

**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(NOVEMBER 19) (WEEK 47 OF 2024)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held November 19, 2024, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

Consent Agenda

Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of the November 12, 2024 meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process
5. Board Administration – Heather Van Sickle
Approval of funds for the holiday luncheon on Tuesday, December 10, 2024

6. Deputy Commissioner of Elections – Steve Hofmeyer
 - a. Receive the appointment of Ryan Panowicz to the Sergeant Bluff Council position vacated by Carol Clark
 - b. Receive the appointment of Christopher Pepin as a Lakeport Township Trustee to replace the vacancy left from Terry Small passing away
7. Secondary Roads – Mark Nahra

Approval of permit to work in the county right of way for James Oberreuter

End Consent Agenda

8. WCICC-IT – John Malloy

Approval to move \$60,000 from WCICC-IT LEC Networking Project to Data Center Remodel Project Action
9. Deputy Commissioner of Elections – Steve Hofmeyer

Second tier Canvass of the 2024 General Election Action
10. Deputy County Recorder – Diane Swoboda Peterson

Recorder’s modernization initiative discussion Information
11. Camp High Hopes – Sarah Morgan

Approval of Camp High Hopes’ for support of the Multi-Purpose Adaptive Rec Center Project to unlock IEDA-CAT grant funds Action
12. Board of Supervisors – Matthew Ung & Human Resources – Melissa Thomas

Discussion and consensus to increase the salary of the Building Services Director due to revised job description detailing increased duties related to the new Law Enforcement Center Information
13. Secondary Roads – Mark Nahra

Approve county pledge for Woodbury County Safety Action Plan Action
14. Board of Supervisors – Keith Radig & Matthew Ung

Approval of letter of support for maintaining navigational support on the Missouri River north of Blencoe Action
15. Reports on Committee Meetings Information
16. Citizen Concerns Information
17. Board Concerns Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- WED., NOV 20 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., NOV 21 9:30 a.m.** Siouxland Regional Transit System Meeting, 6401 Gordon Drive
- 11:15 a.m.** Western Iowa Community Improvement Regional Housing Trust Fund, 6401 Gordon Drive
- 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., NOV 22 9:00 a.m.** Hungry Canyons Alliance, 17501 Eastern Hills Drive, Council Bluffs, IA
- MON., NOV 25 6:00 p.m.** Zoning Commission Meeting, Courthouse Basement Boardroom
- WED., NOV 27 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., NOV 28 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, 6401 Gordon Dr.
- SAT., NOV 30 1:30 p.m.** SIMPCO – Community & Economic Development, 6401 Gordon Drive
- MON., DEC 2 6:00 p.m.** Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., DEC 4 7:30 a.m.** SIMPCO Executive/Finance Committee, 6401 Gordon Drive
- 10:00 a.m.** Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
- 11:00 a.m.** Loess Hills Alliance Executive Meeting
- 1:00 p.m.** Loess Hills Alliance Full Board Meeting
- 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- FRI., DEC 6 8:30 a.m.** SIMPCO Tri-State Legislative Forum, 6401 Gordon Drive, Sioux City
- WED., DEC 11 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THU., DEC 12 12:00 p.m.** SIMPCO Board of Directors, 6401 Gordon Drive.
- 4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., DEC 18 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., DEC 19 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., DEC 20 12:00 p.m.** Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

NOVEMBER 12, 2024, FORTY-SIXTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, November 12, 2024, at 4:30 p.m. Board members present were Ung, Radig, Bittinger II, Nelson, and Taylor. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Ung second by Taylor to approve the agenda for November 12, 2024. Carried 5-0. Copy filed.

Motion by Ung second by Radig to approve the following items by consent:
2. To approve minutes of the November 5, 2024, meeting. Copy filed.
3. To approve the claims totaling \$798,127.39. Copy filed.
- 4a. To approve the separation of Juan De La Roca, PT Youth Worker - Temp, Juvenile Detention Dept., effective 11-01-2024. Termination.; the appointment of Donna Shay, Custodian, Building Services Dept., effective 11-13-2024, \$17.29/hour. Job Vacancy Posted on 9/18/2024. Entry Level Salary: \$17.29/hour.; the appointment of Nicholas Matney, Attorney, County Attorney Dept., effective 11-14-2024, \$114,584.00/year. Job Vacancy Posted on 10/15/24. Entry Level Salary: \$114,584.00/yr.; the separation of Eva Lambert, Custodian, Building Services Dept., effective 11-22-2024. Retired.; the appointment of Nicholas Nyreen, Civilian Jailer, County Sheriff Dept., effective 11-12-2024, \$24.57/hour. Job Vacancy Posted on 5/22/2024. Entry Level Salary: \$24.57/hour.; the appointment of Gage Davis, Civilian Jailer, County Sheriff Dept., effective 11-12-2024, \$24.57/hour. Job Vacancy Posted 5/22/2024. Entry Level Salary: \$24.57/hour.; and the appointment of Jedidiah Litras, Civilian Jailer, County Sheriff Dept., effective 11-12-2024, \$24.57/hour. Job Vacancy Posted on 5/22/2024. Entry Level Salary: \$24.57/hour. Copy filed.
- 4b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Youth Worker – PT (Temporary), Juvenile Detention Dept. AFSCME Juvenile: \$22.05/hour. Copy filed.
- 4c. To approve the overlap of staff in the captain position of the Sheriff’s Office. Copy filed.

Carried 5-0.

5. The 1st tier canvass for the General Election held on November 5, 2024 General Election was held.

Steve Hofmeyer, Deputy Commissioner of Elections, announced there were a total of 80 provisional and 40 after-election ballots, of which 76 were accepted and added to the tally and 44 were rejected.

President and Vice President

Kamala D. Harris and Tim Walz, DEM	Received Sixteen Thousand One Hundred and Forty-Five (16,145) votes
Donald J Trump and JD Vance, REP	Received Twenty-Five Thousand Nine Hundred and Sixty-Nine (25,969) votes
Chase Oliver and Mike ter Maat, LIB	Received One Hundred and Fifty-Nine (159) votes
Claudia De La Cruz and Karina Garcia, PSL	Received Thirty -Four (34) votes
William P Stodden and Stephanie H Cholensky, SOC	Received Seven (7) votes
Robert F Kenedy Jr and Nicole Shanahan, WTP	Received Three Hundred and Fifty-One (351) votes
Shiva Ayyadurai and Crystal Ellis, NoP	Received Nine (9) votes
Scattering	Received Two Hundred and Forty-Seven (247) votes
Total	Forty-Two Thousand Nine Hundred and Twenty-One (42,921) votes

United States Representative District 4

Ryan Melton, DEM	Received Fourteen Thousand Nine Hundred and Twenty-Eight (14,928) votes
Randy Feenstra, REP	Received Twenty-Five Thousand Six Hundred and Thirty-Nine (25,639) votes
Scattering	Received One Hundred and Twelve (112) votes
Total	Forty Thousand Six Hundred and Seventy-Nine (40,679) votes

State Representative District 1

J. D. Scholten, DEM	Received Four Thousand Six Hundred and Fifteen (4,615) votes
Josh Steinhoff, REP	Received Four Thousand and Seventeen (4,017) votes
Scattering	Received Eleven (11) votes
Total	Eight Thousand Six Hundred and Forty-Three (8,643) votes

State Representative District 2

Jessica Lopez-Walker, DEM	Received Four Thousand Six Hundred and Thirteen (4,613) votes
Robert Henderson, REP	Received Seven Thousand One Hundred and Thirty (7,130) votes
Scattering	Received Eighteen (18) votes
Total	Eleven Thousand Seven Hundred and Sixty-One (11,761) votes

State Representative District 13

Rosanne Plante, DEM	Received Nine Hundred and Sixty-Four (964) votes
Travis M Sitzmann, REP	Received Three Thousand Eight Hundred and Fourteen (3,814) votes
Parker Hansen, NoP	Received Seven Hundred and Forty-Nine (749) votes
Scattering	Received Seven (7) votes
Total	Five Thousand Five Hundred and Thirty-Four (5,534) votes

State Representative District 14

Jacob Bossman, REP	Received Eleven Thousand One Hundred and Sixteen (11,116) votes
Scattering	Received Two Hundred and Eighty-Five (285) votes
Total	Eleven Thousand Four Hundred and One (11,401) votes

County Board of Supervisors District 1

John Herrig, DEM	Received Fifteen Thousand Seven Hundred and Sixty-Seven (15,767) votes
Kent T. Carper, REP	Received Twenty-Three Thousand Eight Hundred and Ninety-Seven (23,897) votes
Scattering	Received Forty-Five (45) votes
Total	Thirty-Nine Thousand Seven Hundred and Nine (39,709) votes

We therefore declare:
Kent T. Carper to be duly elected for the office of County Board of Supervisors District 1 for the term of 4 years.

County Board of Supervisors District 3

Willard Brian McNaughton, DEM	Received Fourteen Thousand Nine Hundred and Ninety (14,990) votes
Mark Nelson, REP	Received Twenty-Four Thousand Nine Hundred and Seventy-Eight (24,978) votes
Scattering	Received Forty-Five (45) votes
Total	Forty Thousand and Thirteen (40,013) votes

We therefore declare:
 Mark Nelson to be duly elected for the office of County Board of Supervisors District 3 for the term of 4 years.

County Board of Supervisors District 5

Lincoln Ryan, DEM	Received Fourteen Thousand Seven Hundred and Seventy-Nine (14,779) votes
David Dietrich, REP	Received Twenty-Four Thousand Six Hundred and Fifty-Nine (24,659) votes
Scattering	Received Thirty-Eight (38) votes
Total	Thirty-Nine Thousand Four Hundred and Seventy-Six (39,476) votes

We therefore declare:
 David Dietrich to be duly elected for the office of County Board of Supervisors District 5 for the term of 4 years.

County Auditor and Recorder

Pat Gill, DEM	Received Nineteen Thousand and Twenty-One (19,021) votes
Michelle K Skaff, REP	Received Twenty-Two Thousand Three Hundred and Seventy-Nine (22,379) votes
Scattering	Received Twenty-Four (24) votes
Total	Forty-One Thousand Four Hundred and Twenty-Four (41,424) votes

We therefore declare:
 Michelle K Skaff to be duly elected for the office of County Auditor and Recorder for the term of 4 years.

County Sheriff

Chad Sheehan, REP	Received Thirty-Three Thousand Nine Hundred and Eighty-Eight (33,988) votes
Scattering	Received Eight Hundred and Forty (840) votes
Total	Thirty-Four Thousand Eight Hundred and Twenty-Eight (34,828) votes

We therefore declare:
 Chad Sheehan to be duly elected for the office of County Sheriff for the term of 4 years.

Arlington Township Trustee

Faith A Lambert	Received One Hundred and Twenty-Eight (128) votes
Joey Edmund Bremer	Received Ninety-Six (96) votes
Blake Stratton	Received Eighty-Six (86) votes
Scattering	Received Zero (0) votes
Total	Three Hundred and Ten (310) votes

We therefore declare:

Faith A Lambert to be duly elected for the office of Arlington Township Trustee for the term of 4 years.
Joey Edmund Bremer to be duly elected for the office of Arlington Township Trustee for the term of 4 years.

Banner Township Trustee

Tom Thiesen	Received One Hundred and Forty-Nine (149) votes
Scattering	Received Nine (9) votes
Craig Brockhaus	Received (2) votes
Total	One Hundred and Sixty (160) votes

We therefore declare:

Tom Thiesen to be duly elected for the office of Banner Township Trustee for the term of 4 years
Craig Brockhaus to be duly elected for the office of Banner Township Trustee for the term of 4 years.

Concord Township Trustee

Kirk V Flammang	Received Five Hundred and Five (505) votes
Dylan Hinds	Received Three Hundred and Eighty-Three (383) votes
Scattering	Received Eight (8) votes
Total	Eighty Hundred and Ninety-Six (896) votes

We therefore declare:

Kirk V Flammang to be duly elected for the office of Concord Township Trustee for the term of 4 years.
Dylan Hinds to be duly elected for the office of Concord Township for the term of 4 years.

Floyd Township Trustee

Donald Wohlert	Received Two Hundred and Twenty-Six (226) votes
Kenneth Johnson	Received Two Hundred and Fourteen (214) votes
Scattering	Received One (1) votes
Total	Four Hundred and Forty-One (441) votes

We therefore declare:

Donald Wohlert to be duly elected for the office of Floyd Township Trustee for the term of 4 years.
Kenneth Johnson to be duly elected for the office of Floyd Township Trustee for the term of 4 years.

Floyd Township Clerk To Fill a Vacancy

Amanda Bennett	Received Two Hundred and Sixty-Five (265) votes
Scattering	Received One (1) votes
Total	Two Hundred and Sixty-Six (266) votes

We therefore declare:

Amanda Bennett to be duly elected for the office of Floyd Township Clerk To Fill a Vacancy.

Grange Township Trustee

Scattering	Received Nine (9) votes
Ernest C Gigaroa	Received Four (4) votes
Cody Williams	Received Two (2) votes
Total	Fifteen (15) votes

We therefore declare:

Ernest C Gigaroa to be duly elected for the office of Grange Township Trustee for the term of 4 years.
Cody Williams to be duly elected for the office of Grange Township Trustee for the term of 4 years.

Grant Township Trustee

Chase Benson	Received Sixty-Two (62) votes
Kevin D Allman	Received Sixty-One (61) votes
Scattering	Received Zero (0) votes
Total	One Hundred and Twenty-Three (123) votes

We therefore declare:

Chase Benson to be duly elected for the office of Grant Township Trustee for the term of 4 years.
Kevin D Allman to be duly elected for the office of Grant Township Trustee for the term of 4 years.

Grant Township Clerk To Fill a Vacancy

Jennifer Benson	Received Seventy-Five (75) votes
Scattering	Received Zero (0) votes
Total	Seventy-Five (75) votes

We therefore declare:

Jennifer Benson to be duly elected for the office of Grant Township Clerk To Fill a Vacancy.

Kedron Township Trustee

Thomas H Petersen III	Received Seventy-Six (76) votes
John Beeson	Received Eighty-Eighty (88) votes
Scattering	Received One (1) votes
Total	One Hundred and Sixty-Five (165) votes

We therefore declare:

Thomas H Peterson III to be duly elected for the office of Kedron Township Trustee for the term of 4 years.
John Beeson to be duly elected for the office of Kedron Township Trustee for the term of 4 years.

Lakeport Township Trustee

Neil Kenny	Received Eighty-Eight (88) votes
John Stensland	Received Eighty (80) votes
Scattering	Received Zero (0) votes
Total	One Hundred and Sixty-Eight (168) votes

We therefore declare:

Neil Kenny to be duly elected for the office of Lakeport Township Trustee for the term of 4 years.
John Stensland to be duly elected for the office of Lakeport Township Trustee for the term of 4 years.

Liberty Township Trustee

Ryan D Waite	Received Two Hundred and Twenty-One (221) votes
Wade Brown	Received Two Hundred and Ninety-Four (294) votes
Scattering	Received Four (4) votes
Total	Five Hundred and Nineteen (519) votes

We therefore declare:

Ryan D Waite to be duly elected for the office of Liberty Township Trustee for the term of 4 years
Wade Brown to be duly elected for the office of Liberty Township Trustee for the term of 4 years.

Liston Township Trustee

Gary Dose	Received Eighty-Four (84) votes
Scattering	Received Two (2) votes
Matthew Dirksen	Received Nine (9) votes
Total	Ninety-Five (95) votes

We therefore declare:

Gary Dose to be duly elected for the office of Liston Township Trustee for the term of 4 years.
Matthew Dirksen to be duly elected for the office Liston Township Trustee for the term of 4 years.

Little Sioux Township Trustee

Paul R Frahm	Received One Hundred and Twenty-Three (123) votes
Scattering	Received Five (5) votes
Chana Hinrickson	Received Two (2) votes
Total	One Hundred and Thirty (130) votes

We therefore declare:

Paul R Frahm to be duly elected for the office of Little Sioux Township Trustee for the term of 4 years.
Chana Hinrickson to be duly elected for the office of Little Sioux Township Trustee for the term of 4 years.

Little Sioux Township Clerk To Fill a Vacancy

June Hall	Received One Hundred and Seven (107) votes
Scattering	Received One (1) votes
Total	One Hundred and Eight (108) votes

We therefore declare:

June Hall to be duly elected for the office of Little Sioux Township Clerk To Fill a Vacancy.

Miller Township Trustee

Scattering	Received Twelve (12) votes
Matthew Berning	Received Four (4) votes
Brett Baldwin	Received Two (2) votes
Total	Eighteen (18) votes

We therefore declare:

Matthew Berning to be duly elected for the office of Miller Township Trustee for the term of 4 years.
Brett Baldwin to be duly elected for the office of Miller Township Trustee for the term of 4 years.

Morgan Township Trustee

Kimberly J Boyl	Received Eighty (80) votes
Scattering	Received Six (6) votes
Roxann Peterson	Received on (1) votes
Total	Eighty-Seven (87) votes

We therefore declare:

Kimberly J Boyle to be duly elected for the office of Morgan Township Trustee for the term of 4 years.

Roxann Peterson to be duly elected for the office of Morgan Township Trustee for the term of 4 years.

Moville Township Trustee

Wally Kuntz	Received One Hundred and Eighty-Nine (189) votes
Scattering	Received Five (5) votes
Jared Schramm	Received Three (3) votes
Total	One Hundred and Ninety-Seven (197) votes

We therefore declare:

Wally Kuntz to be duly elected for the office of Moville Township Trustee for the term of 4 years.

Jared Schramm to be duly elected for the office of Moville Township Trustee for the term of 4 years.

Oto Township Trustee

Scattering	Received Zero (0) votes
Dave Dorale	Received Three (3) votes
Joseph Collins	Received Two (2) votes
Total	Five (5) votes

We therefore declare:

Dave Dorale to be duly elected for the office of Oto Township Trustee for the term of 4 years.

Joseph Collins to be duly elected for the office of Oto Township Trustee for the term of 4 years.

Oto Township Clerk To Fill a Vacancy

Scattering	Received Zero (0) votes
Dave Dorale	Received One (1) votes
Total	One (1) votes

We therefore declare:

Dave Dorale to be duly elected for the office of Oto Township Clerk To Fill a Vacancy.

Rock Township Trustee

Jeffrey R Henderson	Received Ninety-Five (95) votes
Peter Tim Petersen	Received Eighty-Two (82) votes
Scattering	Received Two (2) votes
Total	One Hundred and Seventy-Nine (179) votes

We therefore declare:

Jeffrey R Henderson to be duly elected for the office of Rock Township Trustee for the term of 4 years.

Peter Tim Petersen to be duly elected for the office of Rock Township Trustee for the term of 4 years.

Rutland Township Trustee

Ronald Bohle	Received One Hundred and Twenty-Two (122) votes
Jeffrey W Puttmann	Received Ninety-Eight (98) votes
Scattering	Received One (1) votes
Total	Two Hundred and Twenty-One (221) votes

We therefore declare:

Ronald Bohle to be duly elected for the office of Rutland Township Trustee for the term of 4 years.

Jeffrey W Puttmann to be duly elected for the office of Rutland Township Trustee for the term of 4 years.

Sloan Township Trustee

Maurice D Wilt	Received Fifty-Three (53) votes
Don Lord	Received Fifty-Six (56) votes
Scattering	Received Twenty-Eight (28) votes
Total	One Hundred and Thirty-Seven (137) votes

We therefore declare:
 Maurice D Wilt to be duly elected for the office of Sloan Township Trustee for the term of 4 years.
 Don Lord to be duly elected for the office of Sloan Township Trustee for the term of 4 years.

Sloan Township Clerk To Fill a Vacancy

Scattering	Received Twenty-Three (23) votes
Total	Twenty-Three (23) votes

Union Township Trustee

Gary Hoppe	Received One Hundred and Eleven (111) votes
Roy D Linn	Received Ninety-One (91) votes
Scattering	Received One (1) votes
Total	Two Hundred and Three (203) votes

We therefore declare:
 Gary Hoppe to be duly elected for the office of Union Township Trustee for the term of 4 years.
 Roy D Linn to be duly elected for the office of Union Township Trustee for the term of 4 years.

Westfork Township Trustee

Charles John Schleis	Received One Hundred and Twelve (112) votes
Linda K Baird	Received One Hundred and Twenty-Nine (129) votes
Scattering	Received Five (5) votes
Total	Two Hundred and Forty-Six (246) votes

We therefore declare:
 Charles John Schleis to be duly elected for the office of Westfork Township Trustee for the term of 4 years.
 Linda K Baird to be duly elected for the office of Westfork Township Trustee for the term of 4 years.

Willow Township Trustee

Vickie L Sieger	Received Ninety-One (91) votes
Glen Thompson	Received Eighty-Seven (87) votes
Scattering	Received Nine (9) votes
Total	One Hundred and Eighty-Seven (187) votes

We therefore declare:
 Vickie L Sieger to be duly elected for the office of Willow Township Trustee for the term of 4 years.
 Glen Thompson to be duly elected for the office of Willow Township Trustee for the term of 4 years.

Wolf Creek Township Trustee

Scattering	Received Twenty (20) votes
John Wilcox	Received Seven (7) votes

Anthony Ashley	Received Three (3) votes
Total	Thirty (30) votes

We therefore declare:
 John Wilcox to be duly elected for the office of Wolf Creek Township Trustee for the term of 4 years.
 Anthony Ashley to be duly elected for the office of Wolf Creek Township Trustee for the term of 4 years.

Wolf Creek Township Clerk To Fill a Vacancy

Scattering	Received Six (6) votes
Shona Klingensmith	Received Three (3) votes
Total	Nine (9) votes

We therefore declare:
 Shona Klingensmith to be duly elected for the office of Wolf Creek Township Clerk To Fill a Vacancy.

Woodbury Township Trustee

Roxann Beacom	Received Four Hundred and Fourteen (414) votes
Sherry Holder	Received Four Hundred and Thirteen (413) votes
Scattering	Received Three (3) votes
Total	Eight Hundred and Thirty (830) votes

We therefore declare:
 Roxann Beacom to be duly elected for the office of Woodbury Township Trustee for the term of 4 years.
 Sherry Holder to be duly elected for the office of Woodbury Township Trustee for the term of 4 years.

Woodbury Township Clerk To Fill a Vacancy

Tina Kilpatrick	Received Five Hundred (500) votes
Scattering	Received Two (2) votes
Total	Five Hundred and Two (502) votes

We therefore declare:
 Tina Kilpatrick to be duly elected for the office of Woodbury Township Trustee Clerk To Fill a Vacancy.

Soil and Water Conservation District Commissioner

Jason Yockey	Received Twenty-Two Thousand Four Hundred and Fifty-Seven (22,457) votes
Scott Matthias	Received Twenty Thousand Nine Hundred and Nine (20,909) votes
Scattering	Received Seven Hundred and Sixty-Four (764) votes
Ted Bromander	Received One Hundred and Nineteen (119) votes
Total	Forty-Four Thousand Two Hundred and Forty-Nine (44,249) votes

We therefore declare:
 Jason Yockey to be duly elected for the office of Soil and Water Conservation District Commissioner for the term of 4 years.
 Scott Matthias to be duly elected for the office of Soil and Water Conservation District Commissioner for the term of 4 years.
 Ted Bromander to be duly elected for the office of Soil and Water Conservation District Commissioner for the term of 4 years.

County Agricultural Extension Council

Jacob Heller	Received Sixteen Thousand Nine Hundred and Ninety (16,990) votes
Bethany Widman	Received Sixteen Thousand Five Hundred and Nine (16,509) votes
Don Wiese	Received Fifteen Thousand Three Hundred and Fifty-Five (15,355) votes
Pamela Luebke Mickelson	Received Fourteen Thousand Five Hundred and Six (14,506) votes
Alan Ralston	Received Twelve Thousand Seven Hundred and Twenty (12,720) votes
Scattering	Received Three Hundred and Three (303) votes
Total	Seventy-Six Thousand Three Hundred and Eighty-Three (76,383) votes

We therefore declare:

Jacob Heller to be duly elected for the office of County Agricultural Extension Council for the term of 4 years.
 Bethany Widman to be duly elected for the office of County Agricultural Extension Council for the term of 4 years.
 Don Wiese to be duly elected for the office of County Agricultural Extension Council for the term of 4 years.
 Pamela Luebke Mickelson to be duly elected for the office of County Agricultural Extension Council for the term of 4 years.

Supreme Court Justice – David May

Yes	Received Twenty-Two Thousand Four Hundred and Thirty-One (22,431) votes
No	Received Nine Thousand Seven Hundred and Seventy-Seven (9,777) votes
Total	Thirty-Two Thousand Two Hundred and Eight (32,208) votes

Court of Appeals Judge – Tyler J Buller

Yes	Received Twenty-Two Thousand and Seventy-Nine (22,079) votes
No	Received Eight Thousand Four Hundred and Seventeen (8,417) votes
Total	Thirty Thousand Four Hundred and Ninety-Six (30,496) votes

Court of Appeals Judge – Mary Elizabeth Chicchelly

Yes	Received Twenty-One Thousand Five Hundred and Sixty-Two (21,562) votes
No	Received Eight Thousand Five Hundred and Twenty-Eight (8,828) votes
Total	Thirty Thousand and Ninety (30,090) votes

Court of Appeals Judge – Samuel Langholz

Yes	Received Twenty Thousand Nine Hundred and Twenty (20,920) votes
No	Received Eight Thousand Nine Hundred and Eighty-One (8,891) votes

Total	Twenty-Nine Thousand Nine Hundred and One (29,901) votes
Court of Appeals Judge – Mary Ellen Tabor	
Yes	Received Twenty-One Thousand Nine Hundred and Forty-Nine (21,949) votes
No	Received Eight Thousand and Fifty-Four (8,054) votes
Total	Thirty Thousand and Three (30,003) votes
District 3B Judge – Robert D Tiefenthaler	
Yes	Received Twenty-Four Thousand Nine Hundred and Forty-Two (24,942) votes
No	Received Seven Thousand and Ninety-Seven (7,097) votes
Total	Thirty-Two Thousand and Thirty-Nine (32,039) votes
District 3B Associate Judge – Jessica R Noll	
Yes	Received Twenty-Three Thousand Seven Hundred and Twenty-One (23,721) votes
No	Received Six Thousand Nine Hundred and Sixty-Five (6,965) votes
Total	Thirty Thousand Six Hundred and Eighty-Six (30,686) votes
District 3B Associate Judge – Stephanie S Forker Parry	
Yes	Received Twenty-Two Thousand Seven Hundred and Ninety-Eight (22,798) votes
No	Received Seven Thousand Three Hundred and Sixty-One (7,361) votes
Total	Thirty Thousand One Hundred and Fifty-Nine (30,159) votes
Constitutional Amendment 1	
Yes	Received Thirty Thousand and Eight (30,008) votes
No	Received Six Thousand Four Hundred and Eighty-Two (6,482) votes
Total	Thirty-Six Thousand Four Hundred and Ninety (36,490) votes
Constitutional Amendment 2	
Yes	Received Thirty Thousand Six Hundred and Seventeen (30,617) votes
No	Received Five Thousand Seven Hundred and Eighty (5,780) votes
Total	Thirty-Six Thousand Three Hundred and Ninety-Seven (36,397) votes
Sergeant Bluff-Luton School – Public Measure WB	
Yes	Received One Thousand Eight Hundred and Eighty-Seven (1,887) votes

No	Received One Thousand Five Hundred and Twelve (1,512) votes
Total	Three Thousand Three Hundred and Ninety-Nine (3,399) votes

We therefore declare the public measurer "Sergeant Bluff-Luton School – Public Measurer WB" not to be adopted.

Motion by Ung second by Taylor to receive for signatures the canvass of the 2024 General Election. Carried 5-0. Copy filed.

6. Reports on committee meetings were heard.
7. There were no citizen concerns.
8. Board Concerns were heard.

The Board adjourned the regular meeting until November 19, 2024.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: November 19th, 2024

*** PERSONNEL ACTION CODE:**

- | | |
|-----------------|----------------------|
| A - Appointment | R - Reclassification |
| T - Transfer | E - End of Probation |
| P - Promotion | S - Separation |
| D - Demotion | O - Other |

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Jorgensen, Corey	Building Services	11-25-2024	Maintenance Technician	\$24.13/hour	5%=\$1.21/hr	R	Per AFSCME- From Step 3 to Step 4. Anniversary Date: 11/27/24
Perez, Ariza, Adair	Treasurer	11-25-2024	Clerk II - MV	\$22.30/hour	5%=\$1.16/hr	R	Per AFSCME- From Step 3 to Step 4. Anniversary Date: 12/3/24
Trowbridge, Michael	Juvenile Detention	11-25-2024	Youth Worker	\$27.74/hour	17%=\$4.02/hr	R	Per AFSCME Juvenile- From Step 3 to Step 4. Anniversary Date: 12/8/24

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: _____

**HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA**

DATE: November 19th, 2024

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Building Services	Custodian	AFSCME Courthouse: \$17.29/hour		

Chairman, Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/14/24 Weekly Agenda Date: 11/19/24

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Heather Van Sickle - Executive Secretary

WORDING FOR AGENDA ITEM:

Approval of funds for the holiday luncheon on Tuesday, December 10, 2024

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Every year the Board of Supervisors hosts a holiday luncheon for county employees.

BACKGROUND:

Every year the Board of Supervisors hosts a holiday luncheon for county employees.

FINANCIAL IMPACT:

Up to \$4,300

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve up to \$4,300 from Gaming Funds for the cost of the holiday luncheon.

ACTION REQUIRED / PROPOSED MOTION:

Approve up to \$4,300 from Gaming Funds for the cost of the holiday luncheon.

Steve Hofmeyer

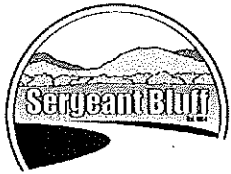
From: Danny Christoffers <Danny@cityofsergeantbluff.com>
Sent: Wednesday, November 13, 2024 1:44 PM
To: Pat Gill
Cc: Steve Hofmeyer
Subject: Appointment

CAUTION: This email originated from **OUTSIDE** of the organization. Please verify the sender and use caution if the message contains any attachments, links, or requests for information as this person may NOT be who they claim. **If you are asked for your username and password, please call WCICC and DO NOT ENTER any data.**

I had previously e-mailed that the City Council intended to appoint someone to the City Council position previously held by Carol Carl. We had gone through the process provided by our City Attorney and Ryan Panowicz was sworn in on Monday and had his first meeting last night.

Let me know if you need any more information.

Thank you.



Danny Christoffers
City Clerk

Phone: 712-943-4244
Email: danny@cityofsergeantbluff.com

501 4th Street, PO Box 703
Sergeant Bluff, IA 51054

www.cityofsergeantbluff.com

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: Robert Gay School/City/Township/
Clerk Lakeport Twp Extension/Soil & Water
11-12-24 Secretary/Clerk
Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Trustee
Name Christopher Pepin
Address 1568 300th St
City/Zip Salix Ia 51052
Date of appointment 11-7-24

This appointment is to fill the office previously held by:

Terry Small
(Name of previous official)

RETURN TO: Patrick F. Gill
Woodbury County Commissioner of Elections
620 Douglas St, Rm 103
Sioux City, IA 51101

PATRICK F. GILL
WOODBURY COUNTY
AUDITOR RECORDER
COMM OF ELECTIONS
2024 NOV 12 AM 9:45

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/14/2024 Weekly Agenda Date: 11/19/2024

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Consideration of permit to work in the county right of way for James Oberreuter

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Mr. Oberreuter has requested a permit to work in the right of way to repair a broken water line in the right of way of Taylor Avenue near 2775 Taylor Avenue.

BACKGROUND:

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa. I have reviewed both sites with the contractor and recommend the work be permitted.

FINANCIAL IMPACT:

No impact at this time.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

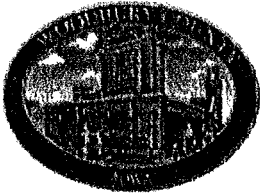
Yes No

RECOMMENDATION:

Approve the permit to work in the right of way.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the permit to work in the right of way for James Oberreuter and to direct the chair to sign the permit.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6404 • (712) 873-3215 • Fax (712) 873-3235

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT

PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: James Oberreuter Phone No.: 712 880-2922

Mailing Address: 2775 Taylor Ave Danbury

Township: Morgan Section: 27

Woodbury County, State of Iowa, and James Oberreuter (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

leaking water pipe - allow permission to dig in ditch and road way to find leak.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

The applicant must place any material back to the way it was, which may include paying for road gravel.

L. Woodbury County agrees to provide the following contribution toward completion of this project:
will close road down if need to be or give correct signs to operator

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the 31 day of December, 2024.

Entered into this 19th day of November, 2024.

[Handwritten Signature]
Signature of Property Owner or Authorized Representative

Woodbury County Engineer

Chair, Woodbury County Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/14/24 Weekly Agenda Date: 11/19/24

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: John Malloy, WCICC-IT

WORDING FOR AGENDA ITEM:

Move \$60,000 from WCICC-IT LEC Networking Project to Data Center Remodel Project.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Move \$60,000 from WCICC-IT LEC Networking Project to Data Center Remodel Project.

BACKGROUND:

The LEC Networking Project is complete. There are remaining funds in the New LEC Network projects. We would like to move \$60,000 from that project to the Data Center Remodel project.

FINANCIAL IMPACT:

\$60,000 moved from LEC Networking Project to Data Center Remodel Project.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

WCICC-IT requests the approval to move \$60,000 from WCICC-IT LEC Networking Project to Data Center Remodel Project.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the move of \$60,000 from WCICC-IT LEC Networking Project to Data Center Remodel Project.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: _____ Weekly Agenda Date: _____

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: _____

WORDING FOR AGENDA ITEM:

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

MODERNIZATION PROPOSAL

Recording fees help cover the costs of recording real estate transactions and the necessary technology and security. Iowa's recording fees haven't been updated since 1985, and inflation has increased local recording and Iowa Land Records (ILR) service costs. ILR was one of the first statewide land record systems in the country and continues to offer free access to over 23 million records, with the Iowa County Recorders Association (ICRA) playing a central role in its operation and success.

Policies would be modernized to reflect current and future industry practices. Proposed reforms, supported by ICRA, aim to ensure that modernization in recording services benefits the real estate industry, as described in the Benefits of Modernization section.

SIMPLIFY FEES TO \$10/ PAGE

The proposal suggests increasing the recording fee to **\$10.00 per page** (up from the current \$5.00 per page plus fees), which is well **below the \$14.62 inflation-adjusted rate for 2024**. Additionally, several "add-on" recording fees would be eliminated.

CONTACT

Nick Laning
Manager of Government Affairs
Rafferty Group || Advocacy Strategies, LLC
(515) 985-9054 | nick@raffertygroup.com

Census Lo-liyong
Policy Coordinator
Iowa Land Records
(515) 423-1438 | clo-liyong@clris.com

BENEFITS OF MODERNIZATION



TECHNOLOGY & TRAINING IN COUNTY OFFICES



BETTER STANDARDS FOR DOCUMENT PREPARATION

- Standard 10 point font
- Updated formatting & indexing standards
- More data consistency



IMPLEMENTING KEY PROJECTS FOR NEW & BETTER SERVICES

- Establishing a statewide property notification system
- Indexing more data (associated references)
- Accessing more property information in other online systems
- Filling gaps in property location information
- Improving search tools
- Increasing online access to historic surveys and plats
- Improving Back the Blue information shielding

FIRST FEE INCREASE IN 40 YEARS

IOWA COUNTY RECORDERS ASSOCIATION
IOWA LAND RECORDS

SIMPLIFY RECORDING FEES

Recording fees would be simplified to rounded numbers for recording services while reducing the overall net fee increase. Calculating recording fees would be more predictable and understandable.

REMOVE \$1 Records Management Fee. REMOVE \$1 Electronic Transaction Fee.

- **REPEAL:** Additional Transaction Fee (\$7.00 per transaction) for multi-transaction documents with reasonable limits
- **REPEAL:** Non-Standard Recording Fee (\$10.00)

PER DOCUMENT FUNDING ALLOCATION

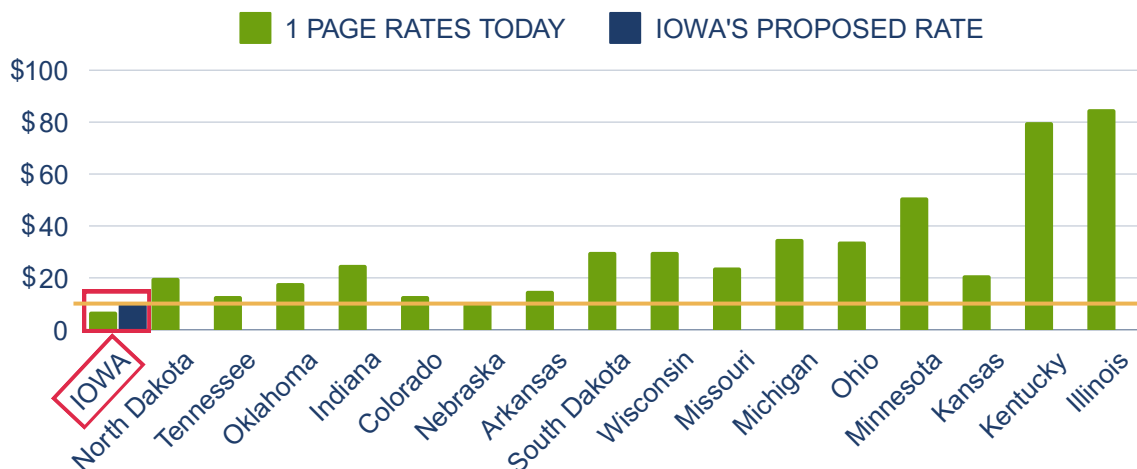
- **\$2** allocated to “Recording Technology Fund” for Recorder’s Office tech needs
- **\$3** allocated to ILR operations and projects
- Remaining recording fee income goes to the County General Fund

	CURRENT	PROPOSED	INFLATION
1 PAGE	\$7	\$10	\$20.46
4 PAGES	\$22	\$40	\$64.31

NOTE: Current rates are \$7 for the first page, then \$5 for each additional page. For this reason, page rates for a submission of 1 and 4 pages are shown.

NOTE: The example of 4 pages was selected for representation because it is roughly the average number of pages recorded per document in Iowa counties. The service fee of \$3.00 per document for E-Submission (e-filing) would remain unchanged and would not be increased. The proposal does not address fee policy relating to real estate transfer taxes or the auditor’s transfer fee. The inflation rate was calculated using an inflation calculator. This handout used the Federal Reserve Bank of Minneapolis calculator at <https://www.minneapolisfed.org/about-us/monetary-policy/inflation-calculator>.

IOWA RECORDING FEES COMPARED TO OTHER STATES



SURVEY ASKED USERS ABOUT MODERNIZATION & FEE INCREASE

“Would you be willing to support a reasonable increase in the recording fee, if it is less than the inflation amount since 1985?”

79%
YES

September 23, 2024

To: Board of Supervisors – Iowa Counties
From: Nancy Booten, Lee County Recorder and
Iowa County Recorders Association President



Lisa Kent, Wapello County Recorder
Chair, Electronic Services System



Re: Recording Fee Revenue and Modernization Project

Recent history has shown that in just a few years inflation can erode the purchasing power of static income. A portion of the funding which supports the recording function in Iowa counties is the recording fee, but for most counties a significant portion of recording operations are funded by county supervisors through the county general fund. Over time, the proportion of funding from the county general fund has likely grown, because it has been nearly 40 years since recording fees have been updated.

The Iowa County Recorders Association (ICRA) and the Electronic Services System (ESS), in collaboration with the Iowa State Association of Counties (ISAC), will be advancing a legislative proposal to update recording fees. The base recording fee would increase from \$5.00 per page to \$10.00 per page. This would be accompanied by changes to simplify the overall recording fee by eliminating several add-on fees. For example, the so-called "additional transaction fee" would be repealed. Two of the current add-on fees would be converted to be "allocations" from the base fee. No action is suggested with respect to the auditor's transfer fee although it is possible that stakeholders and policy makers may wish to review it. See the attached handout for further information.

Bottom Line for County Budgets

Funding for the county general fund will be increased. The net effect will depend on the overall level of recording activity and the number of pages in each document. Statewide, the average number of pages per document is 4.5. A conservative assumption might be to use an average of 4 pages per document. Based on these assumptions, and when compared to reported recording fee income in calendar year 2023, income to the county general fund could be expected to increase in a range from 56% to 79%. This is relevant, because additional property tax reforms will likely be explored; putting pressure on local government budgets while the cost of providing essential services continues to rise. The attached Fee Proposal Summary estimates the amount of net income increase for each county.

The fee policy change will be accompanied by several reforms to the recording process that will benefit both customers and recorders. Additionally, the fee policy change would provide resources to sustain and improve the Iowa Land Records system and create new services for our constituents such as a property notification system. Other initiatives include the following:

- Updating document formatting requirements
- Re-establishing an integration agreement with the Beacon system
- Reforming the "Back the Blue" program for greater effectiveness

In August, the ICRA convened for their annual meeting and voted 70:1 in support of the recording fee and modernization policy. We respectfully request the support of the Iowa State Association of County Supervisors and each county Board of Supervisors for this initiative. If you have any questions, we would be happy to answer them or arrange a briefing at your convenience.

Attachments: Fee Policy Handout
Fee Proposal Summary (table of projected net income increase)

For more information please contact:

Stacie Herridge, ICRA Legislative Liaison - sherridge@storycountyiowa.gov
Megan Clyman, ICRA Legislative Liaison - recorder@daviscountyiowa.org
Census Lo-Liyong, ESS Policy Coordinator - clo-liyong@clris.com

Recording Fee Adjustment From \$5 Per Page To \$10 Per Page

Co #	County Name	Estimated County	Estimated County
		General Fund Increase 4 Page Average	General Fund Increase 4.5 Page Average
1	ADAIR	\$22,767	\$29,957
2	ADAMS	\$12,205	\$16,975
3	ALLAMAKEE	\$41,209	\$54,259
4	APPANOOSE	\$40,040	\$53,470
5	AUDUBON	\$21,180	\$27,300
6	BENTON	\$54,692	\$76,982
7	BLACK HAWK	\$196,202	\$279,292
8	BOONE	\$55,238	\$76,148
9	BREMER	\$51,302	\$69,552
10	BUCHANAN	\$51,460	\$69,510
11	BUENA VISTA	\$39,926	\$54,446
12	BUTLER	\$9,955	\$22,575
13	CALHOUN	\$34,211	\$44,951
14	CARROLL	\$43,637	\$58,117
15	CASS	\$33,631	\$43,941
16	CEDAR	\$47,151	\$63,441
17	CERRO GORDO	\$85,640	\$119,300
18	CHEROKEE	\$28,866	\$40,226
19	CHICKASAW	\$28,469	\$39,689
20	CLARKE	\$23,501	\$31,921
21	CLAY	\$34,396	\$48,976
22	CLAYTON	\$57,828	\$74,478
23	CLINTON	\$62,015	\$95,495
24	CRAWFORD	\$35,765	\$47,275
25	DALLAS	\$186,638	\$279,418
26	DAVIS	\$24,800	\$32,520
27	DECATUR	\$23,361	\$31,201
28	DELAWARE	\$47,181	\$63,411
29	DES MOINES	\$70,379	\$97,119
30	DICKINSON	\$65,747	\$95,207
31	DUBUQUE	\$156,044	\$216,574
32	EMMET	\$22,469	\$30,319
33	FAYETTE	\$48,123	\$64,483
34	FLOYD	\$34,162	\$46,782
35	FRANKLIN	\$31,781	\$41,611
36	FREMONT	\$17,496	\$24,536
37	GREENE	\$32,718	\$43,088
38	GRUNDY	\$34,304	\$46,064
39	GUTHRIE	\$43,743	\$57,323
40	HAMILTON	\$36,324	\$49,374
41	HANCOCK	\$30,970	\$42,080
42	HARDIN	\$43,253	\$58,783
43	HARRISON	\$40,325	\$54,155
44	HENRY	\$39,129	\$52,859
45	HOWARD	\$30,145	\$39,935

Recording Fee Adjustment From \$5 Per Page To \$10 Per Page

Co #	County Name	Estimated County	Estimated County
		General Fund Increase 4 Page Average	General Fund Increase 4.5 Page Average
46	HUMBOLDT	\$21,325	\$30,935
47	IDA	\$19,014	\$25,474
48	IOWA	\$41,847	\$55,357
49	JACKSON	\$43,967	\$59,687
50	JASPER	\$82,470	\$113,330
51	JEFFERSON	\$41,899	\$55,599
52	JOHNSON	\$208,476	\$299,916
53	JONES	\$48,106	\$63,466
54	KEOKUK	\$30,376	\$40,086
55	KOSSUTH	\$19,326	\$34,356
56	LEE	\$56,678	\$77,568
57	LINN	\$398,139	\$555,039
58	LOUISA	\$21,160	\$29,290
59	LUCAS	\$24,154	\$32,234
60	LYON	\$41,195	\$54,265
61	MADISON	\$39,877	\$55,637
62	MAHASKA	\$43,319	\$58,759
63	MARION	\$73,985	\$100,745
64	MARSHALL	\$73,282	\$98,512
65	MILLS	\$22,703	\$36,213
66	MITCHELL	\$27,602	\$37,182
67	MONONA	\$23,914	\$31,674
68	MONROE	\$20,625	\$27,575
69	MONTGOMERY	\$17,128	\$26,018
70	MUSCATINE	\$58,950	\$86,840
71	O'BRIEN	\$35,411	\$49,521
72	OSCEOLA	\$21,754	\$29,154
73	PAGE	\$34,255	\$45,925
74	PALO ALTO	\$16,160	\$26,270
75	PLYMOUTH	\$55,088	\$76,528
76	POCAHONTAS	\$29,523	\$38,363
77	POLK	\$778,971	\$1,115,981
78	POTTAWATTAMIE	\$133,919	\$193,299
79	POWESHIEK	\$45,492	\$60,792
80	RINGGOLD	\$22,248	\$29,288
81	SAC	\$33,667	\$43,437
82	SCOTT	\$249,709	\$362,659
83	SHELBY	\$31,756	\$42,026
84	SIOUX	\$71,003	\$100,453
85	STORY	\$120,333	\$166,073
86	TAMA	\$42,768	\$56,898
87	TAYLOR	\$19,941	\$26,961
88	UNION	\$33,508	\$44,218
89	VAN BUREN	\$25,379	\$32,639
90	WAPELLO	\$59,657	\$82,257

Recording Fee Adjustment From \$5 Per Page To \$10 Per Page

Co #	County Name	Estimated County	Estimated County
		General Fund Increase 4 Page Average	General Fund Increase 4.5 Page Average
91	WARREN	\$96,298	\$143,308
92	WASHINGTON	\$58,872	\$78,512
93	WAYNE	\$4,114	\$11,884
94	WEBSTER	\$68,583	\$93,383
95	WINNEBAGO	\$21,809	\$30,029
96	WINNESHIEK	\$37,155	\$52,415
97	WOODBURY	\$136,538	\$197,168
98	WORTH	\$14,217	\$20,627
99	WRIGHT	\$36,727	\$49,457
	Total Increase	\$6,004,750	\$8,390,400
	% Increase (2023)	56%	79%

COPY



TALKING POINTS

ICRA FEE POLICY & MODERNIZATION INITIATIVE

HAVE YOU HEARD?



ICRA PASSED
OVERWHELMINGLY ON
AUGUST 23, 2024.

WE'RE LOOKING TO **MODERNIZE**
RECORDING SERVICES BY
SUPPORTING A REASONABLE
ADJUSTMENT IN
RECORDING USER FEES.



- RECORDING FEES HAVE NOT BEEN UPDATED SINCE **1985.**
- RECORDING FEES ARE
 - "USER FEES PAID TO COVER THE COST OF RECORDING A REAL ESTATE TRANSACTION, KEEPING UP WITH CURRENT TECHNOLOGY & SECURITY NEEDS."

LET'S MODERNIZE FEES

PROPOSAL: SIMPLIFY FEES & UPDATE TO \$10.00 PER PAGE

- CALCULATION OF RECORDING FEES WILL BE MORE PREDICTABLE.
- FEE FOR A ONE-PAGE DOCUMENT WOULD INCREASE FROM \$7.00 TO \$10.00.
- ELIMINATING SEVERAL "ADD-ON" RECORDING FEES
 - REPEAL ADDITIONAL TRANSACTION FEE (\$7.00 PER TRANSACTION) – TO BE REPEALED WITH SOME ASSOCIATED POLICY CHANGES
 - REPEAL ADDITIONAL \$1.00 RECORDS MANAGEMENT FEE
 - REPEAL ADDITIONAL \$1.00 ELECTRONIC TRANSACTION FEE
 - REPEAL NON-STANDARD RECORDING FEE (\$10.00)

REMINDERS & NOTES



BENEFITS OF SUFFICIENT FUNDING

- CONTINUING FREE ACCESS TO MORE THAN 23 MILLION RECORDS STATEWIDE
- MAINTAINING IOWA'S FIRST-IN-THE-NATION STATEWIDE ELECTRONIC RECORDING SYSTEM
- MAINTAINING TECHNOLOGY AND SKILLS IN COUNTY OFFICES
- REALIGNING DOCUMENT FORMATTING REQUIREMENTS TO MEET INDUSTRY PRACTICES
- PROVIDING NEW AND IMPROVED SERVICES
 - ESTABLISHING A STATEWIDE PROPERTY NOTIFICATION SYSTEM
 - INDEXING MORE DATA (ASSOCIATED REFERENCES)
 - ACCESSING MORE PROPERTY INFORMATION IN OTHER ONLINE SYSTEMS
 - FILLING GAPS IN PROPERTY LOCATION INFORMATION
 - IMPROVING SEARCH TOOLS
 - INCREASING ONLINE ACCESS TO HISTORIC SURVEYS AND PLATS
 - IMPROVING BACK THE BLUE INFORMATION SHIELDING

LOWEST FEES
IN CENTRAL U.S.

IOWA RECORDING FEES ARE CURRENTLY THE LOWEST IN THE CENTRAL U.S., AND REVENUE FROM RECORDING FLUCTUATES WITH THE REAL ESTATE ECONOMY.

79%

OF IOWA LAND RECORDS USERS SUPPORT A REASONABLE INCREASE IF IT IS LESS THAN THE INFLATION AMOUNT SINCE 1985.

REMINDERS & NOTES:





ICRA FEE POLICY & MODERNIZATION INITIATIVE - TALKING POINTS

- **Have you heard about our “modernization” initiative?** Our members overwhelmingly approved it at our conference on August 23, 2024 and endorsed by the ESS Coordinating Committee on August 28, 2024.
- We’re looking to modernize our recording services with an investment of a reasonable adjustment in recording user fees.
- Recording fees are user fees that are paid to cover the cost of recording a real estate transaction and keeping up with current technology and security needs. Iowa recording fees haven’t been updated since 1985. Almost forty years! Recent inflation has had a real effect on the cost of local recording and ILR services.
- The proposal calls for recording fees to be increased to \$10.00 per page
- Overall recording fees would be simplified.
 - Eliminating several “add-on” recording fees
 - Repeal additional Transaction Fee (\$7.00 per transaction) – to be repealed with some associated policy changes
 - Repeal additional \$1.00 Records Management Fee
 - Repeal additional \$1.00 Electronic Transaction Fee
 - Repeal Non-Standard Recording Fee (\$10.00)
 - The calculation of recording fees will be more predictable
 - The fee for a one-page document would increase from \$7.00 to \$10.00
- Sufficient funding for recording services would provide many important benefits to the real estate industry including:
 - Continuing free access to more than 23 million records statewide through ILR
 - Maintaining Iowa’s first-in-the-nation statewide electronic recording system
 - Maintaining technology and skills in county offices
 - Realigning document formatting requirements to meet industry practices
 - Providing new and improved services
 - Establishing a statewide property notification system
 - Indexing more data (associated references)
 - Accessing more property information in other online systems
 - Filling gaps in property location information
 - Improving search tools
 - Increasing online access to historic surveys and plats
 - Improving Back the Blue information shielding
- Iowa recording fees are currently the lowest in the Central U.S., and revenue from recording fluctuates with the real estate economy.
- This combination of a reasonable recording fee adjustment combined with modernization and service enhancements is supported by our users. In a recent survey of Iowa Land Records users and stakeholders, 79% of Iowa Land Records users support a reasonable increase if it is less than the inflation amount since 1985.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/07/2024

Weekly Agenda Date: 11/19/2024

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Sarah Morgan

WORDING FOR AGENDA ITEM:

Camp High Hopes' Request for Support for the Multi-Purpose Adaptive Rec Center Project to unlock IEDA-CAT grant funds

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Camp High Hopes is seeking a financial contribution of at least \$5,000 from Woodbury County to support its Multi-Purpose Adaptive Rec Center project. The city of Sioux City has agreed to a financial contribution if the county agrees to it as well. Once both the city and the county have contributed to the project, Camp High Hopes can then apply for at least \$500,000 in funding from the IEDA-CAT grant.

This Multi-Purpose Rec Center project will not only allow us to impact more lives, but it will also allow us to have an even bigger impact on economic development in our area through sports programs and recreational opportunities. Currently, 37.4%, or 4 out of 10 campers, come from Woodbury County, which means 62.6%, or 6 out of 10 campers, travel in from outside the county to attend camp programs. More than 28% of our campers travel into Iowa from other states. Due to the nature of our campers' abilities, 100% of our campers can't travel by themselves. That means each camper brings at least one parent or caregiver with them when they are getting dropped off or picked up from camp. Often, it's more than one parent or caregiver, and we regularly see entire families coming to camp to pick up their camper. That means Camp High Hopes is not only attracting the camper to come into Woodbury County, Iowa for goods and services, but multiple family members are making that trip to spend money and boost the local economy in Woodbury County.

BACKGROUND:

Camp High Hopes has been offering year-round therapeutic recreation experiences and respite care for individuals with disabilities who are five-years-old and up since 2012. We serve more than 500 campers each year, but touch thousands of lives. As the only overnight respite care provider in the region, our services are essential to the individuals and families we serve.

Camp High Hopes is building a 14,800 square foot Multi-Purpose Adaptive Rec Center. The rec center would be built on the camp's existing land located on the eastern edge of Sioux City. The rec center would contain a gym floor space with one court that can be used for adaptive basketball, volleyball, pickleball, and other sports. It would also have an adaptive climbing wall, 2 locker rooms, and 2 classrooms. The total cost of the project is \$4,553,185. Currently, we have \$2,957,500 raised, or 65%. At this point, we can apply for Iowa Economic Development Authority Community Attraction and Tourism Grant.

The Multi-Purpose Adaptive Rec Center will expand camp's program offerings to include new activities like wheelchair basketball, beeper baseball, indoor floor hockey, adaptive climbing, large group games and activities, indoor program areas, specialized classes, volleyball, indoor pickleball, and more. This rec center is very basic, with no bells and whistles. It's just the essentials, with room for future growth.

This building will enable the camp to address its current need for more and expanded program space. The need for expanding services was determined through surveys and feedback gathered from the families we serve. They anecdotally told us that it is extremely hard to find overnight respite care and enriching programs that can accommodate the needs of their loved ones. New services with the rec center will include adaptive sports/athletic programs. We will add more camp sessions in the fall and spring. This would be one of the only gyms in northwest Iowa designed for people with disabilities so we will host tournaments and other sporting events. Since it would be a unique and very usable space, we will encourage adaptive sports leagues, other groups and organizations, and nonprofits that serve those with disabilities to use it since finding gym time/space is always a struggle.

We have spoken with the Project Manager at IEDA and they feel this project would be a good fit for the IEDA-CAT grant.

FINANCIAL IMPACT:

The bottom line: this rec center will allow us to impact even more individuals with disabilities and their families. With the rec center, we can add beds, which allows us to enroll more campers during a session and alleviate our waitlists for overnight respite care camp programs. For the past several summers, all of our overnight sleep away camps have been completely full with lengthy waiting lists for each session. That shows our services are wanted and needed. Currently, our arts and crafts classroom and nature education classrooms are located in two rooms in our oldest cabin which was originally designed to be camper and staff sleeping quarters. Once we have the new classrooms completed in the rec center, the current arts and crafts and nature education classrooms will revert back into camper and staff sleeping quarters. That opens up 20 additional beds per night for campers and direct care workers! That's a minimum increase of at least 100 campers per year! That could be an additional \$75,000 per year in program fee revenue for the camp. Increasing our camper and staff capacity will allow us to have an even bigger impact on people with disabilities and even more individuals can experience the life-changing benefits of camp. In addition, we anticipate at least a 20% growth in our sleep away camper capacity annually (100 campers), and an overall 40% increase in lowans impacted by the project (500 additional individuals) each year through visitors, volunteers, partner organizations, and business exchanges coming specifically to use the rec center.

This project is truly shovel-ready! To date, the plans are in place to start building immediately once funding is in place. Our architect has completed the plans and the designs for the building. We have completed the testing needed for soil, water, and utility usage load at the site. We have identified a general contractor and sub-contractors. We have the HVAC contractor in place and many elements of the system have been purchased with a specific grant. The project went out for bid in January of 2022. Since then, we have been looking at value engineering options and other in-kind donations of labor and rec center items. We received updated pricing in August of 2024 to make sure we are on track.

We have partnered with an Iowa architect who has experience building such facilities in Iowa. We made sure to plan for extreme weather conditions, but also make sure it was usable in all seasons. We are using Iowa materials and companies for this project whenever possible.

We are ready to go! We have all the plans and contractors in place. Once we get the approval for funding from IEDA, we are ready to start immediately. We anticipate a start date in the spring of 2025.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Give Hope. Create Smiles.

hopes and smiles

CAPITAL CAMPAIGN



Where Smiles Happen



About Camp

At Camp High Hopes, we are a dedicated team of compassionate individuals driven by a single purpose: to enrich the lives of children, teens, and adults with disabilities, special needs, and chronic illnesses through exceptional recreational experiences. Founded in 2004 in Sioux City, IA, we have devoted ourselves to creating a nurturing, inclusive, and adaptive environment that caters to our campers' unique interests, needs, and abilities.



"This camp has been a lifesaver for us. This is the only place Nick will come. That's why it's so important to us. We hold this camp dear to our hearts because it's just wonderful." -Melissa Hames, Nick's mom



Why We Need Your Support

As our camp continues to grow, so does the demand for our services. In response to this growing need, we are embarking on an ambitious project to construct an adaptive recreation center to better serve our campers. This modern facility will feature a multi-purpose gym, classrooms, locker rooms, and fully adaptive activities. **This expanded space will allow us to accommodate an additional 20 campers per session, easing the burden of our current waiting list.** We remain committed to maintaining an affordable camp experience, allowing everyone to participate in our life-changing programs, regardless of their financial situation.



Campaign Summary

We aim to raise \$6 million for our campaign - 70% of which will be used to fund the construction of a new 14,800 sq. ft. adaptive recreation center, and 30% will go toward sponsoring campers. With your help, we can create **hopes and smiles** for individuals with disabilities and provide incredible experiences that will last a lifetime.



Adaptive Rec Center

- Indoor Multi-purpose Gym
- Specialized Adaptive Activities
- Arts and Crafts Classroom
- Nature Education Classroom
- Climbing Wall
- Men's and Women's Locker Rooms

Camper Sponsorships

- Camperships
- Program Support
- Operational Support

CAMP STATS

- 12 years providing life-changing, adaptive therapeutic programs
- More than 500 campers served annually
- Similar services not available within 300 miles
- Year-round program and respite care provider serving individuals ages 5 - 95
- 70% of campers require additional financial assistance to attend camp
- More than one million smiles created and counting

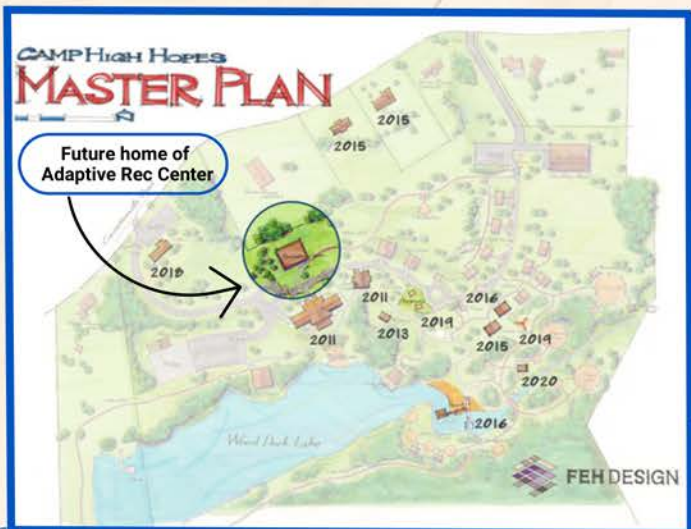


hopes
and
smiles

CAPITAL CAMPAIGN

Give Hope. Create Smiles.

At Camp High Hopes, we believe in the power of smiles and the endless possibilities they bring to our campers with disabilities and their families. Today, we invite you to join us in profoundly impacting their lives by supporting our **Hopes and Smiles Capital Campaign**. Our campaign's goal is to secure the resources needed to maintain our exceptional programs and services and to chart a course for our organization's growth and enrichment for years to come.



Together, let us ignite a deep and abiding commitment to Camp High Hopes' vision - to create a safe and nurturing environment where smiles flourish and hope abounds. Let's ensure our campers' remain a guiding light, inspiring us all to dream big and empower change.

Embrace the joy of giving and join us in supporting the Hopes and Smiles Capital Campaign.

For more information, please contact:
Sarah Morgan - smorgan@camphighhopes.com
Office: (712) 224-2267 ext.100
Cell: (712) 301-4182



Where Smiles Happen

NOTICE OF INTENT TO APPLY Community Attraction and Tourism (CAT)

To: EnhanceIowa@iowaeda.com
Phone: 515.348.6162

The following information is provided concerning a potential application for funding from the Community Attraction & Tourism (CAT) program.

Applicant Organization: Camp High Hopes

Organization Type: City County Non-profit organization

Name of Project: Multi-Purpose Adaptive Rec Center Date Submitted: 10/1/2024

Contact Person: Sarah Morgan Title: Executive Director

Telephone: 712-224-2267 Ext. 100 Email: smorgan@camphighhopes.com

Anticipated CAT Request \$900,000 Total Project Budget \$ 4,553,185

Amount Raised for the project to date: \$2,957,500

Is funding secured from the city, county, and private sources? Private sources

Project Address: 5804 Correctionville Rd, Sioux City, IA 51106

Does applicant own the property needed to complete the project? Yes No

Explanation (if applicable): Camp High Hopes has owned the property on which the Multi-Purpose Adaptive Rec Center will be built. This property is free and clear, and no debts are owed on this property.

Expected Construction Start Date: Spring of 2025

Submission of this Notice of Intent to Apply is not a binding commitment, but a good faith effort to inform Iowa Economic Development Authority staff of our intent to apply. We agree to provide updated information as changes to these plans become known.

Description of Project, including vertical infrastructure components:

Camp High Hopes is building a 14,800 square foot Multi-Purpose Adaptive Rec Center. Camp High Hopes serves individuals of all ages with disabilities, special needs, and chronic illnesses. This rec center would be built on the camp's existing land located on the eastern edge of Sioux City. The rec center would contain a gym floor space with one court that can be used for adaptive basketball, volleyball, pickleball, and other sports. It would also have an adaptive climbing wall, 2 locker rooms, and 2 classrooms. The total cost of the project is \$4,553,185. Currently, we have \$2,957,500 raised.

The Multi-Purpose Adaptive Rec Center will expand camp's program offerings to include new activities like wheelchair basketball, beeper baseball, indoor floor hockey, adaptive climbing, large group games and activities, indoor program areas, specialized classes, volleyball, indoor pickleball, and more. This rec center is very basic, with no bells and whistles. It's just the essentials, with room for future growth. With the completion of the rec center, we will add more available beds for overnight respite care, provide new activities, host sporting events for people with disabilities, offer an accessible space for others in the community to use, and increase our capacity of the number of campers we can enroll during a session.

This building will enable the camp to address its current need for more and expanded program space. The need for expanding services was determined through surveys and feedback gathered from the families we serve. They anecdotally told us that it is extremely hard to find overnight respite care and enriching programs that can accommodate the needs of their loved ones. New services with the rec center will include adaptive sports/athletic programs. We will add more camp sessions in the fall and spring. This would be one of the only gyms in northwest Iowa designed for people with disabilities so we will host tournaments and other sporting events. Since it would be a unique and very usable space, we will encourage adaptive sports leagues, other groups and organizations, and nonprofits that serve those with disabilities to use it since finding gym time/space is always a struggle.

The bottom line: this rec center will allow us to impact even more individuals with disabilities and their families. With the rec center, we can add beds, which allows us to enroll more campers during a session and alleviate our waitlists for overnight respite care camp programs. For the past several summers, all of our overnight sleep away camps have been completely full with lengthy waiting lists for each session. That shows are services are wanted and needed. Currently, our arts and crafts classroom and nature education classrooms are located in two rooms in our oldest cabin which was originally designed to be camper and staff sleeping quarters. Once we have the new classrooms completed in the rec center, the current arts and crafts and nature education classrooms will revert back into camper and staff sleeping quarters. That opens up 20 additional beds per night for campers and direct care workers! That's a minimum increase of at least 100 campers per year! Increasing our camper and staff capacity will allow us to have an even bigger impact on people with disabilities and even more individuals can experience the life-changing benefits of camp. In addition, we anticipate at least a 20% growth in our sleep away camper capacity annually (100 campers), and an overall 40% increase in Iowans impacted by the project (500 additional individuals) each year through visitors, volunteers, partner organizations, and business exchanges coming specifically to use the rec center.

This project is truly shovel-ready! To date, the plans are in place to start building immediately once funding is in place. Our architect has completed the plans and the designs for the building. We have completed the testing needed for soil, water, and utility usage load at the site. We have identified a general contractor and sub-contractors. We have the HVAC contractor in place and many elements of the system have been purchased with a specific grant. The project went out for bid in January of 2022. Since then, we have been looking at value engineering options and other in-kind donations of labor and rec center items. We received updated pricing in August of 2024 to make sure we are on track.

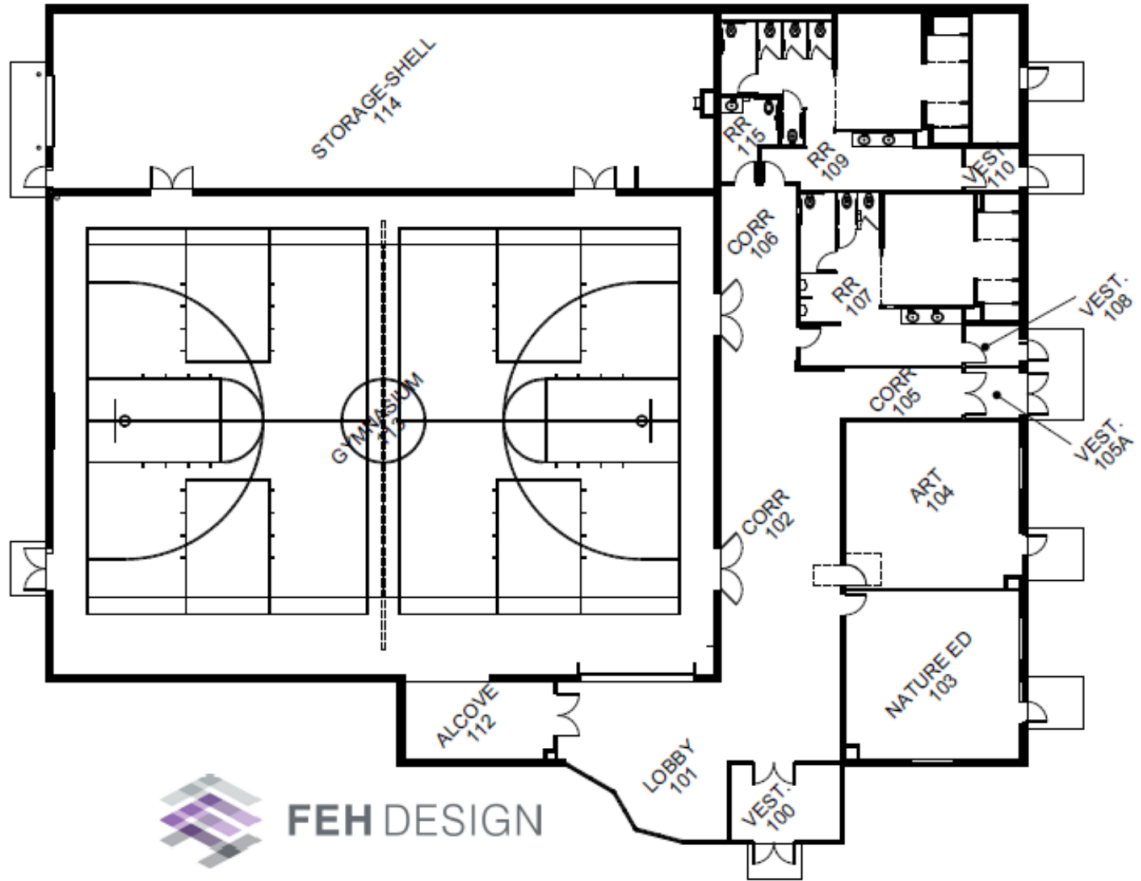
We have partnered with an Iowa architect who has experience building such facilities in Iowa. We made sure to plan for extreme weather conditions, but also make sure it was usable in all seasons. We are using Iowa materials and companies for this project whenever possible.

We are ready to go! We have all the plans and contractors in place. Once we get the funding, we are ready to start immediately. We anticipate a start date in the spring of 2025.

This Multi-Purpose Rec Center project will not only allow us to impact more lives, but it will also allow us to have an even bigger impact on economic development in our area through sports programs and recreational opportunities. Currently, only 37.4%, or 4 out of 10 campers, come from Woodbury County, which means 62.6%, or 6 out of 10 campers, travel in from outside the county to attend camp programs. More than 28% of our campers travel into Iowa from other states. Due to the nature of our campers' abilities, 100% of our campers can't travel by themselves. That means each camper brings at least one parent or caregiver with them when they are getting dropped off or picked up from camp. Often, it's more than one parent or caregiver, and we regularly see entire families coming to camp to pick up their camper. That means Camp High Hopes is not only attracting the camper to come into Woodbury County, Iowa for goods and services, but multiple family members are making that trip to spend money and boost the local economy in Woodbury County.

Here are a few artist's renderings of what the new gym space would look like.







About Camp High Hopes

Camp High Hopes was founded in 2004, constructed during 2008-2012, received ACA (American Camp Association) accreditation in 2012, and started programs in September 2012. The Camp is located on 120 acres of land near the eastern edge of Sioux City.

The mission of Camp High Hopes is to provide fun, safe, and adaptive recreational experience for children, teens, and adults with disabilities, special needs, and chronic illnesses as well as their friends and families. We offer respite-waiver approved camp sessions to waiver and non-waiver campers with disabilities and special needs. Our high-quality programs include experiences in archery, canoeing, outdoor education, swimming, arts and crafts, creative dramatics, and much more. Campers arrive with anticipation and excitement, and leave with smiles, new friends, and fond memories for years to come.

We serve more than 500 campers each year and offer several different services at our year-round camp. During the summer, we have our sleep away and day camps. Our classic overnight camp sessions offer youth and adults with special needs a traditional, yet modern camp experience. Day camp is great for kids and teens who may not be ready for a week away from home but want to experience what camp is like. During the fall and spring, we offer overnight weekend respites for youth and adults who need that weekend away from home and we also offer Saturday day camps. In addition to our regular camp programs, we offer a Wednesday Night Social Club to encourage engagement and social interaction. We also offer outings, special events, and additional programs to the community of individuals with disabilities and their families.

To register for camp, campers are at least 5 years old and have a diagnosed disability, special need, or chronic illness. No one ever ages out of our programs, which makes us unique in the services we offer. Our oldest camper is in his 80's! We are also unique in the fact that we are not a duplication of available services in the area, and we are the only overnight respite care provider in the region. That makes our respite care services essential to the caretakers who use them. Respite care is guilt-free time off for caregivers, which leads to stress relief and improved mental and physical health, which in turn creates happier families and better workers. Because we are the only overnight respite care provider in the region, most of our campers travel to Sioux City for our services from as far south as Omaha, Lincoln, and Council Bluffs, as far east as Mason City and Des Moines, and as far west as O'Neill, Nebraska, and southwest Minnesota. We serve a 3-hour radius of Sioux City, Iowa.

Childcare and appropriate learning opportunities can be difficult to find for children with disabilities. They are nearly non-existent for teens with disabilities. Camp High Hopes' camp programs are vital to parents/caregivers needing specialized, adaptive care for their child who cannot attend other daycare facilities or camps due to their child's medical needs or behaviors. In addition, Camp High Hopes' programs provide adults and children access to activities that are adapted to their abilities to keep them physically active and moving. We also provide healthy meals and snacks. All of this is an effort to instill healthy behaviors and reduce obesity.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/14/2024 Weekly Agenda Date: 11/19/2024

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Chairman Ung & HR Director Thomas

WORDING FOR AGENDA ITEM:

Discussion and consensus to increase the salary of the Building Services Director due to revised job description detailing increased duties related to the new Law Enforcement Center

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Due to increased duties and responsibilities in the revised job description, we are recommending an increase to a \$120,000 salary for the building services director, which is approximately 4%.

BACKGROUND:

The responsibilities of this position have significantly and permanently increased due to the new Law Enforcement Center. The director has done an excellent job managing increased responsibilities working with several entities, and work will continue to increase with several entities as the parties affected seek to recoup funds for the taxpayers. This position is more vital than ever before.

FINANCIAL IMPACT:

The proposed salary increase is \$4,757.34 (approx. 4%), not including IPERS and SSI.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Formal approval will take place in a future memorandum of personnel transactions. This informational item is to reach consensus of the \$120,000 salary, or of another amount. The recommended increase is conservative, given the scope. The HR Director has already attempted a study of comparables, but there are no comparable duty increases since our LEC project scope is a first-mover in the region.

ACTION REQUIRED / PROPOSED MOTION:

n/a

**WOODBURY COUNTY
POSITION DESCRIPTION**

Name: _____
Title: County Building Services Director
Effective Date: November 2024

Department:
FLSA Designation:
Reports to:

County Building Services
Exempt
County Board of Supervisors

Purpose:

The County Building Services Director under the direct authority of the County Board of Supervisors performs administrative, supervisory and technical work involving the maintenance and repair of structural, plumbing, electrical, heating, and cooling systems for all County facilities. Maintains County facilities in a manner that prolongs facilities use while engaged in long-term planning with aligned budgets, promotes safe and healthy work environments, and maximizes energy efficiencies. The Building Services Director assists in planning and coordinating activities concerned with the construction, modification, and maintenance of all County facilities as well as maintenance and improvement of building grounds. The position supervises and assists workers engaged in maintaining and repairing physical structures of the buildings and upkeep of grounds while maintaining necessary inventory for all maintenance and repairs.

Essential Functions and Responsibilities:

The following duties are typical for this position. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

- Be on call 24 hours per day to handle or consult on major maintenance problems and work a flexible schedule as needed.
- Plans, organizes, directs, and controls the department, consistent with county policies and procedures, collective bargaining agreements and government regulations, contributing to the overall effectiveness of the department.
- Selects, orients, directs, motivates, trains, and retains staff capable of meeting current and projected needs; makes decisions/recommendations in matters such as performance reviews, corrective action, and terminations.
- Utilizes True Speak communication to commend highly effective performance, encourage growth of average performance, remediation of ineffective performance, and discipline or remove persistent unsatisfactory performance.
- Prepares the annual budget for the Building Services Department; assist in budget implementation; participate in the forecast of funds needed for equipment, materials, staffing and supplies; administer the approved budget.
- Prioritizes projects with the Capital Improvement Plan
- Meets with the Board of Supervisors; discusses issues such as construction/renovation project plans and recommends alternative solutions to improve quality operation of systems and equipment.
- Serves as a direct representative of the County Board in meeting with county's architect in developing new building projects, reviewing construction documents, and assisting the Board with building decisions.
- Attends all department meetings to communicate status and goals of the department as well as understand and assess the needs of other departments within the County.
- Coordinates with the Board, other elected officials and department heads with their requests for space needs, office environment, new technology requirements that are on-going, such as computer cabling, electrical, office design, HVAC conditions.
- Schedules, and provides technical support to staff for completion of all projects and supervises the work of architects, contractors, and any other service workers in planning, building, remodeling, or other additions or alterations to county-owned property to ensure that work is within the guidelines of federal, state, or local building codes and the lifestyle code.
- Implement best practices for the effective operation of computer heating, ventilation, and air conditioning systems (HVAC)
- Prepare RFPs when necessary, with good knowledge of bidding and procurement laws
- **Drafting, blueprint reading, sketch, layout, furniture space design, vendor installation management, order materials, participate in and supervise the construction and maintenance programs while keeping an accurate inventory of all materials. Responsible for State of Iowa procurement, contracts and pricing.**
- Interpret technical, governmental, and state regulations including but not limited to **Iowa Department of Natural Resources compliance and reporting, State of Iowa State Corrections compliance and reporting, Sioux City local codes compliance reporting including grease receptors and effluent discharge.**
- Inform public on matters such as ongoing and future projects, condition of facilities and energy savings.
- Develop preventative maintenance program to ensure cost effectiveness and longevity of equipment and to minimize disruptions in all operations within scope of responsibility; keep accurate records and reports of maintenance and work done on mechanical equipment, **including but not limited to, the Woodbury County Law Enforcement Center equipment, Digital Antenna Trunking Systems (DAS), Willoughby Water Management Controls, Schneider UPS System, ICN Correctional Systems, Hanawah Camera Systems, Accurate Detention Controls, Brinks Detention Locks, Lockinvar Boilers, PVI Water Heaters, and AHU Energy Recovery Wheels.**
- Plan, schedule, assign, and perform work done on mechanical equipment and building, troubleshooting and analysis of equipment problems.
- Maintain necessary inventory for all maintenance and repairs, oversee purchases and receive all maintenance and custodial supplies and equipment, **including but not limited to Ansul Systems-Hoods/Duct modifications to meet cleaning and compliance requirements.**
- **Maintain logistics occupancy list.**

- Manage construction/renovation project plans for completeness, code conformance and cost effectiveness, and coordinates work with existing facilities to eliminate adverse operations
- Responsible for payroll, claims, **all LEC Authority invoice payments, Woodbury County LEC Contracts**, inventory of materials and supplies for the projects.
- Establish and maintain effective, professional working relationships with employees, elected officials/department heads, contractors, members of the public and the Board of Supervisors.
- Keep up to date on current state-of-art technical developments in the field of operation and engage in further professional development. **Including Procore construction management software, Bluebeam software systems, Allegion Mobile Access software and Indusoft software.**
- **Maintain staff accessibility through Identocard badge/card systems, key management policy, access, and assignments. Schlage electronic wireless bluetooth locksets. Keep track of US Postal Service deliveries, vendor deliveries, and shipping.**
- Attendance is required

Non-Essential Functions and Responsibilities:

- Performs a variety of related duties in an efficient and thorough manner, under the direction of the County Board of Supervisors

Minimum Education and Experience Required Performing Essential Functions:

- Possess High School diploma or General Equivalency Degree (GED) and five (5) years of experience in building and grounds related work; or any equivalent combination of education and experience that provides the required knowledge and abilities. One (1) year supervisory experience preferred.
- Basic principles of supervision to include approaches to discipline and training techniques
- Knowledge of building engineering as related to building design, construction, and maintenance valid State Certificate of registration as a licensed 1st Class Hydronic Engineer
- Thorough knowledge of the methods and techniques commonly used in construction and maintenance activities including complex institutional heating, cooling, plumbing, and electrical systems, detention equipment, surveillance, elevator and fire alarm systems and methods to repair these systems.
- Knowledge of State Code requirements as related to responsibilities and of the hazard and safety precautions, regulations and standards related to facilities maintenance.
- General Carpentry skills, janitorial, housekeeping, and grounds keeping procedures.
- Blueprint reading; specifications and standards
- Good knowledge of applicable building codes
- Good knowledge in the use of personal computers and software packages
- Knowledge of management and budgetary principles
- Knowledge of building and equipment qualify to be bonded relating to the scope of responsibility
- Is of good moral character as determined by a thorough background check of local, state, and national files
- Must pass physical and psychological examination by County designated physicians
- Ability to tactfully and effectively communicate with others
- Knowledge of human relations, psychology, and personal maturity to maintain emotional stability in unusual situations of stress or social interaction pressure
- Ability to interpret and expedite all orders
- Ability to motivate, train, instruct, and supervise personnel
- Good knowledge of a continuous improvement models including the development of standard operating procedures.
- Candidate for hire must successfully pass a background check, a physical examination, vision, back screen and drug screening test prior to employment

Mental and Physical Competencies Required to Performing Essential Functions:

Language Ability

Ability to read and interpret documents such as safety rules, operating, and maintenance instructions, and procedure manuals and/or Iowa or County systems. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of the County in clearly spoken English. Ability to communicate Woodbury County policies to managerial and non-managerial groups in person and in writing. Ability to read and understand legal descriptions, policies, and procedures in written, oral, diagram and schedule form. Able by voice communications to express or exchange ideas by means of the spoken word in clearly spoken English. Have clarity of speech, hearing, and writing which permits effective communication and organize and presents factual information and ideas clearly and concisely, in oral and written form at Board meetings.

Mathematical Skills

Ability to add, subtracts, multiply, and divides in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw or interpret graphs. Knowledge of basic bookkeeping principles. Knowledge of legislative requirements related to County systems. Knowledge of County principles and procedures.

Behavior Skills

Ability to begin work at the starting time without tardiness, absenteeism, or leaving work early without authorization or for good reason. Conduct or appearance in good keeping with a professional image and/or position of the County. Ability to read and understand the Work Rules of the County such as Bullying will not be tolerated, theft and dishonesty will not be tolerated, and disobedience, insubordination, or refusal to comply with reasonable instructions of authorized supervision will not be tolerated. Ability to cope with numerous time sensitive requests from County offices. Handle moderate levels of stress and meet deadlines appropriate to the position. Attendance is required.

Reasoning Ability

Ability to apply common sense understanding to carry out simple one or two stage instructions. Ability to deal with standardized situations with only occasional or no variables. Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardizes situations. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.

Cognitive Demands

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Ability to set priorities regarding assignments and follows through to completion; ability to establish and maintain effective working relationships with associates and the general public by means of clearly spoken English.

Equipment Used

Computer for data entry, spreadsheets and word processing, multi-line phone, fax machine, calculator, (10 key), copier/scanner, possess knowledge of anything relating to County Building Services systems. Work requiring the exertion of up to 50-85 pounds with assistance of force occasionally, and operation of motor vehicles and equipment

Physical Demands

Typical office environment involving sitting, walking, occasional bending, lifting, and carrying paper and related light objects generally weighing 50-85 pounds or less with assistance of force occasionally and negligible amount of force frequently or constantly to move objects. Horizontal and vertical reaching motion is required. Aptitudes required are those typically associated with clerical operations including clerical, numerical, and forms perceptions, clarity of vision to view computer screens and for preparing and analyzing written data and to determining the accuracy and thoroughness of work and observing general surrounds and activities, legal documents, and property descriptions cards; eye/hand/foot coordination, hand and finger dexterity, motor coordination, grasping and repetitive motions, hearing to perceive information at normal spoken word levels and conversation skills for expressing or exchanging ideas by means of the spoken word in clearly spoken English.

Environmental Adaptability

Work is performed in all exposed environments and terrains while conducting field work. The employee is subject to adverse environmental conditions.

Special Requirements

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks. Possession of a valid appropriate driver's license and insurance. Candidate for hire must successfully pass a background check (thorough background of local, state, and national files), a physical examination, vision, back screen and drug screening test prior to employment. The use of English for the skills and purposes of this job.

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements, and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek.

I understand that my attendance is required. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

Employee's Signature

Date

Department Head

Date

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/14/2024 Weekly Agenda Date: 11/19/2024

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Approve county pledge for Woodbury County Safety Action Plan

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The Board approved the completion of a safety action plan for county highways. One of the portions of that plan is to sign a safety pledge for inclusion in the document.

BACKGROUND:

In this pledge, the Board will formalize Woodbury County's support of the strategies outlined in Iowa's Five-Year Strategic Highway Safety Plan (SHSP) 2024-2028 and the overall vision of Zero Fatalities on Iowa's public roadways.

FINANCIAL IMPACT:

The safety plan development is paid for with a grant from the Federal Highway Administration (FHWA). 97 of the 99 counties are participating in this effort. Some expenditures for safety improvements will be required during future project development to complete the plan vision.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board approve the Safety Action Plan Pledge.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board approve the Safety Action Plan Pledge and direct the chair to sign it on behalf of Woodbury County.



WOODBURY COUNTY PLEDGE

In this pledge, we formalize Woodbury County's support of the strategies outlined in Iowa's Five-Year Strategic Highway Safety Plan (SHSP) 2024-2028 and the overall vision of Zero Fatalities on Iowa's public roadways. In addition, we reaffirm Woodbury County's goal of a decreasing roadway fatalities and serious injuries by the years 2030 and 2050, respectively, as detailed in the resolution adopted in 2022 by our Board of Supervisors for participation in the Iowa County Engineers Association (ICEA) Safe Streets for All (SS4A) Grant Application. Woodbury County is committed to implementing the safety strategies outlined in this Safety Action Plan (SAP), which will assist road users with staying safe while driving, walking, or riding in Woodbury County. Woodbury County is dedicated to measuring its progress towards these goals and providing quantitative metrics as we continue to take the necessary steps to improve safety on the county's roadways in order to realize our eventual goal of zero roadway fatalities and serious injuries by 2050.

Matthew Ung, Chairman

Woodbury County Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/14/2024 Weekly Agenda Date: 11/19/2024

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Matthew Ung and Keith Radig

WORDING FOR AGENDA ITEM:

Consider and approve a letter of support for maintaining navigational support on the Missouri River

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The county board is being presented a letter of support for maintaining navigational support on the Missouri River between Blencoe and Sioux City.

BACKGROUND:

The Coast Guard is proposing to remove navigational support devices north of Blencoe on the Missouri River. The board is a signatory on the Siouxland Chamber letter requesting reconsideration, but individual letters have been requested by Congressman Feenstra to support his efforts to undo the

FINANCIAL IMPACT:

There is no direct financial impact to the county, but a potential for negative impact to county businesses and industry with the loss of river navigation.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

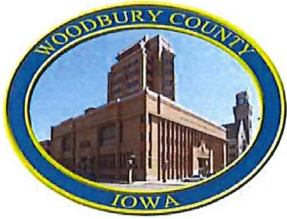
Yes No

RECOMMENDATION:

I recommend that the Board approve and sign the attached letter.

ACTION REQUIRED / PROPOSED MOTION:

Motion to receive to sign a letter for support for maintaining navigational support on the Missouri River north of Blencoe.



OFFICE OF
WOODBURY COUNTY BOARD OF SUPERVISORS

Courthouse · Room 104
620 Douglas Street – Sioux City, Iowa, 51101
Telephone (712) 279-6525 · Fax (712) 279-6577

MEMBERS

DANIEL A. BITTINGER II
SIOUX CITY

KEITH W. RADIG
SIOUX CITY

JEREMY J. TAYLOR
SIOUX CITY

MATTHEW A. UNG
SIOUX CITY

MARK E. NELSON
CORRECTIONVILLE

BOARD ADMINISTRATIVE ASSISTANT
KAREN JAMES

EXECUTIVE SECRETARY / PUBLIC BIDDER
HEATHER SATTERWHITE

November 19, 2024

Captain Andrew R. Bender
Commander of Sector
Upper Mississippi River

Dear Captain Bender:

We write today to express our extreme concern over your decision to remove 36 Aids to Navigation (ATONs) on the Missouri River above Blencoe, Iowa. Additionally, we request this decision be revoked based upon ongoing investments in the waterway and the economic potential that the Missouri River above Blencoe provides for our region.

As you know, navigation of our nation's waterways is the foundation of our economy and is one of the key contributors to how the United States became the world's largest economy. Since our founding, the ability to move resources, people, and goods along our rivers has been a vital component in our growth and the Missouri River is no exception. Throughout the last century, the Missouri River has become an instrumental part of our midwestern economy.

If we look towards the future, the Missouri River above Blencoe has seen continued investment in recent years and our local businesses have several planned projects to utilize the river more effectively and increase the amount of vessel traffic transiting the waterway. By removing the ATONs above Blencoe, our businesses will be hindered, several industries that our community relies upon will be stifled, and investment in the area will decrease significantly.

A project completed in 2016 constructed the new CF Industries granulated urea fertilizer production plant. This \$2.4 billion project relied heavily on river access to bring large reactor units to the new plant site. During construction, over 12,000,000 pounds of plant components, items too large to haul by rail or highway, with a value of over \$200,000,000 were shipped by river to the site on 8 barges. In 2017, during a refit of their smaller fertilizer plant, a component weighing over 1,195,000 pounds worth over \$5.7 million was hauled by river on a single barge. Another new component is scheduled for delivery to the plant in 2025.

While river traffic north of Blencoe may not be high volume, on a value per pound basis, river transport of heavy components is vital to industries that have located near the river. River navigation remains important to industry within the boundaries of Woodbury County.

We believe that removing the 36 ATONs would be harmful to our local economy and shut off any potential investments in the future. Businesses that are investing or would look to invest will be dissuaded by this decision. We believe that the Missouri River above Blencoe has vast potential and will be an economic boon in the future. We wanted to outline some recent investments and outlooks that should increase vessel traffic above Blencoe:

- Barge Terminal Project in Sioux City that could bring barge traffic as soon as summer 2025. This will bolster the already robust manufacturing sector in the area. More information can be found in the supplemental documents.
- Over \$469 million is currently being invested from disaster funding and other legislation into the Bank Stabilization and Navigation Project on the Missouri River.

We respectfully request that this decision be revoked and the 36 ATONs remain on the Missouri River above Blencoe.

Sincerely,

Woodbury County Board of Supervisors

Matthew Ung, Chairman

Keith Radig, Member

Daniel A. Bittinger, II, Member

Jeremy Taylor, Member

Mark Nelson, Member