

# Woodbury County Law Enforcement Center Authority

## Minutes

December 17, 2024, 7:00 p.m.

First Floor Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore, Mark Nelson

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Jodie McDougal, Attorney, (by phone) Deputy County Auditor, Michelle Skaff, Kevin Rost, Goldberg Group Architects (by phone), Kenny Schmitz, Building Director

1. Motion by Wieck, second by Nelson to approve the agenda. Carried 3-0
2. Motion by Moore, second by Nelson to approve the minutes from December 3, 2024. Carried 3-0
3. Motion by Nelson, second by Moore to receive financial report. Carried 3-0

Deputy Auditor Michelle Skaff gave an update on the financial report.

4. Motion by Nelson, second by Wieck to receive bid from CW Suter regarding additional unit heaters. Carried 3-0

Motion by Nelson, second by Moore to approve the bid from CW Suter in the amount of \$51,465.00. Carried 3-0

5. Motion by Nelson, second by Moore to approve hiring a commissioning agent in the amount of \$35,950, payment out of LEC maintenance fund.
6. Shane Albrecht, Baker Group gave an update on the LEC project.
7. There were no public comments.
8. There were no Authority Board Members concerns.
9. Motion by Wieck, second by Moore to go into closed session per Iowa Code 21.5 (1) (c) with Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

Motion by Wieck, second by Nelson to go out of closed session per Iowa Code 21.5(1) (c) with Fredrikson & Byron Law Firm. Carried 2-0 on a roll-call vote. Moore absent.

10. Motion by Wieck, second by Nelson to adjourn the meeting.



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Dan Moore, Secretary