



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (FEBRUARY 4, 2025) (WEEK 6 OF 2025)

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

www.woodburycountyiowa.gov

Daniel A. Bittinger II
389-4405

dbittinger@woodburycountyiowa.gov

Kent T. Carper
570-7681

kcarper@woodburycountyiowa.gov

David L. Dietrich
870-9224

ddietrich@woodburycountyiowa.gov

Mark E. Nelson
540-1259

mnelson@woodburycountyiowa.gov

Matthew A. Ung
490-7852

matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held February 4, 2025, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

1:00 p.m. 1. Budget Review Discussion for FY 26

a. Veteran Affairs

1. Administration – G.B.
2. IDVA Grant – G.B.
3. Assistance – G.B.

b. County Library – R.B.

c. County Treasurer

1. Motor Vehicle – G.B.
2. Tax Department – G.B.

d. County Attorney

1. Administration – G.B.
2. County Attorney – Collections – G.B.
3. Juvenile Division – G.B.
4. Jury & Witness Fees – G.S.
5. County Attorney Forfeiture – N.T.
6. County Fine Collections – N.T.

e. **County Sheriff**

1. Uniform Patrol – G.B.
2. Highway Safety Grant – G.B.
3. Investigations – G.B.
4. Drug Task Force – Federal Reimbursement – N.T.
5. Correctional Facility – LEC – G.B.
6. Administration – G.B.
7. Crime Prevention – G.B.
8. Civil Division – G.B.
9. Courthouse Security – G.S.
10. New LEC Security – G.S.
11. Courtroom Security & Transport – G.S.
12. Sheriff Commissary – N.T.
13. Prisoner Room & Board – N.T.
14. Uniform Patrol – R.B.
15. Highway Safety Grant – R.B.
16. Sheriff Forfeiture – N.T.
17. Dare Donations

f. **Department of Human Services** – G.B.

g. **Civil Service** – G.B.

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

2. Approval of the agenda

Action

Consent Agenda

Items 3 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the January 28, 2025, meeting

4. Approval of claims

5. Board Administration – Karen James

a. Approval of resolution for suspension of taxes for L.M.C.

b. Approval of resolution thanking and commending John Bainbridge for his years of service with Woodbury County

c. Approval of resolution thanking and commending Mary Feiler for her years of service with Woodbury County

d. Approval of resolution thanking and commending Randy Uhl for his years of service with Woodbury County

6. Human Resources – Melissa Thomas

a. Approval of Memorandum of Personnel Transactions

b. Authorization to Initiate Hiring Process

7. County Treasurer – Tina Bertrand

a. Approval of property tax refund for parcel #894719226016 in the amount of \$13,655.00

b. Approval of property tax refund for parcel #894723379016 in the amount of \$425.00

End of Consent Agenda

- 4:35 p.m.**
(Set time)
- 4:37 p.m.**
(Set time)
8. Board Administration – Heather VanSickle
 - a. Public hearing and sale of property parcel #894728236005 (aka 1010 Court Street)
 - b. Public hearing and sale of property parcel #894728107013 (aka 1205 Douglas Street)
 9. Deputy Commissioner of Elections – Steve Hofmeyer
Canvass the Drainage District Elections held on Saturday January 18 Action
 10. WCICC IT – John Malloy
Approval of the selection of Dean Stevens as the citizen representative on the Woodbury County Information and Communication Commission for an additional three-year term expiring on December 31, 2027 Action
 11. Board of Supervisors – Mark Nelson & Building Services – Kenny Schmitz
Approval to add one maintenance tech position in Building Services Action
 12. Secondary Roads – Laura Sievers
 - a. Award bid for project number BROS-C097 (150)—8J-97 and approve resolution to direct county engineer to sign contract and bond Action
 - b. Award bid for project number STP-S-C097(153)—5E-97 and approve resolution to direct county engineer to sign contract and bond Action
 - c. Information for the Bennett McDonald & Smithland DD Information
 - d. Approval of RISE Grant resolution for Southbridge project Action
 13. Board of Supervisors – Daniel Bittinger
Approval of partnership request with the Crittenton Center for a Community Facilities and Services Grant application Action
 14. Reports on Committee Meetings Information
 15. Citizen Concerns Information
 16. Board Concerns Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- MON., FEB 3** **6:00 p.m.** Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., FEB 5** **7:30 a.m.** SIMPCO Executive/Finance Committee, 6401 Gordon Drive
- 11:00 a.m.** Loess Hills Alliance Stewardship Meeting, Pisgah
- 1:00 p.m.** Loess Hills Alliance Executive Meeting
- 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., FEB 6** **12:00 p.m.** SIMPCO Regional Policy & Legislative Affairs Committee, 6401 Gordon Dr.
- WED., FEB 12** **7:30 a.m.** SIMPCO Executive Finance Committee Meeting, 6401 Gordon Dr.
- 8:05 a.m.** Woodbury County Information Communication Commission, Dennis Butler Meeting Room
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THU., FEB 13** **4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., FEB 19** **12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., FEB 20** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., FEB 21** **12:00 p.m.** Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
- FRI., FEB 28** **9:00 a.m.** Hungry Canyons Alliance Spring Quarterly Meeting, Atlantic, Iowa
- MON., MAR 3** **6:00 p.m.** Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., MAR 5** **7:30 a.m.** SIMPCO Executive/Finance Committee, 6401 Gordon Drive
- 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., MAR 6** SIMPCO Regional Policy & Legislative Affairs Committee, 6401 Gordon Dr.

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.