson second by Clausen to approve the appointment of Leo Jochum, Thomas Ullrich, and Debbie DeForrest to the Commission to Assess Damages Category A – Owner/Operators of Agricultural Property. Carried 5-0. Copy filed.  
  
Motion by Clausen second by Monson to approve the appointment of Bob Batcheller, Peter Macfarlane, Ruth Groth, and Kathleen Fenceroy to the Commission to Assess Damages Category B – Owners of City Property. Carried 5-0. Copy filed.  
  
Motion by Smith second by Clausen to approve the appointment of Colleen Baker, Anita Small, Nancy Henry, and Teresa Delfs to the Commission to Assess Damages Category C – Licensed Real Estate Salesman of Real Estate Broker. Carried 5-0. Copy filed.  
  
Motion by Monson second by Smith to approve the appointment of Robert Huisenga, Leon Ortner, Linda Mathison, and Doug Lehman to the Commission to Assess Damages Category D – Persons Having Knowledge of Property Values in the County by Reason of their Occupation. Carried 5-0. Copy filed.
- 7d. Motion by Clausen second by Smith to approve the appointment of County Engineer, Mark Nahra. Carried 5-0. Copy filed.
- 7e. Motion by Monson second by Clausen to approve the appointment of County Medical Examiner, Dr. Thomas Carroll. Carried 5-0. Copy filed.
- 7f. Motion by Clausen second by Taylor to approve the appointment of Supervisor Smith to the Third Judicial Department of Correctional Services. Carried 5-0. Copy filed.

- 7g. Motion by Clausen second by Monson to approve the appointment of Jered Jepsen as County Weed Commissioner. Carried 5-0. Copy filed.
- 7h. Motion by Clausen second by Smith to approve to select The Sioux City Journal, The Sergeant Bluff Advocate, and The Merville Record as the County's official newspapers. Carried 5-0. Copy filed.
- 8a. Motion by Monson second by Ung to approve the reclassification of Jennifer Wersal, Civilian Jailer, County Sheriff Dept., effective 12-28-15, \$20.99/hour, 15%=\$2.80/hour. Per CWA Civilian Officers Contract agreement, from Class 2 to Senior Class due to 4 years employment and Bachelor's Degree.; and the separation of Rhonda Thomas, Civilian Jailer, County Sheriff Dept., effective 12-30-15. Resignation. Carried 5-0. Copy filed.
- 8b. The Board held a discussion on the County's Nepotism Policy.
- 8c. Motion by Smith second by Clausen to approve the appointment of Joseph Collins, P/T Operations Officer, Emergency Service Dept., effective 01-05-16, \$14.87/hour. Job vacancy posted 11-12-15. Entry level salary: \$13.46 to \$14.87. Failed 2-3; Monson, Ung and Taylor opposed. Copy filed.
- 8d. Motion by Monson second by Ung to approve the other of Theresa Jochum, Social Worker, Social Services Dept., effective 01-01-16. Move to Part-time hours @ 25%. (10 hours per week).; and the other of Lisa Wilson, Secretary, Social Services Dept., effective 01-01-16. Move to Part-time hours @60%. (24 hours per week).  
  
Jim Rixner, Siouxland Mental Health, Dick Owens, 1400 Indian Hills Dr. and Jolie Corder discussed the motion with the Board.  
  
Motion by Smith second by Clausen to amend the motion to maintain the conditions the two employees currently enjoy. Motion to amend failed 2-3; Monson, Ung and Taylor opposed.  
  
The motion carried 3-2; Clausen and Smith's opposed. Copy filed.
- 9. Motion by Monson second by Taylor to approve and authorize the Chairperson to sign a Resolution Construction Evaluation for period February 1, 2016 – January 31, 2017. Carried 5-0.

**WOODBURY COUNTY, IOWA**  
**RESOLUTION #12,313**  
**CONSTRUCTION EVALUATION RESOLUTION**  
**FOR PERIOD FEBRUARY 1, 2016 – JANUARY 31, 2017**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2016 and January 31, 2017 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be

based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 10a. Motion by Clausen second by Ung to approve and authorize the Chairperson to sign a Resolution authorizing the County Engineer to execute certification of completion of work on federal aid, state aid, and farm to market construction during 2016. Carried 5-0.

**RESOLUTION #12,314**  
**RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO EXECUTE**  
**CERTIFICATION OF COMPLETION OF WORK ON FEDERAL AID, STATE AID, AND**  
**FARM TO MARKET CONSTRUCTION DURING 2016**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that Mark J. Nahra, the County Engineer of Woodbury County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Dated at Sioux City, Iowa, this 4<sup>th</sup> day of January, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 10b. Motion by Monson second by Clausen to approve and authorize the Chairperson to sign a Resolution authorizing the County Engineer to close any Secondary Road for the purpose of construction, routine maintenance, or emergencies during 2016. Carried 5-0.

**RESOLUTION #12,315**  
**RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO CLOSE ANY**  
**SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION, ROUTINE**  
**MAINTENANCE, OR EMERGENCIES DURING 2016**

WHEREAS, the Woodbury County Board of Supervisors is concerned about traffic safety involved during construction and maintenance work or during natural or traffic emergencies on the secondary road system, and

WHEREAS, they are further interested in making appropriate traffic accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations, and

WHEREAS, the Board of Supervisors under section 306.41 of the Code of Iowa can delegate the authority to temporarily closure of roads to the County Engineer,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors give Mark J. Nahra, Woodbury County Engineer the authority to temporarily close sections of highway in Woodbury County's road system when necessary because of construction, maintenance, or natural disaster.

DATED this 4<sup>th</sup> day of January, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 10c. Motion by Monson second by Ung to approve permit to work in the Highway Right of Way for MidAmerican Energy. Carried 5-0. Copy filed.

- 10d. Motion by Monson second by Smith to approve the revised Woodbury County Ordinance number 1 as submitted and direct the publication of the ordinance. Carried 5-0. Copy filed.
- 10e. Motion by Monson second by Clausen to approve the Woodbury County Ordinance to establish a policy for the construction and reconstruction of roadways and bridges on the Woodbury County Secondary Road System, direct the publication of said ordinance, and declare it effective upon publication. Carried 5-0. Copy filed.
- 11a. Motion by Smith second by Clausen to receive for signatures a Resolution Thanking and Commending Sue Nielsen for her service to Woodbury County. Carried 5-0.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,316  
A RESOLUTION THANKING AND COMMENDING  
SUE NIELSEN  
FOR HER SERVICE TO WOODBURY COUNTY**

**WHEREAS**, Sue Nielsen has capably served Woodbury County as an employee of the Siouxland District Health Department for 29 years from February 3, 1986 to December 30, 2015; and

**WHEREAS**, the service given by Sue Nielsen as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thanks and commends Sue Nielsen for her years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Sue Nielsen.

**BE IT SO RESOLVED** this 4<sup>th</sup> day of January, 2016.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 11b. Motion by Monson second by Smith to approve and authorize the Chairperson to sign a Memorandum of Understanding with Siouxland Human Investment Partnership (SHIP). Carried 5-0. Copy filed.
- 12. Motion by Monson second by Ung to approve the five year contract for annual audit services with Williams and Company for fiscal years 2016 through fiscal year 2020. Carried 5-0. Copy filed.
- 13a. The Board held a positive employee recognition discussion. Copy filed.
- 13b. The Board discussed committee standardization and publication. Copy filed.
- 13c. Motion by Ung second by Taylor to receive in written from a proposed amendment to the bylaws to add "special purposes committees with the proper Board approved committee form as needed subject to approval of the Board under Section 1, subsection "a. Chairperson" and to add under "b. Vice Chairperson: "Chairperson to include when the Chair participates by electronic means." Carried 5-0. Copy filed.
- 14. Dennis Butler presented a Special Bridge Project report.  
  
Motion by Ung second by Monson to receive the Special Bridge Project report. Carried 5-0. Copy Filed.
- 15. There were no citizen concerns.
- 17. Budget Review discussion for FY 2017.

Motion by Clausen second by Ung to receive the Motor Vehicle and Tax Department budgets as submitted. Carried 5-0.

Motion by Monson second by Clausen to receive the Conservation Administration budget as submitted. Carried 5-0.

Motion by Smith second by Clausen to receive the Conservation Parks budget as submitted. Carried 5-0.

Motion by Monson second by Taylor to receive the Conservation Naturalist budget as submitted. Carried 5-0.

Motion by Monson second by Ung to receive the Conservation Nature Center budget as submitted. Carried 5-0.

Motion by Monson second by Ung to receive the Non Tax Nature Center, REAP and the Conservation Reserve budgets as submitted. Carried 5-0.

Motion by Monson second by Clausen to receive the General Relief administration and assistance budget as submitted. Carried 5-0.

Motion by Monson second by Taylor to receive the Juvenile Detention Facility budget reduced by \$5,000.00. Carried 5-0.

Motion by Taylor second by Ung to receive the Juvenile Detention Youth Guidance Services budget as submitted. Carried 5-0.

Motion by Monson second by Ung to receive and consolidate the Juvenile Detention Mental Health Court and Teen Court budgets reduced by \$81,173.00. Carried 5-0.

Motion by Monson second by Ung to eliminate the Juvenile Detention GPS Tracker budget as submitted. Carried 5-0.

Motion by Monson second by Smith to increase the Juvenile Detention state dollars by \$21,000.00. Carried 5-0.

Motion by Clausen second by Monson to receive the County Library budget as submitted. Carried 5-0.

The Board adjourned the regular meeting until January 12, 2016.

Meeting sign in sheet. Copy filed.