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# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: June 9, 2015

**\* PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
DeWitt, Rocky	County Sheriff	6-10-15	P/T Courthouse Safety & Security Officer	\$16.43/hour		T	Transfer from Sheriff Reserve to P/T Courthouse Safety & Security Officer.
Menard, Brandy	Social Services	6-27-15	Case Manager	\$21.44/hour	6%=\$1.26/hr	R	Per Wage Plan Matrix, 3 year Salary Increase.
Arndt, Michael	Juvenile Detention	6-30-15	Intake Officer			S	Retirement.
Sloan, Dewey	County Attorney	7-31-15	Asst. County Attorney			S	Retirement

APPROVED BY BOARD DATE: \_\_\_\_\_

The above and foregoing having been submitted is disposed of as follows:

GLORIA MOLLET, ASST. HR DIRECTOR: Gloria Mollet

JUN 09 2015

VOTE

OK Markel Moore NO \_\_\_\_\_

OK Jerry Taylor NO \_\_\_\_\_

OK Yolande Smith NO \_\_\_\_\_

OK Harold Chase NO \_\_\_\_\_

OK W. King NO \_\_\_\_\_

**WOODBURY COUNTY  
HUMAN RESOURCES DEPARTMENT**

**MEMORANDUM**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County

**FROM:** Ed Gilliland, Human Resources Director  
Gloria Mollet, Human Resources Assistant Director  
*gm allt*

**RE:** Memorandum of Personnel Transactions

**DATE:** June 9, 2015

For the June 9, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Sheriff Reservist Transfer to PT Courthouse Safety & Security Officer.
- 2) Social Services Case Manager, 3 year Salary Increase.
- 3) Juvenile Detention Intake Officer, Retirement.
- 4) Asst. County Attorney, Retirement.

Thank you.