

# Woodbury County Law Enforcement Center Authority

## Minutes

September 10, 2024, 2:00 p.m.

First Floor Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore, Mark Nelson

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Todd Wieck, Baker Group, Kenny Schmitz, Building Services Director, Kevin Rost, Goldberg Group Architect (by phone), Jodie McDougal, Attorney (by phone)

1. Motion by Nelson, second by Moore to approve the agenda. Carried 3-0
2. Motion by Moore, second by Nelson to approve the minutes from August 27, 2024. Carried 3-0
3. Motion by Nelson, second by Moore to approve claims totaling \$120,165.05. Carried 3-0
4. Shane Albrecht, Baker Group, gave the financial report.
5. Motion by Nelson, second by Wieck to approve Baker Group's revised monthly fee. Carried 3-0
6. Chairman Wieck discussed placing in the time capsule the project manuals, Finance Director Dennis Butler's obituary and an article from the Sioux City Journal regarding the substantial completion of the LEC facility.
7. Motion by Wieck, second by Nelson to receive the agenda for the LEC open house. Carried 3-0  
Motion by Nelson, second by Wieck to receive the VIP list for the LEC open house. Carried 3-0
8. Shane Albrecht, Baker Group, informed that the Sheriff, Clerk of Courts and County Attorney offices are taking care of the LEC office assignments.
9. Shane Albrecht, Baker Group, informed that the Authority is not involved in the public transportation to the LEC. There is concerns as to how some of the people will be getting out to the LEC facility and how will they be getting back to the downtown area.
10. Sheriff Chad Sheehan informed that the Sheriff's Administration Office officially opened yesterday morning.

Shane Albrecht and Todd Wieck, Baker Group, gave information and update on the LEC project.

11. Motion by Wieck, second by Nelson to continue to have meetings every two weeks until the Authority receives final completion of the LEC project. Carried 3-0

12. No public concerns

13. Commissioner Nelson wanted to clear the air that the Authority has nothing to do with the departments moving process into the new LEC facility.

Commissioner Nelson appreciates all the work Building Service Director Kenny Schmitz and his staff has done with the LEC facility.

14. Motion by Nelson, second by Moore to go into closed session per Iowa Code 21.5 (1) (c) with Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

Motion by Nelson, second by Wieck to go out of closed session per Iowa Code 21.5(1) (c) with Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

15. Motion by Wieck, second by Moore to adjourn the meeting.



Dan Moore, Secretary