

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 28th, 2024

*** PERSONNEL ACTION CODE:**

- | | |
|----------------|---------------------|
| A- Appointment | R-Reclassification |
| T - Transfer | E- End of Probation |
| P - Promotion | S - Separation |
| D - Demotion | O - Other |

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Hernandez, Cinthia	Sheriff's Office	5-26-2024	Civilian Jailer			S	Resignation
Plendl, Kyle	Sheriff's Office	2-11-2022	Sheriff Reserve			S	Resignation
Pierson, Jerome	Sheriff's Office	4-19-2024	Sheriff Reserve			S	Resignation
Vanroekel, Mackenzie	Secondary Roads	5-29-2024	Summer Engineering Aide (Temp)	\$17.50/hour		A	Job Vacancy Posted on 2/21/2024. Not to Exceed 4 Months.
Palsma, Kurtus	Secondary Roads	5-29-224	Summer Engineering Aide (Temp)	\$18.50/hour		A	Job Vacancy Posted on 2/21/2024. Not to Exceed 4 Months.
Sanford, Blase	Secondary Roads	5-29-2024	Summer Engineering Aide (Temp)	\$20.00/hour		A	Job Vacancy Posted on 2/21/2024. Not to Exceed 4 Months.
Kritzer, Hannah	Sheriff's Office	5-27-2024	Sheriff Intern (Temp)	\$20.00/hour	33%=\$5.00/hr	O	Salary Increase
Alderson, Constance	Treasurer-MV	6-28-2024	Clerk II			S	Retirement.
Thomas, Cole	Secondary Roads	5-29-2024	Summer Laborer	\$16.00/hour		A	Job Vacancy Posted on 2/21/2024. Not to Exceed 4 Months.

The above and foregoing having been submitted is disposed of as follows:

VOTE

MAY 28 2024

OK _____	NO _____
OK _____	NO _____
OK _____	NO _____
OK _____	NO _____
OK _____	NO _____

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director