

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

DATE: August 27th, 2024

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Green, Sean	Sheriff's Office	8-20-2024	Civilian Jailer			S	Resignation
Butler, Dennis	Board of Supervisors	8-21-2024	Budget & Finance Director			S	Other

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director

The above and foregoing having been submitted is disposed of as follows:

VOTE

AUG 27 2024

OK Lawrence H NO _____

OK [Signature] NO _____

OK [Signature] NO _____

OK _____ NO _____

OK _____ NO _____