

FEBRUARY 11, 2025, SEVENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, February 11, 2025, at 4:30 p.m. Board members present were Ung, Carper, Nelson, Dietrich, and Bittinger II. Staff members present were Joshua Widman, Assistant County Attorney, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Bittinger second by Nelson to approve the agenda for February 11, 2025. Carried 5-0. Copy filed.

Motion by Bittinger second by Nelson to approve the following items by consent:

2. To approve minutes of the February 4, 2025 meeting. Copy filed.
3. To approve the claims totaling \$1,793,429.65. Copy filed.
- 4a. To receive for signatures a Resolution Thanking and Commending Douglas Boetger for his years for service with Woodbury County.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,840
A RESOLUTION THANKING AND COMMENDING
DOUGLAS BOETGER
FOR HIS SERVICE TO WOODBURY COUNTY**

WHEREAS, Douglas Boetger has capably served Woodbury County as an employee of the Woodbury County Sheriff's Office for 38 years from September 1, 1987 to March 30, 2025.

WHEREAS, the service given by Douglas Boetger as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Douglas Boetger for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Douglas Boetger

BE IT SO RESOLVED this 11th day of February 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 4b. To approve lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continues tax suspension. Copy filed.
- 5a. To approve the reclassification of Suzanne Salberg, Clerk II, County Treasurer Dept., effective 02-03-2025, \$20.14/hour, 5%=\$0.90/hr. Per AFSCME: Move from Step 1 to Step 2. Anniversary Date: 2/9/25.; the appointment of Melissa Frey, Clerk II, Secondary Roads Dept., effective 02-12-25, \$19.24/hour. Job Vacancy Posted 12/4/24. Entry Level Salary: \$19.24/hour.; the appointment of Ryan Ericson, Budget & Finance Director, Board of Supervisors Dept., effective 02-17-2025, \$125,000/year. Job Vacancy Posted 8/28/24. Entry Level Salary: \$100,000-\$130,000/year.; the end of probation for Brandon Pollema, Operations Officer-Paramedic, Emergency Services Dept., effective 03-03-2025, \$26.84/hour, 6%=\$1.61/hr. End of Probation Increase. 6 month Anniversary Date: 3/9/25.; and the separation of Douglas Boetger, Deputy Sergeant, County Sheriff Dept., effective 03-30-2025. Retirement. Copy filed.

- 5b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Temporary Summer Laborers – (5), Secondary Roads Dept. Wage Plan: \$17.00-\$19.00/hour; and Temporary Engineering Aides – (3), Secondary Roads Dept. Wage Plan: \$17.00-\$20.00/hour. Copy filed.
- 5c. To approve the request of Douglas Boetger to remain on the County Health and Dental insurances. Copy filed.
- 6a. To approve Rules of Procedure amendment for the Woodbury County Board of Adjustment to amend Section 2, Regular Meetings to reflect a meeting time and location as "...5 PM in the Board of Supervisors meeting room in the basement at the Woodbury County Courthouse...". Copy filed.
- 6b. To approve Rules of Procedure amendment for the Woodbury County Zoning Commission to amend Section 2, Regular Meetings to reflect a meeting time and location as "...5 PM in the Board of Supervisors meeting room in the basement at the Woodbury County Courthouse...". Copy filed.
- 7a. To approve the property tax refund request for Rob Valdovinos (CC Properties), parcel #894729285016, in the amount of \$125.00. Copy filed.
- 7b. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for William & Audrey Massey, Vin #09A18006S, 1990 Shar-lo.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,841
RESOLUTION APPROVING ABATEMENT OF TAXES**

WHEREAS, William Massey is the titleholder of a mobile home VIN # 09A18006S located in Woodbury County, Iowa and legally described as follows:

VIN # 09A18006S **Year/Model** 1990 Shar-lo

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by William Massey.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 11 day of February, 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 7c. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Julie Torres, Vin #J1094, 1973 Rollohome.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,842
RESOLUTION APPROVING ABATEMENT OF TAXES**

WHEREAS, Julie Torres is the titleholder of a mobile home VIN#11094 located in Woodbury County, Iowa and legally described as follows:

VIN# 11094 **Year/Model** 1973 Rollohome

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Julie Torres

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 11 day of February, 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 7d. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Neal Porsch, Vin #88A15962, 1988 Bellavista.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,843
RESOLUTION APPROVING ABATEMENT OF TAXES**

WHEREAS, Neal Porsch is the titleholder of a mobile home VIN #88A15962 located in Woodbury County, Iowa and legally described as follows:

VIN #88A15962 **Year/Model** 1988 Bellavista

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Neal Porsch.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 11 day of February, 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 7e. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Lake Forest MHC LLC, Vin #0580014924, 1978 Champion.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,844
RESOLUTION APPROVING ABATEMENT OF TAXES**

WHEREAS, Lake Forest MHC LLC is the titleholder of a mobile home VIN#0580014924 located in Woodbury County, Iowa and legally described as follows:

VIN#0580014924 **Year/Model** 1978 Champion

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Lake Forest MHC LLC

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 11 day of February, 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 7f. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Amy Rychtarik, Vin #BU4030E, 1971 Bud.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,845
RESOLUTION APPROVING ABATEMENT OF TAXES**

WHEREAS, Amy Rychtarik is the titleholder of a mobile home VIN#BU4030E located in Woodbury County, Iowa and legally described as follows:

VIN #BU4030E **Year/Mode** 1971 Bud

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Amy Rychtarik.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;
NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 11 day of February, 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 7g. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Yes Communities, Vin #06520165ZAB, 1990 Oak Manor.

WOODBURY COUNTY, IOWA
RESOLUTION #13,846
RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Yes Communities is the titleholder of a mobile home VIN #06520165ZAB, located in Woodbury County, Iowa and legally described as follows:

VIN #06520165ZAB **Year/Model** 1990 Oak Manor

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Yes Communities

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 11 day of February, 2025.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 7h. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Evergreen Village, Vin #28H7345, 1982 Bellavista.

WOODBURY COUNTY, IOWA
RESOLUTION #13,847
RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Evergreen Village is the titleholder of a mobile home VIN # 28H7345, located in Woodbury County, Iowa and legally described as follows:

VIN #28H7345. **Year/Model** 1982 Bellavista

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Evergreen Village.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 11 day of February, 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

Carried 5-0.

- 9. Motion by Nelson second by Dietrich to receive for signature a Resolution of Appointment of Deputy Auditors. Carried 5-0.

**APPOINTMENT OF DEPUTY AUDITORS
RESOLUTION #13,848**

WHEREAS, the Woodbury County Auditor, Michelle Skaff, was duly elected on November 5, 2024 and sworn into office on December 31, 2024; and

WHEREAS, pursuant to Iowa Code 331.903(1), the Auditor, Treasurer, Recorder, Sheriff, and County Attorney may each appoint, with approval of the Board of Supervisors, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible; and

WHEREAS, approval of each appointment shall be adopted by a resolution recorded in the minutes of the Board of Supervisors;

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that the following appointments by the Auditor is approved: Shona Campbell, Deputy Auditor; Steve Hofmeyer, Deputy Commissioner of Elections; and Diane Swoboda Peterson, Deputy Recorder,

APPROVED THIS 11TH DAY OF FEBRUARY 2025
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 8a. A public hearing was held at 4:35 p.m. for the sale of #894721355016, 410 18th St. The Chairperson called on anyone wishing to be heard.

Motion by Nelson second by Bittinger to close the public hearing. Carried 5-0.

Motion by Nelson second by Bittinger to approve and authorize the Chairperson to sign a Resolution for the sale of parcel #894721355016, 410 18th St., to James & Amber Brady, 1722 Douglas St., for \$20.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,849**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By James Davidson Brady & Amber Brady in the sum of Twenty dollars and 00/100 (\$20.00)-----dollars.

For the following described real estate, To Wit:

Parcel #894721355016

East 54 Feet Lot One (1), East 54 Feet North One (1) Foot, Lot Two (2) Block Seven (7) of Rose Hill Addition, City of Sioux City, Woodbury County, Iowa (410 18th Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 11th Day of February, 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

8b. A public hearing was held at 4:35p.m. for the sale of parcel #894726105001, 2910 13th St. The Chairperson called on anyone wishing to be heard.

Motion by Nelson second by Dietrich to close the public hearing. Carried 5-0.

Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution for the sale of parcel #894726105001, 2910 13th St., to Daytona Bahmer & Tristen Heimgartner, 3123 McDonald St., for \$25,000.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,850**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Daytona Bahmer & Tristen Heimgartner in the sum of **Twenty-Five Thousand dollars and 00/100 (\$25,000.00)**-----dollars.

For the following described real estate, To Wit:

Parcel #894726105001
Lots Seven (7) through Twelve (12), both inclusive, in Block Nine (9) of Booge and Taylor’s Addition to Sioux City in the County of Woodbury and State of Iowa (2910 13th Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 11th Day of February, 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 10a. Motion by Nelson second by Carper to approve the plans for Lateral H reconstruction Farmers Drainage District Woodbury County. Carried 5-0. Copy filed.
- 10b. Motion by Bittinger second by Nelson to receive for signatures a Resolution Vacation of Excess Right of Way. Carried 5-0.

RESOLUTION #13,851
WOODBURY COUNTY, IOWA
VACATION OF EXCESS RIGHT OF WAY

WHEREAS the Code of Iowa, section 306.10 gives the Board of Supervisors the power on its own motion to alter or vacate and close any highway or road under its jurisdiction, and

WHEREAS the Code of Iowa, section 306.11 allows the Board to vacate a road right of way held by easement that will not change the traveled portion of the road or deny access to adjoining landowners, and

WHEREAS a road vacation under the circumstances outlined in section 306.11 does not require a hearing, and

WHEREAS there is excess right of way on Buchanan Avenue south of US 20 and

WHEREAS vacation of the excess right of way does not affect access or highway use, and

WHEREAS the Board of Supervisors no longer believes the County needs to maintain its easement on the following County right of way,

NOW THEREFORE BE IT RESOLVED that the Woodbury County Board of Supervisors, enters the following order in regard to the aforementioned right of way vacation.

The Board of Supervisors order the following described right of way be vacated.

A parcel of land located in a part of Gov't Lot 2 of Section 2, Township 88 North, Range 47 West of the Fifth Principal Meridian, Woodbury County, Iowa, as shown on the Abandonment Plat Exhibit "A" attached hereto and by reference made a part hereof and more particularly described as follows:

Commencing at the Northwest Corner of said Section 2; thence South 01°17'00" West, 403.09 feet along the West line of said Gov't Lot 2; thence South 88°43'00" East, 50.00 feet to a point on the existing East Right of Way line of Buchanan Avenue and the Point of Beginning; thence along said East Right of Way line for the following 2 courses;

North 40°50'35" East, 62.81 feet; thence North 17°20'15" East, 162.72 feet to a point on the existing South Right of Way line of Primary Road US20; thence South 81°40'06" West, 72.01 feet along said South Right of Way line; thence South 05°26'14" West, 193.28 feet to the Point of Beginning, containing 0.20 acre.

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that all interest in the subject section of road right-of-way be vacated, subject to utility easements of record for ingress and egress.

SO ORDERED this 11th day of February, 2025.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 11a1. Motion by Bittinger second by Nelson to amend the motion from 2-4-25 to state that the Correctional Facility – LEC budget is received “with an expense increase of \$452,581.27 due to IPERS calculation clerical error”. Carried 5-0. Copy filed.
- 11a2. Motion by Bittinger second by Nelson to amend the motion from 2-4-25 to state that the General Basic Uniform budget is received “with an expense increase of \$11,652.40 due to IPERS calculation clerical error”. Carried 5-0. Copy filed.
- 11b1. Motion by Nelson second by Bittinger to receive the County Supervisors Starcomm Program budget as submitted. Carried 5-0. Copy filed.
- 11b2. Motion by Nelson second by Bittinger to receive new budget for from Communications Director Wendi Hess. Carried 5-0. Copy filed.
- Motion by Bittinger second by Nelson to receive the County Supervisors Communication Center budget as submitted. Carried 5-0. Copy filed.
- 11b3. Motion by Nelson second by Bittinger to receive the County Supervisors Soil Conservation. Carried 5-0. Copy filed.
- 11b4. Motion by Nelson second by Carper to receive the County Supervisors Youth Guidance Services budget as submitted. Carried 5-0. Copy filed.
- 11c. Motion by Bittinger second by Carper to receive the Human Resources budget as submitted. Carried 5-0. Copy filed.
- 11d. Motion by Nelson second by Bittinger to receive budget document from District Health Director Kevin Grieme. Carried 5-0. Copy filed.
- Motion by Nelson second by Ung to receive the District Health budget reduced by \$65,000. Carried 5-0. Copy filed.
- 11e1. Motion by Bittinger second by Nelson to receive the Secondary Roads Roadside Management budget as submitted. Carried 5-0. Copy filed.
- 11e2. Motion by Nelson second by Dietrich to receive budget document from County Engineer Laura Sievers. Carried 5-0. Copy filed.
- Motion by Ung second by Nelson to receive the Secondary Roads budget as submitted. Carried 5-0. Copy filed.
- 11e3. Motion by Bittinger second by Nelson to receive budget document from County Engineer Laura Sievers. Carried 5-0. Copy filed.

Motion by Nelson second by Bittinger to receive the Secondary Roads Gravel Project budget as submitted. Carried 5-0. Copy filed

11f1. Motion by Nelson second by Bittinger to receive budget documents from Conservation Director Dan Heissel. Carried 5-0. Copy filed.

Motion by Bittinger second by Nelson to receive second budget document from Conservation Director Dan Heissel. Carried 5-0. Copy filed.

Motion by Bittinger second by Nelson to receive the Conservation Administration budget as submitted. Carried 5-0. Copy filed.

11f2. Motion by Bittinger second by Nelson to receive the Conservation Parks budget as submitted. Carried 5-0. Copy filed.

11f3. Motion by Bittinger second by Nelson to receive the Conservation Naturalist budget as submitted. Carried 5-0. Copy filed.

11f4. Motion by Nelson second by Bittinger to receive the Conservation Nature Center budget as submitted. Carried 5-0. Copy filed.

11f5. Motion by Bittinger second by Dietrich to receive the Conservation REAP budget as submitted. Carried 5-0. Copy filed.

11f6. Motion by Bittinger second by Dietrich to receive the Conservation Nature Center budget as submitted. Carried 5-0. Copy filed.

11f7. Motion by Bittinger second by Dietrich to receive the Conservation Reserve budget as submitted. Carried 5-0. Copy filed.

12. Reports on committee meetings were heard.

13. There were no citizen concerns.

14. Board Concerns were heard.

The Board adjourned the regular meeting until February 18, 2025.

Meeting sign in sheet. Copy filed.