



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(OCTOBER 22) (WEEK 43 OF 2024)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

Daniel A. Bittinger II  
389-4405  
[dbittinger@woodburycountyiowa.gov](mailto:dbittinger@woodburycountyiowa.gov)

Mark E. Nelson  
540-1259  
[mnelson@woodburycountyiowa.gov](mailto:mnelson@woodburycountyiowa.gov)

Keith W. Radig  
560-6542  
[kradig@woodburycountyiowa.gov](mailto:kradig@woodburycountyiowa.gov)

Jeremy J. Taylor  
259-7910  
[jtaylor@woodburycountyiowa.gov](mailto:jtaylor@woodburycountyiowa.gov)

Matthew A. Ung  
490-7852  
[matthewung@woodburycountyiowa.gov](mailto:matthewung@woodburycountyiowa.gov)

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held October 22, 2024, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

---

---

## **AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

### **Consent Agenda**

**Items 2 through 5 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of the October 15, 2024 meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
5. County Auditor – Patrick Gill  
Receive Auditor's Quarterly Report

## End Consent Agenda

6. Secondary Roads – Mark Nahra and Laura Sievers
  - a. Approve resolution authorizing the county engineer to close roads for emergencies, maintenance operations, and construction on behalf of county board of supervisors in 2024 Action
  - b. Approval of resolution authorizing the county engineer to execute certification of completion of work on Federal Aid, State Aid and Farm to Market Construction during 2024 Action
  - c. Approval of contract for the P.C.C. Patching 2024 project with Cedar Falls Construction for \$56,421.00 Action
7. County Sheriff – Chad Sheehan  
Approval to allow retiring percentage deputies and wage plan employees compensation for unused sick leave Action
8. Reports on Committee Meetings Information
9. Citizen Concerns Information
10. Board Concerns Information

## ADJOURNMENT

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- WED., OCT 23 10:00 p.m.** StarComm Executive Board Meeting, Security Institute, 4647 Stone Avenue
- 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- MON., OCT 28 6:00 p.m.** Zoning Commission Meeting, Courthouse Basement Boardroom
- THU., OCT 24 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., NOV 4 6:00 p.m.** Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., NOV 6 11:00 a.m.** Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
- 1:00 p.m.** Loess Hills Alliance Executive Meeting
- 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., NOV 13 7:30 p.m.** SIMPCO Executive-Finance Committee Meeting, 6401 Gordon Drive
- 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- THU., NOV 14 12:00 p.m.** SIMPCO Board of Directors, 6401 Gordon Drive.
- 5:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., NOV 20 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., NOV 21 10:00 a.m.** Siouxland Regional Transit System Meeting, 6401 Gordon Drive
- 11:15 a.m.** Western Iowa Community Improvement Regional Housing Trust Fund, 6401 Gordon Drive
- 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- MON., NOV 25 6:00 p.m.** Zoning Commission Meeting, Courthouse Basement Boardroom
- WED., NOV 27 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., NOV 28 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, 6401 Gordon Dr.
- SAT., NOV 30 1:30 p.m.** SIMPCO – Community & Economic Development, 6401 Gordon Drive

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**OCTOBER 15, 2024, FORTY-SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, October 15, 2024, at 4:30 p.m. Board members present were Ung (by phone), Radig, Taylor, Bittinger II, and Nelson. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Taylor second by Radig to approve the agenda for October 15, 2024. Carried 5-0. Copy filed.  
Motion by Bittinger second by Nelson to approve the following items by consent:
2. To approve minutes of the October 8, 2024, meeting. Copy filed.
3. To approve the claims totaling \$491,735.18. Copy filed.
4. To approve lifting the tax suspension for Matthew Kelsheimer parcel #894730286010. Copy filed.
5. To receive the county Recorder's Report of Fees Collected. Copy filed.
6. To approve the property tax refund request for parcel #894734234005 in the amount of \$969.00. Copy filed.
- 7a. To approve the separation of Mansanwal Singh, Assistant County Attorney, Attorney's Office Dept., effective 09-30-2024. Declined Position Prior to Start Date.; the transfer of Michael Trowbridge, Youth Worker-FT, Juvenile Detention Dept., effective 10-14-2024, \$23.72/hour, 0%. Transfer from PT to FT. In House Job Vacancy Posted on 9/25/2024.; the reclassification of Trevor Brass, Assistant County Attorney, Attorney's Office Dept., effective 10-14-2024. \$106,602.00/year, 12%=\$11,578/year. Reclassification According to the Oct 2024 MOU.; the reclassification of Andrew DeMers, Assistant County Attorney, Attorney's Office Dept., effective 10-14-2024, \$83,055.00/year, 10%=\$7,979/year. Reclassification According to the Oct 2024 MOU.; the reclassification of Haley Messerschmidt, Assistant County Attorney, Attorney's Office Dept., effective 10-14-2024, \$110,591.00/year, 8%=\$7,978/year. Reclassification According to the Oct 2024 MOU.; the reclassification of Matthew Metzgar, Assistant County Attorney, Attorney's Office Dept., effective 10-14-2024, \$106,602.00/year, 12%=\$11,578/year. Reclassification According to the Oct 2024 MOU.; the reclassification of Matthew Metzgar, Assistant County Attorney, Attorney's Office Dept., effective 10-14-2024, \$110,591.00/year. Move from Step 6 to Step 7. Anniversary Date: 10/18/2024. Copy filed.
- 7b. To approve the 2025 Delta Dental renewal. Copy filed.
8. To approve the underground utility permit for MidAmerican Energy. Copy filed.

Carried 5-0.

9. There was no action taken to allocate \$25,000-50,000 to support The Warming Shelter, Inc. with a commitment to review and consider this funding on an annual basis.
- 11a. Motion by Radig second by Bittinger to approve the resolution establishing weight limits on the listed county bridges. Carried 5-0.

**WOODBURY COUNTY  
BRIDGE EMBARGO RESOLUTION  
RESOLUTION #13,805**

**WHEREAS:** The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

**WHEREAS:** the Woodbury County Engineer has caused to be completed the Structure Inventory and Appraisal of certain bridges according to accepted Bridge Inspection Standards and has determined that the bridges below, require revision to their current load ratings,

**NOW, THEREFORE, BE IT RESOLVED** by the Woodbury County Board of Supervisors that the following vehicle and load limit be established and that signs be placed advising of the permissible maximum weights thereof on the bridge listed herein.

<u>Bridge No.</u>	<u>FHWANo.</u>	<u>Section Township Range</u>	<u>Posted Limit</u>
A-208	354681	06-88-43	15, 24, 25 Tons
G-043	353950	17-88-43	3 Tons, One Lane
N-209	351721	36-88-43	18, 28, 28 Tons
T-053	351140	14-87-46	3 Tons
V-117	350840	07-86-45	15, 25, 25 Tons
X-116	<20 feet	31-86-42	6 Tons

**Passed and approved this 15<sup>th</sup> day of October 2024.**

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

11b. Bid letting was held for PCC Patching. The bids are as follows:

Cedar Falls Construction, Cedar Falls, IA	\$56,421.00
Concrete Plus, Sioux City, IA	\$147,802.00
Knife River Midwest LLC., Sioux City, IA	\$114,380.00

Motion by Taylor second by Radig to receive bids for PCC Patching and return them to the county engineer for review and recommendation. Carried 5-0. Copy filed.

11c. Motion by Taylor second by Bittinger to award bid for PCC Patching to Cedar Falls Construction for \$56,421.00. Carried 5-0. Copy filed.

11d. Motion by Taylor second by Nelson to award bid for project number L-B(K19)—73-97 to Dixon Construction Company for \$355,091.40. Carried 5-0. Copy filed.

10a. A public hearing was held at 4:45pm on the Zoning Ordinance Map Amendment (Rezone) from AP to AE on a portion of Parcel #884726200002 for the Sandra K. Baker Revocable Trust (Applicant: Sandra K. Baker) and Jimmie L. and Renee T. Colyer (Owners).

Motion by Taylor second by Radig to close the public hearing. Copy filed.

10b. Motion by Taylor second by Nelson to approve the 2<sup>nd</sup> reading for the ordinance as the final reading. Carried 5-0.

10c. Motion by Radig second by Taylor to waive the 3<sup>rd</sup> reading of the ordinance. Carried 5-0.

10d. Motion by Taylor second by Radig to adopt Ordinance #80, Zoning Ordinance Map Amendment (Rezone) with the condition that the rezoned area of Parcel #884726200002 be combined with Lot 1 of the Baker’s Acres subdivision. Carried 5-0. Copy filed.

12. Reports on committee meetings were heard.

13. Bob Sheehan, Warming Shelter Board President, discussed warming shelter needs with the Board. Sheriff Sheehan submitted a letter to the Board regarding the movement of prisoners to the new Law Enforcement Center.

Motion by Taylor second by Nelson to receive the letter. Carried 5-0. Copy filed.

14. Board concerns were heard.

The Board adjourned the regular meeting until October 15, 2024.

Meeting sign in sheet. Copy filed.

# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

**DATE:** October 22nd, 2024

**\* PERSONNEL ACTION CODE:**

- |                 |                      |
|-----------------|----------------------|
| A - Appointment | R - Reclassification |
| T - Transfer    | E - End of Probation |
| P - Promotion   | S - Separation       |
| D - Demotion    | O - Other            |

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Launsby, Traci	Juvenile Detention	10-14-2024	PT Youth Worker			S	Resignation
Hollingshead, Dawna	Sheriff's Office	10-28-2024	Clerk III	\$26.34/hour	5%=\$1.28/hr	R	Per AFSCME: Step Increase from Step 3 to Step 4. Anniversary Date: 11/6/24

**APPROVED BY BOARD DATE:** \_\_\_\_\_

**MELISSA THOMAS, HR DIRECTOR:** \_\_\_\_\_

**HUMAN RESOURCES DEPARTMENT  
WOODBURY COUNTY, IOWA**

**DATE: October 22nd, 2024**

**AUTHORIZATION TO INITIATE HIRING PROCESS**

<b>DEPARTMENT</b>	<b>POSITION</b>	<b>ENTRY LEVEL</b>	<b>APPROVED</b>	<b>DISAPPROVED</b>
Juvenile Detention	(2) Youth Worker - PT	AFSCME Juvenile: \$22.05/hour		

\_\_\_\_\_  
Chairman, Board of Supervisors



Office Of The  
AUDITOR/RECORDER  
Of Woodbury County

PATRICK F. GILL  
Auditor/Recorder



Court House – Rooms 103  
620 Douglas  
Sioux City, Iowa 51101

Phone (712) 279-6702  
Fax (712) 279-6629

**AUDITOR'S QUARTERLY REPORT**

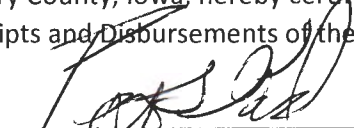
July 1, 2024/ September 30, 2024

Patrick F. Gill, Woodbury County Auditor/Recorder

Payroll Taxes

Beginning Cash Balance	July 1, 2024		
Payroll Taxes		636,038.76	
Other		(1,856.68)	
Total Beginning Balance			634,182.08
Receipts:			
Payroll Taxes		2,878,071.54	
Interest		1,561.84	
Other			
Total Receipts			<u>2,879,633.38</u>
Total Resources			<b>3,513,815.46</b>
Disbursements:			
Payroll Taxes		3,161,407.73	
Interest Paid to Treasurer		781.00	
Other			
Total Disbursements			<b>3,162,188.73</b>
Ending Cash Balance	September 30, 2024		
Payroll Taxes		352,702.57	
Interest		(1,075.84)	
Total Ending Balance			<b>351,626.73</b>

I, Patrick F. Gill, County Auditor/Recorder of Woodbury County, Iowa, hereby certify the above to be a true and correct statement of the Receipts and Disbursements of the office of County Auditor for the 1st Quarter ending 09/30/24.

  
Patrick F. Gill, County Auditor/Recorder

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 10/17/2024 Weekly Agenda Date: 10/22/2024

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra and Laura Sievers, County Engineers

**WORDING FOR AGENDA ITEM:**

Consider a resolution authorizing the County Engineer to close county roads for construction, maintenance, and emergencies during 2024

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The County Engineer requests authorization to close roads as necessary for construction, maintenance, and emergencies during calendar year 2024.

**BACKGROUND:**

The Board of Supervisors has jurisdiction over the county road system. Long term and permanent closure of roads requires board approval. Temporary closure of county roads due to emergencies, maintenance work, and construction is sometimes necessary and may be required between board meetings. The Board can authorize the county engineer to close roads under these conditions. (Annual resolution)

**FINANCIAL IMPACT:**

There is no financial impact. This is an annual authorization to temporarily close county roads.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve the resolution officially authorizing the county engineer to close roads for emergencies, maintenance operations, and construction on behalf of the county board of supervisors in 2024.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the resolution authorizing the County Engineer to close roads for emergencies, maintenance operations, and construction on behalf of the county board of supervisors in 2024.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION, ROUTINE MAINTENANCE, OR EMERGENCIES DURING 2024

WHEREAS, the Woodbury County Board of Supervisors is concerned about traffic safety involved during construction and maintenance work or during natural or traffic emergencies on the secondary road system, and

WHEREAS, they are further interested in making appropriate traffic accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations, and

WHEREAS, the Board of Supervisors under section 306.41 of the Code of Iowa can delegate the authority to temporarily closure of roads to the County Engineer,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors give Laura Sievers, Woodbury County Engineer the authority to temporarily close sections of highway in Woodbury County's Road system when necessary because of construction, maintenance, emergencies, or natural disaster.

DATED this 22<sup>nd</sup> day of October 2024.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Patrick F. Gill, County Auditor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 10/17/2024 Weekly Agenda Date: 10/22/2024

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, Laura Sievers, County Engineers

**WORDING FOR AGENDA ITEM:**

Consider a resolution authorizing the County Engineer to execute certification of completion of work on Federal Aid, State Aid and Farm to Market Construction during 2024

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The County Engineer requests authorization to accept work and certify its completion in compliance with approved plans and specifications on behalf of Woodbury County.

**BACKGROUND:**

Section 309.21 Code of Iowa: Supervision of construction and maintenance work. - All construction and maintenance work shall be performed under the direct and immediate supervision of the county engineer who shall be deemed responsible for the efficient, economical and good-faith performance of said work. This resolution is approved annually.

**FINANCIAL IMPACT:**

There is no financial impact. This is an annual authorization to complete project closure paperwork.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve the resolution officially authorizing the county engineer to certify completion of work on federal aid, state aid and farm to market construction work on behalf of the county.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the resolution authorizing the County Engineer to accept federal aid, state aid and farm to market construction work on behalf of the county during 2024.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO EXECUTE  
CERTIFICATION OF COMPLETION OF WORK ON FEDERAL AID, STATE AID, AND  
FARM TO MARKET CONSTRUCTION DURING 2024

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that Laura Sievers, the County Engineer of Woodbury County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Dated at Sioux City, Iowa, this 22<sup>nd</sup> day of October 2024.

Board of Supervisors of Woodbury County, Iowa

\_\_\_\_\_  
Chair

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ATTEST:

By \_\_\_\_\_  
Patrick F. Gill, Woodbury County Auditor

SEAL

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 10/17/2024 Weekly Agenda Date: 10/22/2024

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, Woodbury County Engineer

**WORDING FOR AGENDA ITEM:**

Approve contract for P.C.C. Patching 2024

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The Board awarded the bid for patching various roads in Woodbury County at their October 15, 2024 meeting. Contracts have been returned for Board approval.

**BACKGROUND:**

Annually we let a contract to repair pavements damaged by blowups or overloads.

**FINANCIAL IMPACT:**

The project is paid for with local Woodbury County secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board approve the contract for the P.C.C. Patching 2024 project.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board approve the contract for the P.C.C. Patching 2024 project with Cedar falls Construction for \$56,421.00



WOODBURY COUNTY, IOWA
CONTRACT

Kind of Work Concrete Patching
Project No. PCC Patching 2024 County Woodbury

THIS AGREEMENT made and entered by and between Woodbury County, Iowa, by its Board of Supervisors consisting of the following members: Matthew Ung, Keith Radig, Daniel Bittinger II, Mark Nelson, and Jeremy Taylor Contracting Authority, and Cedar Falls Construction, Contractor.

WITNESSETH: That the Contractor, for and in consideration of Fifty Six Thousand Four Hundred Twenty One and 00/100 (\$56,421.00)

payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Table with 5 columns: Item No., Item, Quantity, Unit Price, Amount. Includes project details for P.C.C. Patching 2024 and a total bid of \$56,421.00.

Said specifications and plans are hereby made part of and the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer under the date of October 15, 2024

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. PCC Patching 2024 Woodbury County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties hereto.

Table with 4 columns: Approximate Starting Date, Specified Starting Date, Completion Date, Liquidated Damages. Values include December 24, 2024 and \$500/Day After 12/24/2024.

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto. It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine, and render judgment as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as the day of, 20

Approved: Contractor: Cedar Falls Construction Co. Inc. By Contracting Authority: Woodbury County Board Chairperson Date

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: October 15, 2024 Weekly Agenda Date: October 22, 2024

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Sheriff Chad Sheehan

**WORDING FOR AGENDA ITEM:**

Allow retiring percentage deputies and wage plan employees compensation for unused sick leave

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

**BACKGROUND:**

Looking to give percentage deputies and wage plan employees of the Sheriff's Office a retirement benefit given to union employees. See attached for wording.

**FINANCIAL IMPACT:**

This will effect 10 employees total. Not all retire at same time. Payout = \$5,000.00, PPO coverage = \$8,711.76, HMO coverage = \$7,951.68. Current fiscal year will be one retirement. This can be absorbed into our budget.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve motion to allow percentage deputies and wage plan employees of the Sheriff's Office a retirement benefit given to union employees.

**ACTION REQUIRED / PROPOSED MOTION:**

Approve motion giving percentage deputies and wage plan employees retirement benefit explained in attached document.



"Any employee who is retiring and with a minimum of 15 years of employment with the Woodbury County Sheriff's Office will be paid 28% of his/her accumulated sick leave up to a maximum of \$5,000.00. Any employee who has a minimum of 15 years of employment with the Woodbury County Sheriff's Office and accumulated sick leave of 500 or more hours may elect to have the County place funds equivalent to the cost of his/her personal insurance for a period of one year from the date of retirement into a Health Retirement Account (HRA), in lieu of a cash payout up to \$5,000.00. Should the employee elect family coverage, the employee will be responsible for the difference in cost between the personal, single coverage and the cost of family coverage."