



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
( FEBRUARY 11, 2025) (WEEK 7 OF 2025)**

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held February 11, 2025, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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**AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

**Consent Agenda**

**Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of the February 4, 2025, meeting
3. Approval of claims
4. Board Administration – Karen James
  - a. Approval of resolution thanking and commending Douglas Boetger for his years of service with Woodbury County
  - b. Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension

5. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
  - c. Approval of retiree request to remain on the health and dental insurance for himself and spouse.
  
6. Planning/Zoning – Daniel Priestley
  - a. Approve Rules of Procedure amendment for the Woodbury County Board of Adjustment to amend Section 2, Regular Meetings to reflect the meeting time and location as "...5 PM in the Board of Supervisors meeting room in the basement at the Woodbury County Courthouse..."
  - b. Approve Rules of Procedure amendment for the Woodbury County Zoning Commission to amend Section 2, Regular Meetings to reflect the meeting time and location as "...5 PM in the Board of Supervisors meeting room in the basement at the Woodbury County Courthouse..."
  
7. County Treasurer – Tina Bertrand
  - a. Approval of request for property tax refund on parcel #894729285016 in the amount of \$125.00
  - b. Approval of resolution for a tax abatement for W. & A. M.
  - c. Approval of resolution for a tax abatement for J.T.
  - d. Approval of resolution for a tax abatement for N.P.
  - e. Approval of resolution for a tax abatement for Lake Forest MHC LLC
  - f. Approval of resolution for a tax abatement for A.R.
  - g. Approval of resolution for a tax abatement for Yes Communities
  - h. Approval of resolution for a tax abatement for Evergreen Village

**End of Consent Agenda**

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| <p><b>4:35 p.m.</b><br/>(Set time)</p> <p><b>4:37 p.m.</b><br/>(Set time)</p> | <ol style="list-style-type: none"> <li>8. Board Administration – Heather VanSickle           <ol style="list-style-type: none"> <li>a. Public hearing and sale of property parcel #894721355016 (aka 410 – 18<sup>th</sup> St.)      Action</li> <li>b. Public hearing and sale of property parcel #894726105001 (aka 2910 – 13<sup>th</sup> St.)      Action</li> </ol> </li> <br/> <li>9. County Auditor – Michelle Skaff<br/>Approval of resolution of Auditor Deputy Appointment      Action</li> <br/> <li>10. Secondary Roads – Laura Sievers           <ol style="list-style-type: none"> <li>a. Approval of plans for Lateral H on the Farmers Drainage District      Action</li> <li>b. Approval of resolution to vacate excess county right of way on Buchanan Avenue south of US 20      Action</li> </ol> </li> <br/> <li>11. <b>Budget Review Discussion for FY 26</b> <ol style="list-style-type: none"> <li>a. <b>Supervisor – Daniel Bittinger</b> <ol style="list-style-type: none"> <li>1. Amend the motion from 2-4-25 to state that the Correctional facility-LEC budget is received "with an expense increase of \$452,581.27 due to IPERS calculation clerical error"      Action</li> <li>2. Amend the motion from 2-4-25 to state that the General Basic Uniform budget is received with an expense increase of \$11,652.40 due to IPERS calculation clerical error      Action</li> </ol> </li> <li>b. <b>County Supervisors</b> <ol style="list-style-type: none"> <li>1. Starcomm Program – G.S.</li> <li>2. Communication Center – G.B.</li> <li>3. Soil Conservation – Currently Funded thru L.O.S.T. – N.T.</li> <li>4. Youth Guidance Services – G.S.</li> </ol> </li> <li>c. <b>Human Resources – G.B.</b></li> </ol> </li> </ol> |
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- d. **District Health** – G.B.
- e. **Secondary Roads Fund**
  - 1. Roadside Management – R.B.
  - 2. Secondary Roads – S.R. & R.B.
  - 3. Gravel Project
- f. **Conservation**
  - 1. Administration – G.B.
  - 2. Parks – G.B.
  - 3. Naturalist – G.B.
  - 4. Nature Center – G.B.
  - 5. REAP
  - 6. Nature Center – N.T.
  - 7. Conservation Reserve N.T.

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| 12. Reports on Committee Meetings | Information |
| 13. Citizen Concerns              | Information |
| 14. Board Concerns                | Information |

**ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

<b>WED., FEB 12</b>	<b>7:30 a.m.</b>	SIMPCO Executive Finance Committee Meeting, 6401 Gordon Dr.
	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, Dennis Butler Meeting Room
	<b>12:00 p.m.</b>	District Board of Health Meeting, 1014 Nebraska St.
	<b>12:00 p.m.</b>	Sioux City Conference Board Meeting, City Hall, 5 <sup>th</sup> Floor Council Chambers
<b>THU., FEB 13</b>	<b>4:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
<b>WED., FEB 19</b>	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
<b>THU., FEB 20</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>FRI., FEB 21</b>	<b>12:00 p.m.</b>	Siouxland Human Investment Partnership Board Meeting, 607 – 4 <sup>TH</sup> Street
<b>MON., FEB 24</b>	<b>5:00 p.m.</b>	Zoning Commission Meeting, Courthouse Basement Meeting Room
<b>FRI., FEB 28</b>	<b>9:00 a.m.</b>	Hungry Canyons Alliance Spring Quarterly Meeting, Atlantic, Iowa
<b>MON., MAR 3</b>	<b>6:00 p.m.</b>	Board of Adjustment meeting, Courthouse Basement Boardroom
<b>WED., MAR 5</b>	<b>7:30 a.m.</b>	SIMPCO Executive/Finance Committee, 6401 Gordon Drive
	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
<b>WED., MAR 12</b>	<b>7:30 a.m.</b>	SIMPCO Executive Finance Committee, 6401 Gordon Dr.
	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, Dennis Butler Meeting Room
	<b>12:00 p.m.</b>	District Board of Health Meeting, 1014 Nebraska St.
	<b>6:30 p.m.</b>	911 Service Board Meeting, Public Safety Center, Climbing Hill
<b>THU., MAR 13</b>	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 6401 Gordon Drive.
	<b>4:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*