

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: October 29th, 2024

* PERSONNEL ACTION CODE:

- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reclassification
- E - End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Wise, Cathia	Building Services	10-28-2024	Lead Custodian	\$21.70/hour	5%=\$0.97/hour	R	In House Vacancy Posted on 10/9/2024
Davidson, Kenie	Treasurer	10-30-2024	Clerk II	\$19.24/hour		A	Job Vacancy Posted on 9/4/2024. Entry Level Salary: \$19.24/hour

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

The above and foregoing having been submitted is disposed of as follows:

VOTE

OCT 29 2024

OK [Signature] NO _____

OK [Signature] NO _____

OK [Signature] NO _____

OK [Signature] NO _____

OK _____ NO _____