

## **FEBRUARY 4, 2025, SIXTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, February 4, 2025, at 1:00 p.m. Board members present were Ung, Carper (by phone), Nelson, Dietrich, and Bittinger II. Staff members present were Joshua Widman, Assistant County Attorney, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, and Michelle Skaff, Auditor/Clerk to the Board.

- 1a1. Motion by Nelson second by Dietrich to receive the Veteran Affairs Administration budget as submitted. Carried 5-0. Copy filed.
- 1a2. Motion by Nelson second by Dietrich to receive the Veteran Affairs IDVA Grant budget as submitted. Carried 5-0. Copy filed.
- 1a3. Motion by Nelson second by Dietrich to receive the Veteran Affairs Assistance budget as submitted. Carried 5-0. Copy filed.
- 1b. Motion by Bittinger second by Nelson to receive the County Library budget as submitted. Carried 5-0. Copy filed.
- 1c1. Motion by Bittinger second by Nelson to receive the County Treasurer Motor Vehicle budget as submitted. Carried 5-0. Copy filed.

Connection with Carper was lost.

- 1c2a/b. Motion by Bittinger second by Nelson to receive documents from Treasurer Betrand. Carried 4-0. Copy filed.
- 1c2c. Motion by Nelson second by Bittinger to receive documents from Treasurer Betrand. Carried 4-0. Copy filed.
- 1c2. Motion by Nelson second by Dietrich to receive the County Treasurer Tax Department budget with \$26,280 increase in auto use revenue. Carried 4-0. Copy filed.
- 1d1. Motion by Nelson second by Dietrich to receive the County Attorney Administration budget with an improvement request of \$5,441.45 to provide the Administrative Assistance a 9% increase in salary. Carried 4-0. Copy filed.

Carper was reconnected by phone.

- 1d2. Motion by Nelson second by Bittinger to receive the County Attorney Collections budget as submitted. Carried 5-0. Copy filed.
- 1d3. Motion by Nelson second by Dietrich to receive the County Attorney Juvenile Division budget as submitted. Carried 5-0. Copy filed.
- 1d4. Motion by Bittinger second by Nelson to receive the County Attorney Jury & Witness Fees budget as submitted. Carried 5-0. Copy filed.
- 1d5. Motion by Nelson second by Dietrich to receive the County Attorney Forfeiture budget as submitted. Carried 5-0. Copy filed.
- 1d6. Motion by Nelson second by Dietrich to receive the County Attorney Fine Collections budget as submitted. Carried 5-0. Copy filed.
- 1e1. Motion by Bittinger second by Nelson to receive the County Sheriff Uniform Patrol budget as submitted. Carried 5-0. Copy filed.
- 1e2. Motion by Nelson second by Dietrich to receive the County Sheriff Highway Safety Grant budget as submitted. Carried 5-0. Copy filed.

- 1e3. Motion by Nelson second by Dietrich to receive the County Sheriff Investigations budget as submitted. Carried 5-0. Copy filed.
- 1e4. Motion by Bittinger second by Nelson to receive the County Sheriff Drug Task Force – Federal Reimbursement budget as submitted. Carried 5-0. Copy filed.
- 1e5. Motion by Bittinger second by Nelson to receive the County Sheriff Correctional Facility – LEC budget as submitted. Carried 5-0. Copy filed.
- 1e6. Motion by Bittinger second by Dietrich to receive the County Sheriff Administration budget with an increase of \$40,000.00. Carried 5-0. Copy filed.
- 1e7. Motion by Nelson second by Bittinger to receive the County Sheriff Crime Prevention budget as submitted. Carried 5-0. Copy filed.
- 1e8. Motion by Bittinger second by Nelson to receive the County Sheriff Civil Division budget as submitted. Carried 5-0. Copy filed.
- 1e9. Motion by Nelson second by Bittinger to receive the County Sheriff Courthouse Security budget as submitted. Carried 5-0. Copy filed.
- 1e10. Motion by Nelson second by Bittinger to receive the County Sheriff New LEC Security budget with an increase of \$26,598.52 in IPERS due to a clerical error. Carried 5-0. Copy filed.

Connection with Carper was lost.

- 1e11. Motion by Nelson second by Bittinger to receive the County Sheriff Courtroom Security & Transport budget with an increase of \$10,000 in revenue for transports and increase of the IPERS expense of \$56,133.25 due to a clerical error. Carried 4-0. Copy filed.

Carper was reconnected by phone.

- 1e12. Motion by Nelson second by Bittinger to receive the County Sheriff Commissary budget with an increase of \$50,000 in revenue. Carried 5-0. Copy filed.
- 1e13. Motion by Nelson second by Dietrich to receive the County Sheriff Prisoner Room & Board budget as submitted. Carried 5-0. Copy filed.
- 1e14. Motion by Bittinger second by Nelson to receive the County Sheriff Rural Uniform Patrol budget with amendment to IPERS (research showed no IPERS amendment needed). Carried 5-0. Copy filed.
- 1e15. Motion by Bittinger second by Nelson to receive the Rural Basic Highway Safety Grant budget as submitted. Carried 5-0. Copy filed.
- 1e16. Motion by Nelson second by Bittinger to receive the County Sheriff Forfeiture budget as submitted. Carried 5-0. Copy filed.
- 1e17. Motion by Nelson second by Dietrich to receive the County Sheriff Dare Donations budget as submitted. Carried 5-0. Copy filed.
- 1f. Motion by Nelson second by Bittinger to receive the Department of Human Services budget as submitted. Carried 5-0. Copy filed.
- 1g. Motion by Bittinger second by Nelson to receive the Civil Service budget as submitted. Carried 5-0. Copy filed.

Connection with Carper was lost.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 2. Motion by Bitteringer second by Nelson to approve the agenda for February 4, 2025 with an edit to the minutes to add "copy filed" on items 10c1 thru 10c7 to attach backup material included. Carried 4-0. Copy filed.

Carper was reconnected by phone.

Motion by Bitteringer second by Nelson to approve the following items by consent:

- 3. To approve minutes of the January 28, 2025 meeting. Copy filed.
- 4. To approve the claims totaling \$2,598,838.18. Copy filed.
- 5a. To approve and authorize the Chairperson to sign a revised Resolution approving petition for suspension of taxes for Lori Morehead Conley, parcel #884706161008, 3307 7<sup>th</sup> Ave.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,831  
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

**WHEREAS**, Lori Morehead Conley, as titleholder of a property located 3307 – 7<sup>th</sup> Ave., Sioux City, Woodbury County, Iowa, and legally described as follows:

**Parcel #884706161008**

**ST AUBIN PLACE 3<sup>RD</sup> LOT 18 BLOCK 15**

**WHEREAS**, Lori Morehead Conley of the aforementioned property has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

**WHEREAS**, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

**SO RESOLVED** this 4th day of February 2025.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 5b. To receive for signatures a Resolution Thanking and Commending John Bainbridge for his years for service with Woodbury County.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,832  
A RESOLUTION THANKING AND COMMENDING  
JOHN BAINBRIDGE  
FOR HIS SERVICE TO WOODBURY COUNTY**

**WHEREAS**, John Bainbridge has capably served Woodbury County as an employee of the Secondary Roads Department for 21 years from July 21, 2004, to February 28, 2025.

**WHEREAS**, the service given by John Bainbridge as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thanks and commends John Bainbridge for his years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, John Bainbridge

**BE IT SO RESOLVED** this 4th day of February 2025.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 5c. To receive for signatures a Resolution Thanking and Commending Mary Feiler for her years for service with Woodbury County.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,833  
A RESOLUTION THANKING AND COMMENDING  
MARY FEILER  
FOR HER SERVICE TO WOODBURY COUNTY**

**WHEREAS**, Mary Feiler has capably served Woodbury County as an employee of the County Sheriff's Department for 41 years from August 6, 1984 to April 7, 2025.

**WHEREAS**, the service given by Mary Feiler as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thanks and commends Mary Feiler for her years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Mary Feiler

**BE IT SO RESOLVED** this 4th day of February 2025.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 5d. To receive for signatures a Resolution Thanking and Commending Randy Uhl for his years for service with Woodbury County.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,834  
A RESOLUTION THANKING AND COMMENDING  
RANDY UHL  
FOR HIS SERVICE TO WOODBURY COUNTY**

**WHEREAS**, Randy Uhl has capably served Woodbury County as an employee of the County Sheriff's Department for 38 years from August 3, 1987 to April 30, 2025.

**WHEREAS**, the service given by Randy Uhl as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thanks and commends Randy Uhl for his years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Randy Uhl

**BE IT SO RESOLVED** this 4th day of February 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 6a. To approve the separation of Tayea Kilbride, PT Youth Worker - Temp, Juvenile Detention Dept., effective 01-26-2025. Resignation.; the reclassification of Nicholas Socknat, Equipment Operator, Secondary Roads Dept., effective 02-17-25, \$28.48/hour, 1%=\$0.30/hr. Per CWA – Move from Step 2 to Step 3. Anniversary Date: 2/21/25.; and the reclassification of Adam Alfredson, Youth Worker, Juvenile Detention Dept., effective 02-17-2025, \$22.93/hour, 4%=\$0.88/hr. Per County Attorney. Per AFSCME – Moves from Step 1 to Step 2. Anniversary Date: 2/22/25. Copy filed.
- 6b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Youth Worker - PT, Juvenile Detention Dept. AFSCME Juvenile: \$22.05/hour. Copy filed.
- 7a. To approve the property tax refund request for Holy Spirit Retirement Home, parcel #894719226016, in the amount of \$13,655.00 Copy filed.
- 7b. To approve the property tax refund request for Judy Manchester, parcel #894723379016, in the amount of \$425.00. Copy filed.

Carried 5-0.

- 9. Motion by Bittinger second by Nelson to receive for signatures the Garretson Drainage District for Sub-District #1, the Garetson Drainage District for Sub-District #3 – To Fill Vacancy, and the Farmers Drainage District for Sub-District #1. Carried 5-0.

For the office of Garretson Drainage District Trustee for Sub-District #1 there were thirty thousand, two hundred and fifty-one (30,251) ballots cast as follows:

Shane Williams	Received Thirty thousand, two hundred and fifty-one (30,251) votes
Scattered write-ins	Received Zero (0) votes

We therefore declare Shane Williams duly elected to the office of Garretson Drainage District Trustee for Sub-District #1 for a term of three years (2025, 2026, 2027).

For the office of Garretson Drainage District Trustee for Sub-District #3 – To Fill Vacancy there were twenty-nine thousand, one hundred and fourteen (29,114) ballots cast as follows:

Randy Hunt	Received Twenty-nine thousand, one hundred and fourteen (29,114) votes
Scattered write-ins	Received Zero (0) votes

We therefore declare Danry Hunt duly elected to the office of Garretson Drainage District Trustee for Sub-District #3 for a term of one year (2025).

For the office of Farmers Drainage District Trustee for Sub-District #1 there were thirty-eight thousand, seven hundred and seventeen (38,717) ballots cast as follows:

Gary Walters	Received Thirty-eight thousand, seven hundred and seventeen (38,717) votes
Scattered write-ins	Received Zero (0) votes

We therefore declare Gary Walters duly elected to the office of Farmers Drainage District Trustee for Sub-District #1 for a term of three years (2025, 2026, 2027).

Copy filed.

8a. A public hearing was held at 4:35 p.m. for the sale of parcel # 894728236005, 1010 Court St. The Chairperson called on anyone wishing to be heard.

Motion by Bittinger second by Nelson to close the public hearing. Carried 5-0.

Motion by Nelson second by Bittinger to approve and authorize the Chairperson to sign a Resolution for the sale of parcel #894728236005, 1010 Court St., to Tristate Ventures LLC, 1200 5<sup>th</sup> St., Sioux City, for \$336.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF WOODBURY COUNTY, IOWA  
RESOLUTION #13,835**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

**By TRISTATE VENTURES LLC** in the sum of **Three Hundred Thirty-Six and 00/100 (\$336.00)**-----dollars.

For the following described real estate, To Wit:

**Parcel #894728236005**  
**The North Three-Quarters (N ¾) of the West Half (W ½) of Lot Four (4), Block 117, Sioux City East Addition to Sioux City in the County of Woodbury and State of Iowa (1010 Court Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 4<sup>th</sup> Day of February, 2025.  
 WOODBURY COUNTY BOARD OF SUPERVISORS  
 Copy filed.

8b. A public hearing was held at 4:35p.m. for the sale of parcel #894728107013, 1205 Douglas St. The Chairperson called on anyone wishing to be heard.

Motion by Nelson second by Bittinger to close the public hearing. Carried 5-0.

Motion by Nelson second by Bittinger to approve and authorize the Chairperson to sign a Resolution for the sale of parcel #894728107013, 1205 Douglas St., to Tri-State Properties, LLC, 2510 B St., South Sioux City, for \$1,249.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF WOODBURY COUNTY, IOWA  
RESOLUTION #13,836**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

**By Tri-State Properties, L.L.C.** in the sum of **One Thousand Two Hundred Forty-Nine and 00/100 (\$1,249.00)**-----dollars.

For the following described real estate, To Wit:

**Parcel #894728107013**

**The East One Hundred Ten Feet (E 110') of Lot Seven (7), the East One Hundred Ten Feet (E 110') of the South One-Half (S ½) of Lot Eight (8), and the South Six Feet (S 6') of the West Sixty Feet (W 60') of the North One-Half (N ½) of Lot Eight (8), all in Block Seventy-two(72) Sioux City East Addition, City of Sioux City, in the County of Woodbury County and State of Iowa  
(1205 Douglas Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 4<sup>th</sup> Day of February, 2025.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

10. Motion by Bittinger second by Nelson to designate Dean Stevens as the Citizen Representative on the Woodbury County Information and Communication Commission for an additional three-year term expiring December 31, 2027. Carried 5-0. Copy filed.

11. Motion by Ung second by Bittinger to approve to add one maintenance tech position in Building Services. Carried 5-0. Copy filed.

- 12a. Motion by Nelson second by Dietrich to award the bid for project #BROS-C097(150)—8J-97 and to approve and authorize the Chairperson to sign a Resolution bid award and designation and authorization of County Engineer to electronic signature of contract and bond. Carried 5-0.

**BID AWARD AND DESIGNATION AND AUTHORIZATION OF  
COUNTY ENGINEER FOR ELECTRONIC SIGNATURE OF CONTRACT AND  
BOND  
RESOLUTION #13,837**

**WHEREAS**, the Board of Supervisors has received bids for the project captioned herein, and,

**WHEREAS**, the board has considered the bids and concurs with the Iowa DOT and the County Engineer’s recommendation to award the contract to the lowest responsible bidder, and:

**WHEREAS**, time is of the essence in locking in material prices in a rapidly changing cost environment currently being experienced by contractors and road agencies across the state, the Board is directing the County Engineer to electronically sign the contracts and bonds for the following project upon presentation of completed documents meeting contract requirements for the following project:

**BROS-C097(150)—8J-97  
Bridge Replacement on K-67, over Wolf Creek**

**NOW, THEREFORE, BE IT RESOLVED** by the Woodbury County Board of Supervisors hereby awards the bid and directs the County Engineer is directed to electronically sign the contracts and bonds for the above captioned project upon presentation of final contract documents.

**Passed and approved this 4<sup>th</sup> day of February, 2025.**  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 12b. Motion by Nelson second by Dietrich to award the bid for project #STP-S-C097(153)—5E-97 and to approve and authorize the Chairperson to sign a Resolution bid award and designation and authorization of County Engineer to electronic signature of contract and bond. Carried 5-0.

**BID AWARD AND DESIGNATION AND AUTHORIZATION OF  
COUNTY ENGINEER FOR ELECTRONIC SIGNATURE OF CONTRACT AND  
BOND  
RESOLUTION #13,838**

**WHEREAS**, the Board of Supervisors has received bids for the project captioned herein, and,

**WHEREAS**, the board has considered the bids and concurs with the Iowa DOT and the County Engineer’s recommendation to award the contract to the lowest responsible bidder, and:

**WHEREAS**, time is of the essence in locking in material prices in a rapidly changing cost environment currently being experienced by contractors and road agencies across the state, the Board is directing the County Engineer to electronically sign the contracts and bonds for the following project upon presentation of completed documents meeting contract requirements for the following project:

**STP-S-C097(153)—5E-97  
PCC Overlay on K-45, Old Hwy 75**



**NOW, THEREFORE, BE IT RESOLVED** by the Woodbury County Board of Supervisors hereby awards the bid and directs the County Engineer is directed to electronically sign the contracts and bonds for the above captioned project upon presentation of final contract documents.

**Passed and approved this 4<sup>th</sup> day of February, 2025.**

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

12c. Information was presented by Laura Sievers, County Engineer, for the Bennett McDonald & Smithland Drainage District. Copy filed.

12d. Motion by Nelson second by Bittinger to receive application from County Engineer Sievers. Carried 5-0. Copy filed.

Motion by Bittinger second by Nelson to receive for signatures a Resolution in support of and authorizing the filing of an application for the RISE project funding with the Iowa Department of Transportation. Carried 5-0.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,839  
A RESOLUTION IN SUPPORT OF AND AUTHORIZING THE FILING OF  
AN APPLICATION FOR RISE PROJECT FUNDING  
WITH THE IOWA DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, Woodbury County, the City of Sergeant Bluff, Iowa, the City of Sioux City, Iowa and the Iowa Department of Transportation have agreed to add a new I-29 interchange to enhance safety, economic impact, freight movement, and job creation; and

**WHEREAS**, Woodbury County has determined it necessary to extend a new public road to the new I-29 interchange that will connect the Southbridge Business Park in Sioux City, Iowa and the Sergeant Bluff Industrial Park in Sergeant Bluff, Iowa; and

**WHEREAS**, the new I-29 interchange will generate new traffic and new economic growth for existing businesses to expand and the new business parks in both Sioux City and Sergeant Bluff direct access to the interstate system; and

**WHEREAS**, the Iowa Department of Transportation administers the RISE program, which is designed to fund transportation improvements related to job creation; and

**WHEREAS**, RISE funding is essential in order for the county to make necessary transportation improvements and connections in the area; and

**WHEREAS**, Woodbury County is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

**WHEREAS**, the Board of Supervisors is the duly elected governing body of Woodbury County, Iowa; and

**IT IS HEREBY RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. The Woodbury County Board of Supervisors is in full support of the opportunity to promote permanent job creation in Woodbury County and the related RISE program application.
2. The new road serving the new I-29 interchange will be dedicated to serve the public use.
3. Improvements to existing highways will not only serve the business parks but assist in creating a safer multimodal transportation system.

4. Woodbury County will assure that the RISE funded improvements will be adequately maintained according to the RISE program administrative rules.
5. Woodbury County will guarantee at least 20% of the funds for the Project from funds other than the RISE program.
6. County staff is authorized to prepare and file a RISE program application, and any materials deemed necessary.

**SO RESOLVED** on this 4th day of February 2025  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

13. Motion by Bitteringer second by Nelson to proceed with The Crittenton Center gathering necessary information to potentially submit an application for a Community Facilities and Services Grant at a later time with Woodbury County as the local government partner. Carried 5-0. Copy filed.
14. Reports on committee meetings were heard.
15. Doyle Turner, Merville, expressed concerns about House File 718.
16. Board Concerns were heard.

The Board adjourned the regular meeting until February 11, 2025.

Meeting sign in sheet. Copy filed.