

# Woodbury County Law Enforcement Center Authority

## Minutes

November 5, 2024, 2:00 p.m.  
First Floor Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore, Mark Nelson

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Kenny Schmitz, Building Service Director, Jodie McDougal, Attorney, Deputy County Auditor, Michelle Skaff

Mark Nelson absent

1. Motion by Wieck, second by Moore to remove on item #10 the time of 2:30 p.m. from the agenda. Carried 2-0

Motion by Wieck, second by Moore to approve the agenda. Carried 2-0

2. Motion by Wieck, second by Moore to approve the minutes from October 15, 2024. Carried 2-0
3. Motion by Wieck, second by Moore to approve the invoice from Goldberg Group Architects for \$470.71. Remove UMB Bank, Socotec Advisory and Ahlers & Cooney invoices and submit for payment at the next LEC Authority meeting. Carried 2-0
4. Motion by Wieck second by Moore to receive financial report. Carried 2-0

Michelle Skaff, Deputy County Auditor gave an update on the financial report.

5. Motion by Wieck second by Moore to approve Prime Contract Potential Change Order #132 in the amount of \$12,404.00. Carried 2-0

Motion by Wieck second by Moore to approve Prime Contract Potential Change Order #148 in the amount of \$21,998.00. Carried 2-0

The LEC Authority meeting recessed at 2:24 p.m.

Mark Nelson joined the meeting at 2:37 p.m. and the LEC Authority continued the meeting.

6. Shane Albrecht, Baker Group discussed the Baker Group's contract. No action was taken.
7. Shane Albrecht, Baker Group gave information and update on the LEC project.
8. Deputy County Auditor, Michelle Skaff provided the invoices from UMB Bank, Socotec Advisory and Ahlers & Cooney for review.

9. There were no Authority Board Members concerns.
10. Motion by Wieck, second by Moore to go into closed session per Iowa Code 21.5 (1) (c) with Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

Motion by Nelson, second by Moore to go out of closed session per Iowa Code 21.5(1) (c) with Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

11. Motion by Wieck second by Moore to adjourn the meeting.



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Dan Moore, Secretary