



## Woodbury County Law Enforcement Center Authority

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Ron Wieck, Chair  
Dan Moore, Secretary  
Mark Nelson, Treasurer

Woodbury County Courthouse  
620 Douglas Street, Room #104  
Sioux City, Iowa 51101  
712.279.6525  
lecauthority@gmail.com

### AGENDA

**Tuesday, August 27, 2024**

#### **First Floor Boardroom, Woodbury County Courthouse**

2:00P Call the meeting to order

Reminder: Please silence all cell phones and electronic devices. When speaking during the meeting, please come to the podium, state your name, and address, and speak loudly and clearly. Thank you. – Chairman Ron Wieck

1. Approval of the agenda
2. Approval of meeting minutes from August 13, 2024
3. Approval of meeting minutes from August 20, 2024
4. Financial report – Shane Albrecht (Baker Group)
5. Discussion and Action on HKA invoices – Shane Albrecht (Baker Group)
6. Discussion and Action on LEC Time Capsule – Chairman Wieck
7. Discussion and Action on LEC Open House – Committee
8. Information & update on the LEC project – Shane Albrecht (Baker Group)
9. Public concerns
10. Authority Board Members concerns
11. Closed session @ 3:00P with Fredrikson & Byron Law Firm (Iowa Code Chapter 21.5(1)(c))
12. Adjourn

# *Woodbury County Law Enforcement Center Authority*

## **Minutes**

August 13, 2024, 2:00 p.m.

First Floor Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore, Mark Nelson

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Jodie McDougal, Attorney, Kenny Schmitz, Building Services Director, Kevin Rost, Goldberg Group Architect,

1. Motion by Nelson, second by Moore to approve the agenda removing agenda item #5. Carried 3-0
2. Motion by Nelson, second by Wieck to approve the minutes of July 30, 2024, meeting. Carried 3-0
3. There were no claims.
4. Motion by Wieck, second by Moore to receive financial report. Carried 3-0  
Shane Albrecht, Baker Group gave an update on the financial report.
5. This agenda item was removed.
6. Motion by Nelson, second by Wieck to approve SentrySafe 2-cu ft fireproof & waterproof safe for \$455.00 to be used as the LEC Time Capsule. Carried 3-0
7. Motion by Wieck, second by Moore to move agenda item #7 after agenda item #8. Carried 3-0
8. Shane Albrecht, Baker Group and Kevin Rost, Goldberg Group Architect gave information and update on the LEC project.  
Motion by Nelson, second by Moore to receive the press release. Carried 3-0  
Motion by Nelson, second by Moore to have the LEC Open House on September 18<sup>th</sup>. Carried 3-0
9. Supervisor Jeremy Taylor asked the question regarding items that still need to be repaired is preventing substantial completion.
10. Chairman Wieck would like to discuss at the next meeting a list of items to be placed in the time capsule.
11. Motion by Wieck, second by Nelson to go into closed session per Iowa Code 21.5 (1) (c) with Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.  
Motion by Wieck, second by Nelson to go out of closed session per Iowa Code 21.5(1) (c) with Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

12. Motion by Wieck, second by Moore to adjourn the meeting.

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Dan Moore, Secretary

# *Woodbury County Law Enforcement Center Authority*

## **Minutes**

August 20, 2024, 3:00 p.m.

First Floor Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore, Mark Nelson

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Kenny Schmitz, Building Services Director, Kevin Rost, Goldberg Group Architect (By phone),

1. Motion by Nelson, second by Moore to approve the agenda. Carried 3-0
2. Motion by Nelson, second by Moore to receive and authorize Chairman to sign Certificate of Substantial Completion dated August 16, 2024, and initial additional punch list items. Carried 3-0
3. Motion by Nelson, second by Moore to receive the invitation that will be mailed out for the open house. Carried 3-0
4. No public concerns.
5. No Authority Board Members concerns.
6. Motion by Nelson, second by Moore to adjourn the meeting.

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Dan Moore, Secretary



**APPROVED**  
SMA  
08/22/2024 11:33:41 AM

MAKING THE BEST  
POSSIBLE OUTCOMES  
A REALITY, EVERY TIME

Woodbury County Law Enforcement Center Authority  
ATTN: Ron Wieck and Jodie McDougal  
620 Douglas Street, Room #104  
Sioux City, IA 51101  
Via email to: jmcougal@fredlaw.com

June 12, 2024  
Project No: ECR-50153.00  
Invoice No: 2005352  
Due Date: July 12, 2024

**Project: Woodbury County Law Enforcement Center**

**Professional Services from May 1, 2024 to May 31, 2024**

	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Director			
Smith, Larry	1.75	\$475.00	\$831.25
Hours and Fees Incurred	1.75		\$831.25
<b>Total Amount Due</b>			<b>US\$831.25</b>

**Summary of Activities Performed May 1, 2024 to May 31, 2024**

- Follow up work for report.

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
2004463	4/10/2024	15,437.50
2004876	5/10/2024	14,487.50
<b>Total</b>		<b>29,925.00</b>

Electronic payments are encouraged.

**Payments may be wired to:**

HSBC Bank USA N.A.  
Account Number: 104004185  
Routing Number (ACH): 022000020  
ABA Number: 021001088  
Swift Code: MRMDUS33

**Payments may be mailed to:**

HKA Global, LLC  
One Commerce Square  
2005 Market Street, Suite 820  
Philadelphia, PA 19103





# APPROVED

SMA

08/22/2024 11:39:23 AM

MAKING THE BEST  
POSSIBLE OUTCOMES  
A REALITY, EVERY TIME

Woodbury County Law Enforcement Center Authority  
ATTN: Ron Wieck and Jodie McDougal  
620 Douglas Street, Room #104  
Sioux City, IA 51101  
Via email to: [jmcougal@fredlaw.com](mailto:jmcougal@fredlaw.com)

April 10, 2024  
Project No: ECR-50153.00  
Invoice No: 2004463  
Due Date: May 10, 2024

## Project: Woodbury County Law Enforcement Center

### Professional Services from March 1, 2024 to March 31, 2024

	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Director			
Smith, Larry	32.50	\$475.00	\$15,437.50
Hours and Fees Incurred	32.50		\$15,437.50

**Total Amount Due            US\$15,437.50**

### Summary of Activities Performed March 1, 2024 to March 31, 2024

- Familiarization with contract documents.
- Researched, analyzed, and applied life safety codes.
- Studied and analyzed PR 035 development and implementation.
- Held conference calls with counsel and construction representatives.
- Developed PR 035 demonstratives.

Electronic payments are encouraged.

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Routing Number (ACH): 022000020  
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2005 Market Street, Suite 820  
Philadelphia, PA 19103