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3/18/25

# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

### \* PERSONNEL ACTION CODE:

- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reclassification
- E - End of Probation
- S - Separation
- O - Other

DATE: March 18<sup>th</sup>, 2025

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Shay, Donna	Building Services	03-07-2025	Custodian			S	Separation
Collins, Jadin	Secondary Roads	03-19-2025	Equipment Operator	\$27.04/hour		A	Job Vacancy Posted on 2/5/2025. Entry Level Salary: \$27.04/hr
Carney, Kade	Building Services	03-31-2025	Custodian	\$17.29/hour		A	Job Vacancy Posted on 11/20/2024. Entry Level Salary: \$17.29/hr

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas

The above and foregoing having been submitted is disposed of as follows:

### VOTE

MAR 18 2025

OK [Signature] NO \_\_\_\_\_

OK [Signature] NO \_\_\_\_\_

OK [Signature] NO \_\_\_\_\_

OK [Signature] NO \_\_\_\_\_

OK [Signature] NO \_\_\_\_\_