

Instructions for filing your petition

Informal appeal dates are April 2 through April 25th.

Formal appeal dates are April 2 through April 30th.

If the property being appealed is in a **federally** declared disaster area (declared after March 1 and prior to May 20), the appeal period is expanded April 2 through June 5.

Choose at least one of reasons 1 thru 5

An explanation of the reason is located on back of the petition. City Assessor employees are not able to help you fill out the form.

Mailing address, phone number, email address is located at the bottom of the form. It is important that these be correct so that we can notify you of further notices from the board of review. Most of our correspondence is now done through email, please be sure to mark us as safe so we don't go to spam. Email will come from **scbor@sioux-city.org**

Petitions **must** be signed (electronic signature is accepted).

If you want to request an oral hearing, please check yes at the bottom of the petition. If there is no check, there will be no oral hearing. The board will still review the petition.

Your petition must be returned to us on or before the last day to file, no exceptions. If mailing or emailing your petition in, it must be postmarked/timestamped on or before the last day. You may email it to us at scbor@sioux-city.org

If you are appealing more than one property, please turn them in at the same time and we will do our best to schedule them together. This is not always possible due to different types of properties.

We cannot reschedule appointments. If your appointment does not work for you, you may have an agent appear on your behalf.

Return petitions to:

Sioux City Assessor

620 Douglas St, 5th Flr

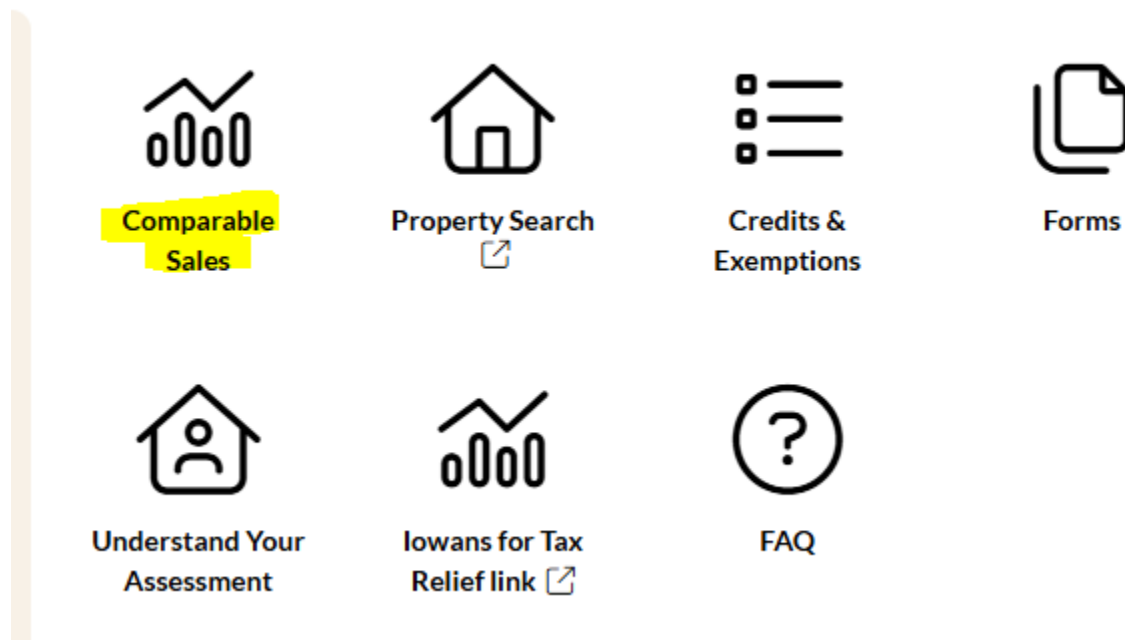
Sioux City IA 51101

Office hours: 8:00 – 4:30

scbor@sioux-city.org

There are sales reports available for comparable properties. You may access the information on our website at www.siouxcityassessor.com Click on Assessment Information in bottom righthand corner. The Assessment Information link will take you to our home page. OR you can also go directly to our home page by following this link: https://www.woodburycountyiowa.gov/assessor_city/

Click on Comparable Sales:



If you are unsure what neighborhood you are in, you can pull your parcel up in Beacon and look at the map. In the legend on the left, confirm the *Sioux City Residential Neighborhoods* layer is selected. It will color and label all of our neighborhoods for Residential properties. You will likely have to zoom in to see colors and labels.

If you are appealing a commercial or multifamily/rental property, an income and expense report and rent roll may be requested.