

Agenda

**Woodbury County Soil and Water Conservation District Commissioners' Meeting  
Tuesday March 18, 2025, at 8:30 a.m.  
USDA Service Center Meeting Room  
204 1<sup>st</sup> St Ste 225, Sergeant Bluff, IA 51054**

Appoint Recorder of meeting: \_\_\_\_\_

1. Call to Order Time \_\_\_\_\_

**Items 2-4 constitute Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a board member.**

**Consent Agenda**

- 2. Adoption of Agenda M\_\_\_S\_\_\_
- 3. Approval of the February 18, 2025 monthly meeting minutes
- 4. Approval of the February 28, 2025, Treasurers Report

**End of Consent Agenda**

5. Public Participation, Commissioner Input/Committee Reports

**District Finances**

6. Payment of Bills M\_\_\_S\_\_\_

Pioneer Bank- Little Sioux

2221	Bomgaars	Chainsaw Repair/Watershed Maintenance	\$ 177.36
2222	Heying Endeavors	Payroll, February 27, 2025	\$1,922.92

Pioneer Bank- District Revolving

2502	Pheasants Forever	Donation	\$ 300.00
2503	U S Post Office	Stamps	\$ 73.00
2504	Cherokee SWCD	CDI Spring Regional Meeting Registration	\$ 18.00
2506	Heying Endeavors	Payroll, February 27, 2025	\$2,441.80
2507	Jennifer Davis	Reimburse for IWLP Phone & Minutes	\$ 529.39

Commissioners' Beginning Balance: \$ 2,255.42

Expenses: US Post Office, stamps, \$73.00

Cherokee SWCD, CDI Spring Regional Meeting registration, \$18.00

Commissioners' Ending Balance: \$ 2,164.42

Petty Cash Balance: \$ 5.59

**State Cost Share**

- 7. Cost Share Balance: \$14,944.79
- REAP Cost Share Balance
- Native Grasses: \$2,831.33
- Practices: \$10,165.58

8. Approve the following Cost Share Applications for Funding

**Applications**

M      S     

Applicant	Practice ID	Program	Practice	Estimated Total Cost	Total Cost Share	Approval Status
Duane Brandt	124355	IWLP – SF-512	Pasture & Hayland Planting	\$3,787.40	\$3,787.40	
Glen Houts	124151	IWLP – RCPP	Brush Management	\$1,637.50	\$1,637.50	

9. Approve the following Cost Share Certifications & Payments

**Cost Share Certification and Payment**

M      S     

Applicant	Practice ID	Program	Practice	Total Cost	Total Cost Share	Approval Status
Matt Topf	119008	IWLP – SF512	Cover Crops	\$6,195.00	\$6,195.00	
Whiskey Creek Partnership	114717	IWLP – SF512	Cover Crops	\$39,887.40	\$39,887.40	
William Fleck	116755	IWLP – SF512	Cover Crops	\$5,250.00	\$5,250.00	
Bailey Frahm	120090	WQI	Cover Crops	\$7,030.20	\$3,515.10	

10. Old/Ongoing Business

- A. Cell Phone Reimbursement for Chase Fitch

11. New Business

- A. CD XXXX3184, Little Sioux, exp 3/29/2025, \$153,325.67 – We have \$7,060.86 left in the checking account until we get the next BOS reimbursement in June 2025. Estimate that we will need approximately \$13,000 for payroll. Not sure what other expenses will need to be paid prior to June.
- B. CD XXXX3185, General, exp 3/29/2025 – We have \$14,343.17 left in the checking account
- C. Woodbury County Fair – July 30 – August 3, 2025. Booth must be operative 10 AM – 8 PM, Wednesday, Thursday & Friday; 10 AM – 9 PM, Saturday and Noon – 6 PM Sunday. Set Up Tuesday, July 29, 2025 8 AM – 9 PM. Take down Sunday August 3, 2025 after 6 PM. Inside air-conditioned booth, \$150.00. Deadline to return the form and payment is April 15, 2025.
- D. IDALS Awards Memo

## Staff Reports

### Conservation Assistant Report – Jennifer A. Davis

3/18/25 – Will be submitting GAX Reimbursement form in the amount of \$4,639.42 for IWLP coordinator February 2025 payroll.

3/18/25 – Will be submitting GAX Reimbursement form in the amount of \$444.44 for reimbursement of the IWLP coordinator ½ cost of phone & phone case and all the minutes for the year.

Trees 4 Schools – We had 8 schools respond with a total of 366 students & teachers receiving shrubs. I ordered Redosier Dogwood (size 18-24”) after consulting with the Woodbury County Conservation Board & office staff for recommendations. Schumacher’s & IDNR Nursery were out of a lot of trees/shrubs, so options were limited.

### NRCS Report – Madison Stoltze

### Iowa Working Lands Project Coordinator Report – Caleb Mattox

### Watershed Report – Chase Fitch

## SWCD News and Information

### Meetings and Upcoming Events

A. April 15, 2025, meeting @ 8:30am USDA Service Center Meeting Room

A. Adjourn Time\_\_\_\_\_

M\_\_\_\_S\_\_\_\_