



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JANUARY 23) (WEEK 4 OF 2024)

Live streaming at:
https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at:
www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held January 23, 2024, at 3:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

- 1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

3:30 p.m. 1. Budget Review Discussion for FY 2025 Page
a. Building Services
1. Courthouse – G.B. 2-4
2. LEC – G.B. 5-6
3. Trosper/Hoyt – G.B. 7-9
4. Building Services – G.B. 13-15
5. Anthon Courthouse – G.B. 10
6. Prairie Hills Facility – G.B. 11
7. District Health Building – G.B. 12
8. Tri View Facility – G.B. 16
9. New LEC Facility – G.B. 17-19
b. Human Resources – G.B. 2-4
c. County Sheriff
1. Uniform Patrol – G.B. 4-6
2. Highway Safety Grant – G.B. 7
3. Investigations – G.B. 8-9
4. Drug Task Force – Federal Reimbursement – N.T. 10
5. Correctional Facility – LEC – G.B. 11-14
6. Administration – G.B. 15-17
7. Crime Prevention – G.B. 18-19
8. Civil Division – G.B. 20-21
9. Courthouse Security – G.S. 22-23
10. New LEC Security – G.S. 24-25
11. Courtroom Security & Transport – G.S. 26-28

12. Sheriff Commissary – N.T.	29
13. Prisoner Room & Board – N.T.	30
14. Uniform Patrol – R.B.	31-33
15. Sheriff Forfeiture – N.T.	34
16. Dare Donations	35
d. District Health – G.B.	7-8
e. Board of Supervisors	
1. CF Rebates & Miscellaneous Refunds – G.B. & R.B.	2
2. Communication Center – G.B.	3-4
3. Board of Supervisors Expense – G.B.	9-10
4. Board Administration – G.B.	11-12
5. Public Bidder – G.B.	13
6. Mail Services – G.B.	14
7. District Court Operations – G.S.	40
8. Court Appointed Juvenile Attorneys – G.S.	41
9. Risk Management Services – G.S.	43
10. Soil Conservation – Currently Funded thru L.O.S.T. – N.T.	62-64
11. Solid Waste Landfill – R.B.	65-67
12. Township Officers – R.B.	68
13. Tax Increment Funds -TIF	85-87
14. Wage Plan Adjustments – All Funds	
15. Approval to reduce General Basic cash reserves by \$200,000 (unbudgeted Federal prisoner care in FY 24) and transfer that amount to the General Supplemental levy for FY25 to reduce the the property tax burden	

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

2. Approval of the agenda Action

Consent Agenda

Items 3 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the January 16, 2024 meeting
4. Approval of claims
5. Approval to cancel the February 6, 2024 board meeting
6. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process
 - c. Approval of retiree request to remain on the County health and dental insurances
7. Board Administration – Karen James

Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension
8. Secondary Roads – Mark Nahra

Approval of underground utility permit for Northwest Iowa Power Cooperative and to direct the chair to sign the permit

End Consent Agenda

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| 9. Secondary Roads – Mark Nahra | |
| a. Approval to award the bid for project FM-C097(149)—55-97 to the low bidder and approve the resolution directing the county engineer to sign the contracts once a signed contract and bond are returned by the contractor for signature | Action |
| b. Approval of certificate of completion of project PCC Patching 2023 with Ten Point Construction for \$59,250.00 | Action |
| 10. Iowa State Medical Examiner’s Office – Mark Bethel | |
| Discussion regarding medical examiner services for Woodbury County | Information |
| 11. County Auditor – Patrick Gill | |
| a. Approval to combine Clerk II and Clerk III job description to replace current Finance Clerk III description | Action |
| b. Approval to deauthorize Finance Clerk II position | Action |
| c. Authorize an additional Finance Clerk III for a total of two authorized | Action |
| d. Authorize to hire Finance Clerk III | |
| 12. County Sheriff – Chad Sheehan | |
| Approval of recommended salaries of percentage deputies | Action |
| 13. Board of Supervisors – Jeremy Taylor | |
| a. Discussion of creation of a maintenance fund for the historic Woodbury County Courthouse | Information |
| b. Approval to delay the public hearing for the Salix Drainage District from March 19, 2024 to April 16, 2024 | Action |
| 14. Board of Supervisors – Mark Nelson | |
| Law Enforcement Center Project Updates | Information |
| 15. Reports on Committee Meetings | Information |
| 16. Citizen Concerns | Information |
| 17. Board Concerns | Information |

Continue Budget Reviews (if needed)

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- MON., JAN. 22 5:00 p.m.** Zoning Commission Meeting, Basement Board Meeting Room
- WED., JAN. 24 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., JAN. 25 10:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
- 11:15 a.m.** Western Iowa Community Improvement Regional Housing Trust, 6401 Gordon Drive
- 1:30 p.m.** SIMPCO – Community and Economic Development, 6401 Gordon Drive
- MON., FEB. 5 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- WED., FEB. 7 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., FEB. 14 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THU., FEB. 15 12:00 p.m.** SIMPCO Board of Directors, 6401 Gordon Drive
- 4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., FEB. 15 12:00 p.m.** Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
- WED., FEB. 21 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 4:00 p.m.** SIMPCO 101, 6401 Gordon Drive
- THU., FEB. 22 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
- MON., FEB. 26 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., FEB. 27 2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- WED., FEB. 28 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.