



Woodbury County Law Enforcement Center Authority

Ron Wieck, Chair
Dan Moore, Secretary
Mark Nelson, Treasurer

Woodbury County Courthouse
620 Douglas Street, Room #104
Sioux City, Iowa 51101
712.279.6525
lecauthority@gmail.com

AGENDA

Tuesday, December 3, 2024

Basement Boardroom, Woodbury County Courthouse

1:00P

Call the meeting to order

Reminder: Please silence all cell phones and electronic devices. When speaking during the meeting, please come to the podium, state your name, and address, and speak loudly and clearly. Thank you – Chairman Ron Wieck

1. Approval of the agenda
2. Approval of the meeting minutes from November 19, 2024
3. Approval of the meeting minutes from November 21, 2024
4. Approval of claims
5. Financial report
6. Discussion & Action regarding the letter from the Woodbury County Attorney for their AV workroom
7. Information and update on the LEC project – Shane Albrecht (Baker Group)
8. Public concerns
9. Authority Board Members concerns
10. Closed session with Fredrikson & Byron Law Firm (Iowa Code Chapter 21.5(1)(c))
11. Adjourn

Woodbury County Law Enforcement Center Authority

Minutes

November 19, 2024, 2:00 p.m.

First Floor Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore, Mark Nelson

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Jodie McDougal, Attorney, Deputy County Auditor, Michelle Skaff

Dan Moore absent

1. Motion by Nelson, second by Wieck to approve the agenda. Carried 2-0
2. Motion by Nelson, second by Wieck to approve the minutes from November 5, 2024. Carried 2-0
3. Motion by Nelson, second by Wieck to approve claims totaling \$55,729.75. Carried 2-0

Dan Moore joined the meeting at 2:03 p.m.

4. Michelle Skaff, Deputy County Auditor gave an update on the financial report.
5. Motion by Moore, second by Wieck to receive Current Baker Group Monthly Cost. Carried 3-0

Motion by Wieck, second by Nelson to receive New Proposed Baker Group Monthly Cost. Carried 3-0

Motion by Wieck, second by Moore to continue with option #1 of Shane Albrecht's contract proposal for the month of December and agree to evaluate this a month from now. Carried 2-1, Nelson opposed.

6. Shane Albrecht, Baker Group gave information and an update on the LEC project.
7. There were no public concerns
8. Commissioner Moore is still working on transportation to the new LEC facility.
10. Motion by Wieck, second by Moore to go into closed session per Iowa Code 21.5 (1) (c) with Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

Motion by Nelson, second by Wieck to go out of closed session per Iowa Code 21.5(1) (c) with Fredrikson & Byron Law Firm. Carried 2-0 on a roll-call vote. Moore absent.

11. Meeting was adjourned.

Dan Moore, Secretary

Woodbury County Law Enforcement Center Authority

Minutes

November 21, 2024, 11:00 a.m.

First Floor Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore, Mark Nelson

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Jodie McDougal, Attorney

1. Motion by Moore, second by Nelson to approve the agenda. Carried 3-0
2. Motion by Nelson, second by Moore to approve claims totaling \$753,126.47. Carried 3-0
3. Motion by Nelson, second by Moore to deny Hausmann Construction request for early release of retainage under Pay App 036-Revised 3, per attorney's recommendation. Carried 3-0
4. There were no public concerns.
5. There were no Authority Board members concerns.
6. Motion by Moore, second by Wieck to adjourn the meeting. Carried 3-0

Dan Moore, Secretary



Woodbury County

Expense Approval Report

By Segment (Select Below)

Post Dates 12/3/2024 - 12/3/2024

Vendor Name	Account Number	Payable Number	Description (Item)	Post Date	Amount
Office: 45 - Law Enforcement Authority					
Fredrikson	4753-45-9111-000-61004	1892519	4753 - Jail project - profession...	12/03/2024	20,680.68
Hausmann Construction, Inc.	4750-45-9111-000-61003	21-068-036	4750 - Jail project - constructi...	12/03/2024	17,504.70
Baker Group	4753-45-9111-000-61004	272140	4753 - Jail project - FOIA relat...	12/03/2024	350.00
Ahlers & Cooney PC	4753-45-9111-000-61004	876370A	4753 - Jail project - profession...	12/03/2024	54.75
Office 45 - Law Enforcement Authority Total:					38,590.13
Grand Total:					38,590.13

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
4750 - Justice Center Taxable Bonds	17,504.70	0.00
4753 - Justice Center Miscellaneous Revenue	21,085.43	0.00
Grand Total:	38,590.13	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
4750-45-9111-000-61003	Construction	17,504.70	0.00
4753-45-9111-000-61004	Misc/Administration	21,085.43	0.00
Grand Total:		38,590.13	0.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
4750-9111-CONSTRUCTION	17,504.70	0.00
4753-9111-FOIA	350.00	0.00
4753-9111-MISC/ADMIN	54.75	0.00
4753-LOAN-MISC/ADMINISTRATION	20,680.68	0.00
Grand Total:	38,590.13	0.00



WOODBURY COUNTY ATTORNEY

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LEC Authority Members

Re: Modification to AV Room

Dear Members of the LEC Authority,

The Woodbury County Attorney's Office space originally had a room originally intended as an AV room. Upon a review of my office needs and discussions with my staff, it was clear to me that we did not need such a room. Rather, the best use for that room, since one was not planned for would be to convert that a law library since one was not planned for in the office space.

I would formally request the Authority to allow the removal of the countertops and underneath cabinets from the room and put bookshelves into that space.

Sincerely,

James D. Loomis
Woodbury County Attorney

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