



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(APRIL 1, 2025) (WEEK 14 OF 2025)**

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held April 1, 2025, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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**AGENDA**

**3:15 p.m.** Closed session pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

Authorize attorney to proceed as discussed

**3:30 p.m.** Closed session pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

**Dennis Butler Meeting Room**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

**Consent Agenda**

**Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of the March 25, 2025, meeting

3. Approval of claims
4. County Auditor – Michelle Skaff
  - a. Approval of liquor license application for Anthon Golf Course, Anthon
  - b. Approval of liquor license application for Scarecrow Farm, Lawton
5. Secondary Roads – Laura Sievers & Human Resources – Melissa Thomas  
Approval to waive the nepotism policy for a potential Secondary Roads Department employee
6. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
7. Board Administration – Karen James  
Approval of resolution for a tax suspension for C.Z.

**End of Consent Agenda**

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| <b>4:35 p.m.</b><br>(Set time) | <ol style="list-style-type: none"> <li>8. Board of Supervisors – Daniel Bittinger           <ol style="list-style-type: none"> <li>a. Public hearing for the Community Development Block Grant Application <span style="float: right;">Action</span></li> <li>b. Approve the Community Development and Housing Needs Assessment draft <span style="float: right;">Action</span></li> <li>c. Approval of resolution authorizing the Community Development Block Grant application <span style="float: right;">Action</span></li> </ol> </li> <li>9. Communications Center – Travis Cipperley<br/>Approval of Tower Site Lease Amendment Agreement <span style="float: right;">Action</span></li> <li>10. Planning/Zoning – Daniel Priestley<br/>Receive the Woodbury County Zoning Commission’s recommendation following their review of minimum dimensions for single-family dwellings in Section 4.11 of the Zoning Ordinance <span style="float: right;">Action</span></li> <li>11. Secondary Roads – Laura Sievers           <ol style="list-style-type: none"> <li>a. Approval of adding a Mechanic Foreman to the Secondary Roads staff <span style="float: right;">Action</span></li> <li>b. Award bid for project number BRS-C097(151)—60-97 and approve resolution to direct county engineer to sign contract and bond <span style="float: right;">Action</span></li> </ol> </li> <li>12. <b>Budget Review Discussion for FY 26</b> <ol style="list-style-type: none"> <li>a. <b>Board of Supervisors – Daniel Bittinger</b> <ol style="list-style-type: none"> <li>1. FY26 hiring freeze approvals <span style="float: right;">Action</span></li> </ol> </li> <li>b. <b>Miscellaneous Review – All Funds</b></li> </ol> </li> <li>13. Reports on Committee Meetings <span style="float: right;">Information</span></li> <li>14. Citizen Concerns <span style="float: right;">Information</span></li> <li>15. Board Concerns <span style="float: right;">Information</span></li> </ol> |
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**ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- WED., APR 2**      **7:30 a.m.**    SIMPCO Executive/Finance Committee, 6401 Gordon Drive  
**4:45 p.m.**    Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., APR 3**      **12:00 p.m.**    SIMPCO Regional Policy & Legislative Committee Meeting, 6401 Gordon Dr.
- MON., APR 7**      **6:00 p.m.**    Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., APR 9**      **7:30 a.m.**    SIMPCO Executive Finance Committee Meeting, 6401 Gordon Dr.  
**8:05 a.m.**    Woodbury County Information Communication Commission, First Floor Boardroom  
**10:00 a.m.**    STARComm Board Meeting, The Security Institute, WIT Campus
- THU., APR 10**    **12:00 p.m.**    SIMPCO Board of Directors Meeting, 6401 Gordon Drive  
**4:00 p.m.**    Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., APR 16**    **12:00 p.m.**    Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202  
**12:00 p.m.**    District Board of Health Meeting, 1014 Nebraska St.
- THU., APR 17**    **4:30 p.m.**    Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., APR 18**    **11:00 a.m.**    Siouxland Human Investment Partnership Board Meeting, Public Museum
- WED., APR 23**    **1:00 p.m.**    Region IV Hazardous Materials Response Commission, 6401 Gordon Dr.  
**2:30 p.m.**    Rolling Hills Community Services Region Governance Board Meeting
- MON., APR 28**    **6:00 p.m.**    Zoning Commission Meeting, Courthouse Basement Boardroom
- MON., MAY 5**      **6:00 p.m.**    Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., MAY 7**      **7:30 a.m.**    SIMPCO Executive/Finance Committee, 6401 Gordon Drive  
**4:45 p.m.**    Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*