NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

(APRIL 21, 2015) (WEEK 17 OF 2015)

Agenda and Minutes also available at
www.woodburyiowa.com

Larry D. Clausen	Mark A. Monson	Jaclyn D. Smith	Jeremy J. Taylor	Matthew A. Ung
389-5329	204-1015	898-0477	259-7910	490-7852
lclausen@sioux-city.org	mark@mudflap.com	jasmith@sioux-city.org	jeremytaylor@cableone.net	matthewung@sioux-city.org

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held April 21, 2015 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, spell their name, and give their address and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item**.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m.	1. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence	
	2. Citizen Concerns	Information
	3. Approval of the agenda (April 21, 2015)	Action
	4. Approval of the minutes of April 14, 2015 meeting	Action
	5. Discussion and approval of claims	Action
	6. Human Resource – Ed Gilliland Approval of Memorandum of Personnel Transactions	Action
	7. a. Approval of resolution adopting and levying special assessment in The Little Sioux-Inter-County Drainage District of Monona, Woodbury And Harrison Counties, Iowa	Action
	b. Approval of resolution adopting and levying special assessment in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa	Action
	c. Approval of resolution adopting and levying special assessment in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa	Action

8. Emergency Services – Gary Brown
   Woodbury County Emergency Services is requesting the Board's approval to apply for the 2016 EMS System Development Grant. In addition, to have the Board's approval to have Dawn Zahnley documented as the Authorized Representative and Jean Jessen documented as the Fiscal Officer. — Action

9. Approval of resolution fixing date for a meeting on the proposition to authorize A Loan Agreement and the issuance of notes to evidence the obligation of the County thereunder — Action

10. Secondary Roads – Mark Nahra
    a. Consideration of permit for work within the Highway Right of Way for Vernon Brice for work on 170th Street between Fayette Ave. and Franklin Ave. — Action
    b. Consideration and approval of a materials contract for supplying corrugated metal pipe culvert. Contract with Contech Engineering Solutions of Ankeny, Iowa — Action

11. County Sheriff – Dave Drew
    a. Introduction of the newly appointed Emergency Management Coordinator, Michelle Skaff — Information
    b. Approval of resolution approving a 28E agreement between Woodbury County, Iowa and the Woodbury County Emergency Management Commission concerning provision of employee benefits, human resources And payroll services — Action
    c. Authorize Chairman to sign 28E agreement between Woodbury County and the Woodbury County Emergency Management Commission concerning provision of employee benefits, human resources and payroll services — Action

12. Board of Supervisors – Mark Monson
    Approve the agreement between Woodbury County and the City of Sergeant Bluff Iowa regarding the financing of the Dogwood Trail Project — Action

13. Board of Supervisors – Jeremy Taylor
    Action to authorize Chairman to sign Letter of Intent to Baker Group — Action

14. County Sheriff – Dave Drew
    Opening of bids for the jail kiosk commissary — Information

15. Reports on committee meetings — Information

16. Citizen's Concerns — Information

17. Board Concerns and Comments — Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

TUESDAY, APRIL 21	**4:30 p.m.**	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
WEDNESDAY, APRIL 22	**12:00 noon**	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
THURSDAY, APRIL 23	**11:00 a.m.**	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office 1122 Pierce St., Sioux City, Iowa
MONDAY, APRIL 27	**6:00 p.m.**	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Moville, IA
TUESDAY, APRIL 28	**1:30 p.m.**	Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
MONDAY, MAY 4	**6:00 p.m.**	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, MAY 5	**4:00 p.m.**	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
THURSDAY, MAY 7	**5:00 p.m.**	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
TUESDAY, MAY 12	**10:00 a.m.**	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, MAY 13	**8:05 a.m.**	Woodbury County Information Communication Commission, Board of Supervisors Chambers
	12:00 noon	District Board of Health Meeting, 1014 Nebraska St.
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
	8:00 p.m.	County's Mayor Association Meeting, Public Safety Center, Climbing Hill
THURSDAY, MAY 14	**7:00 p.m.**	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
TUESDAY, MAY 19	**4:30 p.m.**	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
WEDNESDAY, MAY 20	**12:00 noon**	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202, Sioux City, Iowa
THURSDAY, MAY 21	**11:00 a.m.**	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
MONDAY, MAY 25	**6:00 p.m.**	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Moville, IA
TUESDAY, MAY 26	**2:00 p.m.**	Decat Board Meeting, Western Hills AEA, Room F
	2:00 p.m.	Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

#4

APRIL 14, 2015 — SIXTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, April 14, 2015 at 4:30 p.m. Board members present were Clausen, Monson, Taylor, and Smith; Ung was absent. Staff members present were Karen James, Board Administrator, Dennis Butler, Finance/Operations Controller, Joshua Widman, Assistant County Attorney, Ed Gilliland, Human Resources Director, Gloria Mollet, Assistant Human Resources Director, Jean Jessen, Deputy County Auditor and Patrick Gill, Auditor/Clerk to the Board.

1. The meeting was called to order – Pledge of Allegiance to the Flag – Moment of Silence.

2. Citizen concerns.

3. Motion by Taylor second by Smith to approve the Agenda for April 14, 2015. Carried 4-0. Copy filed.

4. Motion by Clausen second by Taylor to approve the minutes of the April 7, 2015 Board meeting. Carried 4-0. Copy filed.

5. Motion by Clausen second by Smith to approve the county's claims totaling $440,407.16. Carried 4-0. Copy filed.

6a. Motion by Smith second by Taylor to approve the separation of William Adkins, Temporary Equipment Operator, Secondary Roads Dept., effective 4-02-15. End of Temporary Work; the reclassification of Diane Murphy, Asst. County Attorney, County Attorney Dept., effective 04-30-15, $75,115/year, 3.8%=$2,811/year. Per AFSCME Asst. County Attorney Contract agreement, from Step 7 to Step 8.; and the reclassification of Justin Donaghu, Civilian Jailer, County Sheriff Dept., effective 4-30-15, $17.83/hour, 4%=$.69/hour. Per CWA Civilian Officers Contract agreement, from Class 3 to Class 2. Carried 4-0. Copy filed.

6b. Motion by Monson second by Taylor to approve and authorize the Chairperson to sign and "Authorization to Initiate Hiring Process" for (2) Deputy Sergeants, 1-Courthous Safety & Security (new position) and 1-patrol (existing position), county Sheriff Dept., CWA: $30.81/hour; and for Deputy, County Sheriff Dept., CWA: $21.12/hour. Carried 3-1; Smith opposed. Copy filed.

6c. Motion by Clausen second by Smith to affirm the Woodbury County Vision Statement. Carried 4-0. Copy filed.

7a. Success story: Disease investigation and follow-up work in protecting residents from communicable diseases. Copy filed.

8a. A public hearing was held at 4:40 p.m. for the sale of property parcel #475410 (1608 W. 6th St., Sioux City). The Chairperson called on anyone wishing to be heard.

Motion by Clausen second by Taylor to close the public hearing. Carried 4-0.

Motion by Clausen second by Taylor to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to Russell Snyder & Jeri Snyder, 1612 W. 6th St., Sioux City, for real estate parcel #475410 (1608 W. 6th St., Sioux City) for $ 688.00 plus recording fees. Carried 4-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #12,159

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Russell Snyder & Jeri Snyder in the sum of **Six Hundred Eighty-Eight Dollars & 00/100 ($688.00)**----------dollars.

For the following described real estate, To Wit:

Parcel #475410

Lot Three, Block Nine, South Smith's Villa Addition to City of Sioux City, Woodbury County, Iowa (1608 W. 6th Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 15th Day of April, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

8b. A public hearing was held at 4:42 p.m. for the sale of property parcel #334080 (2730 Prospect St., Sioux City). The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Smith to close the public hearing. Carried 4-0.

An auction was held with Ralph Orr, Sioux City and Nathan West, Sioux City, offering bids. Bidding started at $718.00 and ended at $1,025.00.

Motion by Clausen second by Taylor to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to Ralph Orr & Jo Dee Orr, 252 152nd St., Sioux City, for real estate parcel #334080 (2730 Prospect St., Sioux City) for $1,025.00 plus recording fees. Carried 4-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #12,160

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Ralph Orr and JoDee Orr in the sum of **One Thousand Twenty-Five Dollars & 00/100 ($1,025.00)**----------dollars.

For the following described real estate, To Wit:

Parcel #334080

Lot Four in Block Ten of Lowell Addition to the City of Sioux City, Woodbury County, Iowa (2730 Prospect Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 15th Day of April, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

8c. A public hearing was held at 4:44 p.m. for the sale of property parcel #511590 (1005 W. 6th St., Sioux City). The Chairperson called on anyone wishing to be heard.

Motion by Clausen second by Taylor to close the public hearing. Carried 4-0.

Motion by Monson second by Taylor to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to George Naylor & Grace Naylor, 1114 W 6th St., Sioux City, for real estate parcel #511590 (1005 W. 6th St., Sioux City) for $ 228.00 plus recording fees. Carried 4-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #12,161

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Ralph Orr and JoDee Orr in the sum of **Two Hundred Twenty-Eight Dollars & 00/100 ($228.00)**----------dollars.

For the following described real estate, To Wit:

Parcel #511590

All that part of Lots Six and Seven in Block Eight, Tredway's Addition to Sioux City, lying West of a line parallel to and distant 60 feet at right angles westerly from the southeasterly line of said Lot Seven, in said Block Eight, in the County of Woodbury and State of Iowa
(1005 W. 6th Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 15th Day of April, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

7b. Motion by Smith second by Taylor to approve the request to make internal building modifications at the request of The Child Health Specialty Clinic at SDHD. Carried 4-0. Copy filed.

8d. Motion by Clausen second by Taylor to approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #260761, 1814 W. 3rd St., Sioux City. Carried 4-0.

RESOLUTION #12,162
NOTICE OF PROPERTY SALE

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

West 18 feet Lot 3 & Lots 4 & 5, Block 16, Hornick's Addition, City of Sioux City, Woodbury County, Iowa (1814 W. 3rd Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **28th Day of April, 2015 at 4:40 o'clock p.m.** in the basement of the Woodbury County Courthouse.

2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **28th Day of April, 2015,** immediately following the closing of the public hearing.

3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of $350.00** plus recording fees.

Dated this 14th Day of April, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

9a. Motion by Smith second by Taylor to receive the appointment of Horst Zittlau, 1304 Warrior Rd., Sergeant Bluff, IA, as Woodbury Township Trustee, to fill the office previously held by Ronald French, until the next regular election. Carried 4-0. Copy filed.

9b. There was a discussion of proposed bylaws for the Board. Copy filed.

10. Motion by Taylor second by Clausen to postpone action to approve and authorize the Chairperson to sign documents for Countryman Financial Group Loan. Carried 4-0. Copy filed.

11. Motion by Clausen second by Smith to approve annual weed commissioner appointment and report to Iowa Department of Agriculture. Carried 4-0. Copy filed.

12a. Motion by Clausen second by Taylor to approve the sale of a used piece of equipment to the City of Sioux City. Carried 4-0. Copy filed.

12b. Motion by Clausen second by Smith to approve permits for installation of a new water line within the Highway Right of Way for Whiskey Creek Farms under 170th Street. Carried 4-0. Copy filed.

12c. Motion by Smith second by Taylor to approve the permits for work within the Highway Right of Way for MidAmerican Energy by Andy Lehman for utility work on Old Hwy. 75. Carried 4-0. Copy filed.

12d. Motion by Clausen second by Taylor to approve Hungry Canyons Project Agreement for construction of a stream stabilization structure. Carried 4-0. Copy filed.

12e. Motion by Smith second by Taylor to approve the consultant services contract with Bear Creek Archeology, for archaeological/historic investigation of seven County Secondary road projects. Carried 4-0. Copy filed.

12f. Motion by Clausen second by Smith to approve the Secondary Road Budget for Iowa Department of Transportation. Carried 4-0. Copy filed.

12g. Motion by Monson second by Clausen to approve the Secondary Road FY 2015-2020 Construction Program for Iowa Department of Transportation. Carried 4-0. Copy filed.

13. Motion by Monson second by Taylor engage RLM Architect and Bacon Creek Engineering prepare bid documents for the replacement of stairs of the main entry to the LEC. Carried 3-1; Clausen opposed. Copy filed.

14. Motion by Taylor second by Monson to approve placing of door openers on the doors entering the LEC and the Trosper-Hoyt building. Carried
4-0. Copy filed.

15. Dave Jorgenson, Ankeny, of the Baker Group provided information on long-term facilities planning. Copy filed.

16. Motion by Smith second by Taylor to postpone action to receive the bids for Trosper-Hoyt building (front) re-facing of lower section and submit them to the Building Services for review and recommendation. Carried 4-0.

Motion by Smith second by Monson to reconsider the action to postpone the approval and authorization to sign documents for Countryman Financial Group Loan. Carried 4-0.

Motion by Smith to approve Monson to approve and authorize the Chairperson to sign documents for Countryman Financial Group Loan. Carried 3-0; Taylor abstained. Copy filed.

17. Reports on committee meetings.

18. Citizen's concerns.

19. Board concerns and comments.

The Board adjourned the regular meeting until April 21, 2015.

Meeting sign in sheet. Copy filed.

#6

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: **Board of Supervisors and the Taxpayers of Woodbury County**

FROM: **Ed Gilliland, Human Resources Director**
Gloria Mollet, Human Resources Assistant Director
gmollet

RE: **Memorandum of Personnel Transactions**

DATE: **April 21, 2015**

For the April 21, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1) Transfer of a Sergeant from Patrol to Courthouse Safety & Security.
2) Promotion from Deputy to Deputy Sergeant.
3) Secondary Roads (3) Temporary Equipment Operators, Separation.
4) Building Services Superintendent, Retirement.

Thank you.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: April 21, 2015

*** PERSONNEL ACTION CODE:**

A- Appointment
T - Transfer
P - Promotion
D - Demotion
R-Reclassification
E- End of Probation
S - Separation
O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Armstrong, Donald	County Sheriff	4-13-15	Sergeant	$30.81/hour	0%	T	Transfer from Patrol to Courthouse Safety & Security.
Benson, David	County Sheriff	4-13-15	Sergeant	$30.81/hour	7%=$2.07/hr	P	Per County Sheriff, from Deputy to Deputy Sergeant.
Richtermeier, Raymond	Secondary Roads	4-13-15	Temporary Equipment Operator			S	End of Temporary Work.
Folsom, Delayne	Secondary Roads	4-15-15	Temporary Equipment Operator			S	End of Temporary Work.
Thompson, Frank	Secondary Roads	4-15-15	Temporary Equipment Operator			S	End of Temporary Work.
Elgert, Mark	Building Services	6-28-15	Building Superintendent			S	Retirement.

APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. HR DIRECTOR Gloria Mollet

MONONA COUNTY DRAINAGE OFFICE
%COURTHOUSE – 610 IOWA AVENUE
ONAWA, IOWA 51040
(712) 433-2630

#7

April 14, 2015

Patrick Gill, Woodbury County Auditor
Woodbury County Auditor's Office
620 Douglas Street, Rm 103
Sioux City, IA 51101-1248

Dear Mr. Gill:

Enclosed are levy resolutions on all inter-county drainage districts with Monona County approved by the Monona County Board of Supervisors on April 14, 2015. Please have your Board of Supervisors approve said resolutions, make copies for your records, and send back the originals to the Monona County Drainage Office, %Courthouse, 610 Iowa Avenue, Onawa, Iowa 51040.

The levy rates for the Woodbury County Inter-County Drainage Districts with Monona County for the year 2015-2016 are as follows:

DRAINAGE DISTRICT	LEVY RATIO		WOODBURY PRODUCT UNITS	ASSESSMENT TOTAL
Little Sioux (65%)	.078763	X	619,227.31	$ 48,772.
McCandless Inter-Co (80%)	.079113	X	73,853.55	$ 5,843.
Sandhill-Lakeport (50%)	.072945	X	221,472.03	$ 16,155.

If the product units on the above do not agree with your records please have Diane send me the corrections.

Thank you!

Sincerely,

Jill Hogancamp

Jill Hogancamp,
Monona County Drainage Clerk

Encl.

***PLEASE give a copy of the signed paperwork to Diane Swoboda Peterson**

The Board of Supervisors of Monona County, Iowa met Tuesday, April 14, 2015 at 9:00 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

The meeting was called to order by Chairman Collison and, upon roll being called, the following Board members were

Present: Brouillette and Collison.

Absent: Hanson.

****

Supervisor Collison introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor Brouillette seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette and Collison.

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted as follows:

****

The Board of Supervisors of Harrison County, Iowa, met Thursday, _____, 2015 at __:__ _.m. in the Board Room of the Courthouse at Logan, Harrison County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were

Present: _____

Absent: _____

****

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

****

WOODBURY COUNTY, IOWA
RESOLUTION _____

The Board of Supervisors of Woodbury County, Iowa, met Tuesday, _____, 2015 at __:__ __.m. in the Board Room of the Courthouse at Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were

Present:_____

Absent:_____

****

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES:_____

NAYS:_____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT

WHEREAS, the Board of Trustees of the Little Sioux Inter-County Drainage District, in session on the 5th day of March, 2015, requested that the Board of Supervisors levy a special assessment of Sixty-five (65%) Percent of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona, Woodbury and Harrison Counties, Iowa, acting as a Drainage Board for the Little Sioux Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, Iowa, a special assessment in the amount of Sixty-five (65%) Percent of the Original Assessment, and the Auditors of Monona, Woodbury and Harrison Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under §468.55 in semi-annual installments in the same manner

as general property taxes are collected pursuant to §445.36 in the year 2015-2016.

PASSED and APPROVED this 14th day of April, 2015, Board of Supervisors, Monona County, Iowa.

CHAIRMAN

ATTEST: Jill Hoyancamp
MONONA COUNTY DRAINAGE CLERK

*****

PASSED and APPROVED this ____ day of _____, 2015, Board of Supervisors, Harrison County, Iowa.

CHAIRMAN

ATTEST: _____
HARRISON COUNTY DRAINAGE CLERK

*****

PASSED and APPROVED this ____ day of _____, 2015, Board of Supervisors, Woodbury County, Iowa.

CHAIRMAN

ATTEST: _____
WOODBURY COUNTY AUDITOR

The Board of Supervisors of Monona County, Iowa met Tuesday, April 14, 2015 at 9:00 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

The meeting was called to order by Chairman Collison, and, upon roll being called, the following Board members were

Present: Brouillette and Collison.

Absent: Hanson.

****

Supervisor Collison introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE MCCANDLESS INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor Brouillette seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette and Collison.

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted.

*****

WOODBURY COUNTY, IOWA
RESOLUTION #_____

The Board of Supervisors of Woodbury County, Iowa, met _____ _____, 2015 at __:__ __.m. in the Board Room of the Courthouse in Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were present

Present: _____

Absent: _____

****

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE MCCANDLESS INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE MCCANDLESS INTERCOUNTY DRAINAGE DISTRICT

WHEREAS, the Board of Trustees of the McCandless Inter-County Drainage District, in session on the 18th day of February, 2015, requested that the Board of Supervisors levy a special assessment of Eighty Percent (80%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the McCandless Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Eighty percent (80%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under §468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to §445.36 in the year 2015-2016.

PASSED and APPROVED this 14th day of April, 2015, Board of Supervisors, Monona County, Iowa.

Mike [signature]
CHAIRMAN

ATTEST: Jill Hogancamp
DRAINAGE CLERK

PASSED and APPROVED this ____ day of _____, 2015, Board of Supervisors, Woodbury County, Iowa.

_____
CHAIRMAN

ATTEST: _____
WOODBURY COUNTY AUDITOR

The Board of Supervisors of Monona County, Iowa met Tuesday, April 14, 2015 at 9:00 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

The meeting was called to order by Chairman Collison, and, upon roll being called, the following Board members were

Present: Collison and Brouillette.

Absent: Hanson.

****

Supervisor Collison introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor Brouillette seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette and Collison.

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted.

****

WOODBURY COUNTY, IOWA
RESOLUTION _____

The Board of Supervisors of Woodbury County, Iowa, met _____, _____, 2015 at __:__ _.m. in the Board Room of the Courthouse in Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were

Present:_____

Absent:_____

****

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES:_____

NAYS:_____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE SANDHILL-LAKEPORT DRAINAGE DISTRICT

WHEREAS, the Board of Trustees of the Sandhill-Lakeport Inter-County Drainage District, in session on the 9th day of March, 2015, requested that the Board of Supervisors levy a special assessment of Fifty Percent (50%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the Sandhill-Lakeport Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Fifty Percent (50%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under §468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to §445.36 in the year 2015-2016.

PASSED and APPROVED this 14th day of April, 2015, Board of Supervisors, Monona County, Iowa.

Mike K

CHAIRMAN

ATTEST: Jill Hoyancamp
DRAINAGE CLERK

PASSED and APPROVED this ____ day of _____, 2015, Board of Supervisors, Woodbury County, Iowa.

_____
CHAIRMAN

ATTEST: _____
WOODBURY COUNTY AUDITOR

#8

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

Date: April 15, 2015

Weekly Agenda Date: April 21, 2015

DEPARTMENT HEAD / CITIZEN: Gary Brown, Emergency Services

SUBJECT: 2016 EMS System Development Grant

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☐

WORDING FOR AGENDA ITEM: Woodbury County Emergency Services is requesting the Board's approval to apply for the 2016 EMS System Development Grant. In addition, to have the Board's approval to have Dawn Zahnley documented as the Authorized Representative and Jean Jessen documented as the Fiscal Officer.

EXECUTIVE SUMMARY: This grant award is from the Iowa Department of Public Health. The funding amount is $11,570.00; this funding is used to reimburse Woodbury County Emergency Services and the rural EMS Services in Woodbury County for initial training and continuing education. This includes tuition, books and fees associated with the EMS. The grant timeline is July 1, 2015 to June 30, 2016.

BACKGROUND: Woodbury County Emergency Services with Woodbury County Board of Supervisors has participated and facilitated the EMS System Development Grant well over ten years. The EMS Squads participate at very near 100% annually. The grant award does vary year to year dependent on available funds. ($6K-$11K) However, when the award is at the optimum levels there has not been a situation where there has been any funding remaining. The EMS Squad pays for the expenses and submits them annually and Emergency Services presents that information to IDPH and they submit the reimbursement as one check. Once that check is received then Emergency Services generates payments back to each of the EMS Squads. Emergency Services has historically over the past ten years, provided the financial information to the Auditor's office for annual review.

FINANCIAL IMPACT: This grant provides Emergency Services and the rural EMS Squads financial relief from the increased expense of new volunteers with initial training. The cost of initial training for an EMT is approximately $1,200.00 per EMT student. Any advanced skills are well above that. Continued education for all levels approximately $200.00-$500.00 per squad member annually to maintain their EMS Certification.

RECOMMENDATION: Our recommendation is for the Woodbury County Board of Supervisors approves the application for the 2016 EMS System Development Grant and approve that Dawn Zahnley be listed as the Authorized Representative and Jean Jessen be listed as the Fiscal Officer.

ACTION REQUIRED: Approval is needed (as stated above) by the Woodbury County Board of Supervisors to proceed.

Approved by Board of Supervisors March 3, 2015.

#9

AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
FAX: 515-243-2149
WWW.AHLERSLAW.COM

R. Mark Cory
RCory@ahlerslaw.com

515.246.0378

April 14, 2015

Via Email and UPS Next Day Delivery
Michael R. Clayton
County Treasurer
Woodbury County Courthouse
620 Douglas Street
Sioux City, IA 51101-1248

Re: Woodbury County, State of Iowa - General Obligation Capital Loan Notes, Series 2015

Dear Mike:

We have now prepared and are enclosing suggested proceedings to be acted upon by the Board in fixing the date of a meeting on the proposition to enter into a loan agreement and issue the above mentioned notes and ordering publication of a notice of hearing consistent with the provisions of Code Sections 331.402 and 331.443 (See publication requirement.)

Publication Requirement - Notice of Hearing.

Notice of this meeting must be published at least once in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The date of publication is to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the notes. In computing time, the date of publication should be excluded. If the last day falls on Sunday, the whole of the following Monday should be excluded. [See Section ICS 4.1(34).]

At the time of hearing the Board shall receive oral or written objections from any resident or property owner to the proposed action to enter into a loan agreement and issue the notes. After all objections have been received and considered, the Board is required, at that meeting or at any adjournment thereof, to take additional action for the authorization of a loan agreement and the issuance of the notes or to abandon the proposal.

The Board is required by statute to adopt the resolution instituting proceedings to enter into a loan agreement and issue the notes at the hearing or an adjournment thereof.

Also enclosed is an extra copy of the proceedings to be filled in as the original and certified back to this office, together with publisher's affidavit of publication of notice of hearing.

We are also enclosing an extra copy of the notice of hearing to be delivered to the newspaper for publication purposes. A certificate to attest the proceedings is also enclosed.

We will prepare and forward to you in the near future, suggested procedure to be acted upon on the date of hearing. If you have any questions pertaining to the proceedings enclosed or the above instructions, please do not hesitate to either write or call.

Very truly yours,

R. Mark Cory
FOR THE FIRM

RMC:klh
Enclosures
cc: Jean Jessen
Dennis Butler

01102170-1\18799-022

(This Notice to be posted)

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body:	The Board of Supervisors of Woodbury County, State of Iowa.
Date of Meeting:	April 21, 2015.
Time of Meeting:	4:30 o'clock P.M.
Place of Meeting:	Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa.

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for the meeting is as follows:

Not to Exceed $900,000 General Obligation Capital Loan Notes

- Resolution fixing date for a meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the County thereunder.

Such additional matters as are set forth on the additional _____ page(s) attached hereto.
(number)

This notice is given at the direction of the Chairperson pursuant to Chapter 21, Code of Iowa, and the local rules of the governmental body.

_____
County Auditor, Woodbury County, State of Iowa

April 21, 2015

The Board of Supervisors of Woodbury County, State of Iowa, met in _____ session, in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at 4:30 P.M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

_____

_____

Absent: _____

* * * * * * *

Board Member _____ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $900,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF WOODBURY COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Board Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

_____

NAYS: _____

Whereupon, the Chairperson declared the resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $900,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF WOODBURY COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that Woodbury County, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed $900,000, as authorized by Sections 331.402 and 331.443, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose projects as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. That this Board meet in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at 4:30 P.M., on the 5th day of May, 2015, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed $900,000 General Obligation Capital Loan Notes, for essential county purposes, the proceeds of which notes will be used to provide funds to pay the costs of public buildings, including equipment, remodeling, reconstruction and additions or extensions to the buildings.

Section 2. The Auditor is authorized and directed to proceed on behalf of the County with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the County's obligations to a principal amount of not to exceed $900,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the County and this Board and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the County and acceptable to the Board.

Section 3. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 4. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published on or before: April 30, 2015)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $900,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE COUNTY (FOR ESSENTIAL COUNTY PURPOSES), AND THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, State of Iowa, will hold a public hearing on the 5th day of May, 2015, at 4:30 P.M., in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed $900,000 General Obligation Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of public buildings, including equipment, remodeling, reconstruction and additions or extensions to the buildings. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the County thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the Board of Supervisors of Woodbury County, State of Iowa, as provided by Sections 331.402 and 331.443 of the Code of Iowa.

Dated this _____ day of _____, 2015.

_____

County Auditor, Woodbury County, State of Iowa

(End of Notice)

PASSED AND APPROVED this 21st day of April, 2015.

_____
Chairperson

ATTEST:

_____
County Auditor

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF WOODBURY)

I, the undersigned County Auditor of Woodbury County, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of public hearing and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective county offices as indicated therein, that no vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2015.

_____
County Auditor, Woodbury County, State of Iowa

(SEAL)

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF WOODBURY)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Auditor of Woodbury County, in the County of Woodbury, State of Iowa, and that as such Auditor and by full authority from the Board of the County, I have caused a

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA, ON THE MATTER OF THE PROPOSED ISSUANCE OF NOT TO EXCEED $900,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, OF WOODBURY COUNTY, AND THE HEARING ON THE ISSUANCE THEREOF

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the "_____", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2015.

WITNESS my official signature at Sioux City, Iowa, this _____ day of _____, 2015.

_____
County Auditor, Woodbury County, State of Iowa

(SEAL)

01102167-1\18799-022

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

#10a

Date: April 16, 2015

Weekly Agenda Date: April 21, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of permit to work in the Highway Right of Way.**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒
Consideration X		

WORDING FOR AGENDA ITEM: Consideration of permit for work within the Highway Right of Way for Vernon Brice for work on 170th Street between Fayette Ave. and Franklin Ave..

EXECUTIVE SUMMARY: Permittee working within right of way grading fence line soil into the field.

BACKGROUND: Work in ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

FINANCIAL IMPACT: None

RECOMMENDATION: Recommend approval of application.

ACTION REQUIRED: Motion to approve permit to work in the Highway Right of Way for Vernon Brice.

Approved by Board of Supervisors March 3, 2015.

Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT
PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Vernon Brice Phone No.: 712-944-5505

Mailing Address: 2318 170th Lawton IA 51038

Township: Floyd Section: 12

Woodbury County, State of Iowa, and Vernon Brice (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Push fence line soil along Row area to level farm field. Seeding of Roadway Slopes after Completion.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. **The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.**

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

N/A

L. Woodbury County agrees to provide the following contribution toward completion of this project:

N/A

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the _____ day of _____, 2015

Entered into this 15th day of April, 2015.

Signature of Property Owner or Authorized Representative

Woodbury County Engineer

Chair, Woodbury County Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

#10b

Date: April 16, 2015

Weekly Agenda Date: April 21, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of materials contract for supplying corrugated metal pipe culvert.**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒
Consideration X		

WORDING FOR AGENDA ITEM: Consideration and approval of a materials contract for supplying corrugated metal pipe culvert. Contract with Contech Engineering Solutions of Ankeny, Iowa.

EXECUTIVE SUMMARY: Letting was held March 17, 2015. Contech's bid was read as the low bid and was awarded the contract by the Board of Supervisors.

BACKGROUND: This is an annual material contract, supplying corrugated pipe culverts replacing culverts taken out of inventory during the previous year.

FINANCIAL IMPACT: The county road department budgets for materials (culverts).

RECOMMENDATION: Recommend approval of contract.

ACTION REQUIRED: Motion to approve the materials contract with Contech Engineered Solutions.

Approved by Board of Supervisors March 3, 2015.

Project No. CP-2015
County Woodbury

MATERIAL CONTRACT

THIS AGREEMENT made and entered into by and between Woodbury County, by its Board of Supervisors, consisting of the following members: Mark Monson, Larry D. Clausen, Jaclyn Smith, Jeremy Taylor, and Matthew Ung

party of the first part, and Contech Engineered Solutions

of Ankeny, IA, party of the second part.

WITNESSETH: That the party of the second part, for and in consideration of ---------- Seventy Thousand Nine Hundred Ninety Six Dollars and 33/100---------- Dollars ($70,996.33) payable as set forth in the specifications constituting a part of this contract, hereby agrees to furnish f.o.b. the locations as designated in the Instruction to Bidders, and within the time specified therein the various items of material listed below as follows: Complete delivery of all materials on or before the 1st day of June 2015 (Corrugated metal culvert pipe per letting date March 17, 2015).

Item No.	Description	Quantities Total Lin. Ft.	Unit Price Dollars	Dollar Amount
1.	24" Culvert Pipe	2,360 L.F.	$15.35 Per Lin. Ft.	$ 38,066.80
2.	30" Culvert Pipe	302 L.F.	$19.20 Per Lin Ft.	$ 5,798.40
3.	36" Culvert Pipe	416 L. F.	$23.04 Per Lin Ft.	$ 6,575.40
4.	24" Bands	141 Each	$30.70 Each	$ 4,328.70
5.	30"Bands	17 Each	$38.40 Each	$ 652.80
6.	36"Bands	23 Each	$46.08 Each	$ 1,059.84
7.	Special Pipe 2015-2	1 L. S.	$ $993.19	$ 993.19
8.	Special Pipe 2015-3	1 L. S.	$12,352.76	$12,352.76
			TOTAL	**$70,996.33**

NOTE: Fabricated lengths and delivery sites will be per LETTING NOTICE Sheet 4,5 and 6

That at the option of the Party of the First Part, the amounts of materials may be increased or decrease within thirty (30) days from date thereof, not to exceed ten (10) per cent, without invalidating this contract. Department of Transportation

That the Proposal, Instructions to Bidders, specific Contract and the Specifications of the Iowa Department of Transportation date of Series, 2011 covering the various kinds or classes of material herein specified, are and constitute the contract between the parties hereto, and that all material furnished shall comply with requirements thereof.

That the dates of delivery specified in the Proposal are of the essence of this contract and a failure to make delivery by the specified date of delivery shall constitute a breach of this contract, and the Party of the First Part may thereafter purchase such material at its option, and the difference in cost, if any, between the amounts so paid for the material and the contract price for the same shall constitute the measure of damage to be paid by the Party of the Second Part to the Party of the First Part for such breach.

That in consideration of the foregoing, the Party of the First Part agrees to inspect all material promptly upon delivery and to pay to the Party of the Second Part the sums as set forth in the contract promptly after the inspection and acceptance of the material.

In WITNESS WHEREOF, the parties hereto have set their hands for the purpose herein expressed, to this and three other instruments of like tenor, this _____ day of _____, 2015.

Woodbury County, Iowa
Party of the First Part

By _____
Mark Monson, Chairman

Contech Engineered Solutions

By Jessie Martin

#11a

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

Date: 04.16.2015

Weekly Agenda Date: 04.21.2015

DEPARTMENT HEAD / CITIZEN: ELECTED OFFICIAL – SHERIFF DAVE DREW

SUBJECT: **INTRODUCTION OF THE NEWLY APPOINTED EMERGENCY MANAGEMENT COORDINATOR MICHELLE SKAFF**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☐
Give Direction ☐	Other: Informational ☒	Attachments ☐

WORDING FOR AGENDA ITEM: INTRODUCTION OF THE NEWLY APPOINTED EMERGENCY MANAGEMENT COORDINATOR MICHELLE SKAFF

EXECUTIVE SUMMARY: THE WOODBURY COUNTY EMERGENCY MANAGEMENT COMMISSION APPROVED THE HIREOF MICHELLE SKAFF AS THE NEW COORDINATOR ON 04.15.2015. SHERIFF DREW, THE COMMISSION CHAIR, WOULD LIKE TO INTRODUCE MS. SKAFF TO THE BOARD OF SUPERVISORS AND THE PUBLIC.

BACKGROUND: N/A

FINANCIAL IMPACT: BUDGETED FY 15/16

RECOMMENDATION: N/A

ACTION REQUIRED: N/A

Approved by Board of Supervisors March 3, 2015.

Resolution No. _____

RESOLUTION APPROVING A 28E AGREEMENT BETWEEN WOODBURY COUNTY, IOWA AND THE WOODBURY COUNTY EMERGENCY MANAGEMENT COMMISSION CONCERNING PROVISION OF EMPLOYE BENEFITS, HUMAN RESOURCES, AND PAYROLL SERVICES

WHEREAS, Woodbury County, Iowa and the Woodbury County Emergency Management Commission desire to enter in an Agreement concerning the efficient and economical provision of human resources, employee benefits, payroll, and other similar services ; and

WHEREAS, the parties have prepared a 28E Agreement relating to said purpose, a copy of which is attached hereto and by this reference made a part hereof, which will establish and set forth the powers, duties, responsibilities, and obligations of each party to the 28E Agreement; and

WHEREAS, said 28E Agreement does not create a separate legal entity; and

WHEREAS, said 28E Agreement should be approved as to form and content and the Chairman of the Woodbury County Board of Supervisors be authorized and directed to execute said 28E Agreement for and on behalf of the Woodbury County.

NOW, THEREFORE, BE IT RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS that the 28E Agreement, referred to in the preamble herein, be and the same is hereby approved as to form and content and the Chairman be and he is hereby authorized and directed to execute the same for and on behalf of Woodbury County.

PASSED AND APPROVED: _____

_____
Mark Monson, Chairman, Board of Supervisors

ATTEST:_____
Pat Gill, County Auditor

#11b

#11c

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

Date: 04.16.2015

Weekly Agenda Date: 04.21.2015

DEPARTMENT HEAD / CITIZEN: ELECTED OFFICIAL - SHERIFF DAVE DREW

SUBJECT: **28E AGREEMENT BETWEEN WOODBURY CO. & THE WOODBURY CO. EMERGENCY MANAGEMENT COMMISSION CONCERNING PROVISION OF EMPLOYEE BENEFITS, HUMAN RESOURCES, AND PAYROLL SERVICES**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☐

WORDING FOR AGENDA ITEM: 28E AGREEMENT BETWEEN WOODBURY CO. & THE WOODBURY CO. EMERGENCY MANAGEMENT COMMISSION CONCERNING PROVISION OF EMPLOYEE BENEFITS, HUMAN RESOURCES, AND PAYROLL SERVICES

EXECUTIVE SUMMARY: THE PURPOSE OF THE AGREEMENT IS TO ALLOW WOODBURY CO. TO PROVIDE HUMAN RESOUCES, EMPLOYEE BENEFITS, PAYROLL AND OTHER SIMILAR SERVICES TO THE WOODBURY COUNTY EMERGENCY MANAGEMENT COMMISSION.

BACKGROUND: NEW HIRE FOR WOODBURY COUNTY EMERGENCY MANAGEMENT COORDINATOR

FINANCIAL IMPACT: BUDGETED FY15/16

RECOMMENDATION: APPROVE 28E AGREEMENT

ACTION REQUIRED: APPROVE 28E AGREEMENT

Approved by Board of Supervisors March 3, 2015.

28E AGREEMENT BETWEEN WOODBURY COUNTY, IOWA AND THE WOODBURY COUNTY EMERGENCY MANAGEMENT COMMISSSION CONCERNING PROVISION OF EMPLOYE BENEFITS, HUMAN RESOURCES, AND PAYROLL SERVICES

AGREEMENT effective as of April 15, 2015, made by and between Woodbury County ("County") and the Woodbury County Emergency Management Commission ("EMC").

RECITALS

WHEREAS, County is a political subdivision in the State of Iowa; and

WHEREAS, EMC is a local emergency management commission established in Woodbury County pursuant to Iowa Code Chapter 29C ; and

WHEREAS, the parties hereto desire to enter into an Agreement in compliance with and as authorized by Chapter 28E of the Code of Iowa;

IT IS, THEREFORE, AGREED AS FOLLOWS:

PURPOSE

The purpose of this agreement is to allow Woodbury County to provide human resources, employee benefits, payroll, and other similar services to the Woodbury County Emergency Management Commission. These services will be more efficient and economical when provided by the County than if the EMC performed or acquired these services independently.

Section 1. General Provisions

1.1 Legal Status. This Agreement is solely for the provision of services between the parties. It does not create a separate legal entity. No separate financing mechanism is required.

1.2 Duration. The duration of this Agreement shall be perpetual unless terminated pursuant to Section 1.3 of this Agreement.

1.3 Termination. Either party may terminate this Agreement without cause or penalty upon sixty (60) days prior written notice to the other party.

1.4 Status of Employees. The employees of EMC shall remain employees of the EMC. Nothing in this Agreement shall be construed as creating an employment relationship between the employees of the EMC and County. EMC shall retain all authority in hiring, termination, and supervision of its employees.

Section 2. Employee Benefits

2.1 Provision of Benefits. County agrees to make its group insurance and other employee benefits available to the employees of the EMC.

Section 3. Human Resources Services

3.1 Utilization of County Human Resources Department. County agrees to allow the EMC to utilize the County Human Resources Department for the development, implementation, and administration of personnel policies, benefit programs, and procedures.

3.2 Application of Personnel Polices. In its By Laws, EMC has adopted County personnel policies. EMC may adopt agency specific policies in addition to the County policies. Any such policies shall be provided to the County Human Resources Department. In the event of a conflict between EMC policies and County policies, the County Human Resources Department may decline to implement and administer any such policy at the sole discretion of the County.

Section 4. Payroll Services

4.1 Utilization of County Payroll Services. County agrees to process the payroll and perform the related services for the EMC subject to the policies and procedures established by the County.

County and EMC certify that the foregoing Agreement was duly adopted by their respective bodies in accordance with Iowa law.

Woodbury County, Iowa	Woodbury County Emergency Management Commission
By: _____	By: _____
Mark Monson Chairman, Board of Supervisors	Dave Drew EMC Chairman
Date: _____	Date: _____
Attest: _____	Attest: _____
County Auditor	EMC Secretary

ATTACHMENTS: Resolutions from County and EMS adopting the foregoing Agreement.

Resolution No. _____

RESOLUTION APPROVING A 28E AGREEMENT BETWEEN WOODBURY COUNTY, IOWA AND THE WOODBURY COUNTY EMERGENCY MANAGEMENT COMMISSION CONCERNING PROVISION OF EMPLOYE BENEFITS, HUMAN RESOURCES, AND PAYROLL SERVICES

WHEREAS, Woodbury County, Iowa and the Woodbury County Emergency Management Commission desire to enter in an Agreement concerning the efficient and economical provision of human resources, employee benefits, payroll, and other similar services ; and

WHEREAS, the parties have prepared a 28E Agreement relating to said purpose, a copy of which is attached hereto and by this reference made a part hereof, which will establish and set forth the powers, duties, responsibilities, and obligations of each party to the 28E Agreement; and

WHEREAS, said 28E Agreement does not create a separate legal entity; and

WHEREAS, said 28E Agreement should be approved as to form and content and the Chairman of the Woodbury County Emergency Management Commission be authorized and directed to execute said 28E Agreement for and on behalf of the Woodbury County Emergency Management Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE WOODBURY COUNTY EMERGENCY MANAGEMENT COMMISSION that the 28E Agreement, referred to in the preamble herein, be and the same is hereby approved as to form and content and the Chairman be and he is hereby authorized and directed to execute the same for and on behalf of the Woodbury County Emergency Management Commsision.

PASSED AND APPROVED: _____

_____
Chairman, Emergency Management Commission

ATTEST:_____
Secretary

#12

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) R

Date: April 17, 2015

Weekly Agenda Date: April 21, 2015

DEPARTMENT HEAD / CITIZEN: Mark Monson

SUBJECT: Dogwood Trail Project Agreement

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☐

WORDING FOR AGENDA ITEM: Approve the agreement between Woodbury County and the City of Sergeant Bluff, Iowa regarding the financing of the Dogwood Trail Project

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED: Motion by_____, second by_____ to approve the agreement between Woodbury County and the City of Sergeant Bluff, Iowa regarding the financing of the Dogwood Trail Project

Approved by Board of Supervisors March 3, 2015.

AGREEMENT BETWEEN WOODBURY COUNTY AND THE CITY OF SERGEANT BLUFF, IOWA

This Agreement is entered into on this _____ day of _____, 2015 by and between Woodbury County, Iowa, hereafter referred to as "County", and the City of Sergeant Bluff, Iowa, hereafter referred to as "City", pursuant to Section 331.429(2) of the Code of Iowa.

The parties to this Agreement hereby agree as follows:

1. The City will let bids for a project designated as Dogwood Trail, with a date to be set in February, 2015, hereafter referred to as the "Project". The Project involves the construction of a new 24 feet wide PCC pavement section, approximately 3,600 feet long, known as "Segment 1". Segment 1 will connect the intersection of South Lewis Boulevard/K45 and 220 Street west to Port Neal Road at a point 850 feet easterly of I-29. Segment 1 is being partially funded with an Iowa DOT RISE grant. The Project also includes a County Secondary Roads funded 850 feet of PCC overlay between the west end of Dogwood Trail and the east end of the I-29 bridge approach, known as "Segment 2". The Project has been assigned the new Farm to Market connection through Sergeant Bluff and will replace the former route along Port Neal Road.

2. The City will be the administrating and contracting authority for this Project. All rights of the County under the construction contract within the corporate limits of the City shall inure to the benefit of the County as if it was also the contracting authority, except for any penalty that may be assessed the Contractor due to late performance of the contract work.

3. The City's Consultant Engineer, VEENSTRA & KIMM, INC., shall be responsible for all office and field engineering services in connection with Project. The Project shall be constructed in accordance with the standards of the Iowa Department of Transportation and Iowa SUDAS. The City's Consultant Engineer shall inspect for compliance of said standards and requirements. The County shall enter into a separate agreement with the City's Consultant Engineer for design services of Segment 2.

4. Each party is responsible for liability occurring as a result of its own acts or omissions in performing its obligations under this agreement. The City shall protect, indemnify, defend, and hold harmless the County for acts or omissions of the City, its officers, employees, and agents with respect to the obligations of the City under this agreement. The County shall protect, indemnify, defend, and hold harmless the City for acts or omissions of the County, its officers, employees, and agents with respect to the obligations of the County under this agreement.

5. The City shall be responsible for procuring all permits and approvals that are necessary to construct this project.

6. The City shall be responsible for signing within the limits of this Project and shall properly place all necessary advance warning signs.

7. At the time that construction of the Project is completed and upon written notice of completion by the City, the County shall conduct its own inspection and report any perceived problems to the Sergeant Bluff City Administrator within ten (10) days of receiving notice.

8. Upon final acceptance of the Project, continuing maintenance on the road within the corporate limits will be in compliance with the Chapter 28E agreement, dated July 6, 2004 and signed by the City and County.

9. The County agrees to make financial contribution to Segment 1, based on the proposed cost share percentages listed in the table below, up to a maximum cost of $801,677. Payment structure shall be made based on an amendment to this agreement or separate agreement addressing the Urban Renewal Area financing from the County. Payment from the County will not be due until after such amendment or separate agreement has been executed by both parties.

Item	Project	County Share %	County Share	City Share
Planning	$18,800	0	$0	$18,800
Street Work	$2,128,168	25	$532,042	$1,596,126
Water & Sewer	$625,000	25	$156,250	$468,750
Land Purchase	$226,770	50	$113,385	$113,385
PROJECT TOTAL	$2,998,738		$801,677	$2,197,061

10. The County agrees to reimburse the City for 100% of the costs for Segment 2. Reimbursement to the City for the County share of the cost of the Segment 1 and Segment 2 shall be issued by the County within 45 days of receipt an itemized project progress payment to the contractor by the City. Said requests for reimbursement shall be submitted to the Woodbury County Engineer for review.

11. The terms of this agreement shall be in perpetuity or until such time as the obligations contained in this Agreement are fully complied with.

12. The City does not waive any right or remedy which may be available to recover money due under this agreement. Upon material breach of the terms of this Agreement by the County and after giving the County reasonable notice and opportunity to cure the breach, the City may initiate any action or procedure to protect its interests.

13. The Agreement may be amended from time to time by written agreement of both parties.

WOODBURY COUNTY

_____ _____

(Name), Chairperson, Board of Supervisors Date

I hereby certify that the above and foregoing agreement was duly and legally approved by the Board of Supervisors of Woodbury County, Iowa, and the Chairperson was authorized to execute the agreement on the _____ day of _____, 2015

_____ _____

Patrick Gill, County Auditor Date

CITY OF SERGEANT BLUFF

_____ _____

Jon Winkel, Mayor, City of Sergeant Bluff Date

I, _____, certify that I am the Clerk of the CITY, and that _____

Who signed said Agreement for and on behalf of the CITY was authorized to execute the same by virtue of a formal Resolution passed and adopted by the CITY, on the _____ day of _____, 2015.

_____ _____

City Clerk of Sergeant Bluff Date

#13

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

Date: April 21, 2015

Weekly Agenda Date: April 21, 2015

DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

SUBJECT: Long-Term Facilities Planning

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☐

WORDING FOR AGENDA ITEM: Action to Authorize Chairman to sign Letter of Intent to Baker Group

EXECUTIVE SUMMARY: Given the nature of the request for two elevator repairs estimated at +$150,000, a request by one supervisor for a "space study," 5 Nexant-driven "Facility Energy Assessments" (2012), issues with the Law Enforcement steps and potential redesign, the CIP request of Siouxland District Health for Proposed Building Modifications, Jail Issues, and the long-term question of Prairie Hills, Woodbury County is in need for a long-term facilities plan that can be helped by a project developer. This would be akin to a 2050 Vision in terms of prioritization and a "roadmap" in conversations with the Board.

BACKGROUND: The Baker Group can minimize upfront financial risk to owners while developing the project scope, reduce overall project costs, work as the county's advocate, help realize energy efficiency potentials, maintain professional continuity from concept through completion, and beyond the warranty period, comply with all public procurement laws, and offer in-house expertise on all HVAC, Electrical, Building Automation, Fire and Security, and Professional Engineering and Construction Management. The Facility Improvement Master Plan is a time tested Comprehensive Turnkey Approach in project implementation.

FINANCIAL IMPACT: There is no upfront cost or obligation for Phase 1, the initial assessment. Costs are deliverable later on based on the initial estimate and a more detailed audit based on the prioritization of the Board. Professional Services under the Iowa Procurement Codes are not required to go out for bid or RFP and that includes engineering, architecture, and construction management. The Baker Group is unique in that they are the only company that has a State Master Contract with the State of Iowa.

RECOMMENDATION: Authorize Chairman to sign Letter of Intent to Baker Group.

ACTION REQUIRED: None

Approved by Board of Supervisors March 3, 2015.

Woodbury County, Iowa

Baker Group
4224 Hubbell Avenue
Des Moines, IA 50317-4508

Attention: Dave Jorgenson

April 21, 2015

Subject: Letter of Intent

Woodbury County is interested in pre-qualifying the opportunity and potential benefits of a Facility Improvement Master Plan. We wish to participate with the Baker Group in a preliminary evaluation of our facilities to determine the current condition of our mechanical and electrical equipment and to identify potential energy and operational efficiency as well as potential building improvements that may be realized from a Facility Improvement Master Plan.

By signing this Letter of Intent, we understand that we do not have any financial obligation at this time. This Letter of Intent is being submitted to show both parties' commitment to the preliminary stage of the facility analysis and to recognize responsibilities for completing the analysis.

Woodbury County wishes to have the following buildings included in this study which have been divided into three categories:

County Buildings

1. Woodbury County Courthouse, 620 Douglas St, 51101
2. Woodbury County Law Enforcement Center, 407 7th St, 51101
3. Trosper-Hoyt, 822 Douglas St., 51101
4. Siouxland District Health, 1014 Nebraska St., 51105
5. Social Services and Veterans Affairs, 1211 Triview Ave., 51103
6. Eagles Club, 400 Block of 8th Street, 51101
7. Prairie Hill and 3 Morton Buildings, County Road D25
8. Climbing Hill Emergency Services Building and Outbuilding
9. Anthon Courthouse (Treasurer's Office), 105 North 2nd Ave., Anthon IA 51004

Secondary Roads

See attached list of buildings and sheds in Moville, Lawton, Correctionville, Anthon, Pierson, Oto, Danbury, Hornick, Climbing Hill, and Luton.

Some of these structures may be similar in size and equipment to one another, so we would request you work with Secondary Roads head Mark Nahra on assessing these structures, energy opportunities, and other aspects of facilities for the Preliminary Building and Equipment Survey.

Woodbury County, Iowa

Conservation

See attached list of buildings and parks/recreational facilities including the Dorothy Pecaut Nature Center and facilities in Brown's Lake / Bigelow's Park, Snyder Bend Park, Midway Park, Fowler Forest Preserve, Southwood Conservation Area, and Little Sioux Park including any applicable assets to such a study as roads, wells, electrical and water systems, septic systems, etc. that support our parks and facilities.

Baker Group agrees to provide the following:

- Conduct a Preliminary Building and Equipment Survey to identify likely building improvements that will improve equipment reliability and performance as well as improve the indoor environment.
- Benchmark your buildings' energy consumption against similar facilities.
- Present our findings from the Preliminary Survey and make recommendations as to the suitability of the project and the next step assuming the Customer is interested in pursuing the next step.

Woodbury County agrees to the following:

- Commission a team to assist in the Preliminary Building and Equipment Survey consisting of appropriate personnel from company Management, Administration and Maintenance staff personnel.
- Provide Baker Group access to the building, drawings and appropriate operating/capital budget information needed to assist in completion of the Preliminary Survey.
- Provide Baker Group with a minimum of 36 consecutive months of all energy bills (gas, electric, fuel oil, etc.) for each building. (Can be done through a release to the utility company)
- Schedule a workshop meeting to review Baker Group's Preliminary Building and Equipment Survey findings and collectively determine the next appropriate course of action.

We look forward to working together on this important and exciting project!

Woodbury County

Signature:

Printed Name: Mark Monson

Title: Chairperson

Date: April 21, 2105

Baker Group

Signature:

Printed Name: David C. Jorgenson

Title: Director, Facility Improvement Master Plan

Date:

Woodbury County
CONSERVATION DEPARTMENT
BUILDING ASSET LIST
April 16, 2015

Main Office Area
Dorothy Pecaut Nature Center facility
Nature Center shop facility

Brown's Lake/Bigelow Park
Enclosed Shelter
Open Shelter
Campers Shower/Restroom/Safe Room
Beach Concession Building
Boat Ramp vault latrine
Shop and cold storage facility
Old shop/cold storage facility
Manager residence with 2-car detached garage

Snyder Bend Park
Manager residence with 2-car detached garage
Shop and cold storage facility
Campers Shower/Restroom
Pump house facility
Open Shelter
Four (4) Family-style Cabin units

Midway Park
Vault latrine

Fowler Forest Preserve
Restroom facility
Open Shelter

Southwood Conservation Area
Shop and cold storage facility
Campers Shower/Restroom

Little Sioux Park
Manager residence with 2-car detached garage
Shop and cold storage facility
Three (3) Campers Shower/Restroom buildings
Beach Shower/Restroom building
Large Enclosed Shelter
Four (4) one-room Cabin units
Two (2) large Open Shelter units

Total facility structures this page: 40

Woodbury County
CONSERVATION DEPARTMENT

ASSETS OTHER THAN BUILDING STRUCTURES
April 16, 2015

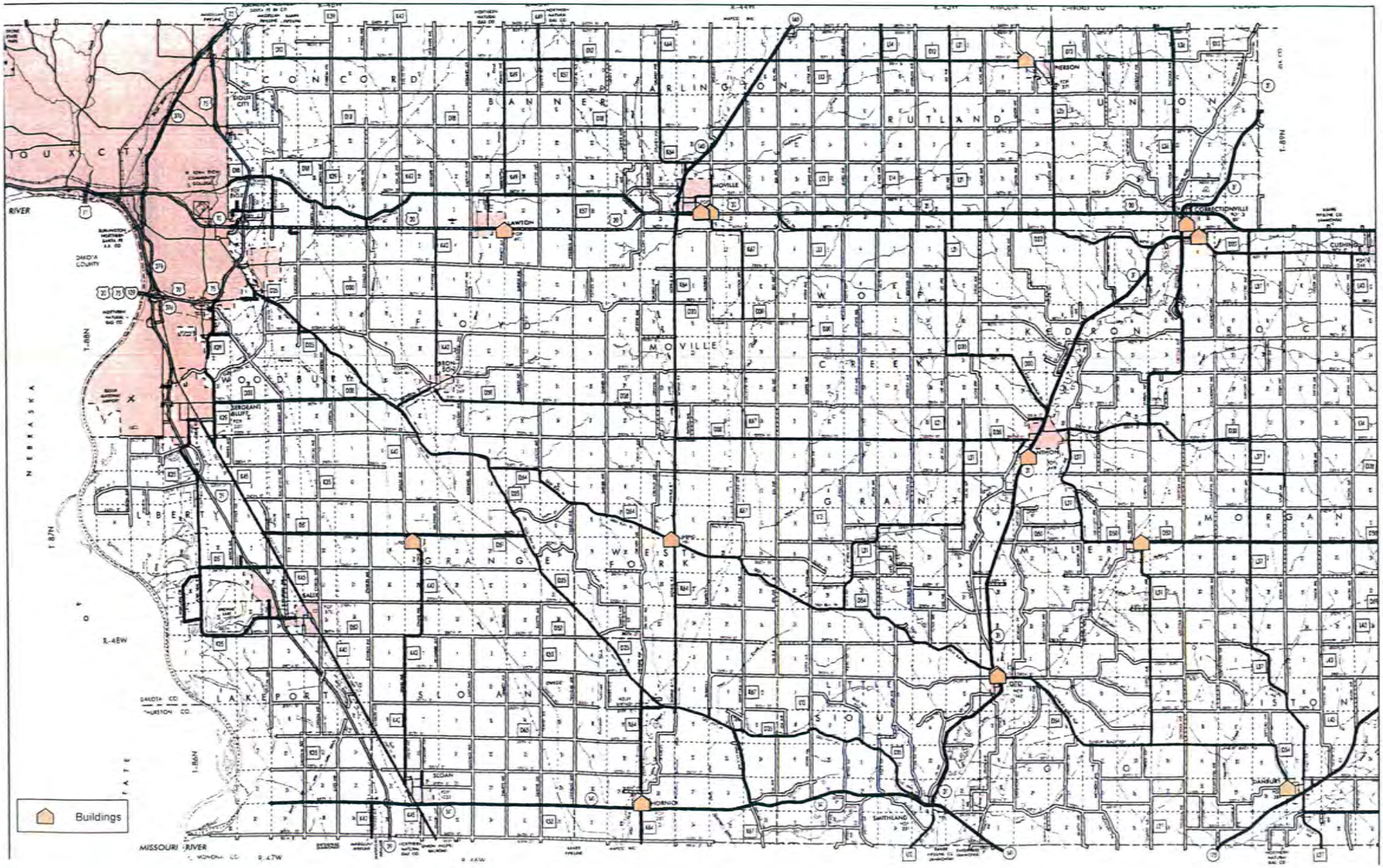
The Conservation Department has a wide range of assets throughout the county's park system. In addition to building structures, there are a variety of supporting assets that also warrant attention and consideration as part of any long-range asset management program. The following list is for informational purposes if needed for inclusion with a future potential asset management system for the County. More accurate numbers can be provided when required.

Pave roads
Gravel roads
Parking lots
Boat ramps
Electrical systems
Electrical camping pedestals
Campgrounds/camping sites
Security lights
Picnic tables and grills
Paved trails
Bridges
Earthen dams
Kiosks
Signs
Playgrounds
Play areas: ball fields, volleyball areas, horse shoe pits, basketball court areas
Wells/water lines/water hydrants
Septic systems
Decks
Shooting Range
Fences
Gates
Fishing/boat docks

WOODBURY COUNTY SECONDARY ROADS DEPARTMENT
FED. ID #42-6005221 REVISED 3/1/15

LOCATION	ADDRESS	PHONE NUMBER	DIRECTIONS	TYPE OF STRUCTURE	PURCHASED OR BUILT VALUES	YEAR BUILT	SQUARE FEET	CONTENTS VALUE	REPLACEMENT DOLLARS
DISTRICT 2 SUB-FOREMAN: JOHN FORCH CELL PHONE: 251-7954									
Moville-Eng. Office	759 E. Frontage St.	712-873-3215	1/2 block east of Hwy 20 & Fair St. on frontage rd.	70 X 105 Metal/2 story	$275,000.00	1983	7,350	$150,000.00	$367,500.00
Moville-mntr shed	759 E. Frontage St.	712-873-3223	1/2 block east of Hwy 20 & Fair St. on frontage rd.	60 X 40 Metal/1 story		1983	2,400	$15,000.00	$120,000.00
Moville-shed #2	989 E. Frontage St.	712-873-3231	N. W. corner of Hwy. 20 & Humbolt Ave.	101X50 Metal/1 story	$9,551.75	1959	5,050	$99,568.00	$252,500.00
Moville-storage	979 E. Frontage St.	N/A	N. W. corner of Hwy. 20 & Humbolt Ave.	76X40 Frame/1 story	$34,000.00	1981	3,040	$33,650.00	$152,000.00
Moville-Salt Shed	989 E. Frontage St.	N/A	N. W. corner of Hwy. 20 & Humbolt Ave.	40X50 Tarp/concrete	$38,474.00	1999	2,000		
Lawton	1603 Emmett Ave.	712-944-5499	S. W. corner of Hwy. 20 & Emmett Ave.	100X50 Metal/1 story	$44,000.00	1987	5,000	$65,920.00	$250,000.00
DISTRICT 3 FOREMAN: MIKE GRAY CELL PHONE: 251-7957									
Correctionville	112 Knotty Pine	712-372-4675	N.E. corner of Old Hwy. 20 & Knotty Pine	120X50 Metal/1 story	$49,270.00	1973	6,000	$103,358.00	$300,000.00
Correctionville-storage	516 Sioux Ave.	N/A	East on Sioux Ave. 2 blocks	90X30 Wood/1 story			2,700	$79,163.00	$67,500.00
C'ville-Salt Shed	112 Knotty Pine	N/A	N.E. corner of Old Hwy. 20 & Knotty Pine	40X50 Tarp/concrete	$30,601.97	1997	2,000		
Anthon	2244 Hwy. 31	712-373-9718	1/2 mi. so. Of Town of Anthon	42X54 Metal/1 story	$25,000.00	1983	2,268	$25,563.00	$113,400.00
Anthon-storage	2244 Hwy. 31	N/A	1/2 mi. so. Of Town of Anthon	24X40 Metal/1 story	$12,000.00	1983	960	$12,000.00	$48,000.00
Pierson	3697 110th St.	712-375-5171	North side of street, west edge of town	40X50 Metal/1 story	$105,000.00	2001	2,000	$20,834.00	$100,000.00
DISTRICT 4 FOREMAN: TOM HANDKE CELL PHONE: 251-7956									
Oto	205 Washington	712-827-4136	N. E. corner of Hwy. 31 & 290th St.	115X50 Metal/1 story	$45,966.00	1973	5,750	$74,000.00	$287,500.00
Oto-storage	205 Washington	N/A	N. E. corner of Hwy. 31 & 290th St.	108X90 Wood/1 story		1949	9,720	$64,000.00	$243,000.00
Oto-storage	205 Washington	N/A	N. E. corner of Hwy. 31 & 290th St.	24X16 Wood/1 story		1949	384	$10,000.00	$9,600.00
Oto-Salt Shed	205 Washington	N/A	N.E. corner of Hwy. 31 & 290th St.	40X50 Tarp & concrete	$38,124.00	2000	2,000		
Oto-radio bldg	205 Royal St.	N/A		6X6 Wood/1 story		1974	36	$1,000.00	$900.00
Danbury	110 Danbury Blacktop	712-893-3043	West side of Danbury, south side of Danbury BT	50X50 Metal/1 story	$155,238.00	2007	2,500	$42,000.00	$155,238.00
Miller shed	4040 250th St.	N/A	S. W. corner of 250th & O'Brien Ave.	40X32 Wood/1 story		1974	1,280	$1,000.00	$32,000.00
DISTRICT 5 FOREMAN: FORREST JOHNSTON CELL PHONE: 251-7955									
Hornick	220 Main	712-874-3440	E. side of K64, 1 block N. of RR tracks	98X50 Metal/1 story		1964	4,900	$67,250.00	$245,000.00
Hornick-Salt Shed	220 Main	N/A	E. side of K64, 1 block N. of RR tracks	40X50 Tarp & concrete	$26,063.43	2002	2,000		
Hornick-storage	304 3rd St.	N/A		30X24 Wood/1story		1949	720	$30,375.00	$36,000.00
Climbing Hill	75 Deer Run Trail	712-876-2288	N. side of st. just e. of Quick shop	50X40 Metal/1 story	$12,640.00	1972	2,000	$30,000.00	$100,000.00
Luton	2508 Dallas Ave.		1/4 mi. so of intersection of K42 & D51	50X100 Metal/1 story	$250,000.00	2012	5,000	$62,500.00	$250,000.00

*Metal-$50.00 sq. ft. *Wood-$25.00 sq. ft. *Contents-25% of bldg. value



Buildings
CONCORD
BANNER
ARLINGTON
RUTLAND
UNION
WOLF
KEDRON
ROCK
FLOYD
MOVILLE
CREEK
WOODBURY
GRANT
MORGAN
LIBERTY
GRANGE
WEST FORK
MILLER
LAKEPORT
SLOAN
LITTLE SIOUX
OTO
SIOUX CITY
LAWTON
MOVILLE
PIERSON
CORRECTIONVILLE
CUSHING
SERGEANT BLUFF
SALIX
SLOAN
HORNICK
SMITHLAND
SIANBURY
NEBRASKA
MISSOURI RIVER
T-89N
T-88N
T-87N
T-86N
R-48W
R-47W

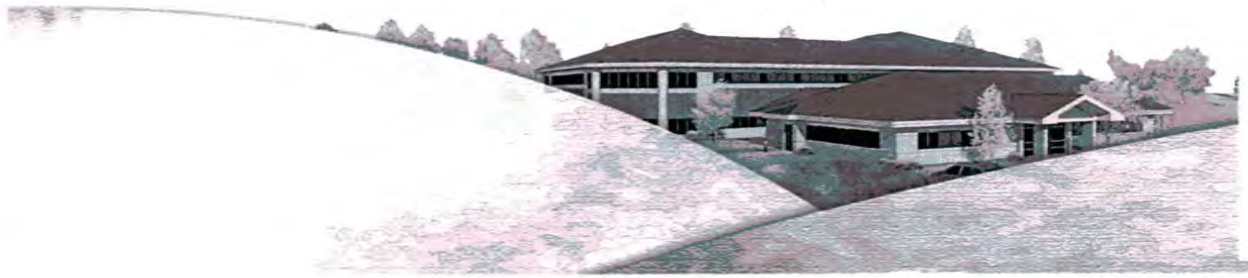
Please join us for a tour of our

New Child and Adolescent Recovery Hospital

Jackson Recovery Centers will open the doors to a new Child and Adolescent Recovery Hospital located at 3500 W. 4th Street in Sioux City on April 28th.

We would be honored to have you join us for a tour and learn more about the life-saving work we do.

A ribbon cutting ceremony will be on Tuesday, April 21 at 1:30 p.m., followed by an open house until 4 p.m.



JACKSON
RECOVERY CENTERS

Jackson Recovery Centers, Inc.
3500 W. 4th Street
Sioux City, IA 51103

Non-Profit
U.S. Postage
PAID
Permit #138
Sioux City, IA

2*1**********SCH 5-DIGIT 51101
Woodbury County Board of Supervisors
620 Douglas St Rm 104
Sioux City IA 51101-1248

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

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	6:00 a.m.	6:00 p.m.
April, 2015		
April 6, 2015		17
April 7, 2015	17	17
April 8, 2015	17	17
April 9, 2015	17	17
April 10, 2015	17	17
April 11, 2015	19	19
April, 12, 2015	19	19
April 13, 2015	19	

The Center averaged 17.9 residents per day during the 6:00 a.m. head count and 17.6 during the 6:00 p.m. check for a weekly average of 17.8 residents per day during the above week.

Of the nineteen residents detained on April 13, 2015, ten or fifty three percent were identified gang members. Of the ten, three or thirty percent were identified as hard-core members.

We are currently detaining seven BIA youth and two from Dakota County.

Mark Olsen
Director
WCJDC
April 13, 2015

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

DATE	Day	DAILY TOTAL	LEC	ELECTRONIC MONITORING	PRAIRIE HILLS	FEDERAL PRISONERS
4/11/15	Saturday	231	207	16	8	13
4/12/15	Sunday	238	213	17	8	13
4/13/15	Monday	223	198	17	8	13
4/14/15	Tuesday	225	198	18	9	14
4/15/15	Wednesday	227	198	18	11	14
4/16/15	Thursday	214	186	18	10	16
4/17/15	Friday	216	188	18	10	14
		1574	1388	122	64	97

24 HOUR DAILY COUNT

DATE	TOTAL	MALE	FEMALE
4/11/15	250	212	38
4/12/15	252	210	42
4/13/15	258	211	47
4/14/15	245	196	49
4/15/15	245	196	49
4/16/15	246	194	52
4/17/15	246	194	52
	1742	1413	329

*Highest population count each day