

# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: July 2nd, 2024

\* PERSONNEL ACTION CODE:  
A- Appointment                      R-Reclassification  
T - Transfer                         E- End of Probation  
P - Promotion                        S - Separation  
D - Demotion                         O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Brass, Trevor	Attorney's Office	7-8-2024	Assistant County Attorney	\$95,024.00/year	4%=\$3,992.00/year	R	Per AFSCME: From 5 <sup>th</sup> Step to 6 <sup>th</sup> Step. Anniversary Date 7/15/2024.
Greer, Emily	Sheriff's Office	7-8-2024	Civilian Jailer	\$25.57/hour	4%=\$1.00/hr	R	Per CWA: From 3 <sup>rd</sup> Class to 2 <sup>nd</sup> Class. Anniversary Date 7/12/2024.
Mouw, Jon	Building Services	7-8-2024	Maintenance Technician	\$27.16/hour	10%=\$2.53/hr	R	Per AFSCME: From Step 4 to Step 5 (+.50/hr Asbestos Certification) Anniversary Date 7/12/2024.
McCain, Andrew	Sheriff's Office	7-4-2024	Civilian Jailer			S	

The above and foregoing having been submitted, is disposed of as follows:

APPROVED BY BOARD DATE:  
MELISSA THOMAS, HR DIRECTOR:  
JUL 02 2024

*Melissa Thomas* HR Director

VOTE  
The above and foregoing having been submitted, is disposed of as follows:

OK \_\_\_\_\_ NO \_\_\_\_\_

OK \_\_\_\_\_ NO \_\_\_\_\_

OK \_\_\_\_\_ NO \_\_\_\_\_

OK \_\_\_\_\_ NO \_\_\_\_\_

OK \_\_\_\_\_ NO \_\_\_\_\_