



**Siouxland Human Investment Partnership (SHIP)
Board Meeting Minutes**

September 20, 2019
“Subject to Board Approval”

Siouxland Human Investment Partnership (SHIP) is the Early Childhood Iowa Board for Ida and Woodbury Counties, and the Decategorization Board for Woodbury County. The minutes document the transactions of the Board in their fulfillment of these roles and where possible, the minutes reflect the actions of the Board specific to their respective roles.

Present: Suzanne Allen, Amy Bloch, Tom Bouska, Dr. Kim Buryanek, Erica DeLeon, Brenna Franken, Jim Gobell, Charlotte Gorter, Karen Mackey, Mark Monson, Keith Radig, Barb Small, Pastor Neil Wehmas, Denise Winter

Absent: Patty Andrews, Dr. Paul Gausman, Jeff Hackett, Tim Kacena, Shelia Martin, Rex Mueller, Gary Niles, Alison Polley, Pastor Russ Senstad,

Staff: Matt Ohman, Kelsey Schomaker, Erin Binneboese, Kerri Hall, Nancy Keairns, Kim Jenkins, JoAnn Gieselman

Guests: Jenna Andrews – Beyond The Bell
Cheryl Engle

1. Call to Order Erica DeLeon

2. Action Items Erica DeLeon

A. Consensus Agenda

- SHIP Board Minutes – 6-21-19
- SHIP Bank Activity – May, June, July, August 2019
- SHIP Consolidated Financials – June & July 2019
- Committee Reports:
 - Exec Com. Minutes – 6-21-19
 - Ida County ECI Com. Minutes – August 2019
 - Wd County ECI Com. Minutes – June & August 2019

Keith Radig motioned to accept the Consensus Agenda.

Barb Small 2nd Motion carried

Number of Present Voting SHIP Board Members Yes 13 No 0

B. ECI Fiscal Year 2019 Annual Report

Kerri Hall

The Early Childhood Iowa Annual Report for Fiscal Year 2019 was shared with the Board via email prior to the meeting. This report was also shared with Early Childhood Iowa committee members (both Ida and Woodbury committees). There were a few corrections suggested at committee level, and Kerri made those corrections and resubmitted to the State. The report will be posted to the SHIP website.

Keith Radig motioned to accept the ECI Annual Report.

Karen Mackey 2nd Motion carried

Number of Present Voting SHIP Board Members Yes 13 No 0

C. ECI Recommendations

Kerri Hall

ECI Mileage Reimbursement Request

Board was requested approval on all persons or agencies receiving ECI funding through SHIP to be allowed to request mileage reimbursement for either corporate or personal vehicles at the applicable federal rate. SHIP as an organization reimburses at the federal rate for employees unless funders mandate a different rate (some funders only reimburse at the state rate, for example).

SHIP Executive Committee motioned to accept the ECI recommendations.

Keith Radig 2nd Motion carried

Number of Present Voting SHIP Board Members Yes 13 No 0

3. Discussion Items

a) Director's Report

Matt Ohman

**Director's Report
July, August & September 2019**

MIECHV

Over the last two years, we have required the three HOPES programs that we fund through ECI and MIECHV to consolidate under one contract, which requires a lead agency subcontracting with the other two agencies. During the process of organizing this, the three agencies determined that they want to proceed with MIECHV without SHIP as Program Administrator when the current

grant ends on February 29, 2020. I met with the Program Directors in July in which they proposed this change. After reviewing the extensive work that goes into this contract and the small amount of administrative dollars that SHIPS receive for this work, I determined that this would be a positive change for our organization. Kerri Hall remains the Program Administrator on this grant until February 29th. At that point, I will change her status on ECI to 100% (currently it is 75% ECI, 25% MIECHV). SHIP has held Program Administration duties on this project since late 2012. Our partnerships with the three HOPES agencies and our state funder, Iowa Department of Public Health, remains positive and there are many potential opportunities to partner in the future.

Sioux City College Access Network

In June, our funder for the Sioux City College Access Network (Iowa College Aid) proposed changing the grant period to a fiscal year period, which would require us to re-apply for a July-June grant. After discussing this change with the Director, Travis Perry, and all of the partners involved in the project, we determined that this project has progressed as far as it can, and would need significant increased investment from the funder, and engagement from partners to continue. Iowa College Aid declined to add additional funding, so the team determined that we will finish out the current grant, which ends December 31, 2019, and then turn over the existing committees to partner agencies. Travis Perry, who was working part-time on this project, and part-time at BOOST, has started a full-time position with the University of South Dakota, and will work a few hours each week through December on the Sioux City CAN project. A video promoting postsecondary options will be released soon, and public service announcements will start airing on local TV and cable soon.



Travis Perry, who was working part-time on this project, and part-time at BOOST, has started a full-time position with the University of South Dakota, and will work a few hours each week through December on the Sioux City CAN project. A video promoting postsecondary options will be released soon, and public service announcements will start airing on local TV and cable soon.

0-3: Prime Age to Engage

I attended National Night Out in South Sioux City on August 6th. Two boxes of books were given out to families with young children – each child was permitted to take 2 books home with them. There was also a mobile storywalk for families to enjoy, provided by Growing Community Connections. This was a great event, and an opportunity to get information out to the community about the 0-3 initiative, SHIP, and GCC – and to work side-by-side with many of our community partners.

Beyond the Bell End of Summer Program Celebration

On August 1st, Beyond the Bell held an end-of-summer program celebration at the former site of the Goodwill Camp. BTB partnered with the Siouxland Y, so all students involved in both

programs were present at the Camp, rotating through 20+ stations of activities including “human foosball”, basketball, football, archery, bouncy houses, and much more. We will plan on expanding this project next year to include other summer programs and more staff to man stations. It was a great way to end the summer program, and a lot of fun for students and staff!

Siouxland Street Project – D.C. trip

Erin and I traveled to D.C. September 9th – 12th to meet with Senators Ernst and Grassley, as well as members of the Senate Appropriations Committee and Indian Affairs Committee. Our purpose was to educate on behalf of the language in the Appropriations bill that passed the House, appropriating around \$2 million for Sioux City from the Indian Health Services budget. Accompanying us was Frank LaMere’s daughter, Jennifer. Our meetings went well. If this language stays in the appropriations bill, it will next go to the President to be signed.



Siouxland Street Project Community Meeting

On September 18th, SHIP brought community members back together for a Street Project community meeting at the Sioux City Public Museum. After several committee updates there was a panel discussion which included representatives from City Council, the police department, Chamber, mental health and more. Several issues were uncovered and potential solutions proposed. Overall, this project has inspired a lot of collaboration and progress towards combatting the issues of homelessness, addiction and mental health.

Hope Street of Siouxland

Hope Street has now been open since June. All 10 of 10 beds are currently occupied.
Demographics currently:

Race/ethnicity: 4 hispanic, 3 white, 3 Native American

Employment: 5 employed, 2 on disability, 2 waiting for social security cards, 1 with interview Friday 9/20

Recovery: 6 in out-patient treatment, 8 with AA sponsors

Exits: 15 – 1 got permanent housing, 8 left on their own, 6 were discharged

Left on own: 8 (4 Native American, 4 white)

Discharged – 6 (5 for relapse, 1 for behavior), (3 Native American, 2 white, 1 African American)

b) Finance Report

Kelsey Schomaker

Beyond the Bell

Year-End Close Update: All 1900 student accounts from the 2018-2019 school year and summer program were reviewed to take the necessary steps to roll accounts forward to the next fiscal/school year. This process included additional billing to parents, sending balances to collections, and waiving fees on grant accounts. Preliminary analysis of our extensive efforts has proven our work to be quite beneficial to Beyond the Bell.

Fiscal Year	Outstanding Account Balances at 06/30/20XX	Amount Collected	% Collected
2018	\$60,916.87	\$14,694.75	24%
2019	\$37,632.29	\$11,825.52	31%

In prior years, these outstanding balances at year-end had been written off as uncollectible. Between fiscal years 2018 and 2019, there was a 38% decrease in total outstanding balances due from parent account. In addition, we will be sending less than half of the amount of money to Hawkeye Collections as we did for fiscal year 2018.

Finance Update

QuickBooks: Due to a change in supportive services of our QuickBooks server, we had to investigate hosting options for our server and QB file to continue using our accounting software with the adequate backups we need. We have transitioned to a hosting company through Intuit QuickBooks that provides us with extensive resources, support, and backup services. This upgrade also allows for free direct deposit services through QuickBooks instead of Security National Bank. Overall, SHIP will incur an additional fee of roughly \$2,700 per year (not a capital expenditure).

Staff: Following Cheryl's retirement, we have made several transitions of workflow, processes, and overall duties between Nancy, Kim, and myself. For the time being, we will not be hiring an additional staff

member. Several programs are changing and evolving during this fiscal year, and we evaluate our fiscal needs as we move forward.

Fiscal Year Audit: We have scheduled our financial audit through Hamilton & Associates to be conducted at the beginning of December. The auditors will work remotely on files I will upload to them December 3rd – 6th and finish with actual on-site testing December 9th – 11th.

Siouxland CARES Wiffleball Classic

On August 25th, SHIP staff took part in the annual Siouxland CARES Wiffleball Classic. Following our defeat last year, we were seeking some redemption this year. SHIP faced off against the CARES coalition members and won in a final battle after finishing the two innings tied. We now have bragging rights for the year!

Pictured: Cheryl Engle, Kelsey Schomaker, Grant Gieselman, Matt Ohman, Matt Niles, Josh Drew, JoAnn Gieselman, Nancy Keairns, Kim Jenkins, and Carter (Crocs) Jenkins



c) Memorial March 2019

Kim Jenkins

The Memorial March to Honor Lost Children will be held on November 25-27th. The March committee received a \$2500 grant from the Siouxland Community Foundation which will finance the showing of Blood Memory and bring speakers Sandy and Rachel Whitehawk to facilitate a panel discussion. The March itself will be led by Manape LaMere (Frank LaMere's son) and Anthony BigEagle (Judy Yellowbank's son). Both Frank and Judy are founders of the March. The March schedule and registration will soon be available on Briar Cliff University's website.

4. Future Agenda Items

SHIP's November Board meeting will be in Ida Grove

5. Communications and Other Audiences

a) CINCF Committee

Erin Binneboese

Erin announced that Karen Mackey has agreed to Co-Chair the CINCF Committee

b) Beyond the Bell – Lights on Afterschool

Matt Ohman

October 24th is the 20th anniversary of Lights On Afterschool, a National movement to celebrate out of school-time programs, and to raise awareness about the need for before, afterschool and summer programming.

BTB is partnering with Girls Inc and the Siouxland Y for this event. They are planning to provide meals to families along with promoting an art project to draw in more families. Jenna reports they are seeking a proclamation from the Sioux City Mayor.

c) Cheryl Engle Recognition

Matt Ohman

Matt presented Cheryl Engle with a plaque recognizing Cheryl's retirement and seventeen years of service with SHIP.

6. Adjournment

Upcoming SHIP Board meetings:

Friday, October 18, 2019

Executive Committee 11:00 AM – Northwest AEA, Room F

Board of Directors 12:00 PM – 1:30 PM – Northwest AEA Room G

Friday, November 15, 2019

NO EXECUTIVE COMMITTEE MEETING

Board of Directors 12:00 PM – 1:30 PM – Horn Memorial Hospital, Ida Grove (Conference Room)