

**JANUARY 12, 2016 — SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**



The Board of Supervisors met on Monday, January 12, 2016 at 1:30 p.m. Board members present were Monson, Ung and Taylor; Clausen arrived at 2:15 PM and Smith was absent. Staff members present were Karen James, Board Administrative Coordinator, Dennis Butler, Finance/Operations Controller, Ed Gilliland, Human Resources Director and Patrick Gill, Auditor/Clerk to the Board.

1a. Motion by Monson second by Ung to receive the Department of Human Services budget reduced by \$4,000.00. Carried 3-0.

1b. Motion by Taylor second by Monson to receive the Civil Service budget as submitted. Carried 3-0.

1c. Motion by Ung second by Monson to receive the Roadside Management budget increased by \$5,000.00. Carried 3-0.

Motion by Monson second by Ung to receive the Secondary Roads budget as submitted. Carried 3-0.

Motion by Monson second by Ung to receive the Secondary Roads – Special CF Road Project – Non Tax budget as submitted. Carried 3-0.

Motion by Monson second by Ung to receive the Secondary Roads – Special 5 Year Bridge Project budget as submitted. Carried 3-0.

Motion by Ung second by Taylor to use \$412,643.00 of Local Option Sales Tax proceeds to reduce the levy for Special 5 Year Bridge Project expenditures. Carried 4-0.

1d. Motion by Monson second by Ung to receive the Emergency Services budget reduced by \$18,223.00. Carried 4-0.

Motion by Monson second by Ung to close fund 760- Emergency Services and to move it to the General Supplemental Fund. Carried 4-0.

Motion by Monson second by Ung to reduce the General Supplemental Fund tax allocation by \$18,223.00. Carried. 4-0

Motion by Clausen second by Taylor to receive the Emergency Services – Animal Control budget as submitted. Carried 4-0.

Motion by Clausen second by Ung to receive the Emergency Services – EMS Loan Fund – Non Tax budget as submitted. Carried 4-0.

Motion by Monson second by Clausen to receive the Emergency Services – EMS Training – Non Tax budget as submitted. Carried 4-0.

Motion by Monson second by Ung to reduce electrical line items in general basic fund by \$57,478.00 and the general supplemental fund by \$2,014.00. Carried 4-0. Copy filed.

2. The Board considered a general relief appeal.

Motion by Monson second by Ung to go into closed session per Iowa Code Section 21.5(1)(a). Carried 4-0 on roll-call vote.

Motion by Clausen second by Monson to go out of closed session per Iowa Code Section 21.5(1)(a). Carried 4-0 on roll-call vote.

Motion by Monson second by Clausen to approve an expenditure of \$500.00 for rental assistance. Carried 4-0.

3. The Board considered a general relief appeal.

- Motion by Monson second by Clausen to approve an expenditure of \$500.00 for rental assistance. Carried 4-0
4. The meeting was called to order – Pledge of Allegiance to the Flag – Moment of Silence.
  5. There were no citizen concerns.
  6. Motion by Monson second by Ung to approve the Agenda as submitted for January 12, 2016. Carried 4-0. Copy filed.
  7. Motion by Monson second by Ung to approve the minutes of the January 4, 2016 Board meeting. Carried 4-0. Copy filed.
  8. Motion by Clausen second by Ung to approve the claims totaling \$475,905.79. Carried 4-0. Copy filed.
  9. There was a discussion of board administration and reorganization recommendations.
  - 10a. Motion by Monson second by Ung to approve the other of Heather Satterwhite, Secretary/Public Bidder, Board Administration dept., effective 12-11-15. Expenditure Change to 100% Board form 12-11-15 to 1-11-16.; the other of Heather Satterwhite, Secretary/Public Bidder, Board Administration Dept., effective 01-11-16, \$22.78/hour. Expenditure change to 50% Board and 50% County Attorney.; the other of Mark Monson, Board Member, Board of Supervisors Dept., effective 01-04-16, \$32,185/year, -19%=-\$6,134/year. From Board Chairman to Board Member.; the other of Jeremy Taylor, Board Chairman, Board of Supervisors Dept., effective 01-04-16, \$38,319/year, 19%=\$6,134/year. From Board Vice Chair to Chairman.; the other of Matthew Ung, Board Vice Chair, Board of Supervisors Dept., effective 01-04-16. From Board Member to Vice Chair.; the appointment of Kelly Angelique, P/T Youth Worker, Juvenile Detention Dept., effective 01-13-16, \$17.53/hour. Job Vacancy Posted 9-30-15. Entry Level Salary: \$17.53/hour.; the appointment of Justin Kafton, Temporary Equipment Operator, Secondary Roads Dept., effective 01-13-16, \$21.13/hour. Not to exceed 120 days.; the appointment of Adam Uhl, Temporary Equipment Operator, Secondary Roads Dept., effective 01-13-16, \$21.13/hour. Not to exceed 120 days.; the separation of Kayla Lavalais, Civilian Jailer, County Sheriff Dept., effective 01-20-16. Resignation.; the reclassification of Ranae Torres, P/T Youth Worker, Juvenile Detention Dept., effective 01-22-16, \$18.85/hour, 3%=\$.63/hour. Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3.; and the reclassification of Erica Tuttle, Senior Clerk-Tax, County Treasurer Dept., effective 01-23-16, \$17.50/hour, 4%=\$.73/hour. Per AFSCME Courthouse Contract agreement, from Grade /Step 1 to Grade 4/Step 2. Carried 4-0. Copy filed.
  - 10b. Motion by Clausen second by Monson to authorize the Chairman to sign the Authorization to initiate the hiring process for 2 Civilian Jailer, County Sheriff Dept., CWA: \$17.48/hour. Carried 4-0. Copy filed.
  - 11a. Motion by Monson second by Ung to approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #090300, 1206 22<sup>nd</sup> St. Carried 4-0.

**RESOLUTION #12,317**  
**NOTICE OF PROPERTY SALE**  
**PARCEL #090300**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Middle One Third of the South One Hundred and Ten feet of the North half of Lot Four of Cary's Subdivision in Sioux City, situated in the County of Woodbury and State of Iowa (1206 22<sup>nd</sup> Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **26<sup>th</sup> Day of January, 2016 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **26<sup>th</sup> Day of January, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$1.00** plus recording fees.

Dated this 12<sup>th</sup> Day of January, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 11b. Motion by Ung second by Clausen to approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #059190, 1420 Center St. Carried 4-0.

**RESOLUTION #12,318  
NOTICE OF PROPERTY SALE  
PARCEL #059190**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**W 98 feet of Lot Twelve in Block Nineteen, North Sioux City Addition, Sioux City, Woodbury County, Iowa (1420 Center Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **26<sup>th</sup> Day of January, 2016 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **26<sup>th</sup> Day of January, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$115.00** plus recording fees.

Dated this 12<sup>th</sup> Day of January, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

12. Motion by Monson second by Clausen to receive the Semi-Annual report to the Board of Supervisors of Funds in the hands of the Woodbury County Treasurer at close of business December 31, 2015. Carried 4-0. Copy filed.
13. Motion by Clausen second by Monson to receive the Commission of Veteran Affairs quarterly report. Carried 4-0. Copy filed.
14. Motion by Monson second by Ung to approve and authorize the Chairperson to sign a letter of support request for Correctionville Vision Iowa Grant Application. Carried 4-0. Copy filed.
15. Motion by Monson second by Ung to refer three recommended zoning ordinance changes to the Zoning Commission for public hearing and recommendation. Carried 4-0. Copy filed.

16. Motion by Ung second by Taylor to approve a permit to work in the Highway Right of Way for MidAmerican Energy. Carried 4-0. Copy filed.
- 17a. Motion by Clausen second by Monson to approve the Annual Urban Renewal Report for Fiscal Year 2014-2015. Carried 4-0. Copy filed.
- 17b. The Board held a discussion of an amendment to a development agreement between Woodbury County and CF Industries Nitrogen, LLC related to State of Iowa High Quality Jobs Program. Copy filed.
18. Motion by Ung second by Monson to approve the creation of a Policy Review Committee form. Carried 4-0. Copy filed.
19. Motion by Taylor second by Monson to approve the creation of a Law Enforcement Expansion/Prairie Hills Committee form. Carried 4-0. Copy filed.
20. Motion by Taylor second by Monson to approve to add "special purposes committees with the proper Board approved committee form as needed subject to approval of the Board under Section 1, subsection "a. Chairperson." and to add under "b. Vice Chairperson: "Chairperson to include when the Chair participates by electronic means." Carried 3-1; Clausen opposed. Copy filed.
21. Motion by Monson second by Ung to committee assignments. Carried 3-1 on a roll call vote; Clausen opposed. Copy filed.

The Board recessed for a meeting of the Wolf Creek Drainage District.

The supervisor meeting was called back to order.

23. There were reports on committee meetings.
24. Robert Dawdy, 2515 Canterbury, Sergeant Bluff, addressed the Board with concerns about drainage in Sergeant Bluff.
25. Board concerns and comments.

The Board adjourned the regular meeting until January 19, 2016.

Meeting sign in sheet. Copy filed.