

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 02/07/2025 Weekly Agenda Date: 02/18/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Diane Swoboda Peterson Deputy Recorder

WORDING FOR AGENDA ITEM:

Receive Recorder's Office 3rd Quarter Financial Report

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Quarterly Financial Report for Recorder's Office for 3rd Quarter

BACKGROUND:

09/01/2024 through 12/31/2024 financial report

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Receive report

ACTION REQUIRED / PROPOSED MOTION:

Receive Report

COUNTY RECORDER'S REPORT OF FEES COLLECTED
 (See Chapter 342, Code)

State of IOWA) SS:
 County of WOODBURY)

To the Board of Supervisors of WOODBURY County:

I, DIANE SWOBODA PETERSON, Real Estate/Recorder Deputy of the above-named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the period of 9/01/2024 through 12/31/2024 and the same has been paid to the County Treasurer.

	Fees Collected
R.E. Transfer Tax State-Monthly	46,817.96
County Share R.E. Transfer Tax—Quarterly	31,640.65
Recording of Instruments—Quarterly	83,235.00
Auditor's Transfer Fee—Quarterly	5,555.00
Records Management Fees—Quarterly	3,524.00
Elec Tran Fee State Untransferred (Quarterly)	3,524.00
Copy Money-Quarterly	414.00
Vitals Stats State-Monthly	7,279.00
Vitals Stats County-Quarterly	8,256.00
Accts. Receivable Payment-Quarterly	2,425.00
Transfer to Checking Account	0
Previous Qtr. Acct. Receivable Balance	(3,984.00)
Bad Check Adjustment—Quarterly	0
Recorder Over/Short—Quarterly	55.00
Vitals Over/Short—Quarterly	0
Refunds--Quarterly	15.00
Adjustment—Quarterly	(16.00)
Total	188,740.61

All of which is respectfully submitted.



 DIANE SWOBODA PETERSON Real Estate/Recorder Deputy

Subscribed and sworn to before me by DIANE SWOBODA PETERSON, Woodbury County Real Estate/Recorder Deputy this 7 day of February, 2025.



 MICHELLE K. SKAFF County Auditor