

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10c

Date: 10/11/16

Weekly Agenda Date: 10/18/16

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, RED Director

WORDING FOR AGENDA ITEM:

Quarterly Update on Rural Comprehensive Planning Project

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

This is the 1st quarterly update from Simmering Cory, Inc. (SCI) on their work with the 11 rural cities that elected to participate in our rural comprehensive planning project and receive a new or updated comprehensive plan.

BACKGROUND:

In July, the Board of Supervisors awarded a contract to SCI to provide 11 rural cities with a new or updated comprehensive plan over the course of 3 years. \$112,530 in Local Option Sales Tax (LOST) funds was budgeted for this project. As part of their proposal, SCI agreed to provide the County with Quarterly progress reports.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Acknowledge the information presented in the 1st quarter update from SCI.

ACTION REQUIRED / PROPOSED MOTION:

None

10.9.2016

Memo

To
David Gleiser

From
Justin Yarosevich



CC
Jennifer Movall

Re
Woodbury County Rural
Cities Comp Plan Update

Comments:

David,

As the calendar page flips into October we wanted to provide a brief update on the Woodbury County Rural Cities Comprehensive Plan Project.

September has been a behind the scenes month with a lot of research happening on our end. We have been pulling together information on Hornick and Correctionville and planning for the upcoming Community Visioning Sessions. The Woodbury County Assessor and the city staff from each community have been very helpful in the collection of data and pictures.

In August we completed individual kick-off meetings with both Hornick and Correctionville. During that time, we met with City staff and some elected officials to gather input and information on the community. SCI also conducted windshield surveys of housing in each community and took pictures during our visit.

During the kick-off meetings we scheduled the upcoming meetings for the Community Visioning Session and the joint Council/Planning and Zoning work session. We did not schedule a P&Z / Council work session in Hornick since they didn't have a P&Z Commission. We will instead do the Community Visioning Session and then meet with Council.

In general, we are on schedule at this point in time. It's possible with the holidays in November and December that we will run into some issues with scheduling and potentially fall behind some but we'll do our best to stay on schedule. As we work with each City to schedule their respective meetings we want to ensure that we schedule the meetings at a time that is most productive for the community, which could mean some shuffling of the schedule. If we get to a point that looks like we will be delayed, we will be sure to let you know.

Upcoming Dates:

October 12, 2016 – Hornick Community Visioning Session

October 17, 2016 – Correctionville P&Z / Council Work Session

November 11, 2016 – Correctionville Community Visioning Session

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Next Steps:

November is the next kick off month for the next couple of Cities (Sloan and Bronson). We have already reached out to Sloan and will be reaching out to Bronson in the next week to let them know that we are on schedule and to set up a kickoff meeting with them in November.

Billing:

As we move forward I am working on a bill format that will show you where we are in conjunction with the percentage complete for each community. As of right now I would like to get through October and then submit the first bill for work completed to date.

As always if you have any questions or concerns please don't hesitate to let me know.
