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# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: February 18<sup>th</sup>, 2025

**\* PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Sanderson, Kyle	Secondary Roads	02-11-2025	Equipment Operator	\$28.18/hour	-1%=\$0.30/hr	T	Transfer from Motor Grader Operator to Equipment Operator. In-House Vacancy posted on 1/29/2025.
Nunez-Diaz, Stefani	Juvenile Detention	02-17-2025	Youth Worker PT	\$22.05/hour	0%	O	Transfer from PT-Temp to PT
Wersal, Jennifer	Sheriff's Office	03-24-2025	Civilian Lieutenant	\$3473.82/bi-weekly	18%=\$533.02/bi-weekly	P	Promoted to Lieutenant
Stahlecker, Blake	Sheriff's Office	04-16-2025	Civilian Lieutenant	\$3473.82/bi-weekly	18%=\$533.02/bi-weekly	P	Promoted to Lieutenant

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR:

*Melissa Thomas*

The above and foregoing having been submitted is disposed of as follows:

**VOTE**

FEB 18 2025

- OK *Jan A. Benjume* NO \_\_\_\_\_
- OK *Kurt T. Casper* NO \_\_\_\_\_
- OK *[Signature]* NO \_\_\_\_\_
- OK *[Signature]* NO \_\_\_\_\_
- OK *[Signature]* NO \_\_\_\_\_