

NOVEMBER 26, 2024, FORTY-EIGHTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, November 26, 2024, at 3:15 p.m. Board members present were Ung, Radig, Nelson, and Taylor; Bittinger II was absent. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

Motion by Ung second by Nelson to go into closed session per Iowa Code Section 21.5(1)(i). Carried 3-0 on roll-call vote.

Motion by Ung second by Nelson to go out of closed session per Iowa Code Section 21.5(1)(i). Carried 3-0 on roll-call vote.

Motion by Ung second by Taylor to go into closed session per Iowa Code Section 21.5(1)(i). Carried on 3-0 roll-call vote.

Motion by Ung second by Nelson to go out of closed session per Iowa Codes Section 21.5(1)(i). Carried 3-0 on roll-call vote.

Supervisor Radig entered the 4:30 board meeting.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Ung second by Radig to approve the agenda for November 26, 2024. Carried 4-0. Copy filed.

Motion by Radig second by Taylor to approve the following items by consent:

2. To approve minutes of the November 19, 2024, meeting. Copy filed.

4a. To approve the reclassification of Kenny Schmitz, Building Services Director, Building Services Dept., effective 11-25-2024, \$125,000/annually, \$4,807.69/bi-weekly, 8%. Per BOS recommendation 11/19/2024.; and the appointment of Scott Fox, Equipment Operator, Secondary Roads Dept., effective 11-27-2024, \$27.04/hour. Job Vacancy Posted 10/3/2024. Entry Level Salary: \$27.04/hr. Copy filed.

4b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Clerk II, County Treasurer Dept. AFSCME Courthouse: \$19.24/hour.; Clerk III, County Auditor Dept., AFSCME Courthouse: \$25.06/hour.; Secretary – PT, Human Resources Dept., AFSCME Courthouse: \$30.72/hour.; and District Foreman, Secondary Roads Dept. Wage Plan: \$2,945.31 - \$3,148.36/bi-weekly. Copy filed.

5a. To approve the property tax refund request for Cindy Speed, parcel #884726201004, in the amount of \$2,115.00. Copy filed.

5b. To approve the property tax refund request for Rent Sux, parcel #894720428007, in the amount of \$1,923.00. Copy filed.

5c. To approve the property tax refund request for Lereta LLC, parcel #894532405017, in the amount of \$2,039.00. Copy filed.

5d. To approve the property tax refund request for Forrest Holdings Inc., parcel #894728254007, in the amount of \$1,381.00. Copy filed.

6. To approve the underground utility permit for FiberComm. Copy filed.

7. To approve the Amendment 1 to Contract 22-HQJP-016 with Ag Processing, Inc. and Iowa Economic Development Authority. Copy filed.

Carried 4-0.

3. Motion by Ung second by Taylor approve the claims totaling \$975,981.14. Carried 4-0. Copy filed.

Motion by Ung second by Radig to approve the claim in the amount of \$200,000 to the Law Enforcement Authority for the semi-annual rent payment. Carried 3-1, Taylor opposed. Copy filed.

- 8a. Motion by Nelson second by Ung to approve the plans for project #BROS-6012(602)—5F-97. Carried 4-0. Copy filed.
- 8b. Motion by Ung second by Nelson to approve the project agreement for project #BRS-C097(151)—60-97. Carried 4-0. Copy filed.
- 9. Information was presented by Jeremy Taylor, Board Supervisor, concerning plaque for Dennis D. Butler Boardroom. Copy filed.
- 10. Discussion of appointment of a Woodbury County representative to the Northwest Iowa Regional Housing Authority. Copy filed.
- 11. Motion by Radig second by Ung to approve the Annual Urban Renewal Report for FY23-24. Carried 4-0. Copy filed.

Motion Radig second by Nelson to receive for signature the FY26 Tax Increment Request for the Secondary Roads Gravel Project. Carried 4-0. Copy filed.
- 12. Reports on committee meetings were heard.
- 13. There were no citizen concerns.
- 14. Board Concerns were heard.

The Board adjourned the regular meeting until December 3, 2024.

Meeting sign in sheet. Copy filed.