

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 11/7/2024 Weekly Agenda Date: 11/12/2024

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Melissa Thomas HR Director

**WORDING FOR AGENDA ITEM:**

Approval to overlap two employees in one budgeted position in the Sheriff's Office

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Normally each budgeted position accounts for one employee.

**BACKGROUND:**

Due to training issues, a promotion has taken place prior to the retirement of a Captain in the Sheriff's office.

**FINANCIAL IMPACT:**

The financial impact will be absorbed by extra funds in the Sheriff's budget.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve the motion

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the overlap of staff in the captain position of the Sheriff's Office