#20

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

Date: __December 24, 2015_____

Weekly Agenda Date: January 4, 2016__

DEPARTMENT HEAD / CITIZEN: _____Supervisor Jeremy Taylor_____

SUBJECT: **Revision to Bylaws**

ACTION REQUIRED:

Approve Ordinance ☐ Approve Resolution ☐ Approve Motion ☒

Give Direction ☐ Other: Informational ☐ Attachments ☐

WORDING FOR AGENDA ITEM: Bylaws Update Clarifying Electronic Means and Committee Form

EXECUTIVE SUMMARY: The Board should adopt the following amendment to the bylaws. When the Chairperson is unable to attend, the bylaws should clarify that even if the Chairperson is able to attend by electronic means, that the Vice-Chairperson will run the meeting. Also, the Board took action late in the year to help standardize committees and the bylaws should reflect such action.

BACKGROUND: Early in 2015, the Board of Supervisors adopted bylaws in order to standardize good government procedures in accordance with Iowa law and in order to help run meetings effectively and efficiently.

FINANCIAL IMPACT: None

RECOMMENDATION: Approve the "Action Required."

ACTION REQUIRED: I move that the bylaws be amended as follows:

Add "special purposes committees with the proper Board-approved committee form as needed subject to approval of the Board under Section 1., subsection "a. Chairperson."

Add under "b. Vice Chairperson: "Chairperson to include when the Chair participates by electronic means."