



Woodbury County Law Enforcement Center Authority

Ron Wieck, Chair
Dan Moore, Secretary
Mark Nelson, Treasurer

Woodbury County Courthouse
620 Douglas Street, Room #104
Sioux City, Iowa 51101
712.279.6525
lecauthority@gmail.com

AGENDA

Tuesday, September 10, 2024

First Floor Boardroom, Woodbury County Courthouse

2:00P

Call the meeting to order

Reminder: Please silence all cell phones and electronic devices. When speaking during the meeting, please come to the podium, state your name, and address, and speak loudly and clearly. Thank you. – Chairman Ron Wieck

1. Approval of the agenda
2. Approval of meeting minutes from August 27, 2024
3. Approval of claims
4. Financial report – Shane Albrecht (Baker Group)
5. Discussion and action on Baker Group's revised monthly fee – Shane Albrecht (Baker Group)
6. Discussion and action on LEC time capsule – Chairman Wieck
7. Discussion and action on LEC open house – Committee
8. Discussion on relinquishing LEC office assignments – Committee
9. Information regarding public transportation to the LEC – Shane Albrecht (Baker Group)
10. Information & update on the LEC project – Shane Albrecht (Baker Group)
11. Discussion and action on future LEC Authority meetings – Shane Albrecht (Baker Group)
12. Public concerns
13. Authority Board Members concerns
14. Closed session @ 3:00P with Fredrikson & Byron Law Firm (Iowa Code Chapter 21.5(1)(c))
15. Adjourn

Woodbury County Law Enforcement Center Authority

Minutes

August 27, 2024, 2:00 p.m.

First Floor Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore, Mark Nelson (Absent)

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Kenny Schmitz, Building Services Director, Kevin Rost, Goldberg Group Architect (By phone),

1. Motion by Wieck, second by Moore to change closed session time to 3:15 p.m.
Carried 2-0

Motion by Moore, second by Wieck to approve the agenda. Carried 2-0

2. Motion by Moore, second by Wieck to approve the minutes from August 13, 2024. Carried 2-0
3. Motion by Moore, second by Wieck to approve the minutes from August 20, 2024. Carried 2-0
4. No changes to the financial report.
5. Motion by Moore, second by Wieck to approve HKA invoices totaling \$30,756.25.
Carried 2-0
6. Motion by Moore, second by Wieck to place the time capsule on top of the handicapped cell on the first floor. Carried 2-0
7. Invitations for the LEC Open House went out in the mail. Now working on putting the program together.
8. Shane Albrecht, Baker Group, reported that Goldberg Group issued the Certificate of Substantial Completion for the Law Enforcement Center and keys were officially turned over to the County.
9. No public concerns
10. No Authority Board Members concerns.
11. Motion by Wieck, second by Moore to go into closed session per Iowa Code 21.5 (1) (c) with Fredrikson & Byron Law Firm. Carried 2-0 on a roll-call vote.

Motion by Moore, second by Wieck to go out of closed session per Iowa Code 21.5(1) (c) with Fredrikson & Byron Law Firm. Carried 2-0 on a roll-call vote.

12. Motion by Wieck, second by Moore to adjourn the meeting.

Dan Moore, Secretary



Woodbury County

Expense Approval Report By Segment (Select Below)

Post Dates 9/10/2024 - 9/10/2024

Vendor Name	Account Number	Payable Number	Description (Item)	Post Date	Amount
Office: 45 - Law Enforcement Authority					
Goldberg Group Architects	4753-45-9111-000-61004	1135	4753 - Jail project - reimbursa...	09/10/2024	2,178.36
Fredrikson	4753-45-9111-000-61004	1874223	4753 - Professional services (i...	09/10/2024	2,926.77
Fredrikson	4753-45-9111-000-61004	1874223	4753 - Professional services (l...	09/10/2024	9,496.91
HKA Global LLC	4753-45-9111-000-61004	2004463	4753 - Jail project - profession...	09/10/2024	15,437.50
HKA Global LLC	4753-45-9111-000-61004	2004876	4753 - Jail project - profession...	09/10/2024	14,487.50
HKA Global LLC	4753-45-9111-000-61004	2005352	4753 - Jail project - profession...	09/10/2024	831.25
Baker Group	4753-45-9111-000-61002	277867	4753 - Jail project - project m...	09/10/2024	68,000.00
Baker Group	4753-45-9111-000-61004	277867	4753 - MY BOOK DUO DESKT...	09/10/2024	2,567.98
Paugh, Mike	4753-45-9111-000-61004	8-23-24	4753 - Jail project - misc/admi...	09/10/2024	118.04
Ahlers & Cooney PC	4753-45-9111-000-61004	870775	4753 - Jail project - profession...	09/10/2024	4,093.00
Wieck, Ron	4753-45-9111-000-61004	9-3-24	4753 - Jail project - misc/admi...	09/10/2024	27.74
Office 45 - Law Enforcement Authority Total:					120,165.05
Grand Total:					120,165.05

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
4753 - Justice Center Miscellaneous Revenue	120,165.05	0.00
Grand Total:	120,165.05	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
4753-45-9111-000-61002	Project Management	68,000.00	0.00
4753-45-9111-000-61004	Misc/Admisnistration	52,165.05	0.00
	Grand Total:	120,165.05	0.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
4753-9111-MISC/ADMIN	37,921.80	0.00
4753-9111-REIMBURSABLES	2,178.36	0.00
4753-LOAN-MISC/ADMINISTRATION	12,064.89	0.00
4753-LOAN-PROJECT MANAGEMENT	68,000.00	0.00
	Grand Total:	120,165.05

Baker Group Monthly Cost			
	<u>Rate</u>	<u>Hours</u>	<u>/Month</u>
Baker Group Office			
Internet for office			
Printer			\$200
Office Supplies			\$150
onsite Supertindent	85	160	\$13,600
Project Manager	125	80	\$10,000
Project coordinator	85	40	\$3,400
project executive	135	9	\$1,215
Hotel expense	150	10	\$1,500
Travel	0.56	800	\$448
Safety and office support			\$1,500
Total			\$32,013