

**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(SEPTEMBER 17) (WEEK 38 OF 2024)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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Matthew A. Ung  
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held September 17, 2024, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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## **AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

### **Consent Agenda**

**Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of the September 10, 2024 meeting
3. Approval of claims
4. Board Administration – Karen James  
Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension
5. Building Services – Kenny Schmitz  
Approval of items to be auctioned per Personal Property Disposition Policy

6. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
  
7. Board Administration – Heather VanSickle
  - a. Approval of Notice of Property Sale Resolution for Parcel #894726178006 (aka 900 Cornelia St.) for Tuesday, October 1<sup>st</sup> at 4:35 p.m.
  - b. Approval of Notice of Property Sale Resolution for Parcel #894726177013 (aka 931 Cornelia St.) for Tuesday, October 1<sup>st</sup> at 4:37 p.m.
  - c. Approval of Notice of Property Sale Resolution for Parcel #894726178011 (aka 917 Glass St.) for Tuesday, October 1<sup>st</sup> at 4:39 p.m.
  - d. Approval of Notice of Property Sale Resolution for Parcel #894728102006 (aka 208 14<sup>th</sup> St.) for Tuesday, October 1<sup>st</sup> at 4:41 p.m.

**End Consent Agenda**

8. Secondary Roads – Mark Nahra
  - a. Approval of plans for project number L-B (K19)—73-97 Action
  - b. Approval of plans for project number FM-C097(152)—55-97 Action

**Recess Board of Supervisors Meeting**

**Convene Bennett McDonald Levee & Wolf Creek Drainage Districts Trustees Meeting**

9. Approval of the minutes of the September 10, 2024 meeting

**Adjourn Bennett McDonald Levee & Wolf Creek Drainage Districts Trustees Meeting**

**Continue Board of Supervisors Meeting**

10. Planning/Zoning – Daniel Priestley
  - a. Approval to receive county staff report concerning proposed amendments to Ordinance #56: An Ordinance Regulating Commercial Wind Energy Conversion Systems Action
  - 4:45 p.m.**  
(Set time)

b. Conduct a public hearing on proposed revisions to Woodbury County Ordinance #56, including amending Sections 5.2.D, 6.1.A, 6.2, 7, and 7.1.C, which regulate Commercial Wind Energy Conversion Systems (C-WECS) in unincorporated Woodbury County. The amendments address changes to the C-WECS application process, submission requirements, siting and design standards, including setbacks, protected areas, setback waiver limitations, as well as updates to discontinuance and decommissioning plan requirements Action
  - c. Approval of the 1<sup>st</sup> reading of the ordinance amendments Action
  
11. Emergency Services – Drew Baier
  - Approval to transfer the remaining balance of CIP Emergency Services Doors Funds to the existing CIP Equipment Fund in the amount of \$2,198.05 Action
  
12. Board of Supervisors – Daniel Bittinger & Sky Ranch Behavioral Services - Anna Bertrand
  - Opioid remediation settlement request and proposal from Sky Ranch Behavioral Services for 3 F.T.E. positions Information

- |  |             |
|--|-------------|
| 13. Board of Supervisors – Matthew Ung & Daniel Bittinger<br>Presentation of joint statement from Chairman Ung and Vice-Chairman Bittinger regarding MOU with attorneys' union   | Information |
| 14. Board of Supervisors – Matthew Ung<br>Board discussion to reach consensus and to give direction for the Chairman to draft a resolution to be approved at a subsequent meeting, regarding the official position of the Woodbury County Board related to the MOU with AFSCME Council 61 Local 3462 (the attorneys' union)                              | Information |
| 15. Board of Supervisors – Keith Radig & Jeremy Taylor<br>Approval to designate new liaisons to work with the county attorney's union (AFSCME Reps) in order to come to agreement or modification to the current MOU to address staffing shortage and retention issues or determine whether it is in the County's interest to pursue the alternative MOU | Action      |
| 16. Board of Supervisors – Jeremy Taylor & Daniel Bittinger<br>Approve naming the "Old Board of Supervisors Chambers" the "Dennis Butler Meeting Room," dedicate up to \$1,500 in gaming revenue and set the intent for a dedication of that room at a future time   | Action      |
| 17. Reports on Committee Meetings  | Information |
| 18. Citizen Concerns   | Information |
| 19. Board Concerns   | Information |

## **ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- WED., SEP 18 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., SEP 19 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., SEP 20 12:00 p.m.** Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
- MON., SEP 23 6:00 p.m.** Zoning Commission Meeting, Courthouse Basement Boardroom
- WED., SEP 24 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., SEP 26 10:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 6401 Gordan  
**11:15 a.m.** Western Iowa Community Improvement Regional Housing Trust Fund Meeting, 6401 Gordan
- WED., OCT 2 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., OCT 3 12:00 p.m.** SIMPCO Regional Policy & Legislative Affairs Committee Meeting, 6401 Gordan Drive
- MON., OCT 7 6:00 p.m.** Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., OCT 9 7:30 a.m.** SIMPCO Executive Finance Committee Meeting, 6401 Gordan Drive  
**8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom  
**10:00 a.m.** STARComm Board Meeting, The Security Institute, WIT Campus  
**12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THU., OCT 10 12:00 p.m.** SIMPCO Board of Directors, 6401 Gordon Drive.  
**4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., OCT 16 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., OCT 16 10:00 a.m.** StarComm, Security Institute, WIT  
**4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**SEPTEMBER 10, 2024, THIRTY-SEVENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, September 10, 2024, at 4:30 p.m. Board members present were Ung, Radig, Taylor, Bittinger II, and Nelson. Staff members present were Karen James, Board Administrative Assistant and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Ung second by Radig to approve the agenda for September 10, 2024. Carried 4-1; Taylor was opposed. Copy filed.  
  
Motion by Ung second by Taylor to approve the following items by consent:
2. To approve minutes of the September 3, 2024, meeting. Copy filed.
3. To approve the claims totaling \$1,053,816.88. Copy filed.
- 4a. To approve the separation of Benjamin Lindgren, Civilian Jailer, County Sheriff Dept., effective 08-28-2024. Resignation.; the appointment of Laura Sievers, County Engineer, Secondary Roads Dept., effective 09-16-24, \$166,860.00/year. Job Vacancy Posted 12/27/2023.; the reclassification of Kelsey Hinrickson, Clerk II - Tax, County Treasurer Dept., effective 09-16-2024, \$20.14/hour, 5%=\$0.90/hr. Per AFSCME: From Step 1 to Step 2. Anniversary Date: 9/27/24.; the appointment of Traci Launsby, Youth Worker, Juvenile Detention Dept., effective 09-20-2024, \$22.05/hour. Job Vacancy Posted on 7/12/24. Entry Level Salary: \$22.05/hour.; the appointment of Olivia Harazin, Reserve Officer, County Sheriff Dept., effective 08-29-2024, \$1.00/year.; the appointment of Sam Hiemstra, Reservice Officer, County Sheriff Dept., effective 08-29-2024, \$1.00/year.; the appointment of Devin Van Zanten, Reserve Officer, County Sheriff Dept., effective 08-29-2024, \$1.00/year.; the appointment of Samuel McIntyre, Reserve Officer, County Sheriff Dept., effective 08-29-2024, \$1.00/year.; and the appointment of Elijah Dougherty, Reserve Officer, County Sheriff Dept., effective 08-29-2024, \$1.00/year. Copy filed.
- 4b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Civilian Jailer, County Sheriff Dept. CWA Civilian: \$24.57/hour. Copy filed.
5. To approve the permit to work in the right of way for Elbert Baker. Copy filed.
6. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Abune Aregawi Tigray Orthodox Tewahdo Church, parcel #894721377013.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,792  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Abune Aregawi Tigray Orthodox Tewahdo Church is the titleholder of real estate Parcel #894721377013 located in the City of Sioux City, Woodbury County, Iowa and legally described as follows:

**Parcel # 894721377013**

**HIGMANS S 60 FT LOT 3 BLK 11**

**WHEREAS**, the above-stated property has taxes owing for the 2023 tax year and the parcel is owned by Abune Aregawi Tigray Orthodox Tewahdo Church, and

**WHEREAS**, the organization, namely Abune Aregawi Tigray Orthodox Tewahdo Church is failing to immediately pay the taxes due; and

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 427.3 for the taxes owed for the 2023 tax year and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 10<sup>th</sup> day of September, 2024.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

Carried 5-0.

7. Motion by Taylor second by Bittinger to approve the emergency service contract and annual payment option with Ziegler-Cat. Carried 5-0. Copy filed.

8. Motion by Taylor second by Bittinger to approve the purchase of a plotter/scanner in the amount of \$10,801 from gaming to replace current equipment for GIS/Mapping needs. Carried 5-0. Copy filed.

9a. There were no bids submitted for crack routing and sealing.

Motion by Taylor second by Nelson to postpone action to receive the bids and refer them to the County Engineer for review and recommendation. Carried 5-0.

9c. Bid letting was held for crane rental setting the precast box culvert replacement for county bridge U-137 FHWA #350913. The bids are as follows:

Godbersen-Smith Construction, Ida Grove, IA	\$7,500.00
Dixon Construction, Correctionville, IA	\$12,400.00
Barnhart, South Sioux City, NE	\$6,884.00

Motion by Nelson second by Ung to award the bid for crane rental setting the precast box culvert replacement for county bridge U-137 FHWA #350913 to Barnhart, South Sioux City, NE, for \$6,884.00. Carried 5-0. Copy filed.

The Board recessed for a meeting of the Bennett McDonald Levee & Wolf Creek Drainage Districts Trustees meeting.

The Supervisors meeting was called back to order.

11. Motion by Taylor second by Nelson to approve the agreement for Hospital Morgue Use with UnityPoint Health – Sioux City. Carried 5-0. Copy filed.

10. Reports on committee meetings were heard.

11. There were no citizen concerns.

12. Board concerns were heard.

The Board adjourned the regular meeting until September 17, 2024.

Meeting sign in sheet. Copy filed.



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: \_\_\_\_\_ Weekly Agenda Date: \_\_\_\_\_

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** \_\_\_\_\_

**WORDING FOR AGENDA ITEM:**

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

**BACKGROUND:**

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:**



# Woodbury County Personal Property Disposition Form



**DATE:**



**NAME:**



**DEPARTMENT:**

**AUTHORIZED REPRESENTATIVE:**



**PHONE:**

Fill in the fields below (\* REQUIRED):

<b>Item Description*</b>	
<b>Estimated Value*</b>	
<b>Current Location*</b>	
<b>County Asset Number</b>	
<b>Serial/VIN Number</b>	
<b>Year</b>	
<b>Make/Model</b>	
<b>Auction Reserve</b>	
<b>Notes</b>	



For Office Use Only:

<b>GovDeals ID #</b>	
<b>Sale Price</b>	
<b>Date</b>	

# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

**DATE:** September 17th, 2024

**\* PERSONNEL ACTION CODE:**

- |                 |                      |
|-----------------|----------------------|
| A - Appointment | R - Reclassification |
| T - Transfer    | E - End of Probation |
| P - Promotion   | S - Separation       |
| D - Demotion    | O - Other            |

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
DeMers, Andrew	Attorney's Office	09-18-2024	Assistant County Attorney	\$79,069.00/year		A	Job Vacancy Posted on 03/26/2023. Entry Level Salary: \$79,069.00
Kinnaman, Laura	Building Services	09-27-2024	Custodian			S	Retired
Perez, Jose	Sheriff's Office	10-04-2024	Civilian Jailer			S	Resignation
Folsom, Delayne	Secondary Roads	01-10-2025	Equipment Operator			S	Retired
Nelson, Tracy	Sheriff's Office	01-06-2025	Court Security Officer			S	Retired

**APPROVED BY BOARD DATE:** \_\_\_\_\_

**MELISSA THOMAS, HR DIRECTOR:** Melissa Thomas HR Director

**HUMAN RESOURCES DEPARTMENT  
WOODBURY COUNTY, IOWA**

**DATE: September 17th, 2024**

**AUTHORIZATION TO INITIATE HIRING PROCESS**

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Secondary Roads	Equipment Operator	CWA Roads: \$27.04/hour		
Building Services	Custodian	AFSCME: \$17.29/hour		
Sheriff's Office	Civilian Jailer (2)	CWA Civilian: \$24.57/hour		

\_\_\_\_\_  
Chairman, Board of Supervisors

# RESOLUTION #

## NOTICE OF PROPERTY SALE

**Parcels #894726178006**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Forty (40) Block Seven (7) Eden Park Addition, City of Sioux City, Woodbury County, Iowa (900 Cornelia Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on  
The **1<sup>st</sup> Day of October, 2024 at 4:35 o'clock p.m.** in the basement of the  
Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a  
public auction to be held on the **1<sup>st</sup> Day of October, 2024**, immediately  
following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest  
bidder at or above a **total minimum bid of \$100.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale"  
and except for this subparagraph 4 be published as notice of the  
aforesaid proposal, hearing and sale.

Dated this 17<sup>th</sup> Day of September, 2024.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

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Patrick F. Gill  
Woodbury County Auditor  
and Recorder

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Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Nick Noyes

Date: 8/29/24

Address: 201 W Amherst St., Marcus

Phone: 389-1777

Address or approximate address/location of property interested in:

900 Comelice

GIS PIN # 894726178006

*\*This portion to be completed by Board Administration \**

Legal Description:

Lot 40 Block 7 Eden Park Addition  
to Sioux City in Woodbury County, Iowa

Tax Sale #/Date: #99 6/16/97

Parcel # 148965

Tax Deeded to Woodbury County on: 1999

Current Assessed Value: Land \$6,900 Building  Total \$6,900

Approximate Delinquent Real Estate Taxes:

Approximate Delinquent Special Assessment Taxes:

\*Cost of Services: N/A

Inspection to: Matthew Ong

Date: 8/29/24

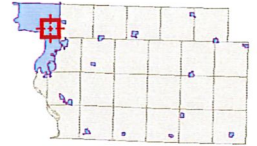
Minimum Bid Set by Supervisor: \$700

Date and Time Set for Auction: \_\_\_\_\_

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

- Roads
-  Corp Boundaries
-  Townships
-  Parcels

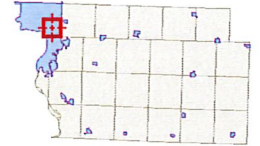
Parcel ID	894726178006	Alternate ID	148965	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	900 CORNELIA ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	EDEN PARK LOT 40 BK 7				
	<b>(Note: Not to be used on legal documents)</b>				

Date created: 9/3/2024  
 Last Data Uploaded: 9/3/2024 12:50:14 AM

Developed by 



Overview



Legend

- Roads
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-  Townships
-  Parcels

Parcel ID	894726178006	Alternate ID	148965	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	900 CORNELIA ST	Acres	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	EDEN PARK LOT 40 BK 7				
	<b>(Note: Not to be used on legal documents)</b>				

Date created: 9/3/2024  
 Last Data Uploaded: 9/3/2024 12:50:14 AM

Developed by  **Schneider**  
 GEOSPATIAL

# RESOLUTION #

## NOTICE OF PROPERTY SALE

### Parcels #894726177013

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Fourteen (14) Block Six (6) Eden Park Addition, City of Sioux City, Woodbury County, Iowa (931 Cornelia Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on The **1<sup>st</sup> Day of October, 2024 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **1<sup>st</sup> Day of October, 2024**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$100.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 17<sup>th</sup> Day of September, 2024.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

---

Patrick F. Gill  
Woodbury County Auditor  
and Recorder

---

Matthew A. Ung, Chairman



REQUEST FOR MINIMUM BID

Name: Nick Noyes

Date: 8/29/24

Address: 201 W. Amherst St. Marcus

Phone: 389-1777

Address or approximate address/location of property interested in:

931 Cornelia

GIS PIN # 894726177013

*\*This portion to be completed by Board Administration\**

Legal Description:

Lot 14 Block 6, Eden Park Addition  
to Sioux City in Woodbury County, Iowa

Tax Sale #/Date: 92 6/15/92

Parcel # 147750

Tax Deeded to Woodbury County on: 1994

Current Assessed Value: Land \$6,900 - Building 0 Total 6,900

Approximate Delinquent Real Estate Taxes: 0

Approximate Delinquent Special Assessment Taxes: 0

\*Cost of Services: N/A

Inspection to: Matthew Ong

Date: 8/29/24

Minimum Bid Set by Supervisor: \$100

Date and Time Set for Auction: \_\_\_\_\_

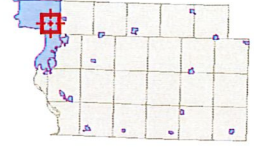
\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



# Beacon™ Woodbury County, IA / Sioux City



### Overview



### Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894726177013	Alternate ID	147750	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	931 CORNELIA ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	EDEN PARK LOT 14 BLK 6				
	(Note: Not to be used on legal documents)				

Date created: 9/3/2024  
 Last Data Uploaded: 9/3/2024 12:50:14 AM

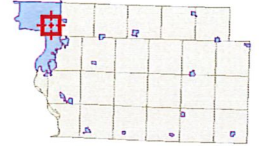
Developed by  Schneider  
 GEOSPATIAL



# Beacon™ Woodbury County, IA / Sioux City



### Overview



### Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID 894726177013  
 Sec/Twp/Rng n/a  
 Property Address 931 CORNELIA ST  
 SIOUX CITY

Alternate ID 147750  
 Class R  
 Acreage n/a

Owner Address WOODBURY COUNTY  
 620 DOUGLAS ST  
 SIOUX CITY, IA 51101

District 0087  
 Brief Tax Description EDEN PARK LOT 14 BLK 6  
 (Note: Not to be used on legal documents)

Date created: 9/3/2024  
 Last Data Uploaded: 9/3/2024 12:50:14 AM

Developed by Schneider  
 GEOSPATIAL

# RESOLUTION #

## NOTICE OF PROPERTY SALE

### Parcels #894726178011

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Fourteen (14) Block Seven (7) Eden Park Addition, City of Sioux City, Woodbury County, Iowa  
(917 Glass Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on **The 1<sup>st</sup> Day of October, 2024 at 4:39 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **1<sup>st</sup> Day of October, 2024**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$100.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 17<sup>th</sup> Day of September, 2024.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

---

Patrick F. Gill  
Woodbury County Auditor  
and Recorder

---

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Nick Noyes Date: 8/29/24  
Address: 201 W Amberst, Marcus Phone: 389-1777

Address or approximate address/location of property interested in:

917 Glass St.

GIS PIN # 89472618011

*\*This portion to be completed by Board Administration \**

Legal Description:

Lot 14 Block Seven, Eden Park Addition  
Sioux City, Iowa in Woodbury County

Tax Sale #/Date: 98 6/16/97 Parcel # \_\_\_\_\_

Tax Deeded to Woodbury County on: 1999

Current Assessed Value: Land \$6,900 Building  Total \$6,900

Approximate Delinquent Real Estate Taxes:

Approximate Delinquent Special Assessment Taxes:

\*Cost of Services: N/A

Inspection to: Matthew Wng Date: 8/29/24

Minimum Bid Set by Supervisor: \$100

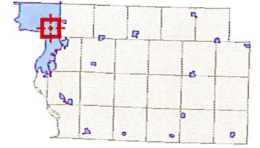
Date and Time Set for Auction: \_\_\_\_\_

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.





Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894726178011	Alternate ID	148590	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	917 GLASS ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	EDEN PARK LOT 14 BK 7				
	<b>(Note: Not to be used on legal documents)</b>				

Date created: 9/3/2024  
 Last Data Uploaded: 9/3/2024 12:50:14 AM

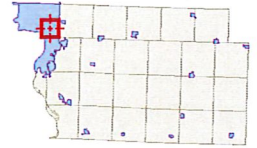
Developed by  **Schneider**  
 GEOSPATIAL



# Beacon™ Woodbury County, IA / Sioux City



### Overview



### Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID 894726178011  
 Sec/Twp/Rng n/a  
 Property Address 917 GLASS ST  
 SIOUX CITY

Alternate ID 148590  
 Class R  
 Acreage n/a

Owner Address WOODBURY COUNTY  
 620 DOUGLAS ST  
 SIOUX CITY, IA 51101

District 0087

Brief Tax Description EDEN PARK LOT 14 BK 7

**(Note: Not to be used on legal documents)**

Date created: 9/3/2024

Last Data Uploaded: 9/3/2024 12:50:14 AM

Developed by Schneider  
 GEOSPATIAL

# RESOLUTION #

## NOTICE OF PROPERTY SALE

### Parcels #894728102006

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The West Twenty-five feet (W 25') of the East Fifty feet (E 50') of Lot One (1) and the West Twenty-five feet (W 25') of the East Fifty feet (E 50') of the North Eighteen and one-half feet (N 18 ½') of Lot Two (2), Block Seventy-nine (79), Sioux City East Addition, City of Sioux City, Woodbury County, Iowa (208 14<sup>th</sup> Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on  
The **1<sup>st</sup> Day of October, 2024 at 4:41 o'clock p.m.** in the basement of the  
Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a  
public auction to be held on the **1<sup>st</sup> Day of October, 2024**, immediately  
following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest  
bidder at or above a **total minimum bid of \$224.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale"  
and except for this subparagraph 4 be published as notice of the  
aforesaid proposal, hearing and sale.

Dated this 17<sup>th</sup> Day of September, 2024.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

---

Patrick F. Gill  
Woodbury County Auditor  
and Recorder

---

Matthew A. Ung, Chairman



**REQUEST FOR MINIMUM BID**

Name: Channara Kin Date: 2-12-24

Address: 2601 McDonald St. S.C. IA 51104 Phone: 712-301-2390  
Dennis Benson - 712-253-1951

Address or approximate address/location of property interested in:

208-14th St.

GIS PIN # 894728102006

*\*This portion to be completed by Board Administration \**

Legal Description:

SIoux City East W25 ft. E50 ft. Lot 1 + N 18.5 ft W25  
ft E50 ft Lot 2 BIK 79

Tax Sale #/Date: 949/2012 Parcel # 29160

Tax Deeded to Woodbury County on: 8/27/24

Current Assessed Value: Land 100.00 Building 0 Total 100.00

Approximate Delinquent Real Estate Taxes: \_\_\_\_\_

Total \$56,048.00

Approximate Delinquent Special Assessment Taxes: \_\_\_\_\_

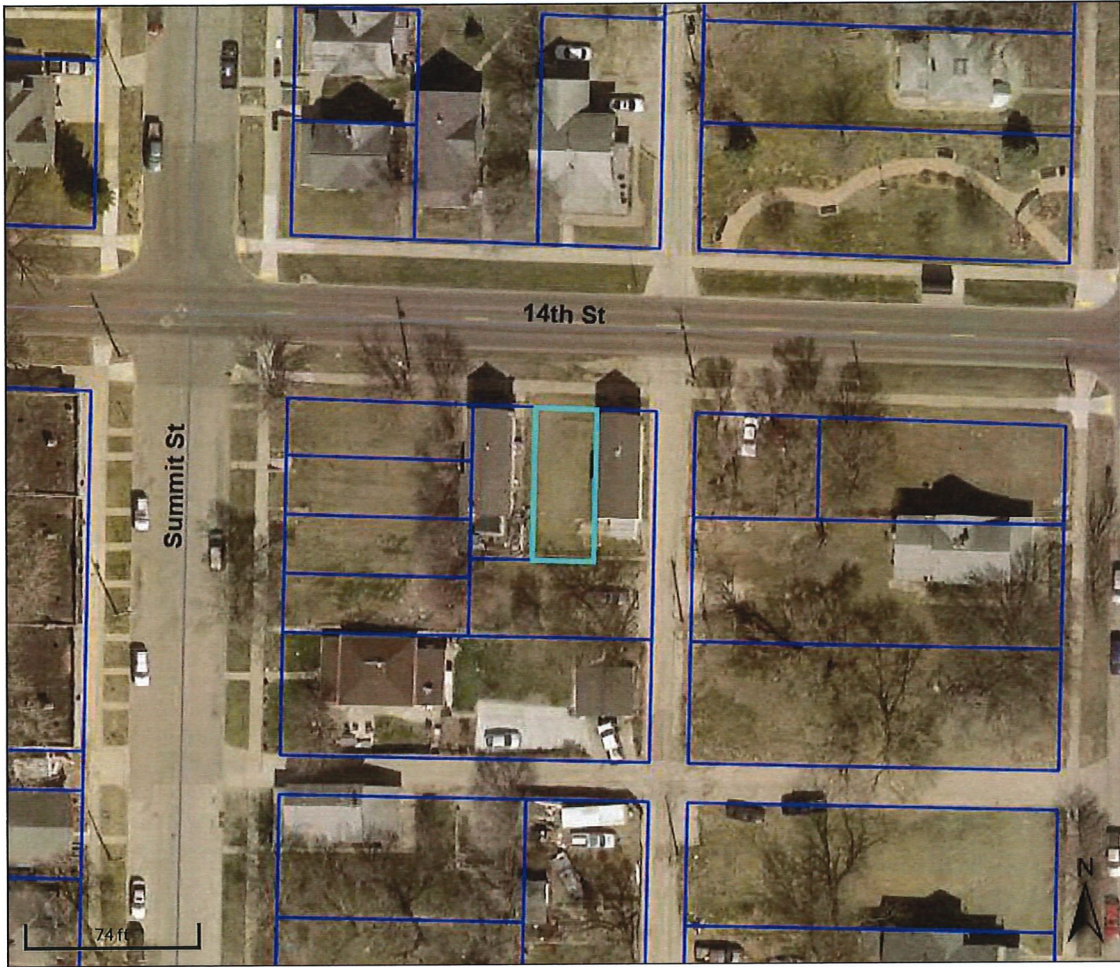
\*Cost of Services: \$124

Inspection to: Matthew Long Date: 2-12-24

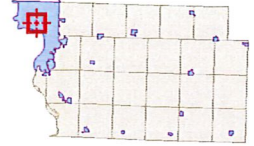
Minimum Bid Set by Supervisor: \$100 plus \$124 for cost of services

Date and Time Set for Auction: Tuesday, October 1st @ 4:41 p.m. Total: \$224

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

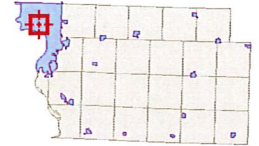
Parcel ID	894728102006	Alternate ID	29160	Owner Address	WOODBURY COUNTY IOWA
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	208 14TH ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	SIOUX CITY EAST W 25 FT E 50 FT LOT 1 & N 18.5 FT W 25 FT E 50 FT LOT 2 BLK 79				
	<b>(Note: Not to be used on legal documents)</b>				

Date created: 9/12/2024  
 Last Data Uploaded: 9/12/2024 1:17:55 AM

Developed by  **Schneider**  
 GEOSPATIAL



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894728102006	Alternate ID	29160	Owner Address	WOODBURY COUNTY IOWA
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	208 14TH ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	SIOUX CITY EAST W 25 FT E 50 FT LOT 1 & N 18.5 FT W 25 FT E 50 FT LOT 2 BLK 79				
	<b>(Note: Not to be used on legal documents)</b>				

Date created: 9/12/2024  
 Last Data Uploaded: 9/12/2024 1:17:55 AM

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 09/12/2024 Weekly Agenda Date: 09/17/2024

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consider approval of plans for project number L-B(K19)--73-97

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Plans have been completed for a bridge replacement project on Michigan Ave. between D22 and Hwy 31. The bridge will be replaced with a 60' prefabricated steel bridge.

**BACKGROUND:**

The project will replace an aging bridge that is currently closed.

**FINANCIAL IMPACT:**

The projects are paid for with local Woodbury County secondary road funds .

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

I recommend that the Board approve the plans for project number L-B(K19)--73-97 .

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the plans for project number L-B(K19)--73-97.



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 09/17/2024 Weekly Agenda Date: 09/17/2024

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consider approval of plans for project number FM-C097(152)--55-97

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Plans have been completed for HMA Cold-in-Place Resurfacing on D38, between County Road K64 and through Anthon. The project is proposed for a January 2025 letting.

**BACKGROUND:**

The project will resurface D38 with asphalt and cold-in-place. The project will span 10.4 miles of farm-to-market road.

**FINANCIAL IMPACT:**

The project are paid for with Woodbury County farm to market funds, and a portion will be paid for with Anthon's Farm to Market Funds

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

I recommend that the Board approve the plans for project number FM-C097(152)--55-97.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the plans for project number FM-C097(152)--55-97.

Project Number: FM-C097(152)--55-97

HMA RESURFACING AND COLD-IN-PLACE RECYCLING  
PROJECT NO: FM-C097(152)--55-97  
DECEMBER 17, 2024



Project Development Division  
PLANS OF PROPOSED IMPROVEMENT ON THE  
**FARM-TO-MARKET SYSTEM  
WOODBURY COUNTY  
HMA RESURFACING/  
COLD-IN-PLACE RECYCLING  
PROJECT NO: FM-C097(152)--55-97**

INDEX OF SHEETS	
No.	Description
1	TITLE SHEET
2	LOCATION MAP
3	ESTIMATE OF QUANTITIES AND GENERAL NOTES
4	ESTIMATE REFERENCE INFORMATION
5	TYPICAL SECTION AND DETAILS
6	TYPICAL DETAILS
7	TABLATIONS

ROAD STANDARD PLANS					
The following Road Standards shall be considered applicable to construction work on this project.					
Identification	Date	Identification	Date	Identification	Date
PM-110	10-15-24				
PM-120	10-15-24				
PV-10	04-21-20				
TC-202	04-18-23				
TC-212	04-18-23				
TC-214	04-18-23				

REFER TO THE PROPOSAL FORM FOR LIST OF APPLICABLE SPECIFICATIONS.

ON D38, FROM COUNTY ROAD K64  
E 10.3 MILES TO IA HWY 31

REFER TO SHEET 2 FOR LOCATION MAP

TRAFFIC CONTROL PLAN

THIS ROAD WILL BE OPENED UNDER FLAGGER AND PILOT CAR OPERATIONS FOR THROUGH TRAFFIC DURING HMA CONSTRUCTION. TRAFFIC ROUTES ADJACENT TO PROPERTIES WILL BE MAINTAINED AS PROVIDED FOR ARTICLE 1107.06 OF THE CURRENT STANDARD SPECIFICATIONS. TRAFFIC CONTROL DEVICES, PROCEDURES, LAYOUTS, SIGNING, AND PAVEMENT MARKINGS INSTALLED WITHIN THE LIMITS OF THIS PROJECT SHALL CONFORM TO THE "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS" AS ADOPTED BY THE DEPARTMENT PER 761 OF THE IOWA ADMINISTRATIONS CODE (IAC) CHAPTER 130.

MAINTENANCE OF SIGNS AND BARRICADES AS STATED IN ARTICLE 1107.09 SHALL APPLY ON THIS PROJECT.

SIGNING ON THIS PROJECT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND SHALL BE IN ACCORDANCE WITH ROAD STANDARD TC-202, TC-212, AND TC-214

MILEAGE SUMMARY				
DIV.	LOCATION	LIN. FT.	MILES	
1	SEC "A"-STA. 0+11.0 TO STA. 557+42.65	55,731.65		
1	DEDUCT BRIDGE AND APPROACH AT STA 1134+30.0	-343.00		
1	DEDUCT BRIDGE AND APPROACH AT STA. 222+27	-271.00		
1	TOTAL LENGTH	55,117.65	10.4	

Approved _____
Board of Supervisors _____

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.	
Signature	Date
Mark J. Nahra Printed or Typed Name	
My license renewal date is December 31, 2024 Pages or sheets covered by this set: _____ Pages 1 thru 7	

**WOODBURY COUNTY**

**SEPTEMBER 10, 2024 — MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS AS TRUSTEES FOR THE BENNETT MCDONALD LEVEE & WOLF CREEK DRAINAGE DISTRICT IN WOODBURY COUNTY**

The Board of Supervisors met on Tuesday, September 10, 2024, as Trustees for Bennet McDonald Levee & Wolf Creek Drainage District in Woodbury County. Board members present were Ung, Radig, Taylor, Bittinger II and Nelson. Staff members present were Karen James, Board Administrative Assistant and Patrick Gill, Auditor/Clerk to the Board.

The Chair called to order the Bennett McDonald Levee & Wolf Creek Drainage District Trustee meeting.

Caleb Rasmussen, drainage engineer, and Mark Nahra, county engineer, discussed a written request to the Corps of Engineers to address repairs to the Bennett McDonald Smithland levee district.

Dennis McCall, Smithland, and Doyle Turner, Merville, addressed the Board on the request.

Motion by Taylor second by Bittinger to take no action to direct the drainage engineer to file a written request to the Corps of Engineers to address repairs to the Bennett McDonald Smithland levee district. Carried 5-0. Copy filed.

The Bennett McDonald Levee & Wolf Creek Drainage District Trustee meeting was adjourned.



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: \_\_\_\_\_ Weekly Agenda Date: \_\_\_\_\_

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** \_\_\_\_\_

**WORDING FOR AGENDA ITEM:**

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

**BACKGROUND:**

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:**

ORDINANCE NO. \_\_\_\_\_  
WOODBURY COUNTY, IOWA

AN ORDINANCE AMENDING PORTIONS OF WOODBURY COUNTY ORDINANCE #56:  
AMENDMENTS TO MODIFY SECTION 5.2.D, SECTION 6.1.A, SECTION 6.2, SECTION 7, AND  
SECTION 7.1.C IN THE ORDINANCE REGULATING COMMERCIAL WIND ENERGY CONVERSION  
SYSTEMS IN UNINCORPORATED WOODBURY COUNTY.

NOW, THEREFORE, BE IT ENACTED BY THE BOARD OF SUPERVISORS OF WOODBURY  
COUNTY, IOWA THAT THE FOLLOWING AMENDMENTS BE MADE:

**AMENDMENT #1 – Section 5.2.D**

On page 6, to repeal the following language from Section 5.2.D:

Project details, including the name of the project, anticipated number, generating capacity, tower height, and rotor diameter of the turbines must be provided with the Development Plan. The final number, generating capacity, tower height, and rotor diameter must be provided in the Final Development Plan during the C-WECS Building Permit application process.

On page 6, to replace with the following:

Project details, including the name of the project, the final number, generating capacity, tower height, rotor diameter of the turbines, and the Safety Instruction Rescue and Evacuation Plan (SIREP) from the C-WECS manufacturer must be provided in the Development Plan. The final number, generating capacity, tower height, and rotor diameter of the turbines, and SIREP from the C-WECS manufacturer must be provided in the Final Development Plan during the C-WECS Building Permit application process.

**AMENDMENT #2 – Section 6.1.A**

On page 10, Section 6.1.A, in the “Wind Turbines” table to add “Non-participating Property Lines” to the “Protected Area” column and add “3,280 feet” to the “Turbine Set Back Requirement” column associated with the “Non-participating Property Lines” protected area.

**AMENDMENT #3 – Section 6.1.A**

On page 10, Section 6.1.A, in the “Wind Turbines” table to repeal the “Adjacent Property Lines” in the “Protected Area” column and replace with “Adjacent Participating Property Lines” with the “Turbine Set Back Requirement” column associated with the “Adjacent Participating Property Lines” to be “110% of total height.”

**AMENDMENT #4 – Section 6.1.A**

On page 10, Section 6.1.A, in the “Wind Tubines” table to repeal “Occupied Residence” in the “Protected Area” column and replace with “Participating Occupied Residence” with the “Turbine Set Back Requirement” column associated with the “Participating Occupied Residence” to be “2,500 feet.”

#### **AMENDMENT #5 – Section 6.1.A**

On page 10, Section 6.1.A, below the “Wind Tubines” table to add the following definition:

1. Non-participating Property Lines shall mean the legal boundary line defining any parcel of land where the landowner(s) of the parcel has not entered into a voluntary agreement with the Applicant, Operator, and/or Owner regarding the C-WECS project regardless of the presence of a residence.

#### **AMENDMENT #6 – Section 6.2**

On page 11, to repeal the following language from Section 6.2:

Setback Waivers. Property owners and municipalities may request a waiver from the setbacks as established in this Ordinance, except for the following protected areas: airports, cemeteries, public conservation areas, and public road rights-of-way.

On page 11, to replace with the following:

Setback Waivers. Property owners and municipalities may request a waiver from the setbacks as established in this ordinance, except for the following protected areas: airports, cemeteries, public conservation areas, adjacent participating property lines, and public road rights-of-way. A waiver for a participating occupied residence may not be less than 1,640 feet.

#### **AMENDMENT #7 – Section 7**

On page 12, to repeal the following language from Section 7:

A WECS shall be considered a discontinued use after one (1) year without energy production, unless a plan is developed and submitted to the CED Director outlining the steps and schedule for returning the WECS to service. Discontinued use does not apply to the pre-construction or construction period and shall be measured from the initial commercial energy production and operation of the C-WECS project. All C-WECS and accessory facilities shall be removed to a depth of four (4) feet below ground level within one (1) year of discontinuation of use.

On page 12, to replace with the following:

A WECS shall be considered a discontinued use after one (1) year without energy production. The owner/operator will have one (1) year following this determination to decommission and remove the WECS at the owner's expense. If the WECS is not removed during the one (1) year period, the County may pursue legal action against the owner. Discontinued use does not apply to the pre-construction or construction period and shall be measured from the initial commercial energy production and operation of the C-WECS project. All C-WECS and accessory facilities shall be removed completely to include all concrete, steel, rebar, wires, and cable below ground within one (1) year of discontinuation of use.

#### **AMENDMENT #8 – Section 7.1.C**

On page 12, to repeal the following language from Section 7.1.C:

Cash, an irrevocable letter of credit, or a performance bond running in favor of the County in an amount no less than the total estimated net removal/restoration costs as determined by said report. Said security must be in place at the time the project is completed, and must remain in effect until decommissioning is completed. No such security shall be cancelable without notice to the Board of Supervisors. Each year, the C-WECS Special Use Permit holder shall provide proof

that such security is in effect at the same time as the annual report to the County Assessor is made for purposes of the real estate tax assessment.

On page 12, to replace with the following:

Cash, an irrevocable letter of credit, or a performance bond running in favor of the County in an amount no less than 125% of the total estimate net removal/restoration costs as determined by said report. Said security must be in place at the time the project is completed, and must remain in effect until decommissioning is completed. No such security shall be cancelable without notice to the Board of Supervisors. Each year, the C-WECS Special Use Permit Holder shall provide proof that such security is in effect at the same time as the annual report to the County Assessor is made for purposes of the real estate tax assessment.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2024

**THE WOODBURY COUNTY, IOWA BOARD OF SUPERVISORS**

\_\_\_\_\_  
Matthew Ung, Chairman

\_\_\_\_\_  
Daniel Bittinger II, Vice Chairman

\_\_\_\_\_  
Mark Nelson

\_\_\_\_\_  
Keith Radig

\_\_\_\_\_  
Jeremy Taylor

ATTEST:

\_\_\_\_\_  
Patrick Gill, Woodbury County Auditor

Adoption Timeline

- \_\_\_\_\_ : Public Hearing and 1<sup>st</sup> Reading
- \_\_\_\_\_ : Public Hearing and 2<sup>nd</sup> Reading
- \_\_\_\_\_ : Public Hearing and 3<sup>rd</sup> Reading
- \_\_\_\_\_ : Adopted
- \_\_\_\_\_ : Published/Effective Date

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 09/05/2024 Weekly Agenda Date: 09/17/2024

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Drew Baier, EMS Director

**WORDING FOR AGENDA ITEM:**

Requesting transfer and use of remaining CIP funds.

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Give Direction <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/>               |

**EXECUTIVE SUMMARY:**

Emergency Services is requesting the board to authorize the transfer of the remaining balance of CIP Emergency Services Doors funds to the existing CIP Equipment Fund in the amount of \$2,198.05.

**BACKGROUND:**

The goal of Emergency Services to provide fire ground support to the 14 rural communities and rural residents of Woodbury County. Part of the support is in grassland fires that may potentially threaten hay fields, grazing grounds and crops in the fall. The transfer of the funds will help to provide funding to replace a used homemade slide in unit that was donated to the department 5-6 years ago.

**FINANCIAL IMPACT:**

The financial impact would be \$2,198.05 of the original \$11,206.00 allotted for the project to added to the Equipment CIP to aid in the purchase of equipment. The door project came in underestimate.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approval of transfer of funds.

**ACTION REQUIRED / PROPOSED MOTION:**

Authorization for finance to transfer the remaining funding to the Equipment CIP.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: \_\_\_\_\_ Weekly Agenda Date: \_\_\_\_\_

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** \_\_\_\_\_

**WORDING FOR AGENDA ITEM:**

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

**BACKGROUND:**

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:**





Woodbury County Board of Supervisors

Request for Funding- Opioid Remediation Settlement Funding

**Creating Access/Connections to Care and Peer Recovery Support Services**

**Proposed by Sky Ranch Behavioral Services (SRBS)**

**Draft Revised: 2/1/2024**

**Proposal Narrative**

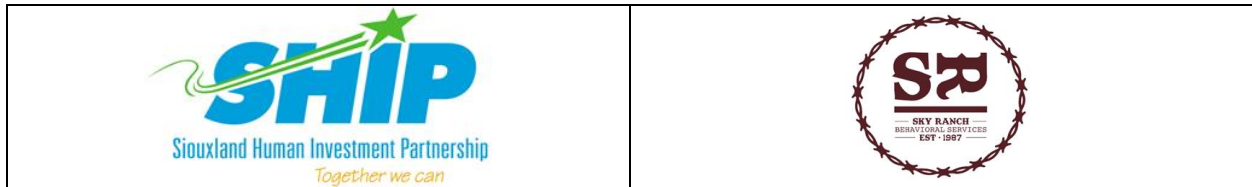
Sky Ranch Behavioral Services (SRBS) is requesting two years of funding in the amount of \$242,648 per year (\$485,296 over a two-year period). SRBS is requesting funding to support and address two key needs and priorities in the Siouxland area. 1. Connecting Individuals to Care and Addressing the Needs of Criminal Justice Involved Persons, and 2. Supporting People in Treatment and Recovery with Peer Recovery Services. Both areas of focus are highlighted priorities in the in the Opioid Remediation Funding Guidance in Part I Treatment, Items B, C, and D.

- 1. Connections to Care and/or Addressing the Needs to Criminal Justice Involved Persons with Opioid Use Disorder, Substance Use Disorder, Co-Occurring Disorder.** (Opioid Remediation Priority Part 1 Treatment Items C & D)

Sky Ranch Behavioral Services (SRBS) will implement access and connections to care for the general community of Woodbury County and for individuals (youth and adults) who are Criminal Justice Involved. This is a critical need for Woodbury County based on current substance use trends and the increasing crisis in mental health for youth and adults. Many youth and adults do not receive access to substance use disorder and/or mental health care due to one or more of the following reasons:

- Lack of knowledge about how to access care.
- Challenges navigating the current substance use disorder and/or mental health system of care due to barriers related to insurance, shortage of addiction and mental health professionals, youth struggling to get parental resources to support care, and overall stigma about addressing substance use or mental health issues.
- Crisis- when individuals are faced with crisis in substance use or mental health, it is often difficult to navigate the complex system of care.
- Limited options to access help or resources after school and/or in the evenings.

SRBS will launch an open access, walk in access and navigation service for a minimum of 15 hours per week, including at least one evening and/or weekend access day for connecting youth, adults, and/or families to SUD care. Proposed open access hours include: Mondays and Wednesdays from 2 until 6 PM, Thursdays from 3 PM until 8 PM, and/or Saturdays from 10 AM until 12 PM. In addition, SRBS will provide phone-based support for individuals needing resources and/or questions answered regarding



accessing substance use and/or mental health care. In addition, SRBS will provide both open access and scheduled SUD assessment services for individuals wanting to access care. Within six months of implementation, SRBS will also offer open access and scheduled mental health assessment services for individuals wanting to access care.

Open access, phone, and scheduled navigation services will include:

- Answering questions and providing general information about substance use and/or mental health issues.
- Education about how to respond in an opioid crisis, substance use crisis, and mental health crisis
- General screening for safety, substance use, and mental health.
- Assistance and support with navigating the steps to access substance use and/or mental health care for youth, adults, and/or family members.
- Assistance with understanding the steps and navigating substance use and/or mental health commitments.
- Providing connections to community-based and culturally responsive resources to support individuals with substance use and/or mental health issues.
- Provision of both online and community-based resources, including referral and warm-handoff.
- Delivering walk in and scheduled substance use disorder assessments. Mental health assessments to be added within six months.

Connections to Care via access and navigation services will be provided by a full time Substance Use and Mental Health Access Navigator who will be a Certified Alcohol and Drug Counselor (CADC) with expertise in substance use and co-occurring mental health issues. They will allocate their time between open access/ walk in services, phone consultation, and individual navigation and assessment services. This person will provide phone, in-person, and community-based access and navigation support.

**2. Support People in Treatment and Recovery with Peer Recovery Services (Opioid Remediation Priority Part 1 Treatment Items C & D)**

SRBS will launch peer recovery services in two specific populations:

- Peer Recovery Support Specialist to serve youth up to 17 years of age; and,
- Peer Recovery Support Specialist to serve adults identified in the Woodbury Family Treatment Court.

SRBS will recruit and hire (2.0 FTE) peer recovery support specialists who will provide outreach and engagement in the community, homes, and schools. The identified populations are those experiencing substance use, mental health, and/or co-occurring issues and symptoms. The role of the peer recovery support specialists will be to provide advocacy, support in navigating and/or accessing the resources and options within the recovery community, and to help address basic needs in order to enhance their overall wellness. “When one rises, we all rise,” which serves as the motto of the former National Association of Drug Court Professionals (NADCP), now All Rise. The value of increasing the



number of peer recovery supports in our community has demonstrated a reduction in hospital admission rates and longer community tenure (Chinman, Weingarten, Stayner, & Davidson, 2001; Davidson, et al., 2012; Forchuk, Martin, Chan, & Jenson, 2005; Min, Whitecraft, Rothbard, Salzer, 2007), as well as decreased symptoms of psychosis, depression, and substance use (Davidson, et al., 2012). The benefit of Peer Recovery Support for our community is vast.

Sky Ranch Behavioral Services (SRBS) is uniquely qualified to support the supervision of the Peer Recovery Supports, as the agency has expertise in an outpatient, community-based substance use and mental health services provider setting. While SRBS serves youth, adults, and families, specialized outreach and services are focused on school aged youth in area schools and that are justice-involved youth.

According to SAMHSA, “peer support workers are people who have been successful in the recovery process and who help others experiencing similar situations. Through shared understanding, respect, and mutual empowerment, peer support workers help people become and stay engaged in the recovery process and reduce the likelihood of relapse”. <https://www.samhsa.gov/brss-tacs/recovery-support-tools/peers#:~:text=Peer%20support%20workers%20are%20people,reduce%20the%20likelihood%20of%20relapse>

The goal will be offering support for the identified population to engage in recommended treatment services, in community-based substance use, mental health, and/or co-occurring disorders services. Individuals who are impacted by opioid use will be prioritized; however, any person with any substance use and/or mental health symptoms will be served. In addition to outreach, education, screening and engagement, peer recovery support specialists will provide recovery support services to individuals who are engaged in outpatient and/or inpatient substance use disorder treatment, mental health therapy, and/or co-occurring services. With this in mind, some additional goals/tasks of recovery coaches are to help improve participation and engagement in treatment interventions through peer recovery coaching, help with transportation to services, provide outreach, and to facilitate engagement in recovery support activities in the community.

Eligibility for the Peer Recovery Support Specialist positions would be individuals who are an adult (18 or older) who have been free from substance use for a minimum of 12 months and have lived recovery experience in substance use and/or mental health recovery.

*“Peer Support Specialists bring their own personal knowledge of what it is like to live and thrive with mental health conditions and substance use disorders. They support people’s progress towards recovery and self-determined lives by sharing vital experiential information and real examples of the power of recovery. The sense of mutuality created through thoughtful sharing of experience is influential in modeling recovery and offering hope (Davidson, Bellamy, Guy, & Miller, 2012).*

SRBS proposes to outreach to a minimum of 120 individuals per 12-month calendar year and a minimum of 90 individuals per year will be formally enrolled in peer recovery support services.



Sustainability will be achieved within two years through certification as an outpatient mental health and/or substance use peer recovery support provider through IHHS with certification from the Iowa Board of Certification or other designated entity. SRBS is well positioned to do this based on being an established IHHS licensed substance-use disorder provider and certified outpatient mental health services provider.

**About Sky Ranch Behavioral Services (SRBS)**

Sky Ranch Behavioral Services opened in 1987 as Sky Ranch for Boys to provide aftercare services to juveniles reentering the Siouxland community from their treatment facility. Since the physical ranch’s closure in 2011, the agency rebranded as SRBS and continues to provide behavioral health services. In 2019, SRBS added Substance Use and Problem Gambling Disorders Outpatient Treatment for adolescents and adults. In 2023, SRBS achieved certification as an Outpatient Mental Health Services provider. The current focus is on helping youth improve their lives with expansive and new community-based programs of education classes, prevention/diversion, groups, individual and family counseling. Outcomes focus on reduced substance use and enhanced mental health, coping skills, functioning, and overall well-being. SRBS is led by executive director Anna Bertrand. Siouxland Human Investment Partnership (SHIP) serves as the employer of record and fiscal agent for SRBS.

**Budget**

**Two Year Budget Proposal**

Line Items	Year 1	Year 2
Peer Recovery Specialist (2.0 FTE) \$17 per hour at = \$35,360 @ 2 years = \$70,720		
Supervisor, TBA Individual and Group Supervision .25 FTE of \$56,000 = \$14,000		
Substance Use and Mental Health Access Navigator 1.0 FTE @ \$48,000		
Total Personnel	\$132,720	\$132,720
Fringe Benefits and Employer of Record 45% of total Salaries = \$64,369		
Total Fringe Benefits	\$64,369	\$64,369
Office Space for 3.0 FTE and Open Access Hub for a minimum of 15 hours per week (\$600 @ 12 months)		
Total Office Space	\$7,200	\$7,200
Office Supplies \$500 per year		
Technology \$1000 per year @ 3.0 = \$3,000		
Total Supplies & Technology	\$3,500	\$3,500
Transportation and Parking -Parking and Mileage for staff transporting participants to recovery support \$5,000		
Total Transportation	\$5,000	\$5,000



Training, Continuing Education, Certification for Peer Recovery Sustainability \$3,000		
Total Training & Sustainability	\$3,000	\$3,000
Basic and Emergent Needs for Participants (food, emergency needs, school supplies, recovery support tools) \$2,400		
Resources to Support Navigation and Access (filing fees, transportation, emergency co-pays) \$2,400		
Total Program Supplies/ Basic Needs	\$4,800	\$4,800
Total Expenses	<b>\$220,589</b>	<b>\$220,589</b>
Indirect/ Administration – Fiscal Agent Services provided by Siouxland Human Investment Partnership (SHIP) (de minimus rate which equals 10% of total expenses \$220,589)		
Total Indirect	\$22,059	\$22,059
<b>Total</b>	<b>\$242,648</b>	<b>\$242,648</b>

# Joint Statement on MOU with Attorneys Union

Matthew Ung, Chairman  
Dan Bittinger, Vice-Chairman

On August 6, at the Woodbury County Board of Supervisors meeting, the attorneys union told the public that the staffing shortage in their department is "catastrophic," the workload has "exploded," and their attorneys have reached "maximum overload."

On August 13, the board unanimously passed wage increases, accelerated seniority, additional vacation, and work-from-home benefits, while taking nothing away from the union. The Memorandum of Understanding passed with no objections from the union representative, nor the attorneys union president.

On August 22, in contradiction to previous actions by their own official and legal representative, union members voted down the MOU offered by the board to help, attempting a classic bait-and-switch. It became clear to Chairman Matthew Ung and Vice-Chairman Dan Bittinger that the union was disorganized.

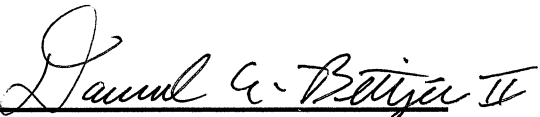
On September 3, County Attorney James Loomis reiterated that the #1 issue in his office is filling the vacant attorney positions, and "if it continues indefinitely, will begin to have an impact on the County Attorney Office's ability to serve." Loomis also said the board of supervisors "has done tremendous work to help this office" and "Mr. Ung brought forward a solution to the problem."

On September 10, Supervisor Jeremy Taylor announced on behalf of the attorneys union that a prohibited practice complaint has been filed in retaliation for opinion statements from Chairman Ung saying the union should accept the help they asked for, or voluntarily dissolve so the board can proceed with implementing helpful measures to fully staff the office.

It has been one month since the county signed the MOU. The longer the attorneys union refuses to sign the MOU to address conditions they themselves call catastrophic, the less seriously the public will take their complaints.

X 

Matthew A. Ung  
Chairman, Board of Supervisors

X 

Daniel A. Bittinger, II  
Vice-Chairman, Board of Supervisors

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 9/12/2024 Weekly Agenda Date: 9/17/2024

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Chairman Matthew Ung

**WORDING FOR AGENDA ITEM:**

Board discussion to reach consensus and to give direction for the Chairman to draft a resolution to be approved at a subsequent meeting, regarding the official position of the Woodbury County Board related to the MOU with AFSCME Council 61 Local 3462 (the attorney's union)

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

We should discuss what exactly is the board's position, and put the consensus in a brief resolution representing the position of the board. Each supervisor will have opportunity to speak.

**BACKGROUND:**

n/a

**FINANCIAL IMPACT:**

n/a

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

n/a

**ACTION REQUIRED / PROPOSED MOTION:**

n/a



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: \_\_\_\_\_ Weekly Agenda Date: \_\_\_\_\_

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** \_\_\_\_\_

**WORDING FOR AGENDA ITEM:**

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

**BACKGROUND:**



**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:**

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: \_\_\_\_\_ Weekly Agenda Date: \_\_\_\_\_

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** \_\_\_\_\_

**WORDING FOR AGENDA ITEM:**

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

**BACKGROUND:**

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:**





BOARDROOM 105

BOARD OF  
SUPERVISORS  
DENNIS J. BUTLER  
MEETING ROOM