

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/09/2016 Weekly Agenda Date: 11/15/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Motion to approve Contract Document step and direct Resource Consulting Engineers to seek competitive bids for the Courthouse 2016 Steam Trap Service and Replacement Project

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Give Direction
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Resource Consulting Engineers have completed Courthouse Steam Trap project documents, specifications, and contract necessary to seek competitive bids. Documents available in Board Office for review

BACKGROUND:

On 4/15/2016 the Board of Supervisors approved an agreement with Resource Consulting Engineers to develop drawings & locations of Courthouse Steam Traps.
On 8/09/2016 the Board of Supervisors approved Resource Consulting Engineers to move forward with the Courthouse Steam Trap Mechanical Engineering Phase.

FINANCIAL IMPACT:

Funds have been allocated in the 2017 CIP
Financial impact will be determined upon receiving competitive bids

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Building Services recommends approval to move forward into the formal bidding process for the Courthouse Steam Traps Repair & Replacement Project

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve Courthouse Steam Trap Project Repair and Replacement, and direct Resource Consulting Engineers to seek competitive bids.