

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#12

Date: 06/04/19 Weekly Agenda Date: 06/11/19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Michelle Skaff, Deputy Auditor

WORDING FOR AGENDA ITEM:

Approve motion to purchase up to 13 scanners that are compatible with Tyler software.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

In an effort to go paperless there are 13 scanners needed for claims scanning at the department level.

BACKGROUND:

In order to provide each department with a scanner that can efficiently scan documents into the Tyler finance software, there are 13 scanners needed.

FINANCIAL IMPACT:

13 scanners at \$700.00 each = \$9,100.00. Proposed from FY20 CIP.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

- Yes
- No

RECOMMENDATION:

Approve motion to purchase up to 13 scanners that are compatible with Tyler software.

ACTION REQUIRED / PROPOSED MOTION:

Approve motion to purchase up to 13 scanners that are compatible with Tyler software.