

**WOODBURY COUNTY, IOWA, CONSERVATION BOARD  
MINUTES OF THE WEDNESDAY, AUGUST 7, 2019, BOARD MEETING**

The following is a true copy of the minutes of the meeting of the Woodbury County, Iowa, Conservation Board held on Wednesday, August 7, 2019, at Little Sioux Park beginning at 4:00 p.m.

**BOARD MEMBERS PRESENT**

Aaron Gehling, Neil Stockfleth and Suzan Boden

**BOARD MEMBERS ABSENT**

Chris Zellmer-Zant and Cindy Bennett

**STAFF PRESENT**

Dan Heissel, Brian Stehr, Dawn Snyder, Nathan Silfies, Derek Bean and Tanner Petersen

**OTHERS PRESENT**

None

**CALL TO ORDER**

In the absence of the Chair and Vice Chair, Secretary Aaron Gehling called the meeting to order at 4:10 p.m.

**CORRESPONDENCE ITEMS**

None

**PUBLIC PARTICIPATION**

Dan introduced the Little Sioux Park staff to the board.

**ITEM R1.     APPROVE CONSENT AGENDA**

**MOTION** by Suzan, second by Neil.

To approve the consent agenda.

**VOTE:**   Aye:   Aaron Gehling, Neil Stockfleth and Suzan Boden

          Nay:   None

          Absent: Chris Zellmer-Zant and Cindy Bennett

Consent agenda was approved and involved the following items:

**ITEM C1.   Approve minutes of the July 11, 2019 monthly meeting.**

**ITEM C2.   Approve July 2019 claims and expenditures.**

**ITEM C3.   Receive and place on file the July 2019 financial/budget report.**

**ITEM C4.   Acceptance of Gifts/Donations**

- Sue Bailey for labor for Nature Calls quilt
- Deborah Combs for labor & material for Nature Calls quilt
- Anonymous for \$50 donation
- Marto Brewing Company for beer for Chamber event
- Jackson Street Brewing for beer for Chamber event
- Milwaukee Wiener House for wieners, buns and chili for Chamber event
- Fareway for fruit tray and \$50 gift card for Chamber event
- Sioux City Convention Center for pasta salad for Chamber event
- Numerous donors for Carl S. Palmquist Memorial - \$705 so far
- Juliann Delperdang for \$50 cash donation for raptors

**ITEM R2. Accept and approve RFP's on pickup trucks. (Stehr) - Action**

Brian reported that only one bid was received for the two pickup truck replacements. The bid was from Barry Motor Co. for two 2020 Ford F-150 XL SuperCrew 4x4 pickup trucks for a total cost of \$47,694, after county discount and trade-ins. A 2010 Ford F-150 Extended Cab 4x4 pickup and a 2011 Ford F-250 Extended Cab 4x4 pickup will be traded for \$10,712 and \$11,734 respectively.

**MOTION** by Neil, second by Suzan.

To approve the purchase of two 2020 Ford F-150 XL SuperCrew 4x4 pickup trucks from Barry Motor Co. at a cost of \$47,694 plus trade-in of a 2010 Ford F-150 pickup and a 2011 Ford F-250 pickup.<sup>30-19</sup>

**VOTE:** Aye: Aaron Gehling, Neil Stockfleth and Suzan Boden  
Nay: None  
Absent: Chris Zellmer-Zant and Cindy Bennett

**ITEM R3. Capital Improvement Projects Update (Heissel)**

**1. DPNC – HVAC/Roof Update**

Dan reported that he has been working with contractors and engineers to finalize the Nature Center roof and HVAC projects. The roof project is finished. The HVAC noise issue is yet to be resolved, and one leaky pipe needs to be fixed when the weather is cooler. The lamps in the exhibit area are also being replaced.

**2. RFP's Storage Building Southwood - Informational**

Dan stated that RFP's are being put together for a 60' x 160' building for Southwood, as well as an alternative option of a 60' x 140' building in case costs are higher than expected. Hopefully, these bids will be ready to be voted on at the October meeting. The building won't be built until spring of 2020.

**3. Brown's Lake Concession Bldg. – Update, new contract JEO - Action**

Dan has spoken with the lead engineer at JEO, and they have a new proposal coming in at 11% of an estimated \$300,000-\$350,000 project. County Building Services said to expect a 15-20% cost for engineering, so the cost estimate from JEO seems reasonable.

**MOTION** by Neil, second by Suzan.

To approve and authorize the Director to update the Brown's Lake contract with JEO to include the Concession Building at 11% of the project cost.<sup>31-19</sup>

**VOTE:** Aye: Aaron Gehling, Neil Stockfleth and Suzan Boden  
Nay: None  
Absent: Chris Zellmer-Zant and Cindy Bennett

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<sup>30-19</sup> To approve the purchase of two 2020 Ford F-150 XL SuperCrew 4x4 pickup trucks from Barry Motor Co. at a cost of \$47,694 plus trade-in of a 2010 Ford F-150 pickup and a 2011 Ford F-250 pickup.

<sup>31-19</sup> To approve and authorize the Director to update the Brown's Lake contract with JEO to include the Concession Building at 11% of the project cost.

RFP's will be sent out this week for the Brown's Lake Concession Building demolition. The project will start right after Labor Day. Dan will send bid results to the board for vote via email.

**4. Snyder Bend – Dike on adjoining property - update**

Dan reported that the County Engineer and staff have taken elevation shots of the area for the Snyder Bend dike and will put together a design if feasible. A berm with a 10' top is recommended so it would be possible to sandbag on the top of it if necessary in the future. The soil on site isn't good for a dike, so dirt will need to be hauled in. The engineer will figure out quantities and advise whether they can help with hauling dirt and building the dike.

**ITEM R6. Board member/staff reports**

**1. Administrative items (Dan)**

Dan reported on the following items:

**a. Set September meeting date and location – October Picnic?**

The next meeting will be held at 4:00 p.m. on Tuesday, September 10, 2019, at Snyder Bend Park. The October meeting and department head picnic will most likely be held at Brown's Lake/Bigelow Park. A final decision will be made at the September meeting.

**b. REAP Grants for Briese & Zook – Action (Heissel)**

Dan has written two REAP grants for the Zook property and the Briese property. He asked for a motion to submit these grants for funding.

**MOTION** by Suzan, second by Neil.

To approve and authorize submission of two land acquisition grant applications to REAP for the Zook and Briese properties.<sup>32-19</sup>

**VOTE:** Aye: Aaron Gehling, Neil Stockfleth and Suzan Boden  
Nay: None  
Absent: Chris Zellmer-Zant and Cindy Bennett

**c. Gilchrist Grant – Informational**

Dan announced that a grant award of \$50,000 was received from the Gilchrist Foundation for the Brown's Lake project. The board gratefully accepted the grant funds to be used towards this project.

**d. MRHD Grant – Informational**

Dan reported that he submitted a grant application to MHRD for the Brown's Lake project. Awards will be announced in September.

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<sup>32-19</sup> To approve and authorize submission of two land acquisition grant applications to REAP for the Zook and Briese properties.

**e. Equipment Update**

Brian stated that the two boat motors and two mowers have been delivered. The board was invited to look at the Little Sioux mower and boat motor following the meeting. Board members expressed interest in seeing the log splitter in action, and it will be available for viewing at the September meeting.

Brian reported that the wide-area mower at Little Sioux has been in the shop most of the summer. The seals were replaced last winter, and now there have been issues with the pump and some leaks. He will look at replacing it as soon as possible.

**2. Park Activities (Stehr)**

Brian reported on the following park activities:

- The 300 tons of fine textured masonry sand has been delivered to the beach, placed with the help of secondary roads and spread by staff. Many compliments have been received on the new sand and beach improvements.
- Staff will be planting late season food plots at Southwood and Little Sioux Park.
- Cooler temperatures have allowed staff at Snyder Bend and Brown's Lake to continue cutting dead and hazard trees.
- Staff used the new Schulte mower to mow off the prairie seeding at the Briese parcel. The seeding appears to be doing well, but staff will need to do some inter-seeding yet this year to fill in areas. They will also work on doing some spot spraying as needed.
- A Conservation Corps crew is here working with staff at Little Sioux Park to work on several habitat improvement projects at several of the areas they manage.
- The new Glock 22 weapons are in, and officers will qualify with them after they are issued in late August or early September.
- The John Deere 1550 front deck mower for Brown's Lake and Snyder Bend has been delivered.

**3. Nature Center Activities (Snyder)**

Dawn reported on the following Nature Center activities:

- The Siouxland Chamber event went well and was attended by nearly 150 guests.
- An updated Nature Calls sponsor list was provided. A push for sponsorships needs to happen now, as the deadline to be included in the printed brochure is August 20<sup>th</sup>.
- Dawn will be attending an AmeriCorps supervisor training in Ames. The cost share for the full-time position is \$6,800 and is due by September 1<sup>st</sup>. A quarter-time position will also be added to be part of the 2020 summer intern crew at a cost of \$1,950.
- Camps and programs are winding down. There has been high attendance at public programs and events. The interns have done a great job and will be finishing their positions by mid-August.
- Additional volunteers are needed to assist with beer pouring at Nature Calls this year. Morningside College has their homecoming that day which will take away some of the students who typically assist. Volunteers must be 18 years old and a high school graduate.
- The ornate box turtle sculpture funded by the Brad Kollars memorial has been installed and is on display at the Playscape.

**ITEM R5. Adjournment**

The meeting was adjourned at 5:10 p.m.

The above minutes were recorded by Dawn Snyder.

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Recording Secretary, Dawn Snyder

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Board Secretary, Aaron Gehling

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Board Chair, Chris Zellmer-Zant