



Woodbury County Secondary Roads Department

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November 20, 2024

Ms. Melissa Thomas
Woodbury County Human Resources Director
620 Douglas Street
Sioux City, IA 51101

Dear Melissa,

I have sent notice of my intention to retire as Woodbury County Engineer effective February 14, 2025, to the Board of Supervisors. Beginning December 31, 2024, it is my intention that I will begin using up my vacation leave, which should run out near the February 14th date. I would request that any extra vacation leave be cashed out after that date.

I will be eligible for Medicare as of March 1, 2025, but request that my wife be allowed to continue county health insurance at our expense as we discussed today. I would also like to retain dental coverage through the county for both of us.

Sincerely,

Mark J. Nabra

Mark J. Nabra, P.E.
Woodbury County Engineer