

HUMAN RESOURCES DEPARTMENT
MEMORANDUM OF PERSONNEL TRANSACTIONS

2018 * PERSONNEL ACTION CODE:

DATE: November 27, 2018

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Caster, Todd	Building Services	12-11-18	Custodian	\$18.69/hour	8%=\$1.42/hr	R	Per AFSCME Courthouse Contract agreement, from Grade 1/Step 4 to Grade 1/Step 5.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: *Melissa Thomas HR Director*

The above and foregoing having been submitted is disposed of as follows:

NOV 27 2018

VOTE

OK *[Signature]* NO _____

OK *[Signature]* NO _____

OK *[Signature]* NO _____

OK *[Signature]* NO _____

OK *[Signature]* NO _____

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: November 27, 2018

For the November 27, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. Building Services Custodian, from Grade 1/Step 4 to Grade 1/Step 5.

Thank you