NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(APRIL 7, 2015) (WEEK 15 OF 2015)

Agenda and Minutes also available at
www.woodburyiowa.com

Larry D. Clausen	Mark A. Monson	Jaclyn D. Smith	Jeremy J. Taylor	Matthew A. Ung
389-5329	204-1015	898-0477	259-7910	490-7852
lclausen@sioux-city.org	mark@mudflap.com	jasmith@sioux-city.org	jeremytaylor@cableone.net	matthewung@sioux-city.org

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held April 7, 2015 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, spell their name, and give their address and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item**.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m.	1. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence	
	2. Citizen Concerns	Information
	3. Approval of the agenda (April 7, 2015)	Action
	4. Approval of the minutes of March 31, 2015 meeting	Action
	5. Discussion and approval of claims	Action
	6. Human Resource – Ed Gilliland Approval of Memorandum of Personnel Transactions	Action
	7. Consideration and Approval for Appointments to Community Action Agency Board of Directors	Action
4:40 p.m. (Set time)	8. Public Hearing and Sale of Property Parcel #007080 (aka 312 W. 6th Street)	Action
	9. SIMPCO – Megan Weaver Presentation on the Western Iowa Community Improvement Regional Housing	Information

10. City of Sergeant Bluff – Aaron Lincoln
    The City of Sergeant Bluff will present the Dogwood Trail project to the Board requesting TIF funds as a part of the overall project — Information

11. County Weed Commissioner – Jered Jepsen
    Consideration of annual weed destruction order — Action

12. Secondary Roads – Mark Nahra
    a. Consideration of permits for work within the Highway Right of Way for Kevin Heck for ditch cleanout on 310th Street. — Action
    b. Consideration of permits for work within the Highway Right of Way for Phred Linn for ditch cleanout on 110th Street — Action
    c. Consideration of certificate of completion for Maintenance Gravel Stockpile and Gravel Production at Peters Pit per contract for 2014 — Action
    d. Consideration of certificate of completion for Maintenance Gravel Stockpile contract for 2014. — Action
    e. Consideration of approval of construction plans for project number L-B(P260)—73-97 on Grundy Avenue in section 29, township 87 north Range 45 west — Action
    f. Consideration of permits for work within the Highway Right of Way for Chris Aakhus for back slope shaping on Emmett Avenue. — Action
    g. Consideration of permits for work within the Highway Right of Way for Mike and Terri Pagan for back slope shaping on Charles Avenue — Action
    h. Consideration of the Secondary Road FY 2016 to FY 2020 Construction Program for Iowa Department of Transportation — Information

13. Board of Supervisors – Jeremy Taylor
    Information on Long-Term Facilities Planning — Information

14. Board of Supervisors – Jeremy Taylor
    Community Service Recognition — Information

15. Board of Supervisors – Jeremy Taylor
    Action on Polling Woodbury County Employees and Spouses Concerning Wellness Scans — Action

16. Board of Supervisors – Mark Monson
    We have had a complaint by a disabled person who was not able to get In the LEC with her wheelchair. She is requesting door openers be placed On the doors entering the LEC — Action

17. Board Administration – Dennis Butler
    a. Discussion and action on replacement of stairs of the main entry to the LEC — Action
    b. Discussion and action on working with City of Sioux City on RFP for garbage collection services. — Action

18. Reports on committee meetings — Information

19. Citizen's Concerns — Information

20. Board Concerns and Comments — Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

MONDAY, APRIL 6	**6:00 p.m.**	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, APRIL 7	**4:00 p.m.**	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WEDNESDAY, APRIL 8	**8:05 a.m.**	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
THURSDAY, APRIL 9	**12:00 p.m.**	SIMPCO Board of Directors, 1122 Pierce St, Sioux City
	4:15 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
	7:00 p.m.	Siouxland Mental Health Center, Board Meeting, 625 Court Street
TUESDAY, APRIL 14	**10:00 a.m.**	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, APRIL 15	**6:30 p.m.**	Woodbury County Solid Waste Agency (Sanitary Landfill) Executive Committee Meeting, Public Safety Center, Climbing Hill
TUESDAY, APRIL 21	**4:30 p.m.**	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
WEDNESDAY, APRIL 22	**12:00 noon**	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
THURSDAY, APRIL 23	**11:00 a.m.**	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office 1122 Pierce St., Sioux City, Iowa
MONDAY, APRIL 27	**6:00 p.m.**	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Moville, IA
TUESDAY, APRIL 28	**1:30 p.m.**	Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
MONDAY, MAY 4	**6:00 p.m.**	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, MAY 5	**4:00 p.m.**	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WEDNESDAY, MAY 6	**12:00 noon**	District Board of Health Meeting, 1014 Nebraska St.
THURSDAY, MAY 7	**5:00 p.m.**	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
TUESDAY, MAY 12	**10:00 a.m.**	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, MAY 13	**8:05 a.m.**	Woodbury County Information Communication Commission, Board of Supervisors Chambers
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
	8:00 p.m.	County's Mayor Association Meeting, Public Safety Center, Climbing Hill
THURSDAY, MAY 14	**7:00 p.m.**	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

#4

MARCH 31, 2015 — FOURTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISO

The Board of Supervisors met on Tuesday, March 31, 2015 at 4:00 p.m. Board members present w Monson, Taylor, and Smith. Staff members present were Karen James, Board Administrator, Denni Finance/Operations Controller, Joshua Widman, Assistant County Attorney, Ed Gilliland, Human Re Mollet, Assistant Human Resources Director, Jean Jessen, Deputy County Auditor and Patrick Gill, Auditor/Clerk to the Board.

Motion by Taylor second by Clausen to go into closed session per Iowa Code 21.5(1)(c). Carried 5-0 on roll-call vote.

Motion by Clausen second by Taylor to go out of closed session per Iowa Code 21.5(1)(c). Carried 5-0 on roll-call vote.

1. The meeting was called to order – Pledge of Allegiance to the Flag – Moment of Silence.

2. Citizen concerns.

3. Motion by Taylor second by Ung to approve the Agenda for March 31, 2015. Carried 5-0. Copy filed.

4. Motion by Taylor second by Ung to approve the minutes of the March 24, 2015 Board meeting. Carried 5-0. Copy filed.

5. Motion by Taylor second by Ung to approve the county's claims totaling $504,301.54. Carried 4-0; Monson abstained. Copy filed.

6a. Motion by Smith second by Monson to approve the end of probation of Terry Boyle, Equipment Operator, Secondary Roads Dept., effective 4-6-15, $21.35/hour, 3%=$.64/hour, per CWA Secondary Roads Contract agreement, End of Probation Salary Increase; the reclassification of Cory Gaston, Civil Engineer Intern, Secondary Roads Dept., effective 4-6-15, $55,000/year, 5.7%=$3,000/year, per Wage Plan Matrix, 6 month Salary Increase; the reclassification of Nathan Sands, Deputy, County Sheriff Dept., effective 4-14-15, $26.14/hour, 6.5%=$1.60/hour, per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class; and the reclassification of Loa Hensley, Asst. County Attorney, County Attorney Dept., effective 4-16-15, $86,362/year, 3%=$2,812/year, Per AFSCME Asst. County Attorney Contract agreement, from Step 11 to Step 12. Carried 5-0. Copy filed.

9a. A public hearing was held at 4:40 p.m. for the sale of property parcel #128595 (1201 W. 3rd St., Sioux City). The Chairperson called on anyone wishing to be heard.

Motion by Clausen second by Taylor to close the public hearing. Carried 5-0.

Motion by Clausen second by Ung to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to Donna Johnson, 313 Myrtle St., Sioux City, for real estate parcel #128595 (1201 W. 3rd St., Sioux City) for $188.00 plus recording fees. Carried 5-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #12,148

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Donna L. Johnson in the sum of **One Hundred Eighty-Eight Dollars & 00/100 ($188.00)**----------dollars.

For the following described real estate, To Wit:

Parcel #128595

Lot 14, except the N 81 ft thereof, and except a grant to owners of other portions of said Lot to use of sewer line which passes through Lot 14 to the main sewer line on West Third Street, which grant provides that if in the future a sewer line is laid on Myrtle Street past any portion of the front lot line, the grantees agree to relinquish at such time all rights over that port of Lot 14 South of grantees established South lot line, in Block 3, Sioux City Davis Addition, in the County of Woodbury and State of Iowa
(1201 W. 3rd Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 31st Day of March, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

9b. A public hearing was held at 4:42 p.m. for the sale of property parcel #365370 (1930 Riverside Blvd., Sioux City). The Chairperson called on anyone wishing to be heard.

Motion by Clausen second by Taylor to close the public hearing. Carried 5-0.

An auction took place with Donald Jolin and Terrence Ivener placing bids.
Motion by Clausen second by Taylor to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to Donald Jolin, 2802 W. 5th St., Sioux City, for real estate parcel #365370 (1930 Riverside Blvd., Sioux City) for $5,000.00 plus recording fees. Carried 5-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #12,149

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Don Jolin in the sum of **Five Thousand Dollars & 00/100 ($5,000.00)**----------dollars.

For the following described real estate, To Wit:

Parcel #365370

Lot 8 and Lot 9, Except the North 21 feet of Lot 9, all in Block 2, North Riverside Addition, City of Sioux City (1930 Riverside Blvd.)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.
BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 31st Day of March, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

6b. There was a discussion on the Sioux Rivers 28E Agreement. Jim Rixner, Siouxland Mental Health Center, offered public comments.

7a. Motion by Clausen second by Taylor to approve an application for a 12-month, Class A Liquor License (LA)(Private Club), with Sunday sales privileges for The White Horse Patrol Club, Sergeant Bluff, IA, effective 04/05/15 through 04/04/16. Carried 5-0. Copy filed.

7b. Motion by Clausen second by Taylor to approve an application for a 6-month, Class C Liquor License(LC)(Commercial), with Outdoor Service and Sunday sale privileges for Sloan Golf Course, Sloan, IA, effective 5/20/15 through 11/19/15. Carried 5-0. Copy filed.

8a. Motion by Ung second by Taylor to approve and authorize the Chairperson to sign a Resolution designating the Citizen Representative on the Woodbury County Information and Communication Commission. Carried 5-0.

RESOLUTION #12,150
A RESOLUTION DESIGNATING THE BOARD OF SUPERVISORS MEMBERS OF THE WOODBURY COUNTY INFORMATION AND COMMUNICATION COMMISSION FOR 2015

WHEREAS Woodbury County, Iowa has previously entered into an intergovernmental agreement with Sioux City, Iowa pursuant to Chapter 28E of the Code of Iowa to form the Woodbury County Information and Communication Commission; and

WHEREAS said 28E agreement provides that two members from the Woodbury County Board of Supervisors shall serve on the Commission; and

WHEREAS said 28E agreement provides that the Board of Supervisors members shall be designated by resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa that **Jackie Smith** and **Matthew Ung** are hereby designated as the Board of Supervisors members of the Woodbury County Information and Communication Commission for 2015.

Dated March 31, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

8b. Motion by Clausen second by Taylor to approve and authorize the Chairperson to sign a Resolution designating the Board of Supervisors members on the Woodbury County Information and Communication Commission. Carried 5-0.

RESOLUTION #12,151
A RESOLUTION APPROVING THE SELECTION OF THE CITIZEN REPRESENTATIVE ON THE WOODBURY COUNTY INFORMATION AND COMMUNICATION COMMISSION

WHEREAS Woodbury County, Iowa has previously entered into an intergovernmental agreement with Sioux City, Iowa pursuant to Chapter 28E of the Code of Iowa to form the Woodbury County Information and Communication Commission; and

WHEREAS said 28E agreement provides that a Citizen Representative selected by Commission members shall serve on the commission subject to approval by the Woodbury County Board of Supervisors and the Sioux City City Council; and

WHEREAS the four City and County Commission members have selected Jeff Sypersma as the Citizen Representative on the Woodbury County Information and Communication Commission; and

WHEREAS Jeff Sypersma is currently serving his second three year term as the Citizen Representative on the Woodbury County Information and Communication Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa that the selection of Jeff Sypersma as Citizen Representative on the Woodbury County Information and Communication Commission is hereby ratified and approved pursuant to the terms of the aforementioned 28E agreement.

Dated March 31, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

9c. Motion by Clausen second by Smith to approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #475410, 1608 w. 6TH St., Sioux City. Carried 5-0.

RESOLUTION #12,152
NOTICE OF PROPERTY SALE

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot Three, Block Nine, South Smith's Villa Addition to City of Sioux City, Woodbury County, Iowa (1608 W. 6th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **14th Day of April, 2015 at 4:40 o'clock p.m.** in the basement of the Woodbury County Courthouse.

2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **14th Day of April, 2015,** immediately following the closing of the public hearing.

3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of $686.00** plus recording fees.

Dated this 31st Day of March, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

9d. Motion by Clausen second by Ung to approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #334080, 2730 Prospect St., Sioux City. Carried 5-0.

RESOLUTION #12,153
NOTICE OF PROPERTY SALE

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot Four in Block Ten of Lowell Addition to the City of Sioux City, Woodbury County, Iowa (2730 Prospect Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **14th Day of April, 2015 at 4:42 o'clock p.m.** in the basement of the Woodbury County Courthouse.

2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **14th Day of April, 2015,** immediately following the closing of the public hearing.

3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of $718.00** plus recording fees.

Dated this 31st Day of March, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

9e. Motion by Monson second by Ung to approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #511590, 1005 W. 6th St., Sioux City. Carried 5-0.

RESOLUTION #12,154
NOTICE OF PROPERTY SALE

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

All that part of Lots Six and Seven in Block Eight, Tredway's Addition to Sioux City, lying West of a line parallel to and distant 60 feet at right angles westerly from the southeasterly line of said Lot Seven, in said Block Eight, in the County of Woodbury and State of Iowa (1005 W. 6th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **14th Day of April, 2015 at 4:44 o'clock p.m.** in the basement of the Woodbury County Courthouse.

2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **14th Day of April, 2015,** immediately following the closing of the public hearing.

3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of $228.00** plus recording fees.

Dated this 31st Day of March, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

9f. Motion by Clausen second by Taylor to approve and authorize the Chairperson to sign a Resolution authorizing tax abatement for Iglesia Christiana Fe Y Poder Inc., parcel #894721404001. Carried 5-0.

WOODBURY COUNTY, IOWA
RESOLTUION #12,155
RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Iglesia Fe Y Poder, Inc. is the titleholder of real estate Parcel #894721404001located in Woodbury County, Iowa and legally described as follows:

Parcel #894721404001

Lots One (1), Two (2) and Three (3), Lawn Ridge Addition, City of Sioux City, Woodbury County, Iowa

WHEREAS, the above-stated property has taxes owing for the 2014-2015 tax year, and the parcel is owned by Iglesia Fe Y Poder, Inc.; and

WHEREAS, the organization, namely Iglesia Fe Y Poder is failing to immediately pay the taxes due; and

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed for the tax year 2014/2015, and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 31st day of March, 2015.
WOODBURY COUNTY BOARD OF SUPERVIOSRS
Copy filed.

10. Motion by Smith second by Clausen to approve the request for Conservation Board to proceed with issuing a request for proposals to supply the Conservation Board with turnkey installation of a photovoltaic solar facility within two county parks. Carried 3-2; Taylor and Ung opposed. Copy filed.

11a. Motion by Clausen second by Ung to approve a consultant services contract for surveying and platting right of way necessary for 250th St. grading for paving. Carried 5-0. Copy filed.

11b. Motion by Ung second by Taylor to approve a permit for work within the Right of Way for ditch cleaning for Hunt Farms, Salix, IA. Carried 5-0. Copy filed.

11c. Motion by Ung second by Smith to approve and authorize the Chairperson to sign a Resolution to place a seasonal embargo on 250th St., County Route D51 in section 20 and 21 of Miller Township. Carried 5-0.

WOODBURY COUNTY, IOWA
TEMPORARY ROAD EMBARGO – 260TH STREET
RESOLUTION #12,156

WHEREAS, the Woodbury County Board of Supervisors believe certain secondary roads in Woodbury County, Iowa which are paved or unpaved, will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or permissible weight thereon reduced, and

WHEREAS, Chapter 321, Section 471 of the Code of Iowa, gives said Board the power to prohibit the operations of said vehicles on such roads, and to impose restrictions as to the weight of vehicles on said roads.

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors, that, where signs are erected on a highway, operations of vehicles weighing in excess of said weight limit are prohibited on said highway.

BE IT RESOLVED, that the said secondary roads subject to this resolution are more particularly described as:

1. 260th Street from Highway 31 east to the intersection of County Routes D51 and L27. The effective of this resolution is April 1, 2015 through and including June 15, 2015. The County Engineer is instructed to remove said embargo earlier if road conditions allow.
2. 220th Street from County Route K29 east one and one half miles to the end of the seal coat segment. The effective of this resolution is April 1, 2015 through and including June 15, 2015.

SO RESOLVED this 31st day of March, 2015.
WOOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

12. Motion by Taylor second by Ung to approve a directive that the original document of all contracts entered into on behalf of Woodbury County be filed with the Woodbury County Auditor's office and to further direct that the items be published on the County's website. Carried 5-0.

13a. Motion by Ung second by Monson to support the Sergeant Bluff Dogwood Trail project and to proceed with the development of an amendment to the Liberty Park Urban Renewal Tax Increment Area Ordinace. Carried 4-1 on a roll call vote, Clausen opposed.

13b. Motion by Monson second by Taylor to direct the Woodbury County staff to work with McClure Engineering, Bob Josten of Dorsey and Whitney Law Firm, the City of Sergeant Bluff and others to develop an amendment to the Liberty Park Urban Renewal Tax Increment Area Ordinance to accommodate the completion of the Dogwood Trail Project. Carried 4-1 on a roll call vote; Clausen opposed.

13c. Motion by Taylor second by Smith to approve hiring West Plains Engineering to provide engineering services for the development of bid documents to update elevators within county buildings. Carried 5-0.

14a. Motion by Smith second by Monson to approve a loan application for Ultimate Fitness, Inc. in the amount of $60,000 on a five year fixed term of 2%. Carried 5-0. Copy filed.

14b. Motion by Monson second by Ung to approve the loan application for Countryman Financial Group, LLC in the amount of $35,000 on a five year fixed term at 2%. Carried 3-1; Clausen opposed and Taylor abstained. Copy filed.

14c. Motion by Clausen second by Smith to approve the participation of Woodbury County in the Iowa Board of Regents Innovation Fund grant application being submitted by the Iowa Small Business Development Center at Western Iowa Tech Community College and provide a $500.00 match from the Rural Economic Development budget. Carried 3-2; Taylor and Ung opposed. Copy filed.

15a. A public hearing was held for an amendment to Woodbury County's Zoning Ordinance Mapping Re: the Rezoning of a 7.57 acre portion GIS #884633200008 for James L. and Monica M. Young.

Motion by Clausen second by Taylor to close the public hearing. Carried 5-0.

15b. Motion by Clausen second by Taylor to approve the reading for the third time proposed Ordinance #37 for the amendment of Woodbury County's Zoning Ordinance Mapping Re: the Rezoning of a 7.57 acre portion of GIS #884633200008 for James L. and Monica M. Young. Carried 5-0. Copy filed.

Motion by Ung second by Taylor to approve the adoption of Ordinance #37 for the amendment of Woodbury County's Zoning Ordinance Mapping Re: the Rezoning of a 7.57 acre portion of GIS #884633200008 for James L. and Monica M. Young. Carried 5-0. Copy filed.

16. Motion by Ung second by Clausen to authorize Sheriff to retain the Stuart Tinley Law Firm for pending litigation. Carried 5-0.

17. Reports on committee meetings.

18. Citizen's concerns.

19. Board concerns and comments.

Dennis Butler informed the Board that information has been gathered to forward to the City of Sioux City for a possible joint effort to contract for trash container services.

The Board adjourned the regular meeting until April 7, 2015.

Meeting sign in sheet. Copy filed.

#6

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: **Board of Supervisors and the Taxpayers of Woodbury County**

FROM: **Ed Gilliland, Human Resources Director**
Gloria Mollet, Human Resources Assistant Director

RE: **Memorandum of Personnel Transactions**

DATE: **April 7, 2015**

For the April 7, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1) Secondary Roads Temporary Equipment Operator, Separation.
2) County Attorney Secretary, from Grade 5/Step 2 to Grade 5/Step 3.

Thank you.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: April 7, 2015

*** PERSONNEL ACTION CODE:**

A- Appointment	R-Reclassification
T - Transfer	E- End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Dennehey, Shawn	Secondary Roads	3-27-15	Temporary Equipment Operator			S	End of Temporary Work.
Bieler, Alesha	County Attorney	4-24-15	Secretary	$19.48/hour	3%=$.64/hour	R	Per AFSCME Courthouse Contract agreement, from Grade 5/Step 2 to Grade 5/Step 3.

APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. HR DIRECTOR Gloria Mollet

Woodbury County Board of Supervisors

Courthouse • Room 104
620 Douglas Street • Sioux City, Iowa 51101
Telephone (712) 279-6525 • Fax (712) 279-6577

MEMBERS

LARRY D. CLAUSEN
SIOUX CITY

MARK A. MONSON
SERGEANT BLUFF

JACLYN D. SMITH
SIOUX CITY

MATTHEW A. UNG
SIOUX CITY

JEREMY J. TAYLOR
SIOUX CITY

BOARD ADMINISTRATIVE COORDINATOR
KAREN JAMES

EXECUTIVE SECRETARY / PUBLIC BIDDER
HEATHER SATTERWHITE

March 12, 2015

Mr. Bob Knowler
4001 Old Lakeport Road
Sioux City, IA 51106

Dear Mr. Knowler:

Your term on the Community Action Agency of Siouxland Board of Directors will expire on March 31, 2015. If you wish/wish not to be considered to serve on the Board for another term, please complete the form at the bottom of this letter and return it in the enclosed self-addressed, stamped envelope by March 20, 2015.

Thank you for your past interest and willingness to serve on this Board.

Sincerely,

Karen James

Karen James
Board Administrative Coordinator
Board of Supervisors

NAME: Bob Knowler

ADDRESS: 4001 Old Lakeport Rd

CITY & STATE: SC IA 51106

__✓__ Yes, Please consider me for another term on the Community Action Agency of Siouxland Board of Directors

_____ No, I do not wish to be considered for another term on the Community Action Agency of Siouxland Board of Directors

Woodbury County Board of Supervisors

Courthouse • Room 104
620 Douglas Street • Sioux City, Iowa 51101
Telephone (712) 279-6525 • Fax (712) 279-6577

MEMBERS

LARRY D. CLAUSEN
SIOUX CITY

MARK A. MONSON
SERGEANT BLUFF

JACLYN D. SMITH
SIOUX CITY

MATTHEW A. UNG
SIOUX CITY

JEREMY J. TAYLOR
SIOUX CITY

BOARD ADMINISTRATIVE COORDINATOR
KAREN JAMES

EXECUTIVE SECRETARY / PUBLIC BIDDER
HEATHER SATTERWHITE

MAR 18 2015 AM10:58

March 12, 2015

Mr. Tom Cooper
Superintendent
Woodbury Central Community Schools
Box 309
Moville, IA 51039

Dear Mr. Cooper:

Your term on the Community Action Agency of Siouxland Board of Directors will expire on March 31, 2015. If you wish/wish not to be considered to serve on the Board for another term, please complete the form at the bottom of this letter and return it in the enclosed self-addressed, stamped envelope by March 20, 2015.

Thank you for your past interest and willingness to serve on this Board.

Sincerely,

Karen James

Karen James
Board Administrative Coordinator
Board of Supervisors

NAME: Thomas D. Cooper

ADDRESS: 812 Logan Drive; P.O. Box 309

CITY & STATE: Moville, Ia. 51039

X Yes, Please consider me for another term on the Community Action Agency of Siouxland Board of Directors

#8

RESOLUTION

NOTICE OF PROPERTY SALE

Parcel #007080

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

E 50 ft Lots 1 & 2 Block 26, Sioux City Addition, City of Sioux City in the County of Woodbury, Iowa
(312 W. 6th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **7th Day of April, 2015 at 4:40 o'clock p.m.** in the basement of the Woodbury County Courthouse.

2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **7th Day of April, 2015**, immediately following the closing of the public hearing.

3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of $344.00** plus recording fees.

4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 24th Day of March, 2015.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Mark A. Monson, Chairman

REQUEST FOR MINIMUM BID

Name: Silverio Palmillas Date: 4/9/14

Address: 518 Market St. Phone: 223-4210

Address or approximate address/location of property interested in:

312 W. 6th St.

GIS# 894729285003

**This portion to be completed by Board Administration **

Legal Description:

E 50 ft. Lots 1 + 2 Block 26 Sioux City Addition

Tax Sale #/Date: 01055/2011 Parcel # —

Tax Deeded to Woodbury County on: —

Current Assessed Value: Land $5,200 Building — Total $5,200

Approximate Delinquent Real Estate Taxes: $512.00

Approximate Delinquent Special Assessment Taxes: $ 1,145.00 } 1,791.00

*Cost of Services: —

Inspection to: George Boylan Date: —

Minimum Bid Set by Supervisor: $150.00

Date and Time Set for Auction: —

* Includes: Abstractors costs; Sheriff's costs: publishing costs; and mailing costs.

(MinBidReq/MSWord)

Woodbury County, IA / Sioux City

beacon™

Date Created: 3/21/2014

Overview

Legend

- Roads
- Corp Boundaries
- Townships
- Sections

Residential Sales

- 2011
- 2012
- 2013
- Parcels

Parcel ID	894729285003	**Alternate ID**	007080	**Owner Address**	FRYE KRISTINE CORCORAN
Sec/Twp/Rng	0-0-0	**Class**	R		PO BOX 65712
Property Address	312 W 6TH ST	**Acreage**	n/a		W DES MOINES, IA 50265-0712
	SIOUX CITY				

District 087 SC LL SIOUX CITY COMM

Brief Tax Description SIOUX CITY ADDN
E 50 FT LOTS 1 & 2 B
LK 26
(Note: Not to be used on legal documents)

Last Data Upload: 3/21/2014 3:01:44 AM

Schneider developed by The Schneider Corporation www.schneidercorp.com

Woodbury County, IA / Sioux City

beacon™

Date Created: 3/19/2015

Parcel ID	894729285003	**Alternate ID**	007080	**Owner Address**	FRYE KRISTINE CORCORAN
Sec/Twp/Rng	0-0-0	**Class**	R		PO BOX 65712
Property Address	312 W 6TH ST	**Acreage**	n/a		W DES MOINES, IA 50265-0712
	SIOUX CITY				

District S C CITY/S C SC H/PARKWAY ORIG LL

Brief Tax Description SIOUX CITY ADDN
E 50 FT LOTS 1 & 2 B
LK 26
(Note: Not to be used on legal documents)

Last Data Upload: 3/19/2015 4:47:53 AM

Schneider developed by The Schneider Corporation www.schneidercorp.com

#9

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Megan Weaver, Housing Manager, Siouxland Interstate Metropolitan Planning Council (SIMPCO)

SUBJECT: Western Iowa Community Improvement Regional Housing Trust Fund

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☐
Give Direction ☐	Other: Informational ☒	Attachments ☐

WORDING FOR AGENDA ITEM: Presentation on the Western Iowa Community Improvement Regional Housing Trust Fund

EXECUTIVE SUMMARY: Overview of the owner-occupied housing rehabilitation program administered through the Western Iowa Community Improvement Regional Housing Trust Fund

BACKGROUND: N/A

FINANCIAL IMPACT: N/A

RECOMMENDATION: N/A

ACTION REQUIRED: None

Approved by Board of Supervisors March 3, 2015.

#10

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: April 1, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Aaron Lincoln, Sgt. Bluff Administrator

SUBJECT: Dogwood Trail Project

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☐
Give Direction ☐	Other: Informational ☒	Attachments ☐

WORDING FOR AGENDA ITEM: The City of Sgt. Bluff will present the Dogwood Trail project to the Board requesting TIF funds as a part of the overall project.

EXECUTIVE SUMMARY: Sgt. Bluff is creating a road South of Sgt. Bluff to give better access to the development area South of the Sioux City airport and reduce traffic within the City and around the schools. Additionally, Sgt. Bluff plans a commercial development on Dogwood Trail to create development. Sgt. Bluff is requesting TIF funds from the County to do the road and commercial development.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED: April 7th Board meeting = Informational, April 14th Board meeting = Action

City of **Sergeant Bluff, IA**

401 Fourth Street Sergeant Bluff, IA 51054 (712) 943-4244

April 1, 2015

Woodbury County Board of Supervisors
County Courthouse
620 Douglas Street
Sioux City, IA 51101

RE: Dogwood Trail South Bypass Road
Request for Matching Funds

Honorable Board of Supervisors of Woodbury County,

The City of Sergeant Bluff has been actively pursuing development south of town as well as searching for ways to accommodate for the increased traffic created by the growth of the Southbridge and Port Neal Landing developments. Enclosed is a map of our Dogwood Trail bypass road which will connect Port Neal Road, just east of the I-29 Bridge, east to 220th Street at South Lewis Boulevard/Old Highway 75. This letter is a formal request for matching funds utilizing the new Liberty Park Urban Renewal Area funds generated by the CF Industries and surrounding development projects.

Our City, namely the southern residential and School District traffic corridors, has seen an increasing volume of vehicle traffic along the Port Neal Road and Warrior Road corridors, which we believe is largely due to the growing Southbridge and Port Neal Landing developments. We see a high volume of truck traffic carrying construction materials as well as hazardous materials right through our School District corridor. The City is also aware that this area of Woodbury County is prepared for continued economic development. The City Council has entered into an agreement with a local farmer to purchase ground for road right-of-way and to annex land for future light manufacturing development. We believe this development will help to support the larger industries in the area.

We most recently were awarded an Iowa Department of Transportation RISE grant for the construction of a south bypass road, which is to be named Dogwood Trail. The County played an instrumental part in supporting the project by providing a letter of support, allowing David Gleiser, County Rural Economic Development Director, to participate in our grant hearing process, and supporting Mark Nahra, County Engineer, in his efforts to designate the new project as a Farm to Market roadway.

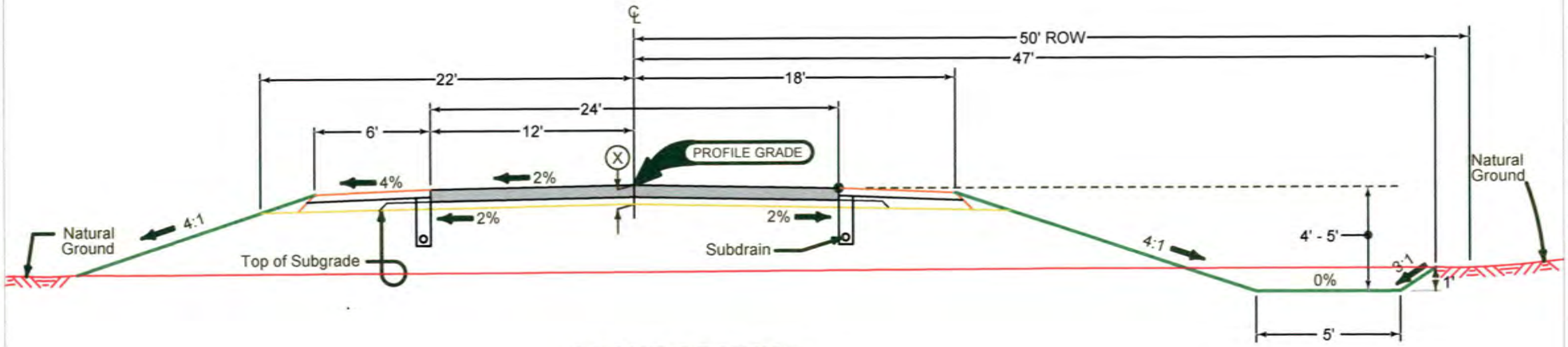
The City of Sergeant Bluff has been actively participating in the Envision 2050 Master Plan and our Council is excited for the regional growth potential that will benefit the entire Woodbury County community. Our Dogwood Trail bypass road has been identified as a priority one project which we understand will provide a certain amount of TIF dollars to support the design and construction of the bypass road. Additionally, at the request of the County Engineer we have added to our plans rehabilitating the existing Port Neal Road pavement from the I-29 Bridge at Port Neal east to our project.

An initial project cost estimate, which included an at-grade Railroad Crossing near 220th Street, was provided to the RISE Committee and we received $815,235 of the total project costs. RISE did not cover right-of-way purchase or costs to connect to Port Neal Road. Secondly, in order to meet the challenges of the anticipated industrial traffic volume and turning movements at South Lewis Boulevard and 220th Street, there will be an additional turn lane constructed along South Lewis Boulevard at the east end of the project. Lastly, in order to make the development an immediate attraction to developers the Council has added water and sewer extensions to the project. The total opinion of estimated project costs, with engineering, land purchase, water and sewer utilities, and additional construction costs outside of the RISE grant project limits, is $2,998,738.

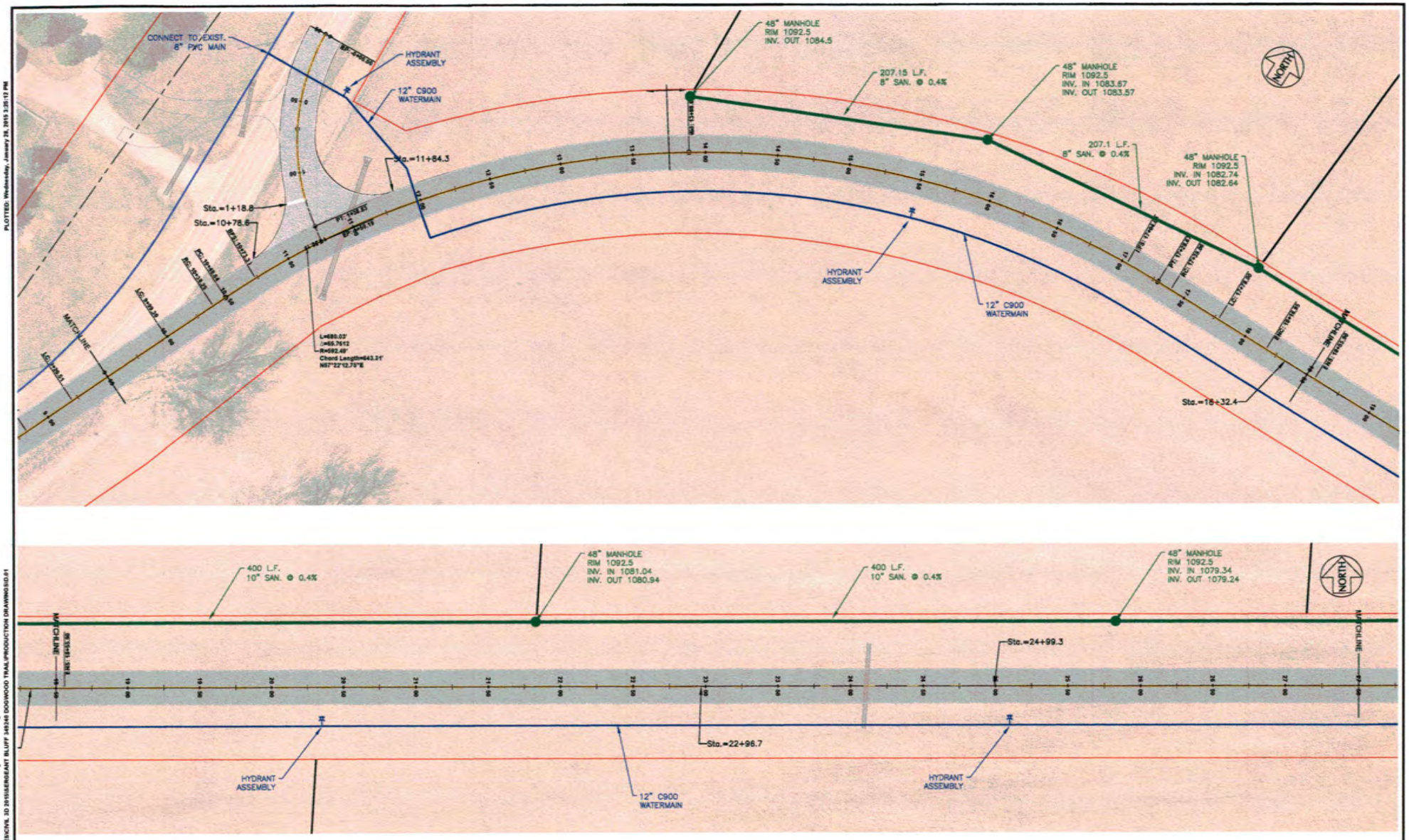
Based on the model presented by the McClure Engineering 2050 study the County would consider a cost share of 25% for infrastructure improvements and 50% of land purchase. The study further suggests that the Liberty Park Urban Renewal Area be amended to include the development area, and as the area develops the local share contribution of the County gets reimbursed back through TIF proceeds until the County contribution is paid in full. The summary of costs are attached with this letter that show a City cost of $1,381,826, County funds of $801,677, and the RISE grant in the amount of $815,235. We request the County consider providing associated costs not to exceed $801,677.

Sincerely,

Aaron Lincoln
City Administrator
(Phone) 712-943-4244



2 LANE GRADING
& PAVING



DATE	REVISIONS

SCALE	1"=60'
DRAWN	CWB
CHECKED	####
APPROVED	####
DATE	####
ISSUED FOR	—

VERIFY SCALE

BAR IS ONE INCH ON ORIGINAL DRAWING. IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.

V&K

VEENSTRA & KIMM, INC.

203 Sergeant Square Dr • Suite B • Sergeant Bluff, Iowa 51054-0220
712-943-5055 • 712-943-5088(FAX) • 877-241-8009(WATS)

DOGWOOD TRAIL
CITY OF SERGEANT BLUFF

WATER & SEWER
9+50.00 to 27+50.00

DWG. NO.
M.02

PROJECT 349240

PLOTTED: Wednesday, January 28, 2015 3:25:12 PM

X-REFS: 349240 Dogwood Trail Aerial & 349240 Dogwood Trail Design
FILE PATH: D:\CAD FILES\CIVIL 3D 2015\SERGEANT BLUFF 349240 DOGWOOD TRAIL\PRODUCTION DRAWINGS\D.01

DOGWOOD TRAIL

Project Cost Breakdown

Sergeant Bluff RISE Roadway

REV 12/10/2014

IDOT RISE Funds	$815,235.00
Local RISE Match	$815,235.00
Connection Funds	$743,269.00

Item	Unit	Quantity	Price	Extended	Funding Breakdown RISE Roadway	Funding Breakdown Local Only
ORIGINAL PROJECT						
Construction Staking	LS	1	$ 35,000	$ 35,000	$ 30,000	$ 5,000
Traffic Control	LS	1	$ 20,000	$ 20,000	$ 17,000	$ 3,000
Mobilization	LS	1	$ 75,000	$ 75,000	$ 65,000	$ 10,000
Excavation, Class 10	CY	2500	$ 3	$ 7,500	$ 6,500	$ 1,000
Excavation, Borrow	CY	23000	$ 8	$ 184,000	$ 160,000	$ 24,000
Removal of Pavement	SY	2500	$ 9	$ 22,500	$ 500	$ 22,000
Removal of Entrance Pipe	LF	200	$ 8	$ 1,500	$ 500	$ 1,000
Granular Surfacing	TONS	150	$ 22	$ 3,300	$ 800	$ 2,500
Seeding	AC	15	$ 1,500	$ 22,500	$ 19,200	$ 3,300
Modified Subbase	TONS	4900	$ 22	$ 107,800	$ 91,700	$ 16,100
HMA Pavement	SY	550	$ 70	$ 38,500	$ -	$ 38,500
8" PCC Pavement	SY	12000	$ 50	$ 600,000	$ 510,000	$ 90,000
6" PCC Drive	SY	125	$ 75	$ 9,375	$ -	$ 9,375
Granular Shlders	TONS	1800	$ 25	$ 45,000	$ 38,250	$ 6,750
Subdrains	LF	6800	$ 8	$ 51,000	$ 43,350	$ 7,650
Culverts	LF	250	$ 45	$ 11,250	$ 10,000	$ 1,250
Silt Fence	LF	3000	$ 2	$ 4,500	$ 3,825	$ 675
Clean Silt Fence	LF	6000	$ 1	$ 7,500	$ 6,375	$ 1,125
Remove Silt Fence	LF	3000	$ 1	$ 3,000	$ 2,550	$ 450
Outlet Ditching	LF	460	$ 50	$ 23,000	$ 11,500	$ 11,500
Pavement Markings	STA	145	$ 100	$ 14,500	$ 12,325	$ 2,175
Railroad Crossing	LS	1	$ 275,000	$ 275,000	$ 275,000	$ -
SOUTH LEWIS EAST TURN LANE - Added after RISE application						
Through Lanes	sy	510	$ 60	$ 30,600	$ -	$ 30,600
Tapers	sy	524	$ 60	$ 31,440	$ -	$ 31,440
Shoulders	tons	350	$ 30	$ 10,500	$ -	$ 10,500
Culvert Extensions	ea	2	$ 2,000	$ 4,000	$ -	$ 4,000
Removals	ls	1	$ 12,500	$ 12,500	$ -	$ 12,500
Grading	ls	1	$ 35,000	$ 35,000	$ -	$ 35,000
Seeding	ac	1.5	$ 2,500	$ 3,750	$ -	$ 3,750
Fencing	lf	0	$ 10	$ -	$ -	$ -
Pavement Markings	sta	45	$ 110	$ 4,950	$ -	$ 4,950
Misc	ls	1	$ 10,000	$ 10,000	$ -	$ 10,000

	Total Project	RISE Eligible	Local Share
CONSTRUCTION TOTAL	$ 1,704,465	$ 1,304,375	$ 400,090
CONTINGENCIES (10%)	$ 170,447	$ 130,438	$ 40,009
ENGR, LEGAL, ADMIN (14%)	$ 253,256	$ 195,656	$ 57,600
ENGINEERING PLANNING	$ 18,800	$ -	$ 18,800
PURCHASE RIGHT-OF-WAY	$ 226,770	$ -	$ 226,770
PROJECT TOTAL	**$ 2,373,738**	**$ 1,630,469**	**$ 743,269**
RISE Grant	$ 815,235		
Local Funds	$ 1,558,503		

DOGWOOD TRAIL - 1/21/2015

WATERMAIN AND SAN SEWER- COST ESTIMATE - assume overall distance of roadway = 3,700'

ALT1 BID = WM and SAN along Dogwood Trail + Connection with 8" WM

#	ITEM	UNIT	QUANTITY	PRICE	EXT
1	San Swr Gravity Main, Trenched, (PVC) 10"	LF	2750	$50.00	$137,500.00
2	San Swr Gravity Main, Trenched, (PVC) 24"	LF	50	$90.00	$4,500.00
3	Manhole, Sanitary Sewer, 48"	EA	10	$5,000.00	$50,000.00
4	Manhole, Sanitary Sewer, 60" w/drop	EA	1	$10,000.00	$10,000.00
4	Conn to Existing Lift Station	LS	1	$10,000.00	$10,000.00
5	Water Main, Trenched, 8" C900 PVC Pipe	LF	4700	$40.00	$188,000.00
6	Fire Hydrant Assembly	EA	10	$5,000.00	$50,000.00
7	Valve, Gate, DIP, 8"	EA	12	$2,000.00	$24,000.00
8	Connection at 8"	LS	1	$11,000.00	$11,000.00
	Contingency (15%)	%	0.15		$72,750.00
				SubTotal	$557,750.00
	Engineering (Design & Construction)				$66,930.00
				TOTAL	$624,680.00

includes 1,600' run to tie into 8" wm at Port Neal Road

DOGWOOD TRAIL COST SUMMARY
02/18/2015

TABLE OF SEGMENT 1 COST SHARE

	Total Project	RISE Eligible	RISE Grant	Local Share	County %	COUNTY	CITY
ENGINEERING PLANNING	$ 18,800	$ -	$ -	$ 18,800	0% Total	$ -	$ 18,800
DOGWOOD TRAIL TOTAL	$ 2,128,168	$ 1,304,375	$ 815,235	$ 823,793	25% Total	$ 532,042	$ 780,891
WATER & SEWER TOTAL	$ 625,000	$ -	$ -	$ 625,000	25% Total	$ 156,250	$ 468,750
PURCHASE RIGHT-OF-WAY	$ 226,770	$ -	$ -	$ 226,770	50% Total	$ 113,385	$ 113,385
PROJECT TOTAL	**$ 2,998,738**	**$ 1,304,375**	**$ 815,235**	**$ 1,694,363**		**$ 801,677**	**$ 1,381,826**

AGREEMENT BETWEEN WOODBURY COUNTY AND THE CITY OF SERGEANT BLUFF, IOWA

This Agreement is entered into on this _____ day of _____, 2015 by and between Woodbury County, Iowa, hereafter referred to as "County", and the City of Sergeant Bluff, Iowa, hereafter referred to as "City", pursuant to Section 331.429(2) of the Code of Iowa.

The parties to this Agreement hereby agree as follows:

1. The City will let bids for a project designated as Dogwood Trail, with a date to be set in February, 2015, hereafter referred to as the "Project". The Project involves the construction of a new 24 feet wide PCC pavement section, approximately 3,600 feet long, known as "Segment 1". Segment 1 will connect the intersection of South Lewis Boulevard/K45 and 220 Street west to Port Neal Road at a point 850 feet easterly of I-29. Segment 1 is being partially funded with an Iowa DOT RISE grant. The Project also includes a County Secondary Roads funded 850 feet of PCC overlay between the west end of Dogwood Trail and the east end of the I-29 bridge approach, known as "Segment 2". The Project has been assigned the new Farm to Market connection through Sergeant Bluff and will replace the former route along Port Neal Road.

2. The City will be the administrating and contracting authority for this Project. All rights of the County under the construction contract within the corporate limits of the City shall inure to the benefit of the County as if it was also the contracting authority, except for any penalty that may be assessed the Contractor due to late performance of the contract work.

3. The City's Consultant Engineer, VEENSTRA & KIMM, INC., shall be responsible for all office and field engineering services in connection with Project. The Project shall be constructed in accordance with the standards of the Iowa Department of Transportation and Iowa SUDAS. The City's Consultant Engineer shall inspect for compliance of said standards and requirements. The County shall enter into a separate agreement with the City's Consultant Engineer for design services of Segment 2.

4. Each party is responsible for liability occurring as a result of its own acts or omissions in performing its obligations under this agreement. The City shall protect, indemnify, defend, and hold harmless the County for acts or omissions of the City, its officers, employees, and agents with respect to the obligations of the City under this agreement. The County shall protect, indemnify, defend, and hold harmless the City for acts or omissions of the County, its officers, employees, and agents with respect to the obligations of the County under this agreement.

5. The City shall be responsible for procuring all permits and approvals that are necessary to construct this project.

6. The City shall be responsible for signing within the limits of this Project and shall properly place all necessary advance warning signs.

7. At the time that construction of the Project is completed and upon written notice of completion by the City, the County shall conduct its own inspection and report any perceived problems to the Sergeant Bluff City Administrator within ten (10) days of receiving notice.

8. Upon final acceptance of the Project, continuing maintenance on the road within the corporate limits will be in compliance with the Chapter 28E agreement, dated July 6, 2004 and signed by the City and County.

9. The County agrees to make financial contribution to Segment 1, based on the proposed cost share percentages listed in the table below, up to a maximum cost of $801,677. Payment structure shall be made based on an amendment to this agreement or separate agreement addressing the Urban Renewal Area financing from the County. Payment from the County will not be due until after such amendment or separate agreement has been executed by both parties.

Item	Project	County Share %	County Share	City Share
Planning	$18,800	0	$0	$18,800
Street Work	$2,128,168	25	$532,042	$1,596,126
Water & Sewer	$625,000	25	$156,250	$468,750
Land Purchase	$226,770	50	$113,385	$113,385
PROJECT TOTAL	$2,998,738		$801,677	$2,197,061

10. The County agrees to reimburse the City for 100% of the costs for Segment 2. Reimbursement to the City for the County share of the cost of the Segment 1 and Segment 2 shall be issued by the County within 45 days of receipt an itemized project progress payment to the contractor by the City. Said requests for reimbursement shall be submitted to the Woodbury County Engineer for review.

11. The terms of this agreement shall be in perpetuity or until such time as the obligations contained in this Agreement are fully complied with.

12. The City does not waive any right or remedy which may be available to recover money due under this agreement. Upon material breach of the terms of this Agreement by the County and after giving the County reasonable notice and opportunity to cure the breach, the City may initiate any action or procedure to protect its interests.

13. The Agreement may be amended from time to time by written agreement of both parties.

WOODBURY COUNTY

_____ _____

(Name), Chairperson, Board of Supervisors Date

I hereby certify that the above and foregoing agreement was duly and legally approved by the Board of Supervisors of Woodbury County, Iowa, and the Chairperson was authorized to execute the agreement on the _____ day of _____, 2015

_____ _____

Patrick Gill, County Auditor Date

CITY OF SERGEANT BLUFF

_____ _____

Jon Winkel, Mayor, City of Sergeant Bluff Date

I, _____, certify that I am the Clerk of the CITY, and that _____

Who signed said Agreement for and on behalf of the CITY was authorized to execute the same by virtue of a formal Resolution passed and adopted by the CITY, on the _____ day of _____, 2015.

_____ _____

City Clerk of Sergeant Bluff Date

#11

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Jered Jepsen, County Weed Commissioner

SUBJECT: **Consideration of Annual Weed Destruction Order**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☒	Approve Motion ☐
Give Direction ☐	Other: Informational ☐	Attachments ☒
Consideration X		

WORDING FOR AGENDA ITEM: Consideration of annual weed destruction order.

EXECUTIVE SUMMARY: The board of supervisors of each county may each year, upon recommendation of the county weed commissioner by resolution prescribe and order a program of weed control for purposes of complying with all sections of chapter 317 of the Code of Iowa. The program for weed control ordered or adopted by the county board of supervisors shall provide that spraying for control of weeds shall be limited to those circumstances when it is not practical to mow or otherwise control the weeds.

BACKGROUND: Resolution is passed annually by the Board of Supervisors.

FINANCIAL IMPACT: Weed eradication and county weed commissioner services are budgeted items.

RECOMMENDATION: Recommend approval of the weed destruction order.

ACTION REQUIRED: Motion to approve the annual weed destruction order.

Approved by Board of Supervisors March 3, 2015.

WOODBURY COUNTY, IOWA
RESOLUTION NO._____
WEED DESTRUCTION ORDER

WHEREAS, it is the responsibility of each of Iowa County's Board of Supervisors to enforce the provisions of Chapter 317 of the Code of Iowa as amended with regard to the destruction of weeds, and

WHEREAS, under Chapter 317 of the Code of Iowa as amended each county Board of Supervisors must prescribe and order a program of weed destruction to be followed by landowners, tenants, and other persons in possession or control of land, and

WHEREAS, it has been determined by the Woodbury County Board of Supervisors that a program of weed destruction for the year 2015 is necessary,

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa that each landowner, tenant or other person in possession or control of private land shall on or before the dates stated below, destroy the below-listed noxious weeds on their land by spraying them with a suitable herbicide in a strength sufficient to kill such weeds.

1. May 18, 2015 - for musk, thistle, sow thistle, bull thistle, leafy spurge, perennial pepper grass, sour dock perennial, smooth dock perennial, and sheep sorrel perennial.

2. June 1, 2015 - for Canada thistle, Russian knapweed, buckhorn perennial, wild mustard annual, horse nettle, and teasel biennial.

3. June 8, 2015 - for field bindweed, wild carrot biennial, and quack grass.

4. June 15, 2015 - for butterprint annual, puncture vine annual, and cocklebur annual.

5. July 6, 2015 - for wild sunflower annual and poison hemlock.

6. October 5, 2015 - all thistles in the rosette stage.

BE IT FURTHER RESOLVED AND ORDERED that any person using county road Right-of-Way for haying or grazing are responsible for following the labeled restrictions listed on the following products used by Woodbury County Weed Commissioner: Grazon P&D, Streamline, and Perspective.

BE IT FURTHER RESOLVED AND ORDERED that all weeds on county trunk and local roads and between the fence lines of such roads, whether they be noxious weeds or other weeds, shall be cut or otherwise destroyed, to prevent seed production, by the owner of the land adjoining the road on or before June 19, 2015.

BE IT FURTHER RESOLVED that weeds that are not destroyed in compliance with the above order may be destroyed by the Weed Commissioner, and the costs of destruction by the Weed Commissioner, including the cost of serving notice, plus a penalty of twenty-five percent of total costs shall be assessed against the property upon which the weeds were destroyed, in the case of private lands, or against the adjoining land, in the case of weeds on county roads. Landowners are to contact Weed Commissioner and notify him if there are areas that should not be sprayed with herbicides.

SO RESOLVED this _____ day of April, 2015

WOODBURY COUNTY BOARD OF SUPERVISORS

_____
Mark Monson, Chairperson

ATTEST:

_____
Patrick F. Gill,
Woodbury County Auditor

#129

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of permit to work in the Highway Right of Way.**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒

Consideration X

WORDING FOR AGENDA ITEM: Consideration of permits for work within the Highway Right of Way for Kevin Heck for ditch cleanout on 310th Street.

EXECUTIVE SUMMARY: Owner requests to clean ditch.

BACKGROUND: Work in ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

FINANCIAL IMPACT: None

RECOMMENDATION: Recommend approval of application.

ACTION REQUIRED: Motion to approve permit to work in the Highway Right of Way for Kevin Heck.

Approved by Board of Supervisors March 3, 2015.

Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT
PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Kevin Heck Phone No.: 712-490-3079

Mailing Address: 2120 Pearl Street Onawa IA 51040

Township: Willow Section: 20

Woodbury County, State of Iowa, and Kevin Heck (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Clean out of roadway ditch on the South side of 310th Street. In the NE¼ NW¼ of Section 20-86-45. Cleanout will be from a Point 2600' west of K64 TO a Point 5100' west of K-64.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. **The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.**

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

N/A

L. Woodbury County agrees to provide the following contribution toward completion of this project:
Woodbury County will supply culverts drills & when requested.

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the 30th day of September, 2015.

Entered into this 7th day of April, 2015.

Keri Heck
Signature of Property Owner or Authorized Representative

Mark J. Nahra
Woodbury County Engineer

Chair, Woodbury County Board of Supervisors

#12b

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) R

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of permit to work in the Highway Right of Way.**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒

Consideration X

WORDING FOR AGENDA ITEM: Consideration of permits for work within the Highway Right of Way for Phred Linn for ditch cleanout on 110th Street.

EXECUTIVE SUMMARY: Owner requests to clean ditch at outlet of driveway culvert.

BACKGROUND: Work in ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

FINANCIAL IMPACT: None

RECOMMENDATION: Recommend approval of application.

ACTION REQUIRED: Motion to approve permit to work in the Highway Right of Way for Phred Linn.

Approved by Board of Supervisors March 3, 2015.

Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT
PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Phred Linn Phone No.: 712-251-5563

Mailing Address: 3939 130th Street Correctionville IA 51016

Township: Union Section: 10

Woodbury County, State of Iowa, and Phred Linn (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Clean ditch at outlet of culvert on the South side of 110th Street. Clean out area is approximately 1500' west of Osceola Ave.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. **The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.**

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

N/A

L. Woodbury County agrees to provide the following contribution toward completion of this project:

N/A

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the 30th day of June, 2015

Entered into this 7th day of April, 2015

Signature of Property Owner or Authorized Representative *

Woodbury County Engineer

Chair, Woodbury County Board of Supervisors

#12c

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of Certificate of Completion of Contract Work for the Secondary Road Department.**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒

Consideration X

WORDING FOR AGENDA ITEM: Consideration of certificate of completion for Maintenance Gravel Stockpile and Gravel Production at Peters Pit per contract for 2014.

EXECUTIVE SUMMARY: Contract work for producing gravel stockpiles at the Peters Pit has been completed by Hallett Materials.

BACKGROUND: Contract with Hallett was approved by the Board of Supervisors on August 1, 2014. Work is now complete in compliance with contract terms, requirements, and specifications.

FINANCIAL IMPACT: Annual gravel purchase is a budgeted item.

RECOMMENDATION: Recommend approval of certificate of completion.

ACTION REQUIRED: Motion to approve certificate of completion for Hallett Materials and direct chair to sign said certificate.

Approved by Board of Supervisors March 3, 2015.

CERTIFICATION AS TO COMPLETION OF WORK
AND FINAL ACCEPTANCE BY THE BOARD OF SUPERVISORS
WOODBURY COUNTY, IOWA

PROJECT NO. G-2015- Peter's Pit

This is certify that work covered by contract entered into with

Hallett Materials

Of Wall Lake, Iowa under the date of August 01, 2014

Maintenance Gravel at various locations in Woodbury County

Contract Amount: **$187,500.00**

in Woodbury County was completed in accordance with the plans and specifications therefore, and in a satisfactory manner on **March 1 , 2015**

April 7, 2015 By _____
Date County Engineer

Approved: Board of Supervisors
Woodbury County, Iowa

April 7, 2015 By _____
Date Chairperson

#12d

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) R

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of Certificate of Completion of Contract Work for the Secondary Road Department.**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒

Consideration X

WORDING FOR AGENDA ITEM: Consideration of certificate of completion for Maintenance Gravel Stockpile contract for 2014.

EXECUTIVE SUMMARY: Contract work for filling county road department gravel stockpiles has been completed by Hallett Materials.

BACKGROUND: Contract with Hallett was approved by the Board of Supervisors on August 1, 2014. Work is now complete in compliance with contract terms, requirements, and specifications.

FINANCIAL IMPACT: Annual gravel purchase is a budgeted item.

RECOMMENDATION: Recommend approval of certificate of completion.

ACTION REQUIRED: Motion to approve certificate of completion for Hallett Materials and direct chair to sign said certificate.

Approved by Board of Supervisors March 3, 2015.

CERTIFICATION AS TO COMPLETION OF WORK
AND FINAL ACCEPTANCE BY THE BOARD OF SUPERVISORS
WOODBURY COUNTY, IOWA

PROJECT NO. G-2015-Stockpile

This is certify that work covered by contract entered into with

Hallett Materials

Of Wall Lake, Iowa under the date of August 01, 2014

Maintenance Gravel at various locations in Woodbury County

Contract Amount: **$788,030.00**

in Woodbury County was completed in accordance with the plans and specifications therefore, and in a satisfactory manner on **March 1 , 2015**

April 7, 2015 By _____
Date County Engineer

Approved: Board of Supervisors
Woodbury County, Iowa

April 7, 2015 By _____
Date Chairperson

#12e

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S)

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, P.E., Woodbury County Engineer, Secondary Road Dept.

SUBJECT: **Consideration of Approval of Construction Project Plans for Letting**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒

Consideration X

WORDING FOR AGENDA ITEM: Consideration of approval of construction plans for project number L-B(P260)—73-97 on Grundy Avenue in section 29, township 87 north, range 45 west.

EXECUTIVE SUMMARY: The county engineer and the board of supervisors are required by section 309.40 of the Code of Iowa to advertise and let all projects at a public letting when the engineer's estimated cost of the project exceeds $50,000. The existing bridge is functionally obsolete and structurally deficient and its design does not allow economical repair. The county engineer has prepared plans and specifications for construction of a replacement structure.

BACKGROUND: The existing bridge was built in 1920 and has been posted for reduced loads. Our bridge inspection consultant has estimated its remaining life at 4 years. This project is a part of the approved FY 2015-2019 five year construction program and is scheduled for a FY 2015 construction. The project replaces an existing 27' long x 18' wide concrete slab bridge with a twin 12' x 10' Reinforced Concrete Box Culvert.

FINANCIAL IMPACT: This is a budgeted secondary road construction project.

RECOMMENDATION: Recommend approval of the project plans for letting.

ACTION REQUIRED: Motion to approve the approve plans for project number L-B(P260)—73-97.

Approved by Board of Supervisors March 3, 2015.

WOODBURY COUNTY

PROJECT NO. L-B(P260)--73-97

NEW RCB TWIN BOX CULVERT

Letting Date

IOWA
DEPARTMENT OF TRANSPORTATION

Highway Division

PLANS OF PROPOSED IMPROVEMENT ON THE

SECONDARY ROAD SYSTEM
WOODBURY COUNTY
RCB CULVERT NEW - TWIN BOX
PROJECT NO. L-B(P260)--73-97

West Fork Township On Grundy Ave. East Line Sec. 29, T87N, R45W

The Iowa Department of Transportation Standard Specifications for Highway and Bridge Construction, series of 2012, plus current Supplemental Specifications and Special Provisions shall apply to construction work on this project.

Plus Current Special Provisions and Supplemental Specifications

Project Number: L-B(P260)--73-97

INDEX OF SHEETS

No.	Description
A1	TITLE SHEET
A2	LOCATION MAP
B1	ESTIMATE OF QUANTITIES AND GENERAL INFORMATION
D1	PLAN VIEW
D2	PROFILE SHEET
V1	SITUATION PLAN
X1–X2	ROADWAY CROSS SECTIONS

ROAD STANDARD PLANS

The following Standard Plans shall be considered applicable to construction work on this project.

Identification	Date	Identification	Date	Identification	Date
EW–101	04–19–11				
EW–401	04–15–14				
EW–402	10–15–13				
TC–252	04–21–15				

RCB STANDARDS

(May be obtained at Bridge Design Services)

Standard	Date Issued	Date Revised	Standard	Date Issued	Date Revised
TWRCB G1–12	APRIL, 2012	10–12	TWH 0–3–12	APRIL, 2012	05–13
TWRCB G2–12	APRIL, 2012	07–14	TWH 0–4–12	APRIL, 2012	
TWRCB 12–10–12	APRIL, 2012				
TWH 0–1–12	APRIL, 2012				
TWH 0–2–12	APRIL, 2012				

TRAFFIC CONTROL PLAN

THIS ROAD WILL BE CLOSED TO THROUGH TRAFFIC DURING CONSTRUCTION. TRAFFIC ROUTES ADJACENT TO PROPERTIES WILL BE MAINTAINED AS PROVIDED FOR IN ARTICLE 1107.08 OF THE CURRENT STANDARD SPECIFICATIONS. TRAFFIC CONTROL DEVICES, PROCEDURES, LAYOUTS, SIGNING, AND PAVEMENT MARKINGS INSTALLED WITHIN THE LIMITS OF THIS PROJECT SHALL CONFORM TO THE "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS" AS ADOPTED BY THE DEPARTMENT PER 761 OF THE IOWA ADMINISTRATION CODE (IAC) CHAPTER 130.

MAINTENANCE OF SIGNS AND BARRICADES AS STATED IN ARTICLE 1107.09 SHALL APPLY ON THIS PROJECT.

SIGNING ON THIS PROJECT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND SHALL BE IN ACCORDANCE WITH ROAD STANDARD TC–252

Approved

Board of Supervisors

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Date

Iowa Registration Number 11452
Expiration Date 12/31/2016

Pages or sheets covered by this seal:
Pages A1, A2, B1, D1, D2, V1 & X1–X2

2011 AADT 80 V.P.D.

#12f

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of permit to work in the Highway Right of Way for ditch cleaning.**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒

Consideration X

WORDING FOR AGENDA ITEM: Consideration of permits for work within the Highway Right of Way for Chris Aakhus for backslope shaping on Emmett Avenue.

EXECUTIVE SUMMARY: Owner requests to shape right of way to improve mowing at old farmstead where he is constructing a new house.

BACKGROUND: Work in ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

FINANCIAL IMPACT: None

RECOMMENDATION: Recommend approval of application.

ACTION REQUIRED: Motion to approve permit to work in the Highway Right of Way for Chris Aakhus.

Approved by Board of Supervisors March 3, 2015.

Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT
PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Josh Feste Phone No.: 712-870-3624-cell phone

Mailing Address: 1050 Charles Ave / Site address is 1460 Emmett Ave.

Township: Banner Section: 28

Woodbury County, State of Iowa, and Country Earthmoving (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Move pipes reshape ditches fore slope and back slope. Owner to re-seed ditch

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) F

#129

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of permit to work in the Highway Right of Way for ditch cleaning.**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒

Consideration X

WORDING FOR AGENDA ITEM: Consideration of permits for work within the Highway Right of Way for Mike and Terri Pagan for backslope shaping on Charles Avenue.

EXECUTIVE SUMMARY: Owner requests to shape right of way to improve mowing at new house lot.

BACKGROUND: Work in ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

FINANCIAL IMPACT: None

RECOMMENDATION: Recommend approval of application.

ACTION REQUIRED: Motion to approve permit to work in the Highway Right of Way for Mike and Terri Pagan.

Approved by Board of Supervisors March 3, 2015.

Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT
PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Mike + Terri Pagan Phone No.: 712-389-7323

Mailing Address: 4524 Lincoln Way, Sioux City, IA 51106

Township: Concord Section: 34

Woodbury County, State of Iowa, and Mike + Terri Pagan (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

flatten and shape backslope to allow front yard shaping for mowing. Owner to call county for final inspection upon completion.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. **The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.**

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

None.

L. Woodbury County agrees to provide the following contribution toward completion of this project:

County will construct driveway and add safety aprons @ county cost

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the 30th day of November, 2015.

Entered into this 16th day of March, 2015.

Signature of Property Owner or Authorized Representative

Woodbury County Engineer

Chair, Woodbury County Board of Supervisors

#12h

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, P.E., Woodbury County Engineer, Secondary Road Dept.

SUBJECT: **Consideration of Approval of the Secondary Road FY 2016 to FY 2020 Construction Program for Iowa DOT**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☐
Give Direction ☐	Other: Informational ☒	Attachments ☒

Consideration

WORDING FOR AGENDA ITEM: Consideration of the Secondary Road FY 2016 to FY 2020 Construction Program for Iowa Department of Transportation.

EXECUTIVE SUMMARY: On or before the fifteenth day of April of each year the board of supervisors, with the assistance of the county engineer, shall, subject to the approval of the department, adopt a secondary road construction program which shall include a project accomplishment list for the next fiscal year, and a project priority list for the succeeding four fiscal years based upon the construction funds, local secondary and farm-to-market, estimated to be available for the period. Subject to departmental approval, any project on the approved priority list may be advanced to and constructed in the accomplishment year and the project accomplishment list may be revised due to unforeseen conditions.

BACKGROUND: The program has some new projects advanced because of need or programmed for the fifth year of the program. Most projects have been working their way through the program toward letting and construction. The project selection reflects the county engineer's recommendation of work necessary to maintain the county secondary road system as required by sections 309.27 and 309.28 of the Code of Iowa.

FINANCIAL IMPACT: Annual five year program approval. The FY 2016 projects are within the accomplishment year and are budgeted for construction in FY 2016, barring unforeseen circumstances that may lead to project delay. Subsequent years provide guidance for programming and budgeting future projects and are based on anticipated revenue levels in out years.

RECOMMENDATION: Information only this week. Approval will be requested at the April 14, 2015 meeting.

ACTION REQUIRED: Information only.

Approved by Board of Supervisors March 3, 2015.

#13

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) R

Date: __April 2, 2015_____

Weekly Agenda Date: ___April 7, 2015_____

DEPARTMENT HEAD / CITIZEN: _____Supervisor Jeremy Taylor_____

SUBJECT: __Long-Term Facilities Planning

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☐
Give Direction ☐	Other: Informational ☒	Attachments ☐

WORDING FOR AGENDA ITEM: Information on Long-Term Facilities Planning

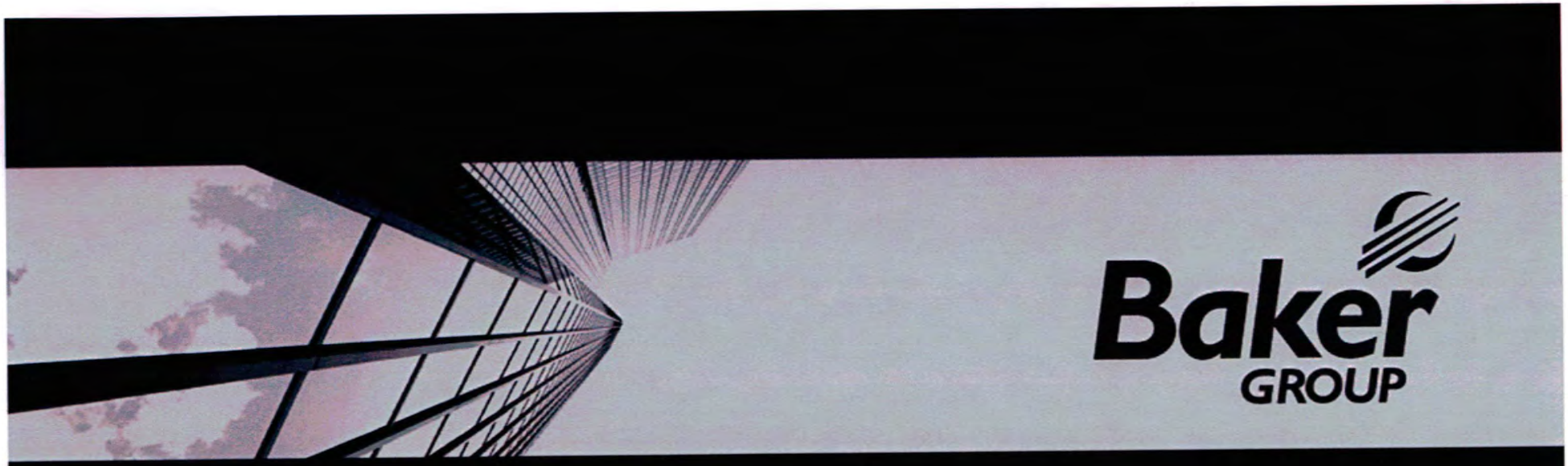
EXECUTIVE SUMMARY: A proposal for a long-term facilities plan. Given the nature of the request for two elevator repairs estimated at +$150,000, a request by one supervisor for a "space study," 5 Nexant-driven "Facility Energy Assessments" (2012), issues with the Law Enforcement steps and potential redesign, the CIP request of Siouxland District Health for Proposed Building Modifications, Jail Issues, and the long-term question of Prairie Hills, Woodbury County is in need for a long-term facilities plan that can be helped by a project developer. This would be akin to a 2050 Vision in terms of prioritization and a "roadmap" in conversations with the Board.

BACKGROUND: The Baker Group can minimize upfront financial risk to owners while developing the project scope, reduce overall project costs, work as the county's advocate, help realize energy efficiency potentials, maintain professional continuity from concept through completion, and beyond the warranty period, comply with all public procurement laws, and offer in-house expertise on all HVAC, Electrical, Building Automation, Fire and Security, and Professional Engineering and Construction Management. The Facility Improvement Master Plan is a time tested Comprehensive Turnkey Approach in project implementation.

FINANCIAL IMPACT: There is no upfront cost or obligation for Phase 1, the initial assessment. Costs are deliverable later on based on the initial estimate and a more detailed audit based on the prioritization of the Board. Professional Services under the Iowa Procurement Codes are not required to go out for bid or RFP and that includes engineering, architecture, and construction management. The Baker Group is unique in that they are the only company that has a State Master Contract with the State of Iowa.

RECOMMENDATION: The major recommendation is simply an initial step. Today's meeting would simply be the delivery of materials to allow fellow Supervisors time to read and digest over more than 10 days' time. I have invited and requested that the Chair put on the agenda a presentation by the Baker Group on April 14.

ACTION REQUIRED: None



Baker GROUP

Woodbury County
Sioux City, Iowa

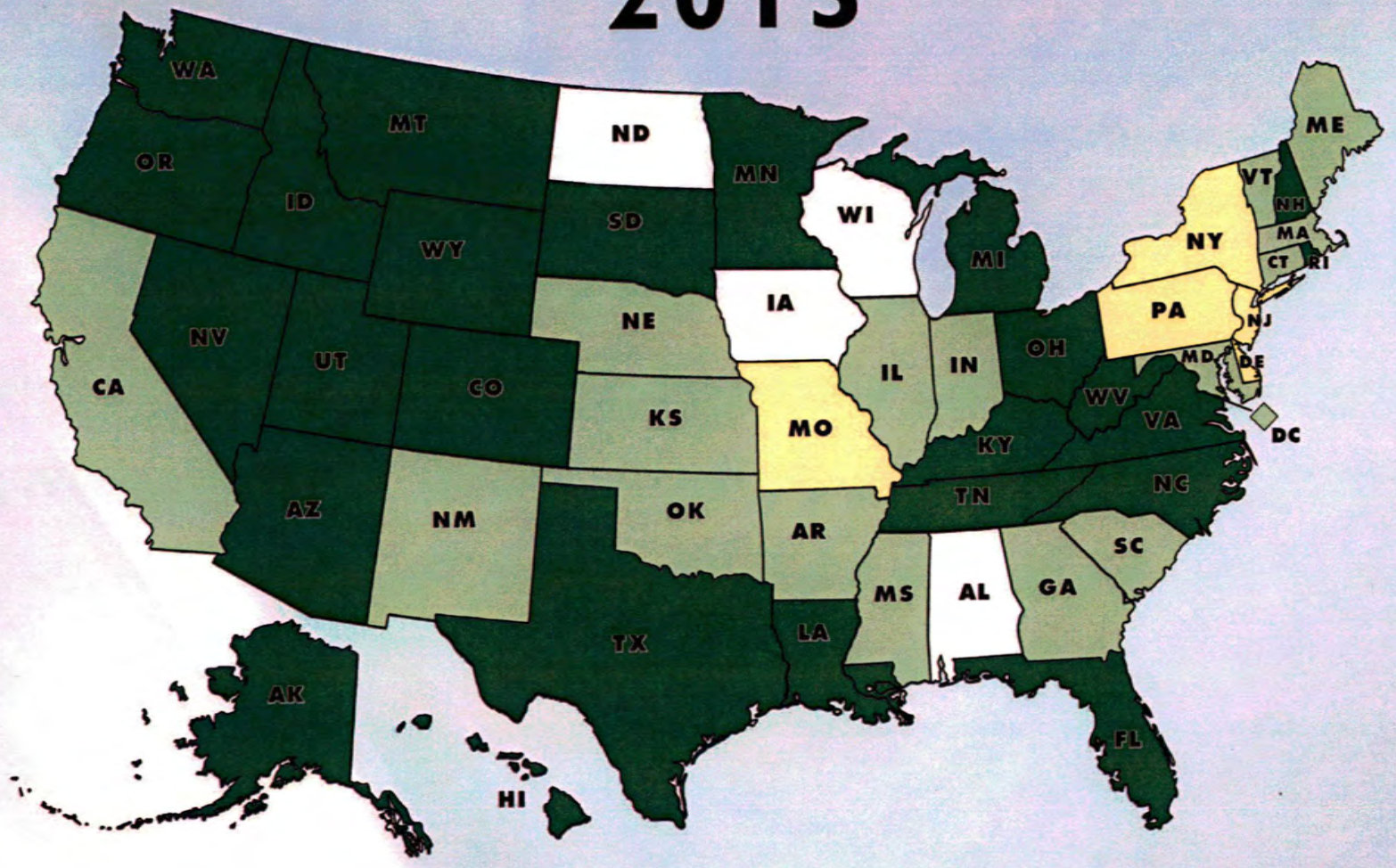
Facility Improvement Master Plan

Today's Agenda

1. Program Development

   State of Iowa Master Contract with Energy Bank
2. Company Introduction
3. Building Systems Included
4. Focus and Objectives
5. Concept to Completion
6. Project Pictures
7. Questions & Answers

2013



DBIA
DESIGN-BUILD INSTITUTE OF AMERICA

- Design-build is limited to one political subdivision, agency or project
- Design-build is a limited option
- Design-build is widely permitted
- Design-build is permitted by all agencies for all types of design and construction

Program Development

- The program developed because of the lack of Design Build and/or Performance Contracting legislation in Iowa.
- Only State in the USA without either one.
- We developed our program to include the best of both worlds: **Concept to Completion** involvement and **Competitive Bid** for best pricing.
- Encourages Local Contractor Participation
- Proven Legal Process:
  - Procurement Laws with Transparent Bid Day
  - Design Laws

Program Development

- Implemented over **$25,000,000** of projects over past few years.
- All OSHA inspections have been passed.
- State of Iowa Master Agreement to provide our services to any Public Entity
- Iowa Economic Development Authority
  - Energy Bank project developer and manager

Company Introduction

- Full-Service Specialty Contractor

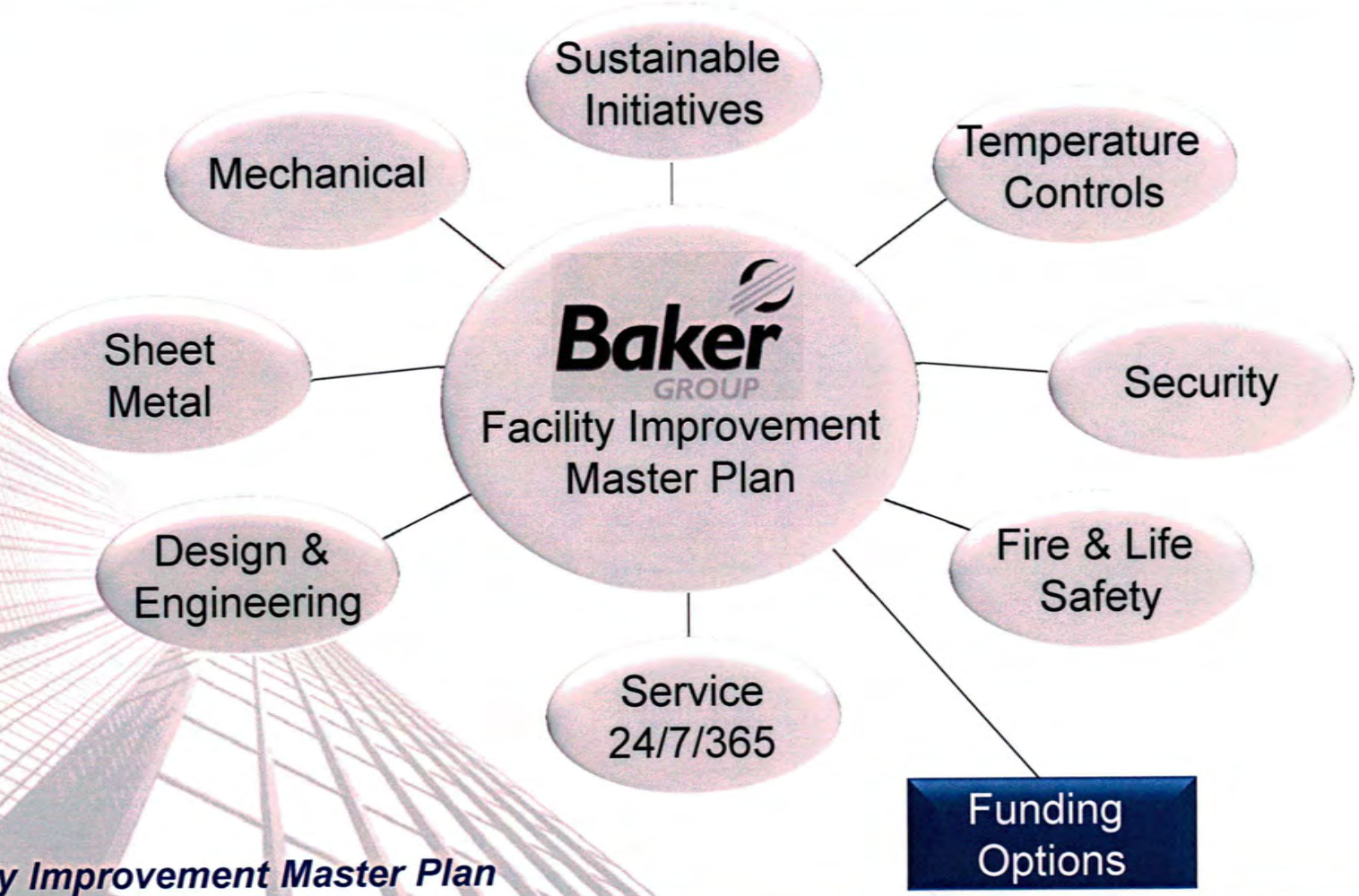
  Mechanical, Sheet Metal, Automation, Security, Fire Alarm Systems, Service

- Established in 1963
- Iowa Based – 4 offices across the state
- Over 550 Employees in Iowa
- 12 Professional Design Engineers
- 1 Architect on staff

Core Values

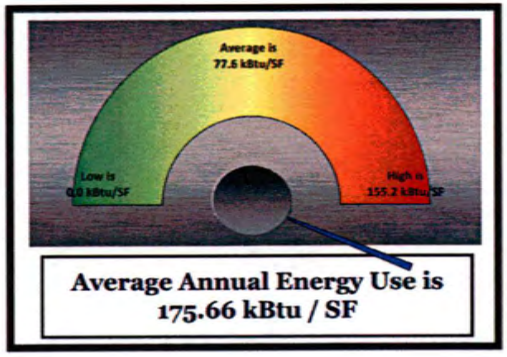
Maximize Value – Long Term Relationships – Nurture People – Honesty & Integrity – Innovative & Adaptable – Work Safely – Expect the Best

Total Company Support



Building Systems Included

- HVAC
  - Heating
  - Ventilation
  - Cooling
  - Central Plants
  - Automation
- Electrical Systems
  - Lighting
  - Power Distribution
  - Metering
- Renewable Energy
- Security
  - Card Access
  - Closed Circuit TV
  - Fire Alarm
  - Parking Gate Control
- Building Envelope
  - Windows & Doors
  - Roofs
  - Thermal Barrier

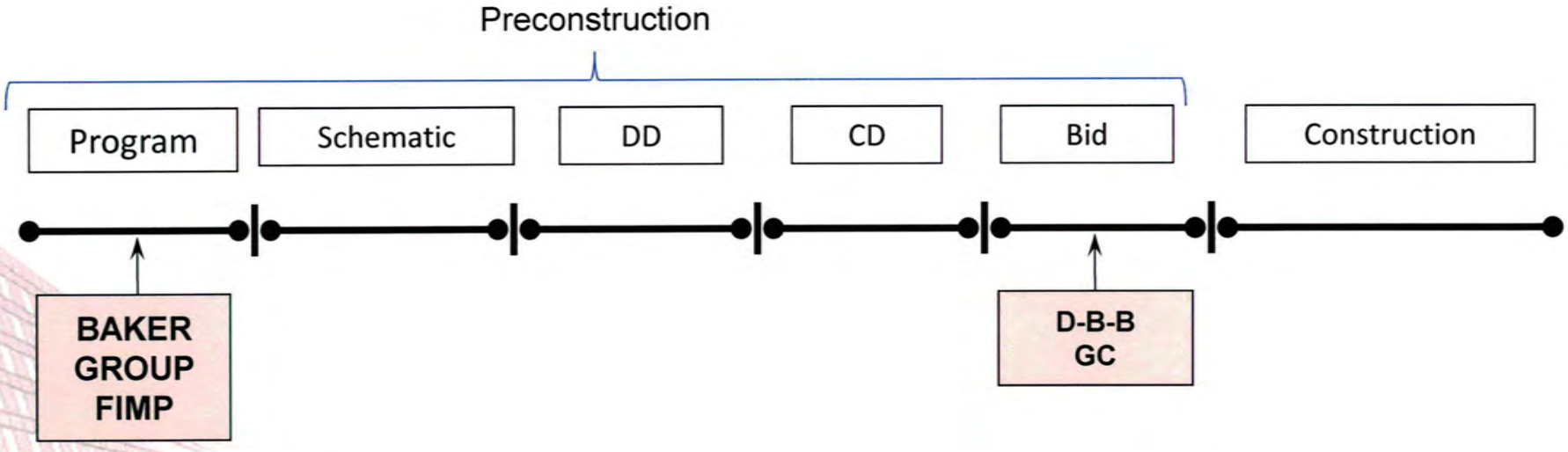


Focus and Objectives

- Energy and Operational Efficiency
- Indoor Air Quality
  - Enhanced Learning/Working Environment
- Capital Equipment Replacement Needs
  - Managing Deferred Maintenance
- Re-commissioning
- Sustainability
- Budget Neutral Project Cost

LEED®

FIMP vs. Design Bid Build



- Baker Group Preconstruction Services:
  - Design Interaction, Design Development Estimates, Project Budgeting, Constructability Review, Value Engineering, Scheduling, Phasing, Customized Bid Packaging, Cost Review
- Baker Group Post Bid Day Services:
  - Pre-Construction Kickoff, Safety Review, Project Schedule, Equipment Submittals, Manage Low Bid Contractors, Evaluate & Manage Proposed Change Orders, Progress Meetings, Subcontractor Coordination, On-Site Foreman, Job Trailer, Training, Project Closeout, Warranty Management
- Design-Bid-Build:
  - Project awarded to lowest bidding contractor, low bid GC manages low bid subs, no preconstruction input from contractors, project often loses Owner's Vision in order to meet budget

Concept to Completion

Step 1

- Preliminary Building and Equipment Survey
- Preliminary Report to Customer Team

Step 2

- Detailed Facility Audit
- Project Evaluation and Scope Selection

Step 3

- Final Design and Pricing for Agreed Scope
- Project Funding

Step 4

- Project Implementation

Concept to Completion

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Facility Improvement Master Plan

Concept to Completion

Step 1

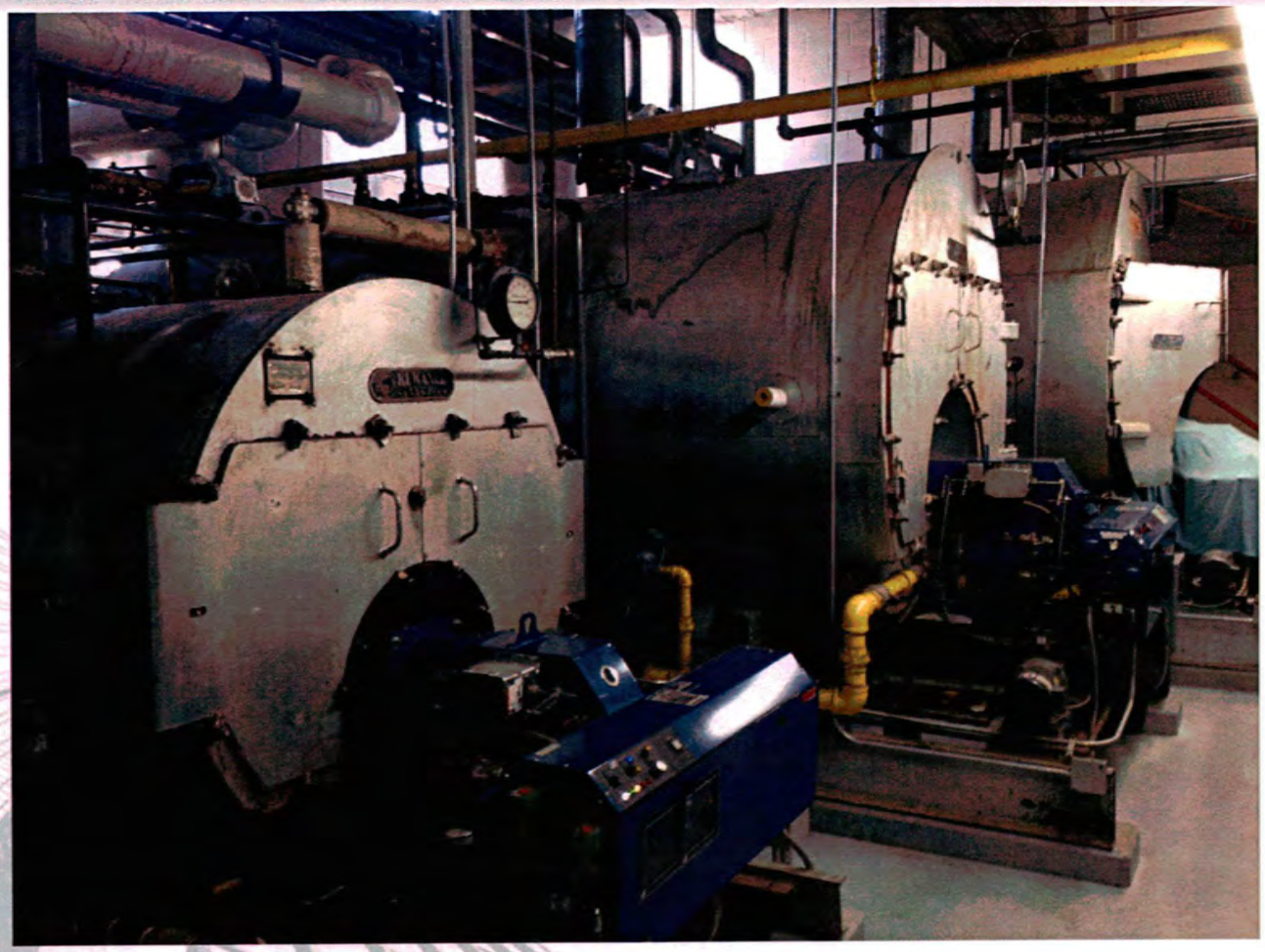
Preliminary Building & Equipment Survey

- **Information and Support Needed**
  - Present and Intended Use of Building/s
  - Building Floor Plans
  - Energy Expenditure Latest 36 Months
  - Operating and Maintenance Budget/Costs
  - Existing Capital Improvement Plan
  - Square Footage of Each Building
  - Tour Guide from Building Operations
  - Contact List by Building
  - Visitor Badges as Needed

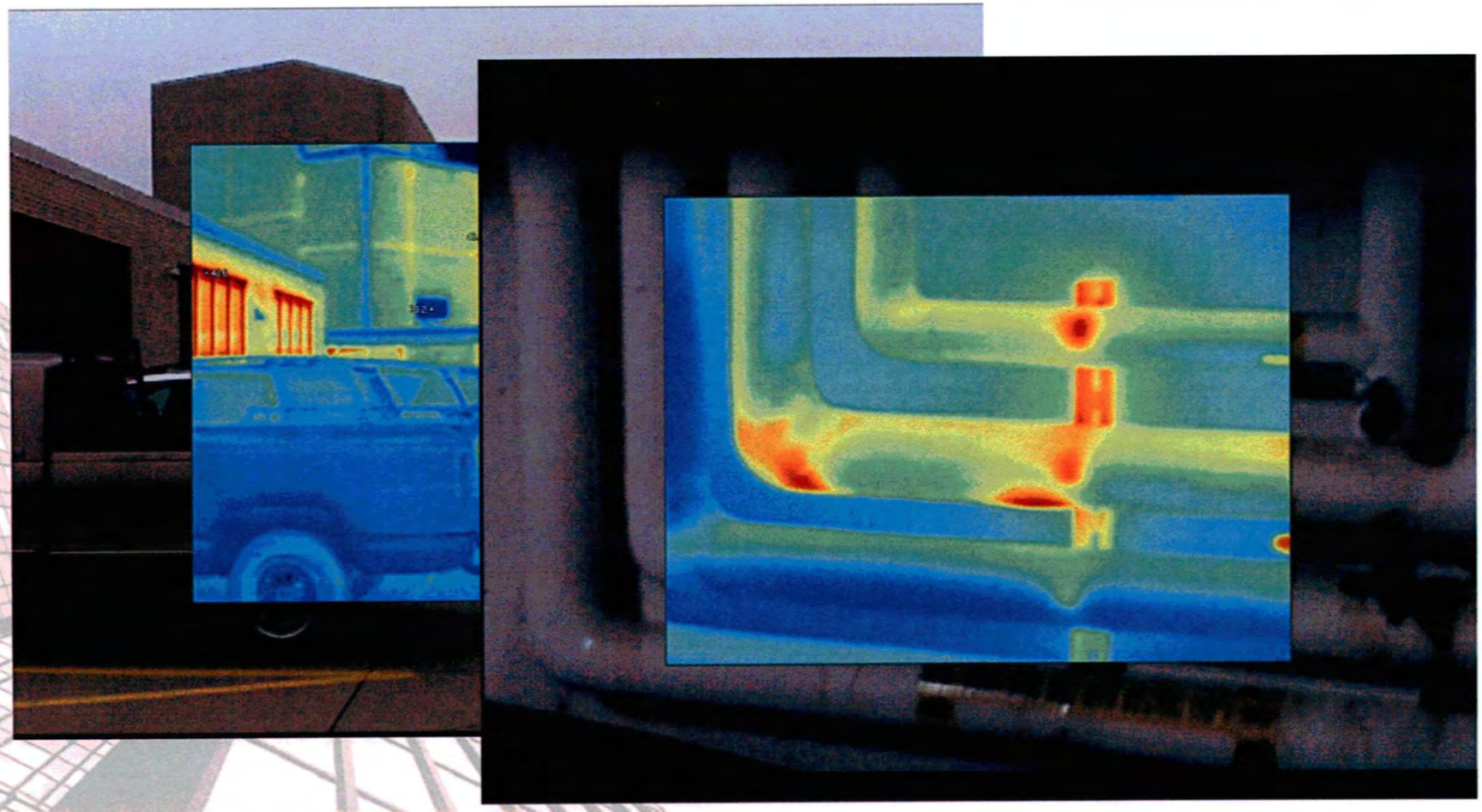
Preliminary Report to Customer Team

- Itemized List of Improvement Needs
  - Current Conditions
  - Suggested Improvement
  - Priority Level
- Energy Cost Benchmarking
- Specific Building Environment Complaints
- No Cost to Customer for this Phase
- Customer Team Suggestions:
  - Building Committee
  - Board of Supervisors
  - Auditors Office
  - Director of Facilities
  - Maintenance Supervisors
  - Administration Team if Appropriate

Concept to Completion



Concept to Completion



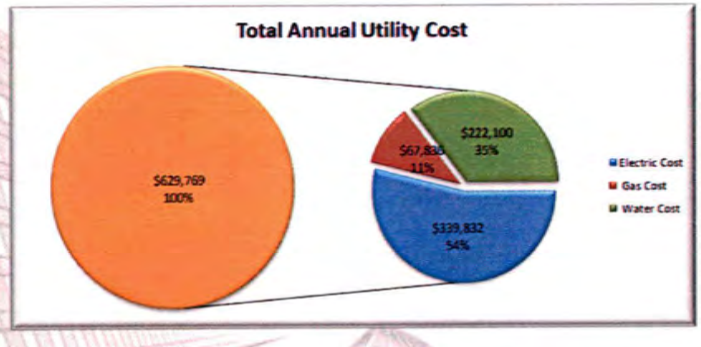
Facility Improvement Master Plan

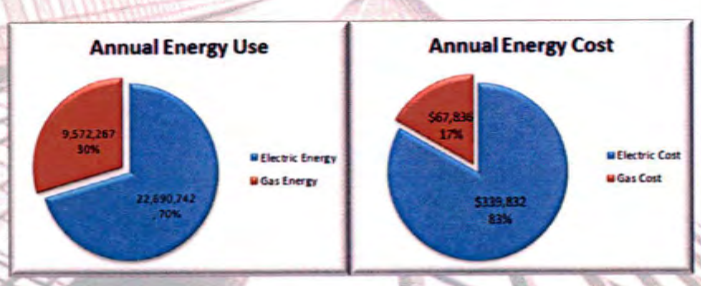
Concept to Completion

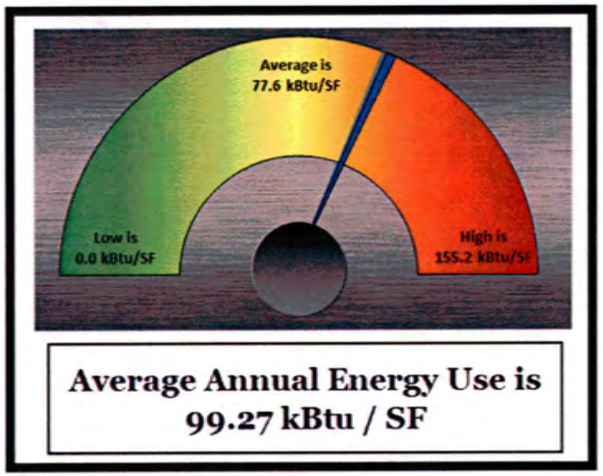
Summary of Energy and Cost Performance
Building Name

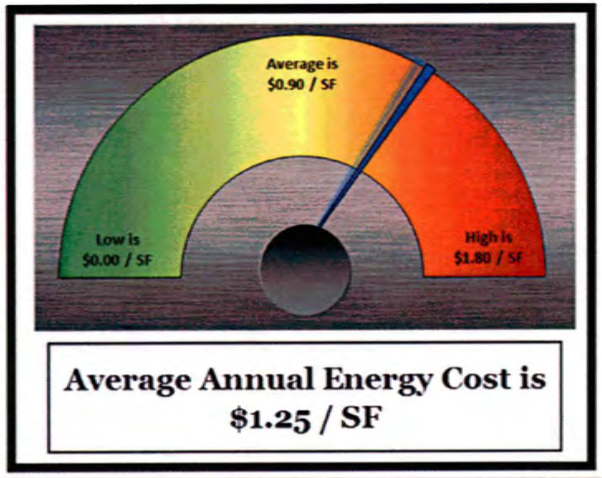
Annual Percentages

It is important to know what you are spending on utilities at your facility. The graphics below help you visualize how much you have spent and used on utilities in the past year. This is beneficial so that you can know where you are spending money so that you can make informed decisions in the future. If electric costs are higher than gas or water costs, there may be more potential savings by reducing the amount of electricity used than by reducing the amount of gas. Similarly, if water costs are high, it may be a better investment to change out water fixtures than spend money to reduce energy levels. In your case, your electrical costs are the highest percentage of your total cost.



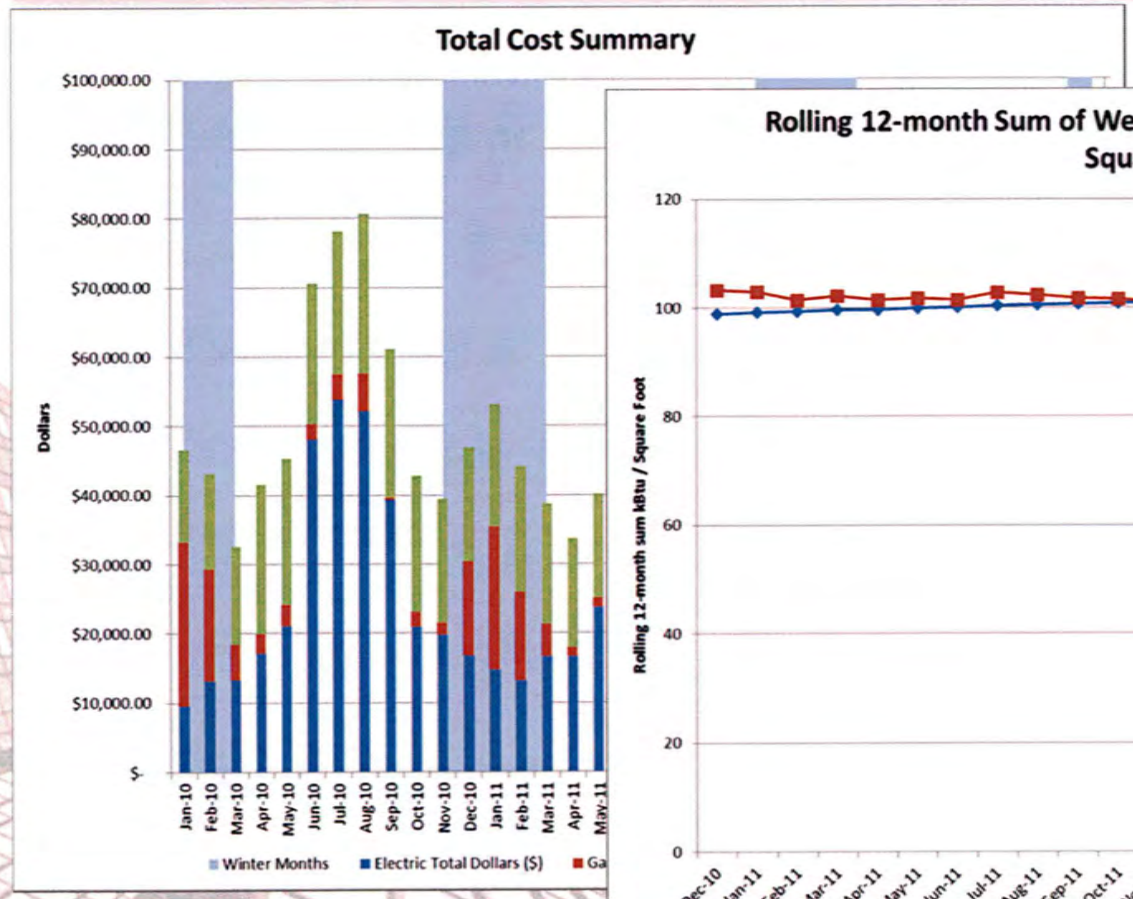


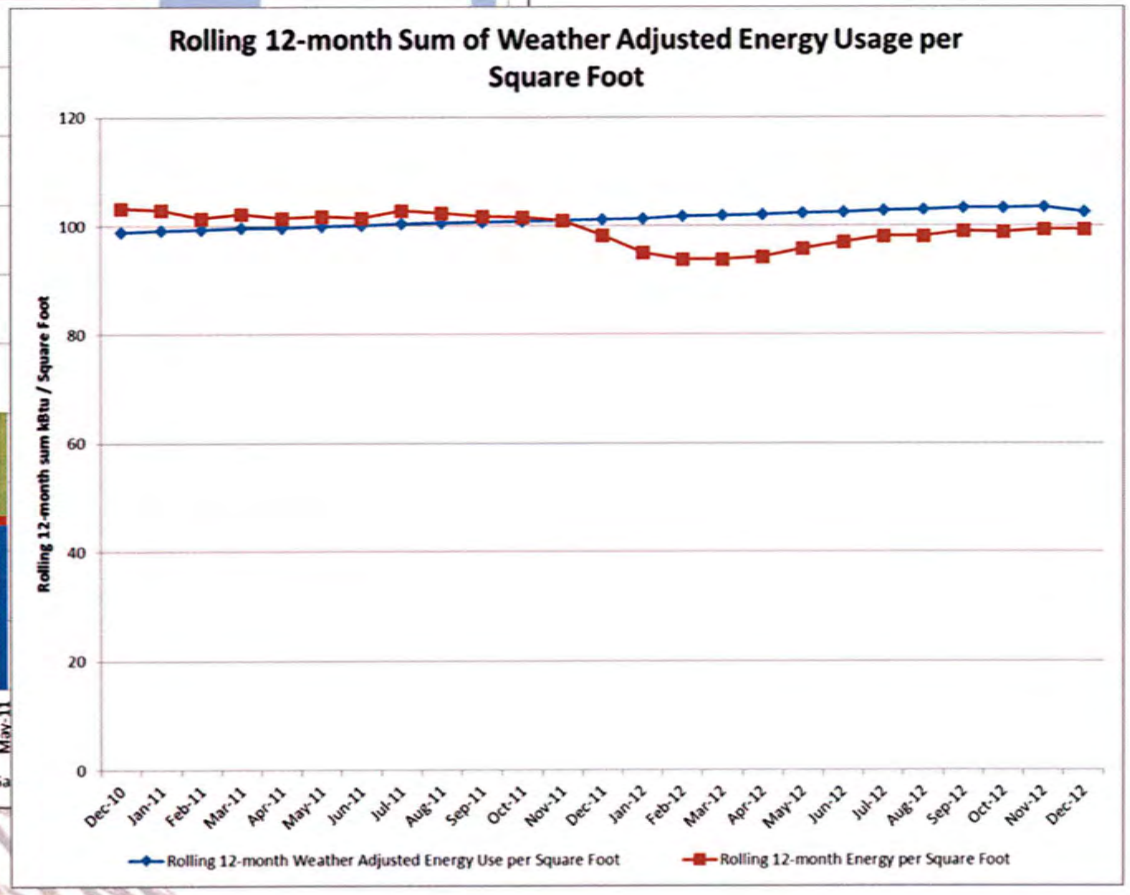




Facility Improvement Master Plan

Concept to Completion





Concept to Completion

Step 1

- Preliminary Building and Equipment Survey
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Step 2

- Detailed Facility Audit
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- Project Funding

Step 4

- Project Implementation

Facility Improvement Master Plan

Step 2

Detailed Facility Audit

- Approval to Proceed is Required
- Cost to Customer varies depending on project scope
  - Will Quote Based on Preliminary Evaluation and Board direction
  - Can Roll into Final Project Costs
- Baker Group Team Members
  - Account Manager
  - Project Manager(s)
  - Design/Engineering
  - System/Equipment Specialists
  - Sub-Contractors as Needed
- Audit Will Include:
  - Detailed Analysis of all Buildings/Systems as Directed
  - Pre-Engineering to assist the budget process
  - Budget Numbers, by Individual Project, for the Following:
    - Installation Costs – "Turn Key"
    - Energy Savings Projections
    - Operational Savings Projections
    - Expected Remaining Life of Existing Equipment
  - Statement of "Priority Level" for Each Project

Project Evaluation

- Team Review of Audit
  - Baker Group
  - Customer Team
- Prioritize Projects
- Establish Financial Parameters
- Develop Implementation Plan
  - Phased Approach – Multi-Year
  - Comprehensive Approach

Concept to Completion

Baker Group	Sample Customer	5/2/2014

DESCRIPTION			PROJECT SELECTION		SAVINGS			
Building	Project	Project Details	In Budget	Cost	Energy	Operational	Prjct Payback (Yrs.)	Key (E,F,C)
			☑	$0	$0	$0		
			☑	$0	$0	$0		
Elementary School	HVAC	Replace HVAC System	☑	$291,720	$42,000	$0	6.95	e
	Lighting	Upgrade Lighting System level 1	☑	$43,758	$6,000	$0	7.29	e
		Upgrade Lighting System level 2	☑	$72,930	$8,000	$0	9.12	e
		Upgrade Lighting System level 3	☑	$145,860	$15,000	$0	9.72	e
Middle School	Roof	Replace Roof membrane	☑	$102,102	$0	$0		c
	Boiler	Convert existing steam boiler to hot water	☑	$262,548	$34,000	$0	7.72	f
	AC classrooms	Add air conditioning to classrooms	☑	$58,344	$0	$0		c
	AC offices	Add air conditioning to offices	☑	$94,809	$0	$0		c
	HVAC	Replace 30 cooling units w/ 1 cooling system	☑	$93,350	$0	$6,200	15.06	f
			☑	$0	$0	$0		
			☑	$0	$0	$0		
			☑	$0	$0	$0		
			☑	$0	$0	$0		

Show Totals?	Yes	Total Cost	Total Energy Savings	Total Operational Savings	Simple Payback
Entire Project		$1,165,421	$105,000	$6,200	10.48
Estimated Rebates:		($32,000)			
Customer Down Payment:		($150,000)			
Amount to finance:		$983,421			
Energy Efficiency Projects (E)		$554,268	$71,000	$0	7.81
Facility Improvement Projects (F)		$355,898	$34,000	$6,200	8.85
Capital Improvement Projects (C)		$255,255	$0	$0	
Performance and Payment Bond Costs:					

Facility Improvement Master Plan

Concept to Completion

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- Project Funding

Step 4

- Project Implementation

Step 3

Final Pricing and Design

- Construction Management as your Agent
- Engineering Designs Completed
- Bid Date Established
  - Contractor Bids Obtained (owner input)
  - Equipment Bids Obtained (owner input)
- Construction Schedule Planned
- Contracts Approved

Project Funding

- Customer's Capital Funds "or"
- Outside Financing Options:
- Baker Group has resources to secure up to 100% funding for your project through:
  - Iowa Energy Bank when available
  - Municipal Lease (Public entities & 501-C-3 only)
  - Capital or Operating Leases
    - Flexible Terms for Payments Schedule and Residuals
- Grant Identification & Analysis
- Utility Rebates will be Aggressively Pursued

Concept to Completion

Step 1

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- Final Design and Pricing for Agreed Scope
- Project Funding

Step 4

- Project Implementation

Facility Improvement Master Plan

Step 4

Project Implementation Phase

- Baker Group Assigns a Project Manager
- Baker Group Assigns a Site Forman
- Baker Group Provides an on-site job office trailer
- One Source of Responsibility – As Construction Manager, Baker Group
  Takes Care of:
  - On Site Job Foreman
  - Equipment Procurement
  - Contractor Agreements
  - Permits and Approvals as Needed
  - Coordinating Construction Schedule
  - Periodic Construction Meetings
  - Proper Insurance and Bonding documents
  - Safety Monitoring and Management
  - Job Commissioning and Start-Ups
  - Operation & Maintenance Manuals

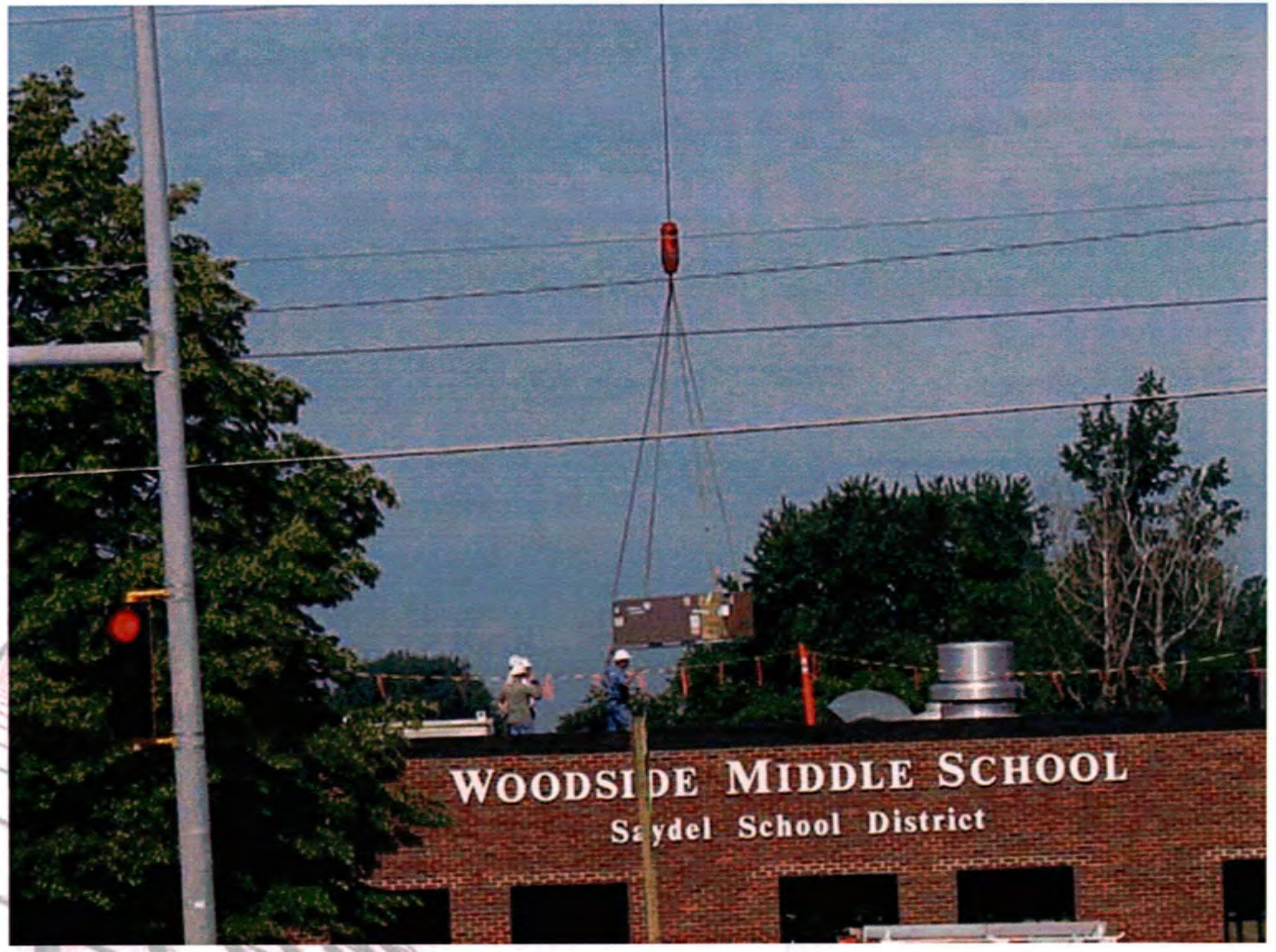
Post Project Services

- Customer Staff Training
  - Equipment Operation
  - Preventive Maintenance
- Warranty Management
- Operational Support
  - Planned Service Options
  - Monitoring Options

Facility Improvement Master Plan

Saydel CSD

- $5,000,000
- 4 Buildings
- 54 Roof Penetrations
- 10” of Rain
- 10 Weeks to Complete



Facility Improvement Master Plan

Mid-Prairie CSD
Wellman, IA

$4,000,000 HVAC and Building Modification Project.

10 Week Schedule

Facility Improvement Master Plan

Mid-Prairie
High School

Geo-Thermal
Horizontal
Well Field
200 + Ton

Facility Improvement Master Plan

Facility Improvement Master Plan

Pleasantville CSD

Upgrade HVAC Electrical and Boiler Room

$4,200,000 project in 10 weeks

Facility Improvement Master Plan

Pleasantville CSD

Electrical upgrade

Facility Improvement Master Plan

Pleasantville

Boiler room before

Facility Improvement Master Plan

Pleasantville

Boiler Room after

Facility Improvement Master Plan

SE
Webster Grand

Burnside High
&
Middle School

$2,400,000
HVAC and
Electrical
Upgrade

Facility Improvement Master Plan

SE Webster Grand

Variable Refrigeration Volume System (VRV)

Facility Improvement Master Plan

SE Webster Grand

VRV System Controller

Facility Improvement Master Plan

SE Webster Grand

VRV System

Terminal Units

Facility Improvement Master Plan

CAL CSD
Latimer

$1,200,000

HVAC upgrade to add A/C

Utilized RTU's

Facility Improvement Master Plan

Clay County Administration

Spencer, IA

VRV System Retrofit

Facility Improvement Master Plan

Keota CSD
Elementary

Windows
before

Facility Improvement Master Plan

Keota CSD Elementary

Windows before

Facility Improvement Master Plan

New Challenge

Clayton Ridge CSD
Harness the Water Power from Lock and Dam #10 For the School

Mississippi River
Guttenberg

Questions & Answers

Baker GROUP

Expect The Best

Thank You!

To learn More Contact:

Dave Jorgenson, Director
Facility Improvement Master Plan
Office: 515.299.4260
Mobile: 515.339.3971
jorgensond@thebakergroup.com

Baker Group
Facility Improvement Master Plan
Providing Project Implementation Solutions

Project Management and Development

As an alternative project delivery method, Iowa Public Entities now have access to professional services competitively bid and available through a Department of Administrative Services Master Agreement for project development and implementation with Baker Group.

Baker Group's Facility Improvement Master Plan is proven to:

- **Minimize** upfront financial risk to owners while developing the project scope
- **Reduce** overall project costs
- **Work** as your advocate
- **Leader** in Energy Efficiency Improvements
- **Maintain Professional Continuity** from Concept through Completion, and beyond the Warranty period.
- **Improve** facility environments while reducing energy costs
- **Comply** with all Iowa Public Procurement Laws
- **In-House Expertise in** HVAC, Electrical, Building Automation, Fire and Security, Professional Engineering and Construction Management

The Facility Improvement Master Plan is a time tested **Comprehensive Turnkey Approach** in project implementation. Baker Group has over 50 years of specialty construction experience to draw from in providing a fiduciary responsibility to protect the client's best interest.

To learn more about how you can take advantage of Baker Group's approach to project implementation, Contact:
Contact Dave Jorgenson at Baker Group
Phone: 515.262.4000
Email: jorgensond@thebakergroup.com

State of Iowa
Professional Project Management Services

Overview

Since our beginning in 1963, Baker Group's primary focus has always been building strong customer relationships. Growth for Baker has come organically by identifying systems and services that their clients need, and striving to deliver the best services possible. Earning a reputation for providing unparalleled service and the highest quality craftsmanship has resulted in the tag-line with Baker Group; you can always ***Expect the Best***.

Our *Facility Improvement Master Plan Program* represents the convergence of sustainability, workplace optimization, and efficient processes that help you leverage your facilities infrastructure to achieve a competitive advantage in your marketplace. Our mission is to move our customers facilities ahead another generation and to make it as efficient as possible with a healthy productive environment for people to learn, work or recover from medical needs. This is a flexible suite of services designed to support the business needs of our clients, through improved comfort, a pleasant environment, and reduced interruptions, leading to a more productive environment.

You will find below our response to your RFQ Questions. These are the specific answers to your specific questions, exactly as you asked them. We have tried to be thorough in our answers; however, if you have any further questions, we are happy to provide additional information.

RFP Response: Answers to your questions…

4.2.4 Service Requirements

The vendor shall address each service requirement in Section 3 of the RFP and explain how it plans to approach each requirement and how pricing will be determined for the services identified. Merely repeating the requirements will be considered non-responsive and may disqualify the vendor. Proposals must identify any deviations from the requirements of this RFP or requirements the vendor cannot satisfy. Any deviations from the requirements of the RFP or any requirement of the RFP that the vendor cannot satisfy may disqualify the vendor. In addition, vendors shall include information that demonstrates:

1. Knowledge of public sector building energy management technical and financial requirements

   Baker Group has implemented over $20 million of facility improvement and energy conservation projects in public sector buildings over the past few years. Our industry experience as a Mechanical Contractor, Sheet Metal Contractor and

Baker GROUP

Building Automation, Fire and Security contractor provides us with a highly experiences staff of professionals who have the ability to analyze existing systems and identify improvement needs as well as energy and operational saving opportunities.

2. Experience working with similar programs and customer groups for similar outcomes, including demonstrated ability to communicate technical requirements to a wide variety of audiences
   We have worked with K-12 Public School Boards and Administration, County Commission/Supervisor Boards and Public Hospital Administrators and Boards. Part of our job is to analyze existing systems and their condition. When improvements are needed or equipment failure is eminent, it is our responsibility to educate and inform the governing body regarding what they are facing and the risks of not making changes. The Board members typically come from various backgrounds and have a deep commitment to the people they serve. Presenting our findings and recommendation in a format understood by the board members is critical in helping them make the right decisions for their public.
3. Ability to meet the requirements in the scope of work within the required timeframe and at a reasonable cost
   Monitoring the preparation of all plans and specifications to make sure they are as complete as possible before they are published and released to the construction world is what controls unwanted cost surprises and minimizes change orders. On site pre-bid project meetings helps educate potential bidders and clarifies most questions in a set of plans. The scope of work and equipment submittals/delivery must be monitored by our Project Managers and Site Foreman daily to assure compliance. Time of completion is very important to most owners, particularly in the school market. We build in liquidated damage clauses into each contract with a specific "Substantial completion date" that helps inspire contractors to finish on time. However, holding mandatory weekly progress meetings on site with all the contractors has been very successful and provides an avenue to discuss deliverables and potential risks of missing them. Consistant monitoring of job progress against the construction schedule allow all the contractors to identify risks and formulate a recovery plan if needed.
4. Ability to provide schedule flexibility necessary to meet program demands as requested
   In the implementation process, changes in building use can disrupt the construction progress. However, working together as a team has proven to be very beneficial in finding flexibility in the contractors schedules and reasonable changes can normally be worked out.
5. Experience and/or education necessary to provide the appropriate level of technical quality assurance
   All of our Project Managers and Site Foreman have a high level of quality expectations in what is being delivered from each contractor. We try to position ourselves as not only the construction manager but also a source of assistance in working through installation problems. Our company slogan is "Expect the Best" and we hold ourselves as well as the various contractors to that.
6. Experience in providing project management services outlined in this RFP.

We have learned a lot over the past few years from delivering projects such as outlined in this RFP. Every project is a source of new information and experiences and sharing those experiences with our entire team helps make us better for the next project. One thing we can guarantee it that there will be challenges in every project. It's our commitment to stick with those challenges until they are resolved for the customer.

7. Ability to meet contract expectations while remaining free of conflicts of interest
By positioning ourselves as the Construction Manager we are in fact an agent for the customer, we work directly for them and have a fiduciary responsibility to watch over their best interests. We do not have a financial interest in the contractors awarded the lowest bid. Even though state law does not forbid construction managers from bidding parts of the job, we believe it is usually in the owner's best interest to have us independent of actual installation contractors for the project.

4.2.5 Background Information

The vendor shall provide the following general background information:

4.2.5.1 Name, address, telephone number, fax number and e-mail address of the vendor including all d/b/a's or assumed names or other operating names of the vendor.
Baker Mechanical, Inc. DBA Baker Group
4224 Hubbell Ave.
Des Moines, IA 50317-4058

Phone: 515.262.4000 or
855.262.4000
Fax: 515.266.1025
Email: jorgensond@thebakergroup.com

4.2.5.2 Form of business entity, i.e., corporation, partnership, proprietorship, limited Liability Company.
Baker Group is an S Corporation

4.2.5.3 State of incorporation, state of formation, or state of organization.
State of Iowa

4.2.5.4 Identity and specify the location(s) and telephone numbers of the major offices and other facilities that relate to the vendor's performance under the terms of this RFP.
Baker Mechanical, Inc. DBA Baker Group
4224 Hubbell Ave.
Des Moines, IA 50317-4058

Baker GROUP

Phone: 515.262.4000 or
855.262.4000
Fax: 515.266.1025
Email: jorgensond@thebakergroup.com

4.2.5.5 Iowa office address and phone number (if any).
Baker Group's offices are located in Des Moines. Our address is:
4224 Hubbell Ave.
Des Moines, IA 50317-4058
515.262.4000 or
855.262.4000

4.2.5.6 Number of employees.
336

4.2.5.7 Year submitting vendor was established, and year submitting vendor began providing energy management services in Iowa.
Baker Group has been serving customer needs since 1963.
Facility Operations – 1990
Building Automation – 1986
Plumbing & Piping – Since 1963

4.2.5.8 Name, address and telephone number of the vendor's representative to contact regarding all contractual and technical matters concerning this proposal.
Dave Jorgenson
4224 Hubbell Avenue
Des Moines, IA 50317-4058
515.299.4260 office
515-339-3971 cell phone
jorgensond@thebakergroup.com

4.2.5.9 Name, address and telephone number of the vendor's representative to contact regarding scheduling and other arrangements.
Dave Jorgenson
4224 Hubbell Avenue
Des Moines, IA 50317-4058
515.299.4260 office
515-339-3971 cell phone
jorgensond@thebakergroup.com

4.2.5.10 Name and qualifications of any subcontractors who will be involved with this project.
Modus Engineering
1717 Ingersoll Ave. St 111
Des Moines, IA 50309

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Justin Doyle, P.E. Principal
See attached section _____ for qualifications.

SystemWorks LLC
409 Fifth Street
West Des Moines, IA 50265
Garry Caldbeck, Principal
See attached Section _____ for qualifications.

4.2.5.11 Federal Employer Identification Number.
42-0890441

4.2.5.12 The successful vendor will be required to register to do business in Iowa. If already registered, provide the date of the vendor's registration to do business in Iowa and the name of the vendor's registered agent.
Contractor Registration:
C095706 Date Issued: 1/24/12
Date Expires 1/24/13

4.2.6 Experience

Submitting vendors are requested to briefly describe projects in which the vendor has provided similar energy services to those identified in this RFP during the last three (3) years. Information provided should include:

- Name of organization
- Project name and location
- Project description
- Start and end dates for the design, construction, and monitoring/maintenance phases
- Contract type (guaranteed savings, shared savings, etc.)
- Contract term
- Financing type (capital lease, tax-exempt municipal lease, capital notes, etc.)
- Contract amount
- Annual savings
- Equipment installed
- Measurement and Verification methodology used, if any
- Maintenance and operations services provided
- Names and telephone numbers of organization's representative
- Notes or comments

If the submitting vendor is a branch office or a division of a parent company, please provide information on projects managed directly by the submitting vendors Iowa office location. Also, specifically identify information on projects managed by the individuals who will be assigned to the DAS/Iowa Energy Bank's projects. Projects performed in other states or by offices not located in Iowa should be clearly identified.

Baker GROUP

4.2.6.1 Number of years in business.
2013 marks Baker Group's 50th year doing business.

4.2.6.2 Number of years of experience with providing the types of services sought by the RFP.
Company Experience with specific program: 4 years
Management Experience: 22 years

4.2.6.3 Describe the level of technical experience in providing the types of services sought by the RFP.
Baker Group has in-house capability to provide all services requested. We have a four step process that guides a customer through the development and implementation of the project. Our dedicated staff for this process has both building system technical expertise and financial expertise. We have a staff of 12 professional engineers that work with us on pre-design for budgeting purposes but because of a state law that does not allow the Professional Design Team and the Construction Management Team to be from the same company, we always work with a third party Professional Engineering team for finalizing project plans and specifications..

4.2.6.4 List all services similar to those sought by this RFP that the vendor has provided to other businesses or governmental entities.
Baker Group offers many services to all types of commercial, institutional and industrial clients. Here are the services we self-perform:

- Facility Operational Audits
- Facility Energy Audits
- Budgeting of Multi-million Dollar Operational Spend
- Staffing Plans for Facility Operations
- Budget Forecasting for Facility Operations
- Create Systems to Benchmark Costs Compared to Peer Facilities
- 24/7/365 Call Center
- On-Site Building Operations
- Predictive/Preventive Maintenance
- Truck Based Emergency Repair Services
- Construction Management
- Heating, Ventilating & Air conditioning
- Plumbing and piping
- Sheet Metal Ductwork
- Specialty Stainless Steel Metal Fabrication
- Integrated Building Automation Systems
- Electrical Systems Services
- Structured IT Cabling
- Security Access Control
- Security CCTV and IP based Camera Systems
- Digital Network Video Recording

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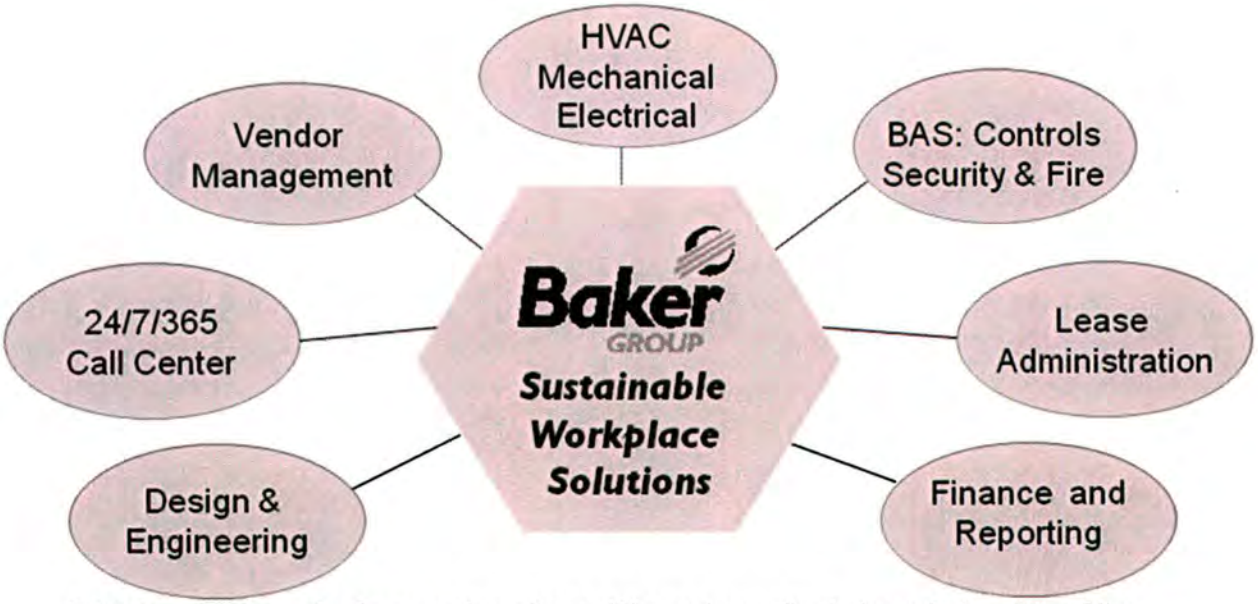
- Parking Revenue Management
- Fire Alarm Systems
- Facility Improvement Master Planning
- Energy Conservation
- LEED NC
- LEED EB O&M
- ENERGY STAR Certification

In addition to the services we offer with our own employees, we will bring in subcontract team members to offer additional high value services to fit the specific needs of our clients. Our team members will be specially chosen to fit the special expectations of our clients.



4.2.6.5 Letters of reference from three (3) previous clients knowledgeable of the vendor's performance in providing services similar to the services described in this RFP and a contact person and telephone number for each reference. ????? Attach:

Pleasantville School from:
Bob Miller, Supt

Southeast Webster Grand from
Todd Lundgren, Board Member

Mid-Prairie CSD from
Mark Schneider, Supt

4.2.7 Personnel

The vendor must provide resumes for all key personnel who will be involved in providing the services contemplated by this RFP and clearly outline their responsibility and qualifications for various project tasks. Describe these individuals' responsibilities in the projects outlined in section 4.2.6. The following information must be included in the resumes:

Add the following resumes:

Management Team:

Daryld Karloff, Vice President

Dale Drent, P. E., Service Manager

Dave Jorgenson, Director
Facility Improvement Master Plan program
Saydel CSD Phase I and II
Involved with all projects

Sales Team:

Jon Jackson,
Account Executive
Just joined Baker Group

Tom Borror
Account Executive
Clay County Iowa Administration Building
Southeast Webster Grand CSD High/Middle School Phase I

Scott Boik
Account Executive
CAL CSD
Pleasantville Elementary School Phase I
Pleasantville High/Middle School Phase II

State of Iowa
Professional Project Management Services

Project Managers:

Rick Kaul

Project Manager

Involved with all projects

Patience Schooner

Assistant Project Manager

Pleasantville Elementary School Phase I

Project Management Pool: In addition to the two project managers we have listed here who have had first-hand experience with Facility Improvement Master Plan projects, there are 17 additional project managers in various departments of our company that have the skills necessary to successfully manage large comprehensive projects. As project demand increases we have the capability to assign project managers as needed to manage these jobs.

On Site Foreman:

Paul Hutchison

Site Foreman

Saydel CSD Phase I and II

Pleasantville Elementary School Phase I

Pleasantville High/Middles School Phase II

Rick Perkins

Site Forman

CAL CSD

Southeast Webster Grand High/Middle School Phase I

James Stockbauer

Site Foreman

Clay County Iowa Administration Building

Baker GROUP

Hal Walker

Site Forman

Mid-Prairie High School

Having an "On Site Foreman" is a big key in managing a successful project. Our commitment to the Owner is that when contractors are on site performing work we will have a Site Forman present. There are some occasions where this isn't necessary such as in project mobilization by the contractors or coming back to the job site to finish miscellaneous items or deal with warranty issues. The people listed above have had first-hand experience for the Facility Improvement Master Plan projects and we also have about 35 other people from our pool of Field Superintendents and Foreman who have the skill sets necessary to manage the job site on a daily basis.

4.2.7.1 Full name.
Please refer to Tab ????? for resumes and Capital Complex Operations Management organization chart.

4.2.7.2 Education.
Please refer to Tab ????? for resumes and Capital Complex Operations Management organization chart.

4.2.7.3 Years of experience and employment history particularly as it relates to the scope of services specified herein.
Please refer to Tab ????? for resumes and Capital Complex Operations Management organization chart.

4.2.8 Contract Experience

Vendor must explain its contracting process and how this process addresses the unique aspects of Iowa Code requirements associated with energy project implementation. Vendor should indicate whether this process has been reviewed by legal counsel and is it compliant with Iowa Code.

Baker Group has developed a multi-step process for developing and implementing Energy Conservations/Facility Improvement projects. Each step of the process requires various levels of agreements with the owners as follows:

Step 1: Preliminary Building and Equipment Survey – A very simple non-binding "Letter Of Intent" is requested of the Owner. There is no cost to the owner for this step of the process. The letter basically gives Baker Group access to and permission to obtain the required information at the customer site. It also describes what the customer will be given at this phase and a time line for completing this step. Even if the Customer chooses to not move forward with a project, they have no obligations because of this service. It Baker Groups way of getting to know the Customer and the facilities and gives the customer a chance to get to know us before we all move forward.

Baker GROUP

Step 2: Detailed Facility Audit -- Based on the customers input and direction from the Preliminary phase, the next step is far more detailed and will involve pre-engineering and budgeting from both equipment providers and various construction trades. A "Project Development Agreement" is used as an agreement between Customer and Baker Group for this phase and is priced based on our estimated raw cost of completing this phase. The Customer is carefully instructed that they will be responsible for paying this cost even if they choose not to move forward with a project after receiving the report.

Step 3 Final Pricing and Design

Step 4: Project Implementation Phase

3 and 4 are both covered under various AIA documents. Since State laws vary it is not always possible to use standard documents. All of the documents we use have been revised to comply with Iowa design and procurement codes. Our legal council and management staff have invested a lot of time and effort to not only make sure our documents comply with all Iowa laws but also compliment and conform to each other. The documents have also been highly reviewed and revised by Customer's legal council. We have found, particularly in the Public Educations markets, one law firm does the majority of all School contracts. That firm has worked closely with our attorneys to revise the documents to their expectations. While there is never one contract to fit all, we believe we have a set of base contacts that will work for most projects and can be easily customized if needed. The documents will be supplied at the State's option if we are the chosen provider and will include the following:

AIA Document C132 – 2009 Standard Form of Agreement Between Owner and Construction Manager as Adviser

AIA Document B132 – 2009 Standard Form of Agreement Between Owner and Architect, construction Manager as Adviser Edition. (This form has been revised in content to reflect Professional Engineer instead of Architect)

AIA Document A 132 – 2009 Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition.

AIA Document A232 – 2009 General Conditions of the Contract for Construction, Construction Manager as Adviser Edition

There are some unique aspects of Iowa Code that need to be taken into consideration and are complied with within these documents:

Professional Design work and **Construction Management** cannot be provided by the same company. While Baker Group has both services available in-house, to comply with this requirement we have chosen to provide the Construction Management services and not the final Professional Design work. We have Modus Engineering included under section 4.2.5.10 as a subcontractor. While they are part of our team, the Professional Design work is actually contracted directly to the Owners and the design team works closely with our Project Management team in both developing the plans and specification

but also in assuring a very competitive and transparent bid day for an Owner Direct Multiple Prime Contractor bid process.

Construction Management as Adviser is the only allowable process in Iowa that allows an Owner to select a Construction Service company that can be involved in a project from **Concept to Completion**. All actual installation contracts and equipment are still put out for bid per Iowa Procurement Codes. Other common alternative construction methods such as Design Build, Construction Management at Risk and Performance Contracting have not been supported by Iowa approved legislation.

4.2.9 Terminations, Litigation, Debarment

The vendor must provide the following information:

4.2.9.1 During the last five (5) years, has the vendor had a contract for services terminated for any reason? If so, provide full details related to the termination.
Yes. Client closed Des Moines branch of operations before full term of contract was up and no longer needed services. Coordinated with client to ensure smooth transition and accommodated their needs.

4.2.9.2 During the last five (5) years, describe any damages or penalties of anything of value traded or given up by the vendor under any of its existing or past contracts as it relates to services performed that are similar to the services contemplated by this RFP and the resulting Contract. If so, indicate the reason for the penalty or exchange of property or services and the estimated account of the cost of that incident to the vendor.
None.

4.2.9.3 During the last five (5) years, describe any damages or penalties or anything of value traded or given up by vendor under any of its existing or past contracts as it relates to services performed that are similar to the services contemplated by this RFP. If so, indicate the reason for the penalty or exchange of property or services and the estimated amount of the cost of that incident to the vendor.
None

4.2.9.4 During the last five (5) years, describe any order, judgment or decree of any Federal or State authority barring, suspending or otherwise limiting the right of the vendor to engage in any business, practice or activity.
None

4.2.9.5 During the last five (5) years, list and summarize pending or threatened litigation, administrative or regulatory proceedings, or similar matters that could affect the ability of the vendor to perform the required services. The vendor must also state whether it or any owners, officers, or primary partners

have ever been convicted of a felony. Failure to disclose these matters may result in rejection of the proposal or in termination of any subsequent contract. This is a continuing disclosure requirement. Any such matter commencing after submission of a proposal, and with respect to the successful vendor after the execution of a contract, must be disclosed in a timely manner in a written statement to the Agency.
No pending or threatened litigation, administrative or regulatory proceedings. No convicted felons in our ownership, officers of the company or primary partners.

4.2.10 Proposal Certification

The vendor shall sign and submit with the proposal the document included as Attachment B in which the vendor shall certify that the contents of the proposal are true and accurate.

4.2.11 Acceptance of Terms and Conditions

The vendor shall specifically agree that the proposal is predicated upon the acceptance of all terms and conditions stated in the RFP. If the vendor objects to any term or condition, the vendor must specifically refer to the RFP page, and section. Objections or responses that materially alter the RFP may be deemed non-responsive and disqualify the vendor.
By submitting this proposal, Baker Group accepts the terms and conditions stated in this RFP as they are written.

4.2.12 Certification Letter

The vendor shall sign and submit with the proposal the document included as Attachment B in which the vendor shall make the certifications included in Attachment B.
Please refer to Tab ????? Attachment #1 for signed copy of Certification Letter.

4.2.13 Authorization to Release Information

The vendor shall sign and submit with the proposal the document included as Attachment C in which the vendor authorizes the release of information to the Agency.
Please refer to Tab ????? Attachment #2 for signed Authorization to Release Information Letter.

4.2.14 Firm Proposal Terms

The vendor shall guarantee in writing the availability of the services offered and that all proposal terms, including price, will remain firm a minimum of **90** days following the deadline for submitting proposals.
Baker Group guarantees the above. The goods and services offered in the response to this RFP will remain firm for 90 days following the deadline for submission.

Baker GROUP

State of Iowa
Professional Project Management Services

Additional to be used:

Each project is different in complexity and size and project costs are not yet known so it becomes difficult to price this portion based on cost per square foot or percentage of project. We typically estimate all expenses that we will incure and base the contract amount on that. Is has been our experience in past projects that the cost per square foot for the Detailed Audit has been in the $.14 to $.25 per square foot of building space.

In the table below are additional services available to the State of Iowa and the hourly rates for these services that may be needed at some point during the term of the contract.

Professional Billing Rates:	***Hourly Rate***
Design Engineer (P.E.)	$125.00
LEED Accredited Professional (A.P.)	$125.00
Project Manager	$90.00
Project Engineer	$75.00
Project Principal/Executive	$125.00
Sheet Metal Designer/Detailer	$80.00
Piping Designer/Detailer	$80.00
Project Coordinator/Accounting	$45.00
Safety Director	$75.00
Estimating	$75.00

Summary

Baker Group is excited to serve the needs of the State of Iowa! *We have a* ***team*** *of* ***skilled professionals with excellent Sustainable Facilities Solutions experience. We have the horsepower ready to serve!***

Our knowledge of Sustainable Systems, facility operations best practices, LEED green sustainable initiatives, makes ***Baker Group your best choice****. We will work hard to assure you receive the* ***best value in long-term lifecycle operating cost****.* ***We will be there for the life of your buildings!***

Baker Group's diverse in-house technical skills*, will help your facilities operate smoothly, giving you the* ***lowest cost*** *and* ***best environmental quality,*** *while staying* ***on your schedule. We will help the State of Iowa leverage their facilities investment into a competitive market advantage!***

Select the Baker Group. Expect the Best!

Baker GROUP

MA# 005 4464

STATE OF IOWA

DATE: 04-09-2013
DATE: 04-30-2014
PAGE: 1 of 3

MASTER AGREEMENT

Contract Declaration and Execution

VENDOR:
BAKER MECHANICAL INC
BAKER GROUP
4224 HUBBELL AVE
DES MOINES, IA 50317
US

VENDOR CONTACT:
Dave Jorgenson
PHONE: 515-299-4260 EXT:
EMAIL: jorgensond@thebakergroup.com

ISSUER:
RANDALL STAPP
PHONE: 515-242-5005
EMAIL: Randall.Stapp@Iowa.gov

FOB

Contract For: Professional Planning Services
Contract for: Professional Project Management Services

The parties agree the following (A-E), by reference, make up the term contract agreement:

A. General Terms and Conditions for services contracts which are posted at http://das.gse.Iowa.gove/terms_services.pdf
B.Attachment 1: RFP0213005204R
C.Attachment 2: Addenda#1 to RFP0213005204R
D.Contractors proposal which is on file with the Department of Administrative Services, General Services Enterprise
E.Attachment 3: Statement of Work (SOW)

Contract Period: The term of the contract is (1) year beginning April 9, 2013 to April 30, 2014. The Agency shall have the option to renew the contract upon the same terms and conditions for five (5) additional one-year renewal terms.

Authorized Agency: Department of Administrative Services
Iowa Energy Bank Contact: Monica Stone (515) 725-2218

RENEWAL OPTIONS

FROM	05-01-2014	TO	04-30-2015
FROM	05-01-2015	TO	04-30-2016
FROM	05-01-2016	TO	04-30-2017
FROM	05-01-2017	TO	04-30-2018
FROM	05-01-2018	TO	04-30-2019

AUTHORIZED DEPARTMENT
005 Administrative Services, Dept

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR	STATE OF IOWA
CONTRACTOR'S NAME (If other than an individual, state whether a corp., partnership, etc.) Baker Todd 4-16-13	AGENCY NAME D.A.S.
BY (Authorized Signature) Date Signed Kathy Ladd VP-COO	BY (Authorized Signature) Date Signed Randall Stapp 4-16-13
Printed Name and Title of Person Signing 4224 Hubbell Ave	Printed Name and Title of Person Signing Randall Stapp P.A.3
Address Des Moines, Ia 50317	Address Hoover Bldg., Level 3, Des Moines, IA. 50319

Fields of Opportunities

STATE OF IOWA

MASTER AGREEMENT

Contract Declaration and Execution

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
1	0.00000		961	$0.000000
FROM:04-09-2013TO:04-30-2014				$0.000000

MISCELLANEOUS SERVICES, NO. 1 (NOT OTHERWISE CLASSIFIED)

Professional Planning Services

Professioal planning services. See attachment 3, Scope of Work, Deliverables and Pricing.

Fields of Opportunities

STATE OF IOWA

MASTER AGREEMENT

Contract Declaration and Execution

TERMS AND CONDITIONS

Terms & Conditions Service

The parties agree to comply with the terms and conditions on the following web site which are by this reference made a part of the Agreement.

General Terms and Conditions for service contracts are posted at: http://das.gse.iowa.gov/terms_services.pdf

Attachment 3
Scope of Work, Deliverables and Pricing

The Iowa Energy Bank will work with customers to determine the type and level of service that will be most beneficial to customers. Customers of the DAS/Energy Bank that would benefit from the Baker Group's Facilities Improvement Master Plan program will be referred to the Baker Group. Generally, the Facilities Improvement Master Plan comprehensive program will provide the following services to customers:

Project Development

Step 1: Preliminary Building & Equipment Survey (No cost to customer)
- Information and Support needed from customer
- ASHRAE Level 1 Energy Audit or equivalent
- Deliverable: Preliminary Report to Customer Team

Step 2: Detailed Facility Audit
- Pre-engineering
- Project budget determined
- Financial plan determined
- Approval to proceed is required from customer
- ASHRAE Levels 2/3 Energy Audit or equivalent and Measurement & Verification Plan
- Deliverables: Detailed Facility Audit and Recommendations
- Cost to customer – varies depending on project scope and communicated before audit started

Project Implementation

Step 3: Final Pricing and Design
- Construction Management – develop implementation plan
    - Oversee preparation of construction documents, bid specifications, and installation drawings and engineering designs completed
    - Bid schedule established and provide assistance (issuing bids according to Iowa procurement rules)
    - Assisting customer with evaluation of bids and prequalification of contractors
    - Construction scheduled planned
    - Installation contracts approved
    - Commissioning plan

Step 4: Project Implementation Phase
- Construction Manager – once source of responsibility
    - On-site job superintendent
    - Equipment procurement monitoring
    - Contractor agreements and documents
    - Coordination construction schedule
    - Equipment material submittals
    - Periodic construction meetings
    - Payment application review and approval
    - Change order cost proposal review
    - Job site safety monitoring and management
    - Start-up and commissioning
    - Operation & Maintenance Manuals
- Post Project Services
    - Customer staff training, equipment operation, preventive maintenance
    - Warranty management – 10 month review
    - Operational support – planned service options, monitoring options

- Measurement & verification of energy savings
- Assistance with reporting to Energy Bank

Note: Energy Bank customers will be enrolled in the Iowa Energy Center's benchmarking system to provide a basic level of measurement and verification. Vendor may provide additional assistance to customers needing more comprehensive measurement and verification.

Operations and maintenance work is not part of the Master Agreement; however the customer may request the vendor to furnish operations and maintenance services for the installed projects under a separate agreement.

Service Agreement

Vendor will enter into an agreement or contract with Energy Bank customers for participation in the Facilities Improvement Master Plan program outlined in this Master Agreement. Vendor must provide a copy of any customer agreements or contracts to DAS for review and approval upon execution of this Master Agreement.

Vendor will not provide services to Energy Bank customers under this Master Agreement until an agreement or contract has been executed by both parties. Fees associated with the services provided under this Master Agreement shall not exceed the fee structure outlined in this Master Agreement.

Fee Structure

Vendor will enter into service agreements with customers who would like to utilize the services outlined in this scope of work according to the following fee schedule:

Detailed Facility Audit: determined based on complexity of project

Project Size	Cost Range
Under 50,000 sq. ft.	$.20 to $.25
50,000 to 100,000 sq. ft.	$.15 to $.20
100,000 to 250,000 sq. ft.	$.10 to $.15
Over 250,000 sq. ft.	$.08 to $.10

Final Fee:

Project Size	Total Fee
Under $1,000,000	20%
$1,000,000 to $3,000,000	17% to 20%
$3,000,000 to $5,000,000	15% to 17%
Over $5,000,000	13% to 15%

#14

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

SUBJECT:

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☒	Attachments ☐

WORDING FOR AGENDA ITEM: Community Service Recognition

EXECUTIVE SUMMARY: At a previous Board meeting, Supervisors approved recognizing an outstanding individual in the community. I did so in March, and Supervisor Monson has requested to do so in May.

BACKGROUND: The Board honored Lonnie Gustafson in March and has an "open window" for an honoree in April.

FINANCIAL IMPACT: None

RECOMMENDATION: That we establish a rotation (with the option to pass) and designate a once per month basis as this seems more realistic in order to make this recognition special.

ACTION REQUIRED: Informal consensus and action if necessary.

#15

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: April 2, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

SUBJECT:

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☐

WORDING FOR AGENDA ITEM: Action on Polling Woodbury County Employees and Spouses Concerning Wellness Scans

EXECUTIVE SUMMARY: Last week's item asked that the Human Resources Department and Budget Analyst poll (by way of e-mail or other communication) all county employees concerning a cost of $50 for all three screens given by Mercy (reduced from $99) and that the *potential* exists that this could be reduced by $25 through those in a matching county contribution for those in a high-risk category, over the age 40. This was requested in discussion during the March 17 meeting and is brought back as an action item.

BACKGROUND: Claims are at approximately $4.5 million in the current fiscal year. In order to mitigate increased insurance claims, the Health and Wellness Committee heard a presentation that Mercy is offering on-site testing and the impact of one preventative test identifying a serious aortic aneurism could prevent claims costs, not to mention the impact on the physical and emotional well-being of an employee or spouse covered by county health insurance who might otherwise experience a catastrophic health event.

FINANCIAL IMPACT: The financial impact will be predicated upon the number of employees taking advantage of non-invasive and painless tests to include Stroke and Artery Screening, Abdominal Aortic Aneurysm Screening, and Peripheral Arterial Disease Screening. Given the preventative nature of claims, the fiscal impact could potentially be off-set by no time lost at work and a minor cost rather than an exorbitant claim later on. According to the HR Director, there were 75 employees and 30 spouses who showed interest not including employees who have little access to computer usage, e.g. Secondary Roads, Jail Staff, Building Services. I asked if the Human Resources Director to work with Department Heads to poll this cost. Current costs are estimated at $2,625 but could be slightly higher depending on participation.

RECOMMENDATION: The Board approve a cost from the Health Insurance Fund under preventative services. The Budget Analyst reports $2,690,613 in this fund. This cost would more than pay for itself if it prevented one catastrophic event.

ACTION REQUIRED: Approved above recommendation by motion.

#16

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 4-2-15

Weekly Agenda Date: 4-7-15

DEPARTMENT HEAD / CITIZEN: Mark Monson

SUBJECT: Door openers for the front doors on the LEC

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☐

WORDING FOR AGENDA ITEM: We have had a complaint by a disabled person who was not able to get in the LEC with her wheelchair. She is requesting door openers be placed on the doors entering the LEC

EXECUTIVE SUMMARY: The County is obligated to make buildings accessible to all persons.

BACKGROUND:

FINANCIAL IMPACT: Estimate = $5,000

RECOMMENDATION:

ACTION REQUIRED: Building Services will be given permission to install openers on the front doors.

Approved by Board of Supervisors March 3, 2015.

#17a

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: April 1, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Dennis Butler, Finance/Operations Controller

SUBJECT: LEC Step Replacement at Entry

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☐

WORDING FOR AGENDA ITEM: Discussion and action on replacement of stairs of the main entry to the LEC.

EXECUTIVE SUMMARY: The front steps have decayed to a point that it is a potential safety hazard. Also the top steps are undermined.

BACKGROUND: The main entry steps are 28 years old. As the building has settled since construction, there has been an undermining of the entry. A couple months ago, mud jacking was done on the top steps, a temporary fix.

FINANCIAL IMPACT: Move the CIP for FY 16 to the current FY 15. Estimate of replacement is $115,000.

RECOMMENDATION: Hire an architect to design a new entry to the LEC building. The architect recommended is Doug Rose from Bacon Creek.

ACTION REQUIRED: Motion to approve the hiring of an architect to draw up plans for new steps to the LEC building.

Approved by Board of Supervisors March 3, 2015.

CIP Fund # 360 Financial Update
April 1, 2015
FY 2015

Cash Balance as of April 1, 2015			(57,684.79)
Revenues:			
Transfer from Conservation Reserve		182,000.00	
Capital Loan Note (In progress)		839,000.00	1,021,000.00
Total Resources			963,315.21
Disbursements:			
Expenditures Anticipated:			
Emergency Services Building Improvements			
Complete Concrete Driveway and Parking	10,000.00		
Replace Windows and Doors	15,000.00		
Building	20,000.00	45,000.00	
Conservation			
Brown's Lake Officer Residence - **WIP**	40,922.00		
Improvements at the Gun Range at Little Sioux Park - **WIP**	20,000.00	60,922.00	
Courthouse			
Fire Alarm Updates - **WIP**		62,969.00	
LEC Building			
Fire Alarm Updates - **WIP**	64,913.00		
Seal All Jail Plumbing Tunnels - **WIP**	3,000.00	67,913.00	
Trosper Hoyt			
Fire Alarm Updates - **WIP**	63,330.00		
Front of Trosper Hoyt Building Needs Re-Inforced - **WIP**	35,000.00		
Hand Rail on Front Stairway and Incline - **WIP**	4,000.00	102,330.00	
Prairie Hills			
Replace two Boilers at 35,000 each	70,000.00		
Hot Water Holding Tank	28,000.00	98,000.00	
WCICC Upgrades		132,436.00	
Total Projected Expenditures			569,570.00
Available Cash for Balance of FY 2015			**393,745.21**

Woodbury County Capital Improvement Plan 2016-2020
Approved by the Board of Supervisors February 17, 2015

Project Title	Location/Submitter	Project Cost	CIP - Annual	Funding Sources: Bonds	Cons. Reserve	Other
2016						
Updating WCICC Technology	Courthouse/WCIC Director	$190,000	190,000	190,000		
Replace wood chip surfacing material at Little Sioux playground with rubberized chips	Conservation	$40,000	40,000		40,000	
Correct drainage problems on Bigelow Park swim area	Conservation	$50,000	50,000		50,000	
Construct one new cabin at Southwood Area	Conservation	$50,000	50,000		50,000	
Install 30 amp electric service to tent camping sites at Southwood Conservation Area	Conservation	$10,000	10,000		10,000	
New Voting Machines 1 of 3	County Auditor	$750,000	250,000	250,000		
District Health Building Remodeling	District Health	$300,000	300,000	300,000		
Purchase materials to complete concrete driveway	Emergency Services	$10,000	10,000	10,000		
Replace windows doors	Emergency Services	$15,000	15,000	15,000		
Building Improvements	Emergency Services	$20,000	20,000	20,000		
Capital Improvements	Starcom	$80,500	80,500	80,500		
Tower for Roof - Chiller	Bldg. Services - Crthouse	$35,000	35,000	35,000		
Replace Front Steps of LEC and Hand Rails	Bldg. Services - LEC	$110,000	110,000	110,000		
Replace All New Shut-offs for Water - Cold & Hot in Plumbing Tunnels	Bldg. Services - LEC	$18,000	18,000	18,000		
New Floors through Out Main Building	Bldg. Services - P/Hills	$25,000	25,000	25,000		
Lighting	Bldg. Services - P/Hills	$8,000	8,000	8,000		
Siding	Bldg. Services - P/Hills	$5,000	5,000	5,000		
Asphalt Needs Repaired and Coated	Bldg. Services - P/Hills	$12,000	12,000	12,000		
		2016 Total	**$1,228,500**	**$1,078,500**	**$150,000**	**$0**
2017						
Updating WCICC Technology	Courthouse/WCIC Director	$200,000	200,000	200,000		
Upgrading of computer equipment County wide - 5 yrs.	WCICC	$456,850	34,800	34,800		
New Voting Machines 2 of 3	County Auditor	$750,000	250,000	250,000		
Communication radio consoles 1 of 2	Comm. Center	$450,000	225,000	225,000		
Construc midsized enclosed structure at trailhead in Little Sioux Park	Conservation	$150,000	150,000		150,000	
Replace fishing/boating docks at Bigelow Park-Browns Lake	Conservation	$25,000	25,000		25,000	
Apply epoxy finish to floors and shower walls in two camper shower/restroom facilities at Little Sioux Park		$15,000	15,000		15,000	
Room 207 Carpet - Judges Area	Bldg. Services - Crthouse	$5,000	5,000	5,000		

Project Title	Location/Submitter	Project Cost	CIP - Annual	Funding Sources: Bonds	Cons. Reserve	Other
2017 (Con't)						
2nd Floor Carpet - Back Half	Bldg. Services - T/Hoyt	$6,500	6,500	6,500		
Paint Interior of Building	Bldg. Services - T/Hoyt	$20,000	20,000	20,000		
3rd Floor - New Carpet DHS	Bldg. Services - T/Hoyt	$16,000	16,000	16,000		
Paint Interior of Building	Bldg. Services - P/Hills	$6,000	6,000	6,000		
		2017 Total	**$953,300**	**$763,300**	**$190,000**	**$0**
2018						
Communication radio consoles 2 of 2	Comm. Center	$450,000	225,000	225,000		
Updating WCICC Technology	WCICC	$180,000	180,000	180,000		
Upgrading of computer equipment County wide - 5 yrs.	WCICC	$456,850	165,250	165,250		
New Voting Machines 3 of 3	County Auditor	$750,000	250,000	250,000		
Replace playground equipment near Little Sioux swimming beach	Conservation	$35,000	35,000		35,000	
Extend electric service to tent camping area on west of lake at Little Sioux Park.	Conservation	$10,000	10,000		10,000	
Resurface asphalt roads in Bigelow Park	Conservation	$100,000	100,000		100,000	
Replace stell roof on Fowler Forest open shelter	Conservation	$50,000	50,000		50,000	
Human Resource - New Carpet	Bldg. Services - Crthouse	$2,500	2,500	2,500		
CASA - New Carpet Except for Court Rooms	Bldg. Services - T/Hoyt	$16,000	16,000	16,000		
		2018 Total	**$1,033,750**	**$838,750**	**$195,000**	**$0**
2019						
Construct second small cabin unit at Southwood Conservation Area	Conservation	$50,000	50,000		50,000	
Provide some type of dust free or paved surfacing on the Southwood Conservation Area road	Conservation	$150,000	150,000		150,000	
Updating WCICC technology	WCICC	$195,000	195,000	195,000		
		2019 Total	**$395,000**	**$195,000**	**$200,000**	**$0**
2020						
Resurface asphalt roads in Little Sioux Park	Conservation	$250,000	250,000		250,000	
		2020 Total	**$250,000**	**$0**	**$250,000**	**$0**

#17b

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

Date: April 1, 2015

Weekly Agenda Date: April 7, 2015

DEPARTMENT HEAD / CITIZEN: Dennis Butler, Finance/Operations Controller

SUBJECT: RFP with City

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☐

WORDING FOR AGENDA ITEM: Discussion and action on working with City of Sioux City on RFP for garbage collection services.

EXECUTIVE SUMMARY: The County currently has 6 different garbage collection companies that serve Woodbury County. The County would like to jointly bid out our collection services with City of Sioux City.

BACKGROUND: Garbage collection services have price differentials on containers by as much as 47% and multiple contract renewal dates.

FINANCIAL IMPACT: By bidding collection services with the City of Sioux City could result in a cost savings to the taxpayers.

RECOMMENDATION: Approve to participate with the City of Sioux City to do a joint RFP in regards to garbage collection services.

ACTION REQUIRED: Motion to authorize the County to participate in a joint RFP with the City of Sioux City for garbage collection services.

Approved by Board of Supervisors March 3, 2015.

Garbage Collection Results

Information & Data	Department or Building						
	Secondary Roads						
Location	Moville Shed 1	Moville Shed 2	Lawton Shed	Correctionville Shed	Danbury Shed	Luton Shed	Hornick Shed
Number of Pickups	1 per week	1 per week	1 per week	1 per week	1 per week	1 per week	1 per week
Months Per Year	12 months	12 months	12 months	12 months	12 months	12 months	12 months
Special Pickups - Bio Or Grease							
Size of Containers	3 yd container	2 yd container	2 yd container	2 yd container	1 1/2 container	2 yd container	1 1/2 container
When current Agreement ends	N/A	N/A	N/A	N/A	N/A	30 day notice	30 day notice

Garbage Collection Results (Continued)

Information & Data	Department or Building			
	Emergency Services	Social Services	Human Services	District Health
Location	Climbing Hill	1211 Triview	Trosper Hoyt	1014 Nebraska
Number of Pickups	1 per week	1 per week	N/A	2 per week
Months Per Year	12 months	12 months	N/A	12 months
Special Pickups - Bio Or Grease				Recyclables - every Tuesday collected by roller carts thru out building and put in receiving area
Size of Containers	1 Commercial 2-3 yds 2 commercial 35 gallon trash cans	Mike Headid arranges their pickups	N/A	2 yd rear loading dumpster
When current Agreement ends	no agreement	N/A	N/A	60 day notice
Other considerations				Bio-Waste is picked up by Medical Waste Transport. They pick up on as needed basis 1-3 times a year. Charged by weight.

Garbage Collection Results (Continued)

Information & Data	Department or Building						
	Conservation						
Location	Fowler Forest Preserve	Southwood Conservation	Little Sioux Park	Snyder Bend	Browns Lake/ Bigelow Park	Dorthy Pecuat Nature Center	Additional Information
Number of Pickups	May thru October	May thru Oct* Nov thru Apr**	May thru Oct* Nov thru Apr**	May thru Oct* Nov thru Apr**	May thru Oct* Nov thru Apr**	May thru Oct* Nov thru Apr**	Last Page
Months Per Year	5 months	6 months* 6 months**	6 months* 6 months**	6 months* 6 months**	6 months* 6 months**	6 months* 6 months**	
Special Pickups - Bio Or Grease							
Size of Containers	3 yd container	*1 - 3 yd container - once a month 4 - 2 yd and 1 - 3 yd containers once a week	*13 - 2 yd and and 2 - 3 yd once a week **1 - 3 yd and 2 - 2 yd containers once a month	*8 - 2 yd and and 2 - 3 yd once a week **1 -2 yd container once a month	*7 - 2 yd and and 2 - 3 yd once a week **1 -3 yd container once a month	* 1 4 yd container twice a month * 1 4 yd container once a month	
When current Agreement ends	3/31/2016	3/31/2016	3/31/2016	3/31/2016	3/31/2016	2/14/2017	
Other considerations	N/A	N/A	N/A	N/A	N/A	N.A.	

Garbage Collection Results (Continued)

Information & Data	Department or Building		
Location	Praire Hills	LEC	Trosper Hoyt
Number of Pickups	Waste - 1 per week Recyclables - 1 per week	5 days a week	5 days a week
Months Per Year	12 months	12 months	12 months
Special Pickups - Bio Or Grease	Used to sell the grease from fryers. No have fryers.		
Size of Containers	1 - 6 yd 1 - 8 yd	1 - 8 yd	1 - 5 yd
When current Agreement ends	N/A	N/A	N/A
Other considerations	N/A	N/A	N/A

Total Cost of Services for Garbage Collection

Names of Vendors Providing Service:

C.H.N. Garbage Service, Mapleton, Iowa
Waste Management, Phoenix, Arizona
Gill Hauling, Inc., Jackson, Nebraska
Sanitary Services, Cherokee, Iowa
Western Disposal Inc., South Sioux City, Nebraska
Independence Waste, Elk Point, South Dakota

Total Cost of Garbage Collections	**29,648.68**

Different Charges for containers:

1 1/2 yard containers	53.80
	98.68
2 yard containers	94.00
	96.20
	138.00
	88.00
3 yard containers	115.13
4 yard container	37.00

Woodbury County Conservation Board

4500 Sioux River Road Sioux City, IA 51109-1657

Phone: 712/258-0838
Fax: 712/258-1261

Board Members:
Cindy Bennett
Suzan Boden
Don Dixon
Mark Taylor, D.O.
Christine Zellmer-Zant

Rick D. Schneider, Director
Mark Peterson, Deputy Director
Dawn Snyder, Education Director

Thursday, April 9, 2015

MONTHLY MEETING AGENDA – 5:00 P.M.

Dorothy Pecaut Nature Center
4500 Sioux River Road, Sioux City, IA 51109

- **Call to order / roll call** – quorum / open meeting compliance
- **Public comment / input** – this is an opportunity for the public to address any subject pertaining to Conservation Board business.

CONSENT AGENDA

C1. Approve minutes of the March 12, 2015 monthly meeting.

C2. Approve March 2015 claims and expenditures.

C3. Receive and place on file the March 2015 financial / budget report and the 3rd Quarter FY 15 Reserve Fund Report.

C4. Acceptance of Gifts/Donations:
1. Joy Larson – Monetary donation ($250) for Barred Owl adoption
2. Jan Marshall-Thoreen – Bird seed

C5. Acceptance of Grants
1. Iowa Ornithologists' Union – $200 grant for raptor equipment

REGULAR AGENDA

R1. Approve consent agenda. (Conservation Board)

R2. FY 15 Equipment Purchase – Results of proposals for purchase of a medium size pickup truck. (Peterson)

R3. Capital Improvement Projects Update (Schneider)
1. Stub Gray Shooting Range
2. Brown's Lake manager's residence
3. Solar power project RFP – review process and approve issuance of the RFP

R4. Board member / staff reports – Board members and staff may report on meetings or activities that they have been involved with. (Board and staff)
1. Nature Center activities (Snyder)
2. Park activities (Peterson)
3. Administrative items (Schneider)
    a. Camping kick-off weekend
    b. Land acquisition updates
    c. Long Range planning meeting – Set date

R5. Summer meeting schedule: June 4 – Southwood; July 2 – Little Sioux Park; August – No meeting; September 3 – Snyder Bend Park; October 1 – Brown's Lake/Bigelow Park (Annual Picnic).

R6. Adjournment

CALENDAR OF EVENTS:

1. 2015 Camping Kick-off Weekend, May 1-3, 2015
2. May Conservation Board meeting, TBD

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

	6:00 a.m.	6:00 p.m.

March 2015

March 23, 2015		**19**
March 24, 2015	**19**	**19**
March 25, 2015	**19**	**19**
March 26, 2015	**20 (1-holding)**	**16**
March 27, 2015	**17**	**18**
March 28, 2015	**18**	**18**
March 29, 2015	**18**	**18**
March 30, 2015	**18**	

The Center averaged 18.4 residents per day during the 6:00 a.m. head count and 18.1 during the 6:00 p.m. count for a weekly average of 18.3 residents per day during the above week.

Of the eighteen residents detained on March 30, 2015, ten or fifty six percent were identified gang members. Of the ten, five or fifty percent were identified as hard-core members.

We are currently detaining three juveniles from the Dakota County and four from the BIA.

Mark Olsen
Director
WCJDC
March 30, 2015

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

DATE	Day	DAILY TOTAL	LEC	ELECTRONIC MONITORING	PRAIRIE HILLS	FEDERAL PRISONERS
3/28/15	Saturday	226	200	18	8	10
3/29/15	Sunday	216	191	18	7	10
3/30/15	Monday	223	197	18	8	10
3/31/15	Tuesday	223	197	17	9	13
4/1/15	Wednesday	220	192	18	10	15
4/2/15	Thursday	211	181	19	11	12
4/3/15	Friday	221	191	19	11	13
		1540	1349	127	64	83

24 HOUR DAILY COUNT

DATE	TOTAL	MALE	FEMALE
3/28/15	250	206	44
3/29/15	235	192	43
3/30/15	245	191	54
3/31/15	250	197	53
4/1/15	243	198	45
4/2/15	244	196	48
4/3/15	241	187	54
	1708	1367	341

*Highest population count each day