

JANUARY 21, 2025, FORTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, January 21, 2025, at 3:15 p.m. Board members present were Ung, Carper, Nelson, Dietrich, and Bittinger II. Staff members present were Joshua Widman, Assistant County Attorney, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, and Michelle Skaff, Auditor/Clerk to the Board.

Motion by Nelson second by Bittinger to go into closed session per Iowa Code Section 21.5(1)(i). Carried 5-0 on roll-call vote.

Motion by Nelson second by Bittinger to go out of closed session per Iowa Code Section 21.5(1)(i). Carried 5-0 on roll-call vote.

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Motion by Bittinger second by Nelson to go out of closed session per Iowa Code Section 21.5(1)(i). Carried 5-0 on roll-call vote.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Bittinger second by Dietrich to approve the agenda for January 21, 2025. Carried 5-0. Copy filed.

Motion by Bittinger second by Nelson to approve the following items by consent:

2. To approve minutes of the January 14, 2025 meeting. Copy filed.

3. To approve the claims totaling \$825,993.48. Copy filed.

4. To approve to receive the Auditor's Quarterly Report from October 1, 2024 through December 31, 2024. Copy filed.

5a. To approve the property tax refund request for Nelson Commercial, parcel #894728165006, in the amount of \$64,084.00. Copy filed.

5b. To approve the property tax refund request for Conservation department, parcels #864411400001, #864411400002, and #864411200001, in the amount of \$1,468.00. Copy filed.

6a. To approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #894728236005, 1010 Court St.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,825
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The North Three-Quarters (N $\frac{3}{4}$) of the West Half (W $\frac{1}{2}$) of Lot Four (4), Block 117, Sioux City East Addition to Sioux City in the County of Woodbury and State of Iowa
(1010 Court Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on
The **4th Day of February, 2025 at 4:35 o'clock p.m.** in the basement of the
Woodbury County Courthouse.

- 2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **4th Day of February, 2025**, immediately following the closing of the public hearing.
- 3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$336.00** plus recording fees.
- 4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 21st Day of January, 2025.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 6b. To approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #894728107013, 1205 Douglas St.

**WOODBURY COUNTY, IOWA
 RESOLUTION #13,826
 NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

The East One Hundred Ten Feet (E 110') of Lot Seven (7), the East One Hundred Ten Feet (E 110') of the South One-Half (S ½) of Lot Eight (8), and the South Six Feet (S 6') of the West Sixty Feet (W 60') of the North One-Half (N ½) of Lot Eight (8), all in Block Seventy-two(72) Sioux City East Addition, City of Sioux City, in the County of Woodbury County and State of Iowa (1205 Douglas Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

- 1. That a public hearing on the aforesaid proposal shall be held on The **4th Day of February, 2025 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
- 2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **4th Day of February, 2025**, immediately following the closing of the public hearing.
- 3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$1,249.00** plus recording fees.
- 4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 21st Day of January, 2025.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 7a. To approve the appointment of Samuel Briese, Assistant County Attorney, County Attorney Dept., effective 01-22-2025, \$84,301.00/year. Job Vacancy Posted on 10-15-2024. Entry Level Salary: \$84,301.00/yr.; the transfer of John Gibson, Motor Grader Operator, Secondary Roads Dept., effective 01-14-25, \$28.18/hour, 1%=\$0.30/hr. In-House Vacancy Posted 1/3/25. Transfer from Equipment Operator to Motor Grader.; the separation of Randy Uhl, Civilian Lieutenant, County Sheriff Dept., effective 04-30-2025. Retired.; and the separation of Andrew Moore, Sheriff Deputy, County Sheriff Dept., effective 01-17-2025. Resignation. Copy filed.
- 7b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Civilian Lieutenant, Sheriff's Office Dept. Wage Plan: \$3473.82/bi-weekly; for Jail Sergeant, County Sheriff Dept. CWA Civilian: \$36.76/hour; for Civilian Jailer, County Sheriff Dept. CWA Civilian: \$24.57/hour; and for Deputy, County Sheriff Dept. CWA Deputy: \$29.13/hour. Copy filed.
- 8. To approve the underground utility permit for Long Lines. Copy filed.

Carried 5-0.

- 9a. Motion by Bittinger second by Nelson to approve CIP project not to exceed \$1,100,000 - \$500,000 to be borrowed with FY25 debt and the remainder with FY26 debt. Carried 5-0. Copy filed.
- 9b. Motion by Nelson second by Dietrich to approve Olsson Engineering Agreement funding in the amount of \$7,400.00. Carried 5-0. Copy filed.
- 10. Motion by Nelson second by Bittinger to approve the final estimate for project #BROS-SWAP-C097(148)—FE-97 with Graves Construction Co. Carried 5-0. Copy filed.
- 11. Motion by Bittinger second by Nelson to approve and authorize the Chairperson to sign a Resolution establishing a County Compensation Board. Carried 5-0.

RESOLUTION ESTABLISHING A COUNTY COMPENSATION BOARD
RESOLUTION #13,827

A resolution by Woodbury County to establish a County Compensation Board as authorized by Iowa Code Section 331.905

WHEREAS, pursuant to Iowa Code Section 331.905, as amended in 2024 by Senate File 2442, the county Board of Supervisors may vote to establish a county compensation board;

WHEREAS, pursuant to this same code section, when the Board of Supervisors establishes a County Compensation Board, the compensation board shall be comprised of seven members who are residents of the county. Two members shall be appointed by the Board of Supervisors, one member each by the County Auditor, County Attorney, County Recorder, County Treasurer, and the County Sheriff. The members of the County Compensation Board shall not be officers or employees of the state or a political subdivision of the state and shall serve staggered terms;

WHEREAS, lots were drawn to determine the duration of initial staggered terms for members of the county compensation board;

NOW, THEREFORE, BE IT RESOLVED, Woodbury County hereby establishes a County Compensation Board for the county;

BE IT FURTHER RESOLVED, Woodbury County directs each of the elected officials to submit their respective appointments to the Board of Supervisors by February 4, 2025;

BE IT FURTHER RESOLVED, the Auditor, Sheriff and one Board representative shall serve an initial term of four years, and the Attorney, Treasurer and one Board representative shall serve an initial term of two years in synch with the elected officials' term.

BE IT FURTHER RESOLVED, this resolution shall apply retroactively to July 1, 2024.

HEREBY RESOLVED by the Board of Supervisors for Woodbury County on this 21st day of January, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

12. Reports on committee meetings were heard.

13. There were no citizen concerns.

14. Board Concerns were heard.

The Board adjourned the regular meeting until January 28, 2025.

Meeting sign in sheet. Copy filed.