



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JANUARY 14, 2025) (WEEK 3 OF 2025)**

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

www.woodburycountyiowa.gov

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Kent T. Carper
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held January 14, 2025 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

Consent Agenda

Items 2 through 9 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of the January 7, 2025, meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process
 - c. Approval of request to deauthorize county position
 - d. Approval to overlap two employees in one budgeted position in Secondary Roads
5. Deputy Commissioner of Elections – Steve Hofmeyer
Receive the appointment of Brad Griffin to the WIT Director District II

6. Board of Supervisors – Daniel Bittinger
Approval of 2025 Liaison Assignments
7. Building Services – Kenny Schmitz
Approval of items to be auctioned per Personal Property Disposition Policy
8. Board Administration – Karen James
Approval of lifting tax suspensions for petitioners who failed to recertify their income or income does not qualify for continued tax suspension
9. County Treasurer – Tina Bertrand
Receive semiannual report for period ending 12/31/24

End of Consent Agenda

- | | |
|---|-------------|
| 10. Building Services – Kenny Schmitz
LEC (407 – 7 th Street) Update | Information |
| 11. County Auditor – Michelle Skaff | |
| a. Discussion and approval of updates to Auditor’s Office Conference Room and office renovation | Action |
| b. Discussion and direction on budget | Information |
| 12. Board of Supervisors – Daniel Bittinger
Approval of resolution to transfer control of the Salix Drainage District to the City of Salix | Action |
| 13. Reports on Committee Meetings | Information |
| 14. Citizen Concerns | Information |
| 15. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- WED., JAN 15** 7:30 a.m. SIMPCO Executive Finance Committee, 6401 Gordon Drive
12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., JAN. 16** 12:00 p.m. SIMPCO Board of Directors Meeting, 6401 Gordon Drive
4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., JAN. 17** 12:00 p.m. Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
- THU., JAN 23** 10:00 a.m. Siouxland Regional Transit System Board of Directors Meeting, 6401 Gordon Drive
11:15 a.m. Western Iowa Community Improvement Regional Housing Trust Fund, 6401 Gordon Dr.
- MON., JAN. 27** 5:00 p.m. Zoning Commission Meeting, Courthouse Basement Boardroom
- TUE., JAN. 28** 2:00 p.m. Decat Board Meeting, Western Hills AEA, Room F
- WED., JAN 29** 2:30 p.m. Rolling Hills Community Services Region Governance Board Meeting
- THU., JAN 30** 11:00 a.m. Siouxland Regional Transit Systems Board Meeting, 6401 Gordon Dr.
- MON., FEB 3** 6:00 p.m. Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., FEB 5** 7:30 a.m. SIMPCO Executive/Finance Committee, 6401 Gordon Drive
4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., FEB 6** 12:00 p.m. SIMPCO Regional Policy & Legislative Affairs Committee, 6401 Gordon Dr.
- WED., FEB 12** 8:05 a.m. Woodbury County Information Communication Commission, Dennis D. Butler Boardroom
12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
- THU., FEB 13** 4:00 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

JANUARY 7, 2025, SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, January 7, 2025, at 4:30 p.m. Board members present were Ung, Carper, Nelson, Dietrich, and Bittinger II. Staff members present were Joshua Widman, Assistant County Attorney, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Bittinger second by Dietrich to approve the agenda for January 7, 2025. Carried 5-0. Copy filed.
Motion by Bittinger second by Nelson to approve the following items by consent:
2. To approve minutes of the December 31, 2024, meeting. Copy filed.
To approve minutes of the January 2, 2025, meeting. Copy filed.
3. To approve the claims totaling \$852,986.48. Copy filed.
4. To receive the appointment of Randy Hunt, 2836 Eastland Ave, Salix, as Garretson Drainage District (Sub District #3) to fill the vacancy previously held by Lee Haveman, until the January 18, 2025 Drainage election. Copy filed.
- 5a. To approve the reclassification of Susan Ahlquist, Bookkeeper/Clerk III, County Treasurer Dept., effective 12-27-2024, \$28.72/hour, 0%. Per County Treasurer. Position Change in Accordance with 2020 Contract.; the separation of Hannah Kritzer, Intern - Temp, County Sheriff Dept., effective 12-31-24. Resignation.; the transfer of Daniel Bittinger, Board Chairman, Board of Supervisors Dept., effective 01-02-2025, \$49,965.32/year, 19%=\$7,998.20/year. Transfer from Board Member to Chairman.; the transfer of Mark Nelson, Board Vice Chair, Board of Supervisors Dept., effective 01-02-2025, \$41,967.00/year, 0%. Transfer from Board Member to Vice Chair.; the transfer of Matthew Ung, Board Member, Board of Supervisors Dept., effective 01-02-2025, \$41,967.00/year, 19%=(7,988.20)/year. Transfer from Chairman to Board Member.; the reclassification of Isaac Martindale, District Foreman, Secondary Roads Dept., effective 01-06-2025, \$3,216.22/bi-weekly, 2%=\$67.86/bi-weekly. Per Wage Plan Matrix – 4 Year Increase. Anniversary Date: 1/8/2025.; the reclassification of James Grell, Equipment Operator – Sign Tech, Secondary Roads Dept., effective 01-06-2025, \$29.28/hour, 1%=\$0.30/hour. Per CWA: From Step 3 to Step 4. Anniversary Date 1/11/25.; the reclassification of Scott Griffith, Clerk II, County Treasurer Dept., effective 01-06-2025, \$21.14/hour, 5%=\$1.00/hr. Per AFSCME: From Step 2 to Step 3. Anniversary Date: 1/11/2025.; the reclassification of Trevor Brass, Assistant County Attorney, County Attorney Dept., effective 01-06-2025, \$110,591.00/year, 4%=\$3,989.00/year. Per AFSCME: From Step 6 to Step 7. Anniversary 1/15/2025.; and the separation of Adam Little, Civilian Jailer, County Sheriff Dept., effective 01-30-2025. Resignation. Copy filed.
- 5b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Civilian Jailer, County Sheriff Dept. AFSCME Civilian: \$24.57/hour. Copy filed.
- 5c. To approve the deauthorization of MV-Cashier: -1.0, County Treasurer Dept. Copy filed.
- 5d. To approve authorization of Bookkeeper/Clerk III in the Treasurer’s Office to facilitate a position name change.
- 6a. To receive for signatures a Resolution thanking and commending Barbara Parker for her service to Woodbury County.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,820
A RESOLUTION THANKING AND COMMENDING
BARBARA PARKER
FRO HER SERVICE TO WOODBURY COUNTY**

WHEREAS, Barbara Parker has capably served Woodbury County as a member of the Zoning Commission for ten years from 2015 to 2024; and

WHEREAS, the service given by Barbara Parker has been characterized as exemplary by her dedication to the best interests of the citizens of Woodbury County; and

WHEREAS, Barbara Parker has contributed to the betterment of the county by hearing and deciding on matters related to county zoning, including subdivisions, zoning ordinance map and text amendments, and conditional uses; and

WHEREAS, notable actions made by the Zoning Commission during Barbara Parker's tenure include the review and recommendation of numerous developments, public and private infrastructure improvements, and various county ordinances to improve the quality of life for residents and businesses throughout Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of the Board hereby thanks and commends Barbara Parker for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Barbara Parker.

BE IT SO RESOLVED this 7th day of January 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6b. To approve and authorize the Chairperson to sign a Resolution Construction Evaluation relation to construction permits for large animal confinement operations.

RESOLUTION #13,821
CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2025 and January 31, 2026 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Carried 5-0.

- 7. Motion by Nelson second by Dietrich to receive for signatures a Resolution of proclamation for National Human Trafficking Prevention Month. Carried 5-0.

WOODBURY COUNTY, IOWA
RESOLUTION #13,822
PROCLAMATION FOR NATIONAL HUMAN TRAFFICKING PREVENTION MONTH

WHEREAS, *the United States was founded upon the principle that all people are created with the inalienable right to freedom, and added the 13th amendment to the Constitution making slavery illegal; and*

WHEREAS, *slavery within the United States today is most often found in the form of forced labor and sex trafficking, which weakens our social fabric, increases violence and organized crime, and debases our humanity; and*

WHEREAS, *this problem is found even within our community; and*

WHEREAS, *every business, community organization, faith community, family and individual can make a difference by choosing products that are not made by forced labor; by working to protect our young people from sexual exploitation; by addressing the problems of internet sex trafficking and pornography; and by becoming more aware of the problem and possible solutions.*

NOW, THEREFORE, BE IT RESOLVED THAT the Woodbury County Board of Supervisors do hereby proclaim the month of January, 2025 as

“NATIONAL HUMAN TRAFFICKING PREVENTION MONTH”
in Woodbury County, Iowa and urge all citizens to become more familiar with the problem and to work towards solutions.

WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 8a. Nate Summers, UMB Bank, presented a financial and debt overview. Copy filed.

Motion by Nelson second by Dietrich to receive report from Mr. Summers. Carried 5-0. Copy filed.
- 8b. Motion by Ung second by Carper to approve the Engagement Letter for UMB to serve as the county’s municipal advisor. Carried 5-0. Copy filed.
- 9. Motion by Nelson second by Bittinger to approve the FY24 CIP project for sidewalk replacement at 1014 Nebraska St. Carried 5-0. Copy filed.
- 10. Motion by Nelson second by Carper to approve 3-year Term Elevator Contract with Kone dated November 26th, 2024. Carried 5-0. Copy filed.
- 11a. Motion by Nelson second by Dietrich to approve the Farm Lease Cash Rent with Kyle Schneckloth for 3 crop years from March 1, 2025 thru December 1, 2027. Carried 5-0. Copy filed.

- 11b. Motion by Nelson second by Dietrich to receive for signatures a Speed Limit on Elk Creek Road resolution. Carried 5-0.

**SPEED LIMIT RESOLUTION
ELK CREEK ROAD
RESOLUTION #13,823**

WHEREAS: The Board of Supervisors of Woodbury County is empowered under the authority of sections 321.255 and 321.285, subsection 4 of the Code of Iowa to determine upon the basis of an engineering and traffic investigation conducted by the County Engineer that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

WHEREAS: Such investigation has been requested and completed and the County Engineer has reached an opinion concerning the reasonable and proper speed for the road listed herein,

NOW, THEREFORE BE IT RESOLVED, by the Woodbury County Board of Supervisors that the following speed limit be established, and appropriate signs erected at the locations described as follows:

- 1) Beginning at the intersection of Old Lakeport Road, then easterly 1200 feet, a speed limit of 35 miles per hour is established.
- 2) Beginning 1200 feet easterly of the intersection of Old Lakeport Road then southeast to the end of the pavement, a speed limit of 45 miles per hour is established.

Speed limit shall be effective when appropriate signs giving notice of the speed limits are erected.

Passed and approved this 7th day of January 2025
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 12a. Motion by Nelson second by Ung to approve the appointment of Steve Corey to the Woodbury County Zoning Commission for a five-year term (2025 to 2029). Carried 5-0. Copy filed.
- 12b. Motion by Nelson second by Dietrich to approve the appointment of Larry Fillipi to the Woodbury County Board of Adjustment for a five-year term (2025 to 2029). Carried 5-0. Copy filed.
- 13. Reports on committee meetings were heard.
- 14. Steve Corey, 1757 290th St, spoke in support of the Lila Mae House and awareness of human trafficking.
- 15. Board Concerns were heard.

The Board adjourned the regular meeting until January 14, 2025.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: January 14th, 2025

*** PERSONNEL ACTION CODE:**

- | | |
|-----------------|----------------------|
| A - Appointment | R - Reclassification |
| T - Transfer | E - End of Probation |
| P - Promotion | S - Separation |
| D - Demotion | O - Other |

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Steig, Craig	Building Services	05-01-2025	Maintenance Tech			S	Retired
Dekok, Daven	Sheriff's Office	01-20-2025	Correction Officer	\$25.57/hour	4%=\$1.00/hr	R	Per CWA: Move from 3 rd Class to 2 nd Class. Anniversary Date: 1/31/25
Morris, Alyse	Attorney's Office	01-20-2025	Secretary III	\$30.72/hour	8%=\$2.38/hr	R	Per AFSCME: Move from Step 4 to Step 5. Anniversary Date: 1/31/25
Holst, Steven	Secondary Roads	01-20-2025	Equipment Operator	\$27.88/hour	3%=\$.84/hr	R	Per CWA: End of Probation. Moves to Step 1. Anniversary Date: 1/31/25
Feiler, Mary	County Sheriff	04-07-2025	Civilian Lieutenant			S	Retirement.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: January 14th, 2025

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Building Services	Maintenance Tech	AFSCME Courthouse: \$22.92/hour		
County Sheriff	Civilian Lieutenant	Wage Plan: \$3473.82/bi- weekly		
County Sheriff	Jail Sergeant	CWA: \$36.76/hour		
County Sheriff	Civilian Jailer	CWA: \$24.57/hour		

Chairman, Board of Supervisors

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: January 14, 2025

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
County Sheriff	Temporary Intern (-.30 FTE)		

Chairman, Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 01/09/2025 Weekly Agenda Date: 1/14/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas HR Director

WORDING FOR AGENDA ITEM:

Approval to overlap two employees in one budgeted position in Secondary Roads.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Normally each budgeted position accounts for one employee.

BACKGROUND:

An employee is starting 3 weeks prior to the resignation of another employee in that position.

FINANCIAL IMPACT:

The financial impact will be absorbed by extra funds in Secondary Roads

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the motion

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the overlap of staff in Secondary Roads.

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Michelle Skaff, Woodbury County Auditor/Recorder
From: Brenda Wright, Board Secretary
Date: 1/9/25

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular election:

For the Office of: Board of Directors – District II

Name: Brad Griffin

Address: 314 Coyote Drive

City/ZIP: 51012

Date of Appointment: 12/11/23

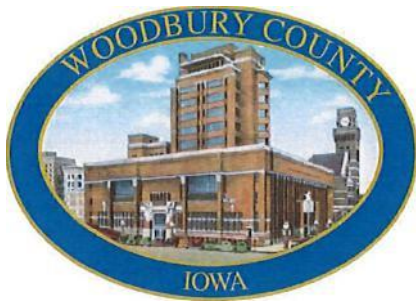
This appointment is to fill the office of previously held by:

Bill Anderson

(Name of previous official)

Return to:
Michelle Skaff
Woodbury County Commissioner of Elections
620 Douglas Street, Room 103
Sioux City, IA 51101

2025 LIAISON ASSIGNMENTS



Chairman Daniel A. Bittinger II
Vice-Chairman Mark Nelson
Supervisor Matthew Ung
Supervisor Dave Dietrich
Supervisor Kent Carper

Liaisons act as a two-way conduit of information both to implement board policy and to keep the board informed concerning each department. While each supervisor is assumed to have an "open door policy," the proper procedure for dealing with concerns is to channel them through the appropriate supervisor. In this way, supervisors can divide their time and focus most productively.

Department Head meetings may be called by the Chair and the Vice-Chair is invited to attend. If the Vice-Chair is unavailable, then an alternate supervisor may be invited by the Chair. Unless excused, attendance is mandatory for department heads or department designees, and requested of all elected officials and intergovernmental representatives or their designees.

Departments

Building Services _____	Bittinger
Conservation _____	Carper, Nelson
Court Administration _____	Ung
Department of Human Services _____	Carper, Ung
Emergency Services _____	Dietrich, Nelson
Human Resources _____	Bittinger
Juvenile Court Services _____	Bittinger
Juvenile Detention _____	Bittinger
Planning & Zoning _____	Dietrich, Ung
Secondary Roads _____	Nelson, Ung
Veterans Affairs _____	Carper, Dietrich

Woodbury County Boards, Commissions, and Committees

BY IOWA CODE

Board of Adjustment _____	Bittinger
Conservation Board _____	Nelson
DECAT (Decategorization) Board _____	Bittinger
E911 Board _____	Nelson
Emergency Management Commission _____	Carper (Alternate: Nelson)
Soil and Water Conservation District _____	Nelson
Third Judicial Department of Corrections _____	Bittinger
Zoning Commission _____	Carper, Dietrich

BY AGREEMENT

Community Action Agency of Siouxland Board of Directors _____	Carper
Siouxland Economic Development Corporation _____	Dietrich
Siouxland Tri-State Area Radio Communications (STARCOMM) _____	Nelson
Woodbury County Law Enforcement Center Authority _____	Nelson

CHAPTER 28E

Area Solid Waste Board (Landfill) _____	Carper, Dietrich
Hazardous Materials Commission _____	Carper
Hungry Canyons Alliance _____	Dietrich
Loess Hills Alliance _____	Ung (Alternate: Carper)
Loess Hills Development and Conservation Authority _____	Ung
Loess Hills Scenic Byway _____	Ung
Rolling Hills Community Services Region _____	Bittinger (ending June 2025)
Security Institute Commission _____	Carper, Dietrich
Siouxland Interstate Metropolitan Planning Council Board _____	Dietrich
<i>Comprehensive Economic Development Strategy</i>	''
<i>Housing Trust Fund</i>	''
<i>Metropolitan Planning Organization Policy Board</i>	''
<i>Rural Planning Association</i>	''
<i>Finance Committee</i>	''
<i>Legislative Committee</i>	''
<i>Siouxland Regional Transit System Board</i>	''
Siouxland District Board of Health _____	Bittinger
Siouxland Human Investment Partnership _____	Bittinger
Woodbury County Information & Communication Commission (WCICC) _____	Ung, Bittinger
Western Iowa Tourism _____	Carper

SPECIAL PURPOSE

Courthouse & Public Building Security Committee _____	Ung
Health & Wellness Committee _____	Ung, Carper
Policy Review Committee _____	Ung, Dietrich

Woodbury County Personal Property Disposition Form



DATE:



NAME:



DEPARTMENT:

AUTHORIZED REPRESENTATIVE:



PHONE:

Fill in the fields below (* REQUIRED):

Item Description*	
Estimated Value*	
Current Location*	
County Asset Number	
Serial/VIN Number	
Year	
Make/Model	
Auction Reserve	
Notes	



For Office Use Only:

GovDeals ID #	
Sale Price	
Date	

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 1/10/25 Weekly Agenda Date: 1/14/25

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Auditor Michelle Skaff

WORDING FOR AGENDA ITEM:

Discussion and approval of updates to the Auditor's Office Conference Room and office renovation

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The Auditor's Office Conference Room remodel was approved in FY24, but work has not started. On assessing the needs, there are more costs that have been identified.

BACKGROUND:

On 11-28-23 \$6,000.00 was approved from gaming to remodel the Auditor's Conference Room. The approved reconfiguration included adding two large monitors (Smart TVs), a wireless keypad and mouse, and a more effective phone that can be placed on the conference table.

FINANCIAL IMPACT:

\$14,000.00 additional is requested to pay for painting and repairs, blinds, and carpet for the Auditor's Office Conference Room and Auditor's Office. It is recommended to use FY25 CIP and move the \$6,000.00 originally budgeted from gaming to CIP for a total of \$20,000.00.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve motion

ACTION REQUIRED / PROPOSED MOTION:

Approve use \$20,000.00 from FY25 CIP for the Auditor's Conference Room and Office remodel and to remove the \$6,000.00 that was allocated out of gaming for the project.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 01/10/2025 Weekly Agenda Date: 01/14/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Auditor Michelle Skaff

WORDING FOR AGENDA ITEM:

Discussion and direction on Budget

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

na

BACKGROUND:

na

FINANCIAL IMPACT:

none

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

na

ACTION REQUIRED / PROPOSED MOTION:

Discussion and direction on entering CIPs (FY25 borrowing and FY26 asking), improvement requests, and other budgetary preparation concerns.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 1/9/25 Weekly Agenda Date: 1/14/25

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Karen James, Administrative Assistant

WORDING FOR AGENDA ITEM:

Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Annually, the Board of Supervisors requires those receiving tax suspensions to re-certify their income. Those petitioners who fail to re-certify their income by the deadline or if their income does not qualify for continued tax suspension, will be turned over to the Board of Supervisors for action on lifting the tax suspension.

BACKGROUND:

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

To lift the tax suspension of the petitioners that are listed on the attachment.

ACTION REQUIRED / PROPOSED MOTION:

Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 1/9/2025 Weekly Agenda Date: 1/14/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Tina Bertrand, County Treasurer

WORDING FOR AGENDA ITEM:

Semi Annual Report for period ending 12/31/2024

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Submit the semi annual report for period ending 12/31/2024

BACKGROUND:

Semiannual settlement per IA Code 331.555

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Receive semiannual report for period ending 12/31/2024

ACTION REQUIRED / PROPOSED MOTION:

Receive semiannual report for period ending 12/31/2024



SEMI-ANNUAL REPORT OF TINA M. BERTRAND, TREASURER OF WOODBURY COUNTY, IOWA

FOR THE PERIOD JULY 1, 2024 THROUGH DECEMBER 31, 2024

	Beginning Treasurer's Balance	Total Revenues	Total Expenses	Change in Outstanding	CALCULATED ENDING FUND BALANCE	Outstanding Bank Items	Outstanding Stamped Warrants	Ending Treasurer's Balance
0001 - GENERAL BASIC	11,830,449.11	14,038,958.13	17,404,771.65	127,250.48	8,591,886.07	239,091.47	-	8,259,753.23
0002 - GENERAL SUPPLEMENTAL	678,387.87	8,307,564.12	3,011,483.47	12,196.18	5,986,664.70	19,357.93	-	5,880,297.95
0003 - GAMING REVENUES	473,197.61	223,777.16	82,912.00	1,000.00	615,062.77	1,000.00	-	652,384.98
0004 - STATE TAX CREDITS	29,914.80	-	-	-	29,914.80	-	-	29,914.80
0005 - America Rescue Plan Act	775,636.07	-	119,128.71	(682.27)	655,825.09	550.00	-	429,282.25
0006 - Mental Health	51,979.53	229,401.00	138,713.78	-	142,666.75	100.00	-	137,181.74
0007 - Courthouse Maintenance Fund	200,000.00	-	-	-	200,000.00	-	-	200,000.00
0008 - SHERIFF'S COMMISSARY FUND	86,033.62	42,548.31	50,054.79	1,250.00	79,777.14	1,250.00	-	79,777.14
0009 - SHERIFF'S ROOM & BOARD	554,626.01	16,722.82	118,716.63	-	452,632.20	-	-	457,510.80
0010 - COUNTY HEALTH SERVICES MH	-	-	-	-	-	-	-	-
0011 - RURAL BASIC	715,850.58	2,135,185.20	1,842,598.23	23,291.81	1,031,729.36	28,013.83	-	986,318.64
0012 - RURAL SERVICES SUPPLEMENTAL	-	-	-	-	-	-	-	-
0020 - SECONDARY ROADS	1,408,480.84	5,435,935.03	6,445,165.97	111,466.46	510,716.36	130,940.44	-	1,043,992.22
0021 - S.R. SPECIAL BRIDGE PROJ.	-	-	-	-	-	-	-	-
0022 - FEMA 4421	568,918.34	49,964.59	-	-	618,882.93	-	-	618,882.93
0023 - RESOURCE ENHANCEMENT REAP	76,598.36	24,174.00	27,587.41	-	73,184.95	-	-	73,184.95
0024 - RECORDER RECORD MANAGE.	211,683.68	7,756.49	27,975.00	-	191,465.17	-	-	191,465.17
0025 - Secondary roads Gravel Project	6,035,956.82	-	660,000.00	-	5,375,956.82	-	-	5,375,956.82
0028 - RECORDERS ELECTRONIC FEES	130.00	70.40	-	-	200.40	-	-	200.40
0029 - EMERGENCY PARAMEDIC SERV.	(9,305.36)	-	-	-	(9,305.36)	-	-	(17,800.68)
0030 - EMS LOAN	-	-	-	-	-	-	-	-
0031 - INFRASTRUCTURE/ECON. DEV.	165,909.99	298,979.12	89,582.66	25,000.00	400,306.45	25,000.00	-	454,231.66
0032 - Local Government Opioid Abatement F	944,423.32	249,375.04	331,986.00	-	861,812.36	-	-	861,812.36
0040 - TAX INCREMENT ACCOUNT	122,931.71	417,247.03	-	-	540,178.74	-	-	540,178.74
0057 - NATURE CENTER DEVELOPMENT	113,351.51	83,691.02	42,024.00	-	155,018.53	-	-	157,751.96
0058 - ANDERSON TRUST	1,875.68	514.25	-	-	2,389.93	-	-	2,389.93
0059 - EMS TRAINING	78,177.12	1,799.63	-	-	79,976.75	-	-	79,976.75
0061 - COUNTY LIBRARY	256,232.50	105,237.62	162,157.28	(2,262.27)	197,050.57	432.55	-	191,711.79
0067 - CONSERVATION RESERVE	315,830.03	213,165.17	102,017.40	-	426,977.80	-	-	301,448.78
0074 - CO. ATTORNEY FORFEITURE	182,041.94	146.88	2,531.50	-	179,657.32	-	-	179,657.32
0078 - SHERIFFS FORFEITURE	67,466.75	979.10	19,886.00	2,548.00	51,107.85	2,548.00	-	51,107.85
0080 - DARE/DONATIONS	1,064.94	-	-	-	1,064.94	-	-	1,064.94
0081 - SHERIFF'S RESERVE	13,928.14	12,910.00	5,786.30	1,200.00	22,251.84	1,200.00	-	18,462.89
0082 - SHERIFF'S RESTRICTED DON.	34,789.42	3,434.39	11,732.88	-	26,490.93	-	-	17,949.21
0083 - 5% CO. FINE COLLECTIONS	197,463.02	4,326.19	2,279.57	-	199,509.64	-	-	199,436.92
0086 - SCAAP FY 13-14	(772.10)	-	-	-	(772.10)	-	-	(772.10)



SEMI-ANNUAL REPORT OF TINA M. BERTRAND, TREASURER OF WOODBURY COUNTY, IOWA

FOR THE PERIOD JULY 1, 2024 THROUGH DECEMBER 31, 2024

	Beginning Treasurer's Balance	Total Revenues	Total Expenses	Change in Outstanding	CALCULATED ENDING FUND BALANCE	Outstanding Bank Items	Outstanding Stamped Warrants	Ending Treasurer's Balance
0090 - OLD FUND 290	(0.50)	-	-	-	(0.50)	-	-	(0.50)
0091 - JAG 2015-DJ-BX-0680	(24,188.00)	-	-	-	(24,188.00)	-	-	(24,188.00)
0092 - 2018 SCAAP	-	-	-	-	-	-	-	-
0093 - 2019 SCAPP	-	-	-	-	-	-	-	-
0094 - 2017 JAG GRANT	(16,125.00)	-	-	-	(16,125.00)	-	-	(16,125.00)
0095 - COVID DOJ Grant	-	-	-	-	-	-	-	-
0096 - 2018 JAG GRANT	-	-	-	-	-	-	-	-
0097 - SCAAP - 2016-AP-BX-0523	-	-	-	-	-	-	-	-
0098 - JAG PROGRAM 2012-2016	40,313.00	-	-	-	40,313.00	-	-	40,313.00
0100 - DRAINAGE DIST. - SUPERV.	28,049.34	1,638.07	10,358.80	9,416.30	28,744.91	-	135,689.11	28,744.91
1500 - COUNTY BLDGS. & PROP. CIP	1,303,049.09	8,648.90	325,564.36	(383,078.61)	603,055.02	16,921.39	-	586,105.02
1501 - LEC - CIP	(6,979.05)	-	17,477.50	1,252.50	(23,204.05)	1,252.50	-	(23,204.05)
2000 - DEBT SERVICE	224,112.17	2,630,310.06	1,164,987.27	-	1,689,434.96	-	-	1,704,894.04
4000 - EMERGENCY MANAGEMENT	121,053.65	122,809.21	199,028.38	59,744.24	104,578.72	59,744.24	-	92,738.96
4010 - E-911 SURCHARGE	1,541,123.85	208,335.38	465,606.75	31,682.26	1,315,534.74	32,018.55	-	1,445,488.88
4100 - COUNTY ASSESSOR	426,890.52	464,780.21	340,452.14	704.37	551,922.96	707.37	-	539,997.20
4101 - 4101	-	-	-	-	-	-	-	-
4102 - COUNTY ASSESSOR-UNEMP. CO	-	-	-	-	-	-	-	-
4110 - CITY ASSESSOR	556,538.14	645,124.69	539,082.57	35,748.01	698,328.27	37,727.98	-	629,128.64
4111 - CITY ASSESS.-FICA & IPERS	-	-	-	-	-	-	-	-
4112 - CITY ASSESSOR-UNEMP. CO	-	-	-	-	-	-	-	-
4113 - CITY ASSESSOR-TORT LIAB	-	-	-	-	-	-	-	-
4140 - AGRICULTURAL EXTENSION	6,646.90	364,901.66	376,476.39	-	(4,927.83)	-	-	-
4150 - 4150	-	-	-	-	-	-	-	-
4200 - SCHOOL DISTRICTS	682,195.94	35,735,365.38	36,924,656.06	-	(507,094.74)	-	-	-
4273 - DISTRICT HEALTH	1,493,666.09	3,073,449.96	3,135,840.78	(79,832.02)	1,351,443.25	6,420.29	-	1,682,929.55
4300 - COMMUNITY COLLEGE AREA 12	52,195.88	3,087,966.65	3,178,858.33	-	(38,695.80)	-	-	-
4400 - CORPORATIONS	1,114,328.69	45,658,227.88	47,518,709.04	-	(746,152.47)	-	-	3,558.04
4450 - SPECIAL ASSESSMENTS	18,171.35	85,229.91	103,401.26	-	0.00	-	-	-
4700 - TOWNSHIPS	5,803.61	522,517.67	528,479.89	-	(158.61)	-	-	(0.35)
4750 - Justice Center Taxable Bonds	4,308,728.45	-	17,504.70	-	4,291,223.75	-	-	4,237,366.59
4751 - Justice Center Exempt Bonds	-	-	-	-	-	-	-	-
4752 - Justice Center COVID Funds	-	-	-	-	-	-	-	-
4753 - Justice Center Miscellaneous Revenue	495,150.65	19,100.41	258,938.39	-	255,312.67	-	-	232,506.07
4754 - Justice Center Debt Service	-	753,126.47	753,126.47	-	-	-	-	-
4755 - Justice Center Maintenance -County Ad	-	-	-	-	-	-	-	-
4756 - Justice Center Maintenance-20% Prison	1,205,912.64	205,712.27	-	-	1,411,624.91	-	-	1,411,624.91



SEMI-ANNUAL REPORT OF TINA M. BERTRAND, TREASURER OF WOODBURY COUNTY, IOWA

FOR THE PERIOD JULY 1, 2024 THROUGH DECEMBER 31, 2024

	Beginning Treasurer's Balance	Total Revenues	Total Expenses	Change in Outstanding	CALCULATED ENDING FUND BALANCE	Outstanding Bank Items	Outstanding Stamped Warrants	Ending Treasurer's Balance
4763 - STARCOMM PROGRAM	212,839.39	365,128.85	169,698.20	(2,159.05)	406,110.99	2,146.42	-	405,939.37
4787 - COURTHOUSE FOUNDATION	12,107.58	-	-	-	12,107.58	-	-	12,107.58
4800 - BRUCELLOSIS & TUBERCULOSIS ERADIC	733.06	5,588.09	5,761.22	-	559.93	-	-	633.55
5010 - MOTOR VEHICLE	3,212,567.44	10,075,219.08	9,916,507.75	-	3,371,278.77	539.00	-	3,371,598.02
5020 - USE TAX	(505,306.29)	7,498,105.05	7,707,760.34	-	(714,961.58)	-	-	(714,961.58)
5040 - 5040	-	-	-	-	-	-	-	-
5060 - BANKRUPTCY MONIES	6,017.90	-	-	-	6,017.90	-	-	6,017.90
5070 - SHERIFF'S CONDEMNATION	8,921.70	-	-	-	8,921.70	-	-	8,921.70
5080 - UNCLAIMED PROPERTY	3,747.19	-	-	-	3,747.19	-	-	3,747.19
5090 - TAX IN ADVANCE - ACH	1,101,351.79	541,713.30	1,451,471.90	-	191,593.19	-	-	191,593.19
5100 - UNAPPORTIONED TAX - HOLDING FUND	-	-	-	-	-	-	-	1,276,083.60
5110 - MONEYS AND CREDITS	12,168.00	-	-	-	12,168.00	-	-	12,168.00
5130 - TREASURERS TAX REDEMPTION	311,094.66	1,102,152.53	1,144,114.16	(150,130.44)	119,002.59	131,618.10	-	119,002.59
6000 - TRUSTEE DRAINAGE FUND	-	-	-	-	-	-	-	-
6776 - TRUSTEE DRAINAGE CONTROL FUND 67	811,030.67	223,998.45	590,381.61	59,042.46	503,689.97	312.50	79,724.10	500,283.59
6777 - TRUSTEE DRAINAGE CONTROL FUND 67	584,234.21	139,034.83	42,447.88	33,191.25	714,012.41	312.50	140,091.84	709,821.41
6778 - TRUSTEE DRAINAGE CONTROL FUND 67	5,711.60	73,771.19	62,396.19	-	17,086.60	-	76.68	18,064.76
7500 - RECORDER'S FEES FUND	68,105.26	366,447.93	391,578.33	6,800.00	49,774.86	6,800.00	-	49,774.86
7501 - RECORDERS ELECTRONIC FEE	2,156.00	6,677.00	6,801.00	-	2,032.00	-	-	2,032.00
7550 - DNR LICENSING	52,291.72	142,277.64	146,128.65	-	48,440.71	27,721.25	-	48,440.71
7600 - 7600	-	-	-	-	-	-	-	-
8792 - FLEX BENEFIT FUND	(18,511.79)	77,410.42	59,058.55	(2,385.62)	(2,545.54)	1,545.55	-	(7,999.29)
8926 - SELF INSURANCE LIAB./PROP	64,938.19	5,883.61	620,486.53	46,589.57	(503,075.16)	46,844.64	-	(504,941.24)
8927 - OTHER EMPLOYEE SELF INSUR	299,631.44	128,140.27	110,347.94	-	317,423.77	-	-	317,423.77
8928 - SELF HEALTH COUNTY INSUR	1,227,446.72	3,475,192.34	3,910,469.08	445,122.45	1,237,292.43	453,599.60	-	1,237,292.43
8930 - OFFICE SUPPLIES - I.S.	(5,913.24)	6,623.40	7,980.00	-	(7,269.84)	-	-	(6,990.54)
Report Totals:	\$47,227,252.46	\$149,724,471.45	\$152,901,029.64	\$413,966.06	\$44,464,660.33	\$1,275,716.10	\$355,581.73	\$47,082,643.82

Iowa County Treasurer's Semi-Annual Report for Period July 1, 2024 to December 31, 2024

Beginning Treasurer' s Balance		47,227,252.46
Expenses:		152,901,029.64
Total Expenses:		<u>152,901,029.64</u>
Change in Outstanding:		413,966.06
Revenues		149,724,471.45
Total Revenues		<u>149,724,471.45</u>
Calculated Ending Treasurer' s Balance	\$	44,464,660.33
Plus Outstanding American Rescue Plan Act Funds		
Plus Deferred / accrued revenue, less Outstanding Liabilities (taxes to be apportioned, nsf mv pymts, Qtrly payroll taxes, etc), Outstanding bank items, Stamped warrants	\$	2,617,983.49
Total Calculated Ending Treasurer's Balance	\$	<u>47,082,643.82</u>
Actual Ending Treasurer' s Balance	\$	47,082,643.82

I hereby certify the above report to be a true and Accurate account of transactions during the Period(s) specified.



Tina M. Bertrand, Woodbury County Treasurer

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 1/09/2025 Weekly Agenda Date: 1/14/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

LEC (407 7th Street) Update

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Building Services will provide an update on the LEC and actions moving toward demolition

BACKGROUND:

The LEC located at 407 7th Street has been vacated.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Information Only

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 01/09/2025 Weekly Agenda Date: 01/14/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Daniel Bittinger

WORDING FOR AGENDA ITEM:

Resolution to transfer control of Salix Drainage District

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The City of Salix City Council has asked to oversee and maintain the newly created Salix Drainage District.

BACKGROUND:

See attached resolution to transfer control of drainage district.

The resoluition has been prepared by the mayor of Salix in conjunction with V & K Inc. to meet Iowa Code requirments and correct language of the resolution.

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Motion to approve the resolution to transfer control of the Salix Drainage District to the City of Salix.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution to transfer control of the Salix Drainage District to the City of Salix.

RESOLUTION #

RESOLUTION TO TRANSFER CONTROL OF DRAINAGE DISTRICT

WHEREAS, the Woodbury County Board of Supervisors, acting as Drainage District Trustees, have the authority, under Code of Iowa Section 468.322, to transfer control of any drainage district with twenty-five percent or more of its lands lying within the corporate limits of any city, whose drains are constructed wholly or partially of sewer tile and are being used by the city for drainage purposes, and

WHEREAS, 71% of the area of the Salix Drainage District lies within the corporate limits of the City of Salix, IA, and

WHEREAS, under Code of Iowa Section 468.323 – 326, the Board of Supervisors may pass a resolution to transfer control of a drainage district to a City Council and it shall be the duty of that City Council to accept said control,

IT IS THEREFORE RESOLVED that the Woodbury County Board of Supervisors, acting as Trustees of the Salix Drainage District, transfer control of said district to the City of Salix’s City Council, effective 45 days from the date below of passage and approval of this resolution.

Passed and approved this 14th day of January, 2025.

Moved by: _____

Seconded by: _____

Voting aye: _____

Voting nay: _____

Absent: _____

Abstaining: _____

Daniel A. Bittinger II, Chair
Woodbury County Drainage District Trustees

ATTESTED:

Michelle Skaff, Woodbury County Auditor