



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(MAY 7) (WEEK 19 OF 2024)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 7, 2024, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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**AGENDA**

**3:00 p.m.** Joint closed session with LEC Authority {Iowa Code Section 21.5 (1) (c)}  
**First Floor Boardroom**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

**Consent Agenda**

**Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of the April 30, 2024 meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process

5. County Auditor – Patrick Gill
  - a. Approval of resolution adopting and levying special assessment in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa
  - b. Approval of resolution adopting and levying special assessment in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, Iowa
  - c. Approval of resolution adopting and levying special assessment in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa
6. County Treasurer – Tina Bertrand
  - a. Approve property tax refund request for parcel #864629382008 in the amount of \$1,433.00
  - b. Approve property tax refund request for parcel #894721282016 in the amount of \$856.00
7. Secondary Roads – Mark Nahra
 

Authorize the Chairman to sign permit to work in the right of way for Mitch Parker

### End Consent Agenda

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|------------------|---|--------|
| <b>4:35 p.m.</b> | 8. Board Administration – Heather Van Sickle  |        |
| (Set time)       | Public hearing and sale of property parcel #894726138004 (aka 3220 11 <sup>th</sup> Street)   | Action |
| <b>4:40 p.m.</b> | 9. Planning/Zoning – Daniel Priestley   |        |
| (Set time)       | a. Public hearing to consider Zoning Ordinance Text Amendments to the Floodplain Management Ordinance in the Zoning Ordinance Section 5.03  | Action |
|                  | b. Approve the third and final reading of the Ordinance   | Action |
|                  | c. Adopt the ordinance for the Zoning Ordinance Text Amendments to the Floodplain Management Ordinance in the Zoning Ordinance Section 5.03   | Action |
| <b>4:42 p.m.</b> | d. Conduct the third and final public hearing for the consideration of the proposed Woodbury County Comprehensive Plan 2040   | Action |
| (Set time)       | e. Approve the third and final reading of the Comprehensive Plan 2040   | Action |
|                  | f. Adopt the Woodbury County Comprehensive Plan 2040 and authorize the Chairman to sign the resolution  | Action |
| <b>4:45 p.m.</b> | g. Public hearing to consider Zoning Ordinance Text Amendments for Utility-Scale Solar Energy Systems (US-SES) Conditional Use in the General Industrial (GI) Zoning District, including to add a new Section 5.08, amend the table of contents, and renumber the ordinance page numbers to accommodate the addition of the new section | Action |
| (Set time)       | h. Approve the third and final reading of the Ordinance   | Action |
|                  | i. Adopt the ordinance for the Zoning Ordinance Text Amendments for Utility-Scale Solar Energy Systems (US-SES) Conditional Use in the General Industrial (GI) Zoning District, including to add a new Section 5.08, amend the table of contents and renumber the ordinance page numbers to accommodate the addition of the new section | Action |
| 10.              | Siouxland Mental Health Center – Morgan Haskell   |        |
|                  | Approval of proclamation proclaiming May 2024 as Mental Health Month in Woodbury County   | Action |

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|-------------------------|---|-------------|
| 11.                     | Board of Supervisors – Matthew Ung  |             |
|                         | a. Authorize the Chairman to sign agreement with Dr. Julie Breiner, Woodbury County Medical Examiner for January 1, 2024 through December 31, 2025  | Action      |
|                         | b. Authorize the Chairman to sign professional services agreement with Elizabeth Ford, Medical Examiner Investigator  | Action      |
|                         | c. Authorize the Chairman to sign professional services agreement with Sarah Harris, Medical Examiner Investigator  | Action      |
| 12.                     | Secondary Roads – Mark Nahra  |             |
|                         | a. Approve the project agreement with the Farmers Drainage District for work on Lateral H along 280 <sup>th</sup> Street  | Action      |
|                         | b. Award the quote for the replacement of the District 2 foreman's truck to Knoefler Chevrolet for \$36,387.00  | Action      |
|                         | c. Award the truck quote for the single axle truck to Boyer Trucks for \$195,021.00   | Action      |
|                         | d. Receive the wheel loader quotes and return them to the county engineer for an award recommendation   | Action      |
|                         | e. Receive the motor grader quotes and return them to the county engineer for an award recommendation   | Action      |
|                         | f. Receive the wheel loader quotes and return them to the county engineer for an award recommendation   | Action      |
| 13.                     | Board Administration – Dennis Butler  |             |
| 5:00 p.m.<br>(Set time) | a. Public hearing on proposed Fiscal Year 2025 budget   | Action      |
|                         | b. Adoption of Fiscal Year 2025 budget and resolution   | Action      |
|                         | c. Approval of resolution amending the resolution authorizing the issuance of \$800,000 General Obligation Capital Loan Notes, Series 2024A, and levying a tax for the payment thereof, passed and approved on March 5, 2024, by substituting a new resolution therefor, approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance, and levying a tax to Pay the Notes; approval of the tax exemption certificate | Action      |
| 14.                     | Reports on Committee Meetings   | Information |
| 15.                     | Citizen Concerns  | Information |
| 16.                     | Board Concerns  | Information |

## ADJOURNMENT

**Note for Board Members: County Assessor's Conference Board Meeting is 6:00 p.m.**

*Subject to Additions/Deletions*

# CALENDAR OF EVENTS

- WED., MAY 1**    **11:00 a.m.**    Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa  
                         **1:00 p.m.**    Loess Hills Alliance Executive Meeting  
                         **4:45 p.m.**    Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., MAY 2**    **12:00 p.m.**    SIMPCO Regional Policy & Legislative Affairs Committee Meeting, 6401 Gordon Drive
- MON., MAY 6**    **6:00 p.m.**    Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., MAY 8**    **8:05 a.m.**    Woodbury County Information Communication Commission, First Floor Boardroom  
                         **12:00 p.m.**    District Board of Health Meeting, 1014 Nebraska St.  
                         **6:30 p.m.**    911 Service Board Meeting, Public Safety Center, Climbing Hill
- THU., MAY 9**    **12:00 p.m.**    SIMPCO Board of Directors, 6401 Gordon Drive.  
                         **4:00 p.m.**    Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., MAY 15**   **12:00 p.m.**    Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., MAY 16**   **4:30 p.m.**    Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., MAY 17**   **12:00 p.m.**    Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
- WED., MAY 22**   **2:30 p.m.**    Rolling Hills Community Services Region Governance Board Meeting
- THU., MAY 23**   **10:00 a.m.**    Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 6401 Gordon Dr
- WED., May 29**    **5:00 p.m.**    Zoning Commission Meeting, Courthouse Basement Boardroom
- MON., JUN 3**    **6:00 p.m.**    Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., JUN 5**    **10:00 a.m.**    Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa  
                         **11:00 a.m.**    Loess Hills Alliance Executive Meeting  
                         **1:00 p.m.**    Loess Hills Alliance Full Board Meeting  
                         **4:45 p.m.**    Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- FRI., JUN 7**    **9:00 a.m.**    Hungry Canyons Alliance - TBD

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*