



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(DECEMBER 31) (WEEK 53 OF 2024)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held December 31, 2024, at **9:30 a.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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## **AGENDA**

**9:30 a.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

### **Consent Agenda**

**Items 2 through 5 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of the December 17, 2024 meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
  - c. Approval of request to deauthorize county position(s)
  - d. Approval of a Maintenance Technician position in Building Services
  - e. Presentation of Award Certificate to Dawn Norton
  - f. Approval to overlap two employees in one budgeted position in the Sheriff's Office

5. Secondary Roads – Laura Sievers
  - a. Consideration of resolution authorizing the County Engineer to close roads for maintenance and emergencies during 2025
  - b. Consideration of resolution authorizing the County Engineer to execute certification of completion of work on Federal Aid, State Aid and Farm to Market Construction during 2025

**End Consent Agenda**

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| 6. Secondary Roads – Laura Sievers   |             |
| a. Consideration of award of bid for project number FM-C097(152)—55-97 and approve resolution to direct county engineer to sign contract and bond                                      | Action      |
| b. Consideration of resolution for the K64 Snowmobile Trail  | Action      |
| 7. Conservation – Dan Heissel  |             |
| Approval of funds for the emergency replacement of the septic system at the Little Sioux Park Rangers residence  | Action      |
| 8. Board of Supervisors – Daniel Bittinger II  |             |
| Approval of Sky Ranch Behavioral Services to submit application through iowagrants.gov listing Woodbury County as the lead applicant and SRBS as the local non-profit service provider | Action      |
| 9. Board of Supervisors – Matthew Ung  |             |
| Presentation of resolution thanking and commending Mark Nahra for his years of service to Woodbury County  | Information |
| 10. Reports on Committee Meetings  | Information |
| 11. Citizen Concerns   | Information |
| 12. Board Concerns   | Information |

**ADJOURNMENT**

**Immediately following the meeting there will be a Dedication Ceremony for the Dennis Butler Meeting Room on the 1<sup>st</sup> Floor**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- FRI., JAN 3**     **9:00 a.m.**     Hungry Canyons Alliance - TBD
- WED., JAN 8**     **8:05 a.m.**     Woodbury County Information Communication Commission, First Floor Boardroom
- 10:00 a.m.**     STARComm Board Meeting, The Security Institute, WIT Campus
- 12:00 p.m.**     District Board of Health Meeting, 1014 Nebraska St.
- 4:45 p.m.**     Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- 6:30 p.m.**     911 Service Board Meeting, Public Safety Center, Climbing Hill
- THU., JAN 9**     **12:00 p.m.**     SIMPCO Board of Directors, 6401 Gordon Drive.
- 4:00 p.m.**     Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., JAN 15** **12:00 p.m.**     Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., JAN. 16** **4:30 p.m.**     Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., JAN. 17** **12:00 p.m.**     Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
- MON., JAN. 27** **5:00 p.m.**     Zoning Commission Meeting, Courthouse Basement Boardroom
- TUE., JAN. 28** **2:00 p.m.**     Decat Board Meeting, Western Hills AEA, Room F
- WED., JAN 29** **2:30 p.m.**     Rolling Hills Community Services Region Governance Board Meeting
- THU., JAN 30** **11:00 a.m.**     Siouxland Regional Transit Systems Board Meeting, 6401 Gordon Dr.

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*