



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (FEBRUARY 3, 2015) (WEEK 6 OF 2015)

Agenda and Minutes also available at
www.woodburycounty.com

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held February 3, 2015 at 10:00 am in the Board Chambers, first floor of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, spell their name, and give their address and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item**.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

- | | | |
|--------------------------|--|--------|
| 10:00 | 1. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence | |
| | 2. Citizen Concerns Information | |
| | 3. Approval of the agenda (February 3, 2015) | Action |
| | 4. Approval of the minutes of January 27, 2015 meeting | Action |
| | 5. Discussion and approval of claims | Action |
| | 6. Williams and Company – Jeff Peters, CPA, CGFM
Re: Presentation of County Audit | Action |
| | 7. Human Resource – Ed Gilliland | |
| | a. Approval of Memorandum of Personnel Transactions | Action |
| | b. Woodbury County Health Plan Premium Holiday for March | Action |
| | c. Building Services Certificate of Substantial Completion | Action |
| | 8. Board Administration – Karen James | Action |
| | a. Approval of Lifting Tax Suspension for D. D. | |
| 10:15 a.m.
(Set time) | b. Public Hearing and Sale of Property Parcel # 651855 (aka 308 Main St. W, Smithland, Iowa) | |

9. Planning/Zoning – John Pylelo Action
 Public hearing, receive Zoning Commission Recommendation and Second Reading for:
- a.) The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Rescind as an Official Flood Plain Zoning Map Panel 19193C0037D dated Sept. 29, 2011.
 - b.) The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Adopt as an Official Flood Plain Zoning Map Panel #19193C0037E dated March 2, 2015.
 - c.) The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Adopt Woodbury County Flood Insurance Study 19193CV000B Dated March 2, 2015.
10. Rural Economic Development – David Gleiser
- a. County vehicle purchase, review of state bids for purchase of new vehicles for the Rural Economic Development department and Planning and Zoning department Action
 - b. Update on grant activities and opportunities; MidAmerican Energy Local Partners Program, Woodbury County REC Business Development Assistance Fund Program, Iowa Economic Development Authority Regional Marketing Grant. Action
11. County Attorney – PJ Jennings Action
 Relocation of county employees to Courthouse basement for purposes of fine collections. Discussion and Action
12. County Sheriff – Dave Drew Action
 Discussion of moving electronic monitoring to Trosper-Hoyt Building
13. Board of Supervisors – Jeremy Taylor Action
 On all buildings owned by the county, the Building Services Department under the Direction of the Building Superintendent shall be the representative to the Board in all negotiations, contracts, specifications, and designs. Furthermore, it shall be the policy that the Building Superintendent will be involved in understanding the scope of work, designing, directing, and interfacing with all outside contractors as the Board's representative. The Building Superintendent shall submit **for approval by the Board a recommendation regarding** signature of certificate of substantial completion when satisfied that his or her personnel is properly trained on all equipment, manufacturers' warranties, service numbers, and service-related items. When an architect is retained as project designer and manager a joint recommendation will be submitted to the Board covering their respective areas.
14. Implementation of Employee Recognition/Customer Service - Jeremy Taylor Discussion
 The HR Director will be asked to show a possible resolution format and certificate by which we can honor those in the community who have demonstrated selfless service. This would include resolution language which could be contained on a framed plaque with lines to fill in 2-3 sentences describing the reason for such recognition, e.g. "Whereas Ms. _____demonstrated selfless services by...and furthermore..."
15. The Board will discuss the County philosophy and policy for funding for various programs. This is **not** an opportunity for nonprofits and organizations to present their case for funding. This is strictly an opportunity for the Board to begin defining direction for the future. This will be an action item in the next two weeks. Mark Monson (Attachment) Discussion

- | | |
|---|-------------|
| 16. Secondary Employment by County employees - Jeremy Taylor
Discussion and Action (if needed) will be held on employees holding full time employment in addition to full time employment with the County. | Action |
| 17. Update on tax asking, tax rate implication – Jeremy Taylor | Discussion |
| 18. Citizen’s Concerns | Information |
| 19. Board Concerns and Comments | Information |

**Adjourn Board of Supervisors Meeting
Begin Orton Slough Drainage District Meeting**

- | | |
|---|--------|
| 20. Approval of minutes of January 27, 2015 | Action |
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**Adjourn Orton Slough Drainage District Meeting
Continue Board of Supervisors Meeting**

- | | |
|---|-------|
| 21. Budget Discussion for FY 2016 | |
| a. County Fair – <u>General Basic</u> | 96 |
| b. Soil Conservation – <u>Rural Basic</u> | 10 |
| c. District Health Department – <u>General Basic</u> | 74 |
| d. Juvenile Detention – <u>General Supplemental</u> | |
| Juvenile Detention Facility | 17-18 |
| Mental Health Court | 21 |
| Teen Court | 22 |
| GPS Tracker | 23 |
| e. Secondary Roads – <u>Secondary Roads</u> | 6-51 |
| f. Roadside Management – <u>Rural Basic</u> | 7-8 |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

MONDAY, FEBRUARY 2	6:00 p.m.	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, FEBRUARY 3	4:00 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
	5:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
WEDNESDAY, FEBRUARY 4	12:00 noon	District Board of Health Meeting, 1014 Nebraska St.
TUESDAY, FEBRUARY 10	10:00 a.m.	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, FEBRUARY 11	8:05 a.m.	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
THURSDAY, FEBRUARY 12	7:00 p.m.	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
TUESDAY, FEBRUARY 17	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech
WEDNESDAY, FEBRUARY 18	12:00 noon	Siouxland Economic Development Corporation Meeting, Marina Inn
THURSDAY, FEBRUARY 19	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
MONDAY, FEBRUARY 23	6:00 p.m.	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville, Iowa.
MONDAY, MARCH 2	6:00 p.m.	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, MARCH 3	4:00 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WEDNESDAY, MARCH 4	12:00 noon	District Board of Health Meeting, 1014 Nebraska St.
THURSDAY, MARCH 5	5:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

JANUARY 27, 2015 — FIFTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, January 27, 2015 at 10:00 a.m. Board members present were Clausen, Ung, Monson, Smith, and Taylor. Staff members present were Karen James, Board Administrator, Dennis Butler, Finance/Operations Controller, Joshua Widman, Assistant County Attorney, and Patrick F. Gill, Auditor/Clerk to the Board.

1. The meeting was called to order – Pledge of Allegiance to the Flag – Moment of Silence.
2. Citizen concerns.
3. Motion by Ung second by Taylor to approve the Agenda for January 27, 2015. Carried 3-2; Clausen and Smith opposed. Copy filed.
4. Motion by Ung second by Smith to approve the minutes of the 01/20/2015 Board meeting with a correction of a clerical error. Carried 5-0. Copy filed.
5. Motion by Monson second by Taylor to approve the county's claims totaling \$254,229.64. Carried 5-0. Copy filed.
6. There was a presentation of Resolution Thanking and Commending Kathy Sands, County Assessor, for Years of Service.
- 7a. We the undersigned Members of the Board of Supervisors and ex-officio Board of County Canvassers, for Woodbury County, hereby certify the following to be a true and correct abstract of the ballots cast in this county at the Farmer's Drainage District Elections for Sub-District #2 held on the 17th day of January, 2015 as shown by the tally lists returned from several election precincts.

For the office of **Farmers Drainage District Trustee for Sub-District #2** there were two-thousand, nine (2,009) ballots cast as follows:

Roger Rand received Two-thousand, nine (2,009) votes

Scattered write-ins received Zero (0) votes

We therefore declare **Roger Rand** duly elected to the office of **Farmers Drainage District Trustee for Sub-District #2** for a term of **three years (2015, 2016, 2017)**.

Motion by Smith second by Ung to receive for signatures the canvass of the Farmer's Drainage District election held January 17, 2015. Carried 5-0. Copy filed.

- 7b. We the undersigned Members of the Board of Supervisors and ex-officio Board of County Canvassers, for Woodbury County, hereby certify the following to be a true and correct abstract of the ballots cast in this county at the Garretson Drainage District for Sub-District #2 and #3 held on the 17th day of January, 2015 as shown by the tally lists returned from several election precincts.

For the office of **Garretson Drainage District Trustee for Sub-District #2** there were five-hundred, sixty-four (564) ballots cast as follows:

Roger Rand received Five-hundred, sixty-four (564) votes

Scattered write-ins received Zero (0) votes

We therefore declare **Roger Rand** duly elected to the office of **Garretson Drainage District Trustee for Sub-District #2** for a term of **three years (2015, 2016, 2017)**.

For the office of **Garretson Drainage District Trustee for Sub-District #3** there were Two-hundred, forty-one (241) ballots cast as follows:

Ron Kerr received Two-hundred, forty-one (241) votes

Scattered write-ins received Zero (0) votes

We therefore declare **Ron Kerr** duly elected to the office of **Garretson Drainage District Trustee for Sub-District #3** for a term of **two years (2015 and 2016)**.

Motion by Taylor second by Ung to receive for signatures the canvass of the Garretson Drainage District election held January 17, 2015. Carried 5-0. Copy filed.

- 7c. Motion by Clausen second by Smith receive County Recorder's Report for Fees Collected for the period 10/01/2014 through 12/31/2014. Carried 5-0. Copy filed.
- 7d. Motion by Taylor second by Ung to approve the recommended County Claims procedure. Carried 5-0. Copy filed.
- 7e. Motion by Clausen second by Smith to approve StarComm FY 2016 proposed Operation Budget. Carried 5-0. Copy filed.
- 8a. Motion by Ung second by Taylor to approve the separation of Joshua McClure, Sheriff Reserve Volunteer, County Sheriff Dept., effective 12/31/14. Resignation.; the separation of Brent Vanderweil, Sheriff Reserve Volunteer, County Sheriff Dept., effective 12/31/14. Resignation.; the separation of Randy Robinson, custodian, Building Services Dept., effective 01/30/15. Retirement; and the reclassification of Luis Gonzalez-Morales, P/T GPS Tracker, Juvenile Detention Dept., effective 02/11/15, \$18.48/hour, 3.4%=\$.62/hr. Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3. Carried 5-0. Copy filed.
- 8b. Motion by Ung second by Clausen to approve and authorize the Chairperson to sign an "Authorization to Initiate Hiring Process" for Custodian, Building Services Dept., AFSCME Courthouse: \$13-44-\$14.80/hour. Carried 5-0. Copy filed.
- 9. Motion by Smith second by Ung to approve and authorize the Chairperson to sign the cost sharing agreement to complete an Interstate Justification report. Carried 5-0. Copy filed.

Motion by Ung second by Clausen to authorize the Chairperson to sign a letter supporting a funding request for the agreement. Carried 5-0. Copy filed.
- 10. There was a presentation of information on Innovative programs that Sheriff Drew and County Attorney Jennings are working on.
- 11. Motion by Smith second by Taylor to receive the County Sheriff's Civil Division Second Quarter and Year to Date report. Carried 5-0. Copy filed.
- 12. There was a discussion with Eric Hennings of College Products in Rural Bronson about possible rezoning for an expansion project.
- 13. A public hearing was held for a proposed amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance.

Motion by Ung second by Taylor to close the public hearing for a proposed amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance. Carried 5-0.

The Board considered an amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance.

14. Motion by Smith second by Taylor to approve the repair of shower doors in the jail at the request of the State Inspector. Carried 5-0. Copy filed.
15. Motion by Taylor second by Ung to authorize the Chairperson to sign the Sioux City Franchise Fee Settlement Claim forms and any other forms dealing with the same type of claims. Carried 5-0. Copy filed.
16. The Chairperson stated that action regarding contractors and substantial work policy is covered later in the agenda.
- 17a. Motion by Clausen second by Taylor to approve and authorize the Chairperson to sign a Permit for overhead or buried utilities for Mid American Energy on Pochontas Ave. in Section 32-T86N-R42W for electrical service. Carried 5-0. Copy filed.
- 17b. Motion by Smith second by Clausen to approve and authorize the Chairperson to sign a Permit for overhead or buried utilities for Mid American Energy on 260th St. in Section 29 T87N-R47W for a new 4" natural gas main. Carried 5-0. Copy filed.
18. Dennis Butler, Finance/Operations Controller, provided explanation of tax askings versus tax rates.
19. Motion by Taylor second by Ung to approve the new starting time for Board meetings at 4:30 PM beginning February 10th, 2015.
20. Motion by Taylor second by Ung to approve a policy regarding certificates of substantial completion of building projects.

Motion by Smith second by Taylor to postpone action on a policy regarding certificates of substantial completion of building projects. Carried 5-0
21. There was a discussion on employee recognition/customer service.
22. Motion by Taylor second by Ung to add language to the Economic Development Activities policy in Woodbury County.

Mr. Taylor asked for consent to withdraw the motion. There was no objection.
23. A discussion on secondary employment was postponed by consent.
24. There was a discussion of the Sheriff's Office being assigned courthouse security responsibilities.
25. Lisa McNiel, District Court Administrator, discussed appointments to the magistrate nominating commission with the Board.
26. There were no supervisor concerns.

The Board of Supervisors Meeting was recessed for an Orton Slough Drainage District Meeting.

The Board of Supervisor's meeting was called back to order.
- 28a. Motion by Ung second by Smith to receive the Board of Supervisors (General Basic)-Board Expense budget, the Board of Supervisors (General Basic)-Board Administration budget and the Board of Supervisors (General Basic)-Mail Services budget as submitted and the Board of Supervisors (General Basic)-Public Bidder budget reduced by \$9,500. Carried 5-0.
- 28b. Motion by Ung second by Smith to receive the County Sheriff Uniform Patrol (General Basic) budget as submitted with corrections. Carried 5-0.

Motion by Ung second by Taylor to receive the County Sheriff Investigations (General Basic) budget as submitted. Carried 5-0.

Motion by Ung second by Clausen to receive the County Sheriff HIDTA – Federal Reimbursement (Non Tax) budget, the County Sheriff US Marshall – Federal Reimbursement (Non Tax) budget and the County Sheriff Drug Task Force – Federal Reimbursement (Non Tax) budget as submitted. Carried 5-0.

Motion by Ung second by Taylor to receive the County Sheriff Correctional Facility – LEC (General Basic) budget reduced by \$82,687. Carried 5-0.

Motion by Smith second by Ung to receive the County Sheriff Correction Facility – Prairie Hills (General Basic) budget as submitted. Carried 5-0.

Motion by Clausen second by Taylor to receive the County Sheriff Administration (General Basic) budget as submitted. Carried 5-0.

Motion by Smith second by Taylor to receive the County Sheriff Civil Division (General Basic) budget as submitted. Carried 5-0.

Motion by Smith second by Taylor to receive the County Sheriff Highway Safety Grant (General Basic) budget as submitted. Carried 5-0.

Motion by Smith second by Taylor to receive the County Sheriff Crime Prevention (General Basic) budget as submitted. Carried 5-0.

Motion by Ung second by Taylor to receive the County Sheriff Courtroom Security (General Supplemental) budget as submitted. Carried 5-0.

Motion by Ung second by Taylor to receive the County Sheriff Uniform Patrol (Rural Basic) budget as submitted. Carried 5-0.

Motion by Clausen second by Smith to receive the County Sheriff Forfeiture (Non Tax) budget, the County Sheriff DARE (Non Tax) budget and the County Sheriff Donations (Non Tax) budget as submitted. Carried 5-0.

28c. Motion by Clausen second by Smith to receive the County Attorney Administration (General Basic) budget as submitted. Carried 5-0.

Motion by Ung second by Clausen to receive the County Attorney HIDTA Grant (Non Tax) budget as submitted. Carried 5-0.

Motion by Clausen second by Ung to receive the County Attorney Edward Bryne Grant (General Basic) budget as submitted. Carried 5-0.

Motion by Clausen second by Taylor to receive the County Attorney Juvenile (General Basic) budget as submitted. Carried 5-0.

Motion by Smith second by Clausen to receive the County Attorney Jury & Witness Fees (General Supplemental) and the County Attorney Forfeiture Fund (Non Tax) budget as submitted. Carried 5-0.

28d. Motion by Clausen second by Ung to receive the Building Services Courthouse (General Basic) budget as submitted. Carried 5-0.

Motion by Clausen second by Smith to receive the Building Services Law Enforcement Center (General Basic) budget as submitted. Carried 5-0.

Motion by Ung second by Taylor to receive the Building Services Trosper-Hoyt Building (General Basic) budget as submitted. Carried 5-0.

Motion by Ung second by Smith to receive the Building Services Prairie Hills (General Basic) budget as submitted. Carried 5-0.

Motion by Clausen second by Smith to receive the Building Services Eagles Building (General Basic) budget as submitted. Carried 5-0.

28e. Motion by Clausen second by Ung to receive the County Auditor Recorder/Vital Statistics (General Basic) budget as submitted. Carried 5-0.

Motion by Smith second by Ung to receive the County Auditor Administration (General Basic) budget as submitted. Carried 5-0.

Motion by Clausen second by Taylor to receive the County Auditor Elections Administration (General Supplemental) budget as submitted. Carried 5-0.

Motion by Ung second by Taylor to receive the County Auditor Elections General Primary (General Supplemental) budget as submitted. Carried 5-0.

Motion by Clausen second by Ung to receive the County Auditor School Election (General Supplemental), City Primary Election and City Regular Election (General Supplemental) budgets as submitted. Carried 5-0.

Motion by Smith second by Clausen to receive the County Auditor Records Management (Non Tax) and Recorders Electronic Fees (Non Tax) budgets as submitted. Carried 5-0.

28f. Motion by Clausen second by Ung to receive the Human Resources (General Basic) budget as submitted. Carried 5-0.

The Board adjourned the regular meeting until February 3, 2015.

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Ed Gilliland, Human Resources Director
Gloria Mollet, Human Resources Assistant Director
g mollet

RE: Memorandum of Personnel Transactions

DATE: February 3, 2015

For the February 3, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Courthouse Safety & Security Supervisor Wage Plan Matrix 6 month Increase.
- 2) Civilian Jailer from Senior Class to Master Class.
- 3) Veteran Affairs Clerk II Wage Plan comparable from Grade 3/Step 3 to Grade 3/Step 4.
- 4) Retirement of a Secondary Roads District Foreman.

Thank you.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: February 3, 2015

*** PERSONNEL ACTION CODE:**

- | | |
|----------------|---------------------|
| A- Appointment | R-Reclassification |
| T - Transfer | E- End of Probation |
| P - Promotion | S - Separation |
| D - Demotion | O - Other |

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Pottebaum, Martin	Courthouse Safety & Security	1-24-15	Courthouse Safety & Security Supervisor	\$39,140/year	3%=\$1,140/yr	R	Per Wage Plan Matrix, 6 month Salary Increase.
Collison, Charles	County Sheriff	2-14-15	Civilian Jailer	\$22.96/hour	11%=\$2.38/hr	R	Per CWA Civilian Officers Contract agreement, from Senior Class to Master Class.
Robinson, Lisa	Veteran Affairs	2-15-15	Clerk II	\$17.33/hour	5.4%=\$.90/hr.	R	Per Wage Plan comparability with AFSCME Courthouse Contract, from Grade 3/Step 3 to Grade 3/Step 4.
Thomas, Steven	Secondary Roads	2-27-15	District Foreman			S	Retirement.

APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. HR DIRECTOR *Gloria Mollet*

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Employees of Woodbury County

FROM: Ed Gilliland, Director
Gloria Mollet, Assistant Director
gmollet

RE: Premium Holiday

DATE: January 29, 2015

We are asking for discussion and action for a Woodbury County Premium Holiday for month of March 2015. On Tuesday, February 2, 2015 the Board of Supervisors have the opportunity to approve a **Premium Holiday** for the month of March, 2015. The Premium Holiday applies to the medical benefit for all employees and early retirees on the Woodbury County Self-funded Health Insurance plan. The benefit will not come out of the County funds or the employee pay check for the month of March, 2015. Early retirees will not have to send a check to pay for the month of March, 2015. If you have already sent the premium, it will be applied to the month of April 2015.

If you have any questions or concerns, please contact me in Human Resources at 712-279-6480.

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors

FROM: Ed Gilliland, Human Resources Director
Gloria Mollet, Human Resources Assistant Director
gmollet

RE: Woodbury County Resolution: Certificate of Substantial
Completion for Contractors

DATE: January 29, 2015

We are before you asking for discussion and action on the Woodbury County Resolution: Certificate of Substantial Completion for Contractors under the direction of the Building Superintendent as a representative of the Board of Supervisors for Woodbury County. The Building Superintendent will be involved in understanding the scope of work, designing, directing, and interfacing with all outside contractors and submit for approval by the Board a recommendation when satisfied that personnel are trained on all equipment, warranties, and services.

We are asking for discussion and action on this item today.

Thank you

WOODBURY COUNTY RESOLUTION:

CERTIFICATE OF SUBSTANTIAL COMPLETION FOR CONTRACTORS

The success of Woodbury County government depends upon our efficient use of resources to produce a high quality product for the citizens of the County.

On all buildings owned by Woodbury County, the Building Services Department, under the direction of the Building Superintendent, shall be the representative to the Board of Supervisors in all negotiations, contracts, specifications, and designs. Furthermore, it shall be the policy that the Building Superintendent will be involved in understanding the scope of work, designing, directing, and interfacing with all outside contractors as the Board's representative. The Building Superintendent shall submit for approval to the Board, a recommendation regarding signature of certificate of substantial completion when satisfied that his or her personnel are properly trained on all equipment, manufacturers' warranties, service numbers, and service-related items.

The Woodbury County Board of Supervisors requires all contractors and sub-contractors working with Building Services to maintain compliance with all safety practices and training. Documentation and signature are required prior to the beginning any project.

As a contractor or sub-contractor, Woodbury County expects cooperation for compliance with OSHA, workers compensation, Title VI and with contracts, time frames, etc.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by his/her duly-authorized representatives on the ____ day of _____, ____.

Signature of Contractor or Sub-contractor Date

Signature of Woodbury County Representative Date

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Administrative Coordinator
DATE: January 30, 2015
RE: Lifting of Tax Suspensions

Please lift the tax suspension for D. D. as this house has been demolished.

Thank you.

Attachment

WOODBURY COUNTY, IOWA

RESOLUTION # 9498

RESOLUTION APPROVING PETITION FOR SUSPENSION
OF TAXES

Agnes Dow

WHEREAS, Derrell Dow, as titleholder of real estate located at 1115 W. Highland, Sioux City, Woodbury County, Iowa, and legally described as follows:

Parcel #133935

87-8947-29-331-012

West 43 feet Lot 11 Block 31, West 40 feet Lots 12, 13, 14 Block 31, Sioux City Davis Addition City of Sioux City, Woodbury County, Iowa

WHEREAS, Derrell Dow as titleholder of the aforementioned property has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 1997 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 5th day of June, 2001.

WOODBURY COUNTY BOARD OF SUPERVISORS

Larry D. Clausen

Larry D. Clausen, Chairman Pro-tem

ATTEST:

Victoria L. Ritz

Victoria L. Ritz, Deputy
Woodbury County Auditor

*House was
demol'd Nov. 2014
per City Assessor
Please Lift*

*1-28-15
DM*

RESOLUTION

NOTICE OF PROPERTY SALE

Parcel #651855

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Three Block One Smiths 3rd Addition, City of Smithland, Woodbury County, Iowa
(308 Main Street W)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **3rd Day of February, 2015 at 10:15 o'clock a.m.** in the meeting room of the Board of Supervisors on the first floor of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **3rd Day of February, 2015**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$759.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 20th Day of January, 2015.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Mark A. Monson, Chairman

REQUEST FOR MINIMUM BID

Name: Holly Faber Date: 3/11/14
Address: 304 main St. W. Phone: 889-2121

Address or approximate address/location of property interested in:

308 main St. W.

GIS# 864426381004

**This portion to be completed by Board Administration **

Legal Description:

Lot 3 Block 1 Smith's 3rd Addition.
City of Smithland, Woodbury County, Iowa.

Tax Sale #/Date: 6/20/2011 #1000 Parcel # 651855

Tax Deeded to Woodbury County on: 1/16/15

Current Assessed Value: Land \$2,750- Building 0 Total \$2,750-

Approximate Delinquent Real Estate Taxes: \$522-

Approximate Delinquent Special Assessment Taxes: \$61644-

*Cost of Services: \$159-

Inspection to: George Boykin Date: 3/11/14

Minimum Bid Set by Supervisor: \$759- (includes cost of services)

Date and Time Set for Auction: February 3rd @ 10:15.

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.

Date Created: 1/14/2015



- Legend
- Roads
 - ▭ Corp Boundaries
 - ▭ Townships
 - ▭ Sections
- Residential Sales**
- 2012
 - 2013
 - 2014
 - ▭ Parcels

Parcel ID	864426381004	Alternate ID	00000000651855	Owner Address	BECKNER DEANNA L
Sec/Twp/Rng	26-86-44	Class	R		308 W MAIN ST
Property Address	308 MAIN ST W	Acreage	n/a		SMITHLAND, IA 51056
	SMITHLAND				

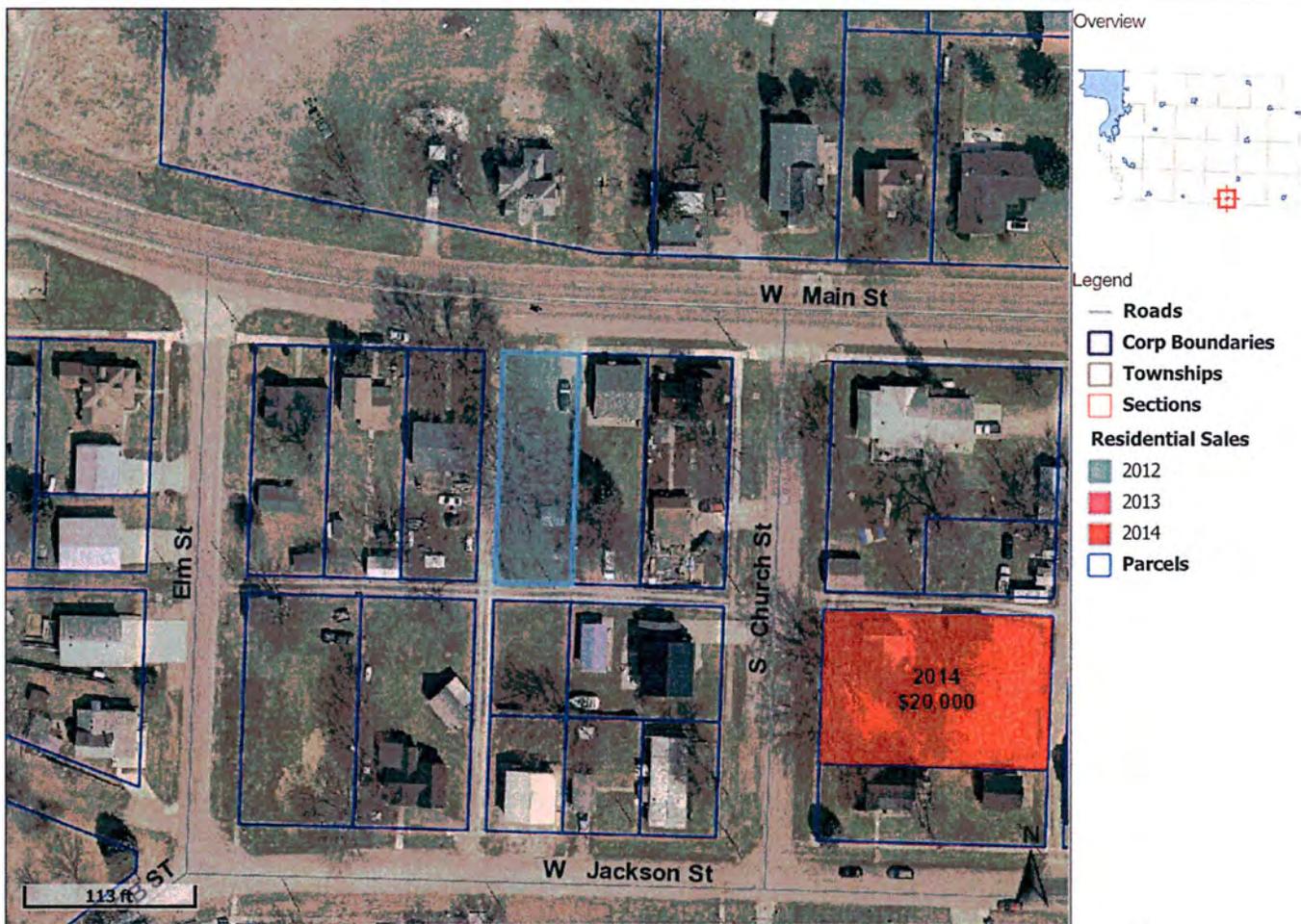
District 073 SMITHLAND LL WESTWOOD COMM

Brief Tax Description SMITHLAND CITY OF
SMITHS 3RD ADDN LOT
3 BLK 1

(Note: Not to be used on legal documents)

Last Data Upload: 1/14/2015 2:25:42 AM

Date Created: 1/14/2015



Parcel ID 864426381004
Sec/Twp/Rng 26-86-44
Property Address 308 MAIN ST W
SMITHLAND

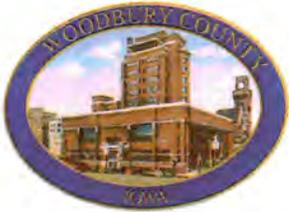
Alternate ID 000000000651855
Class R
Acreage n/a

Owner Address BECKNER DEANNA L
308 W MAIN ST
SMITHLAND, IA 51056

District 073 SMITHLAND LL WESTWOOD COMM
Brief Tax Description SMITHLAND CITY OF
SMITHS 3RD ADDN LOT
3 BLK 1

(Note: Not to be used on legal documents)

Last Data Upload: 1/14/2015 2:25:42 AM



OFFICE OF
Woodbury County Planning & Zoning Administrator

SIXTH FLOOR • SEVENTH AND DOUGLAS STREETS – SIOUX CITY, IA 51101

John Pylelo - Planning & Zoning Administrator • jpylelo@sioux-city.org

Peggy Napier - Clerk II • pnapier@sioux-city.org

Telephone (712) 279-6557

Fax (712) 279-6530

To: Board of Supervisors

From: John Pylelo – Planning and Zoning

Re: Board of Supervisors Meeting of Tuesday February 3, 2015

Date: January 29, 2015

Planning and Zoning – John Pylelo

Public Hearing, Receive Zoning Commission Recommendation and Second Reading for:

- a.) **The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Rescind as an Official Flood Plain Zoning Map Panel 19193C0037D dated Sept. 29, 2011.**
- b.) **The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Adopt as an Official Flood Plain Zoning Map Panel #19193C0037E dated March 2, 2015.**
- c.) **The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Adopt Woodbury County Flood Insurance Study 19193CV000B Dated March 2, 2015.**

The above actions are required as the Federal Emergency Management Agency (FEMA) has provided Woodbury County with an updated flood insurance rate mapping (FIRM) panel. Woodbury County wishes to continue participation in the National Flood Insurance Program (NFIP) and to qualify the County will be required to rescind an existing mapping panel; adopt the replacement mapping panel; and adopt a recent issued Flood Insurance Study. These actions must take place prior to March 2, 2015.

Failure to adopt the new mapping could have negative effects upon county residents and businesses who may have casualty loss exposure should a flood event occur. There is also the potential for loss of marketability of property and structures as no federally insured financial institution can loan funds without flood insurance being in place.

The Woodbury County Planning and Zoning Office; in coordination with Iowa Department of Natural Resources' personnel; has reviewed the County's Flood Plain management ordinances and is jointly recommending the text amendments and the study adoption.

Below is a copy of the proposed text changes within Section 5.03:2.B of Woodbury County Floodplain Management Ordinance. Language in **bold type** represents language addition. Language with a ~~strike-through~~ represents language removal.

Amend Section 5.03:2.B of Woodbury County Floodplain Management ordinances to read:

B. Establishment of Official Floodplain Zoning Map. The FEMA Flood Insurance Rate Maps ~~19193C0037D~~, **19193C0037E**, 19193C0039D, 19193C0045D, 19193C0075D, 19193C0100D, 19193C0117D, 19193C0125D, 19193C0136D, 19193C0150D, 19193C0165D, 19193C0193D, 19193C0194D, 19193C0202, 19193C0204D; 19193C02011D through 19193C0214D; 19193C0225D; 19193C0227D, 19193C0230D, 19193C0231D, 19193C0235D, 19193C0240D, 19193C0245D, 19193C0252D, 19193C0256D, 19193C0275D, 19193C0300D, 19193C0306D, 19193C0307D, 19193C0313D, 19193C0325D, 19193C0333D, 19193C0350D, 19193C0360D, 19193C0400D, 19193C0425D, 19193C0450D, 19193C0467D, 19193C0469D, 19193C0475D, 19193C0500D, 19193C0525D, 19193C0550D, 19193C0575D through 19193C0577D, 19193C0600D, 9193C0602D, 9193C0606D, 9193C0625D, 9193C0650D through 9193C0652D and 9193C0675D for unincorporated areas of Woodbury County Iowa - Community Number 190536, dated September 29, 2011 **or March 2, 2015** are hereby adopted by reference and declared to be Woodbury County Iowa's Official Floodplain Zoning Maps.

The flood profiles and all explanatory material contained within the Flood Insurance Study **dated September 29, 2011 and as changed by Study Number 19193CV000B dated March 2, 2015** are also declared to be a part of this ordinance.

ZONING COMMISSION RECOMMENDATION: On December 16, 2014 your Board considered and then referred the proposed floodplain management ordinance amendments to the Zoning Commission for recommendation.

On December 22, 2015 the Commission held a public hearing on the matter; reviewed the proposed mapping change and the floodplain study. The Commission then voted to recommend text amendments be made to: rescind Map Panel 19193C0037D dated Sept. 29, 2011; adopt Map Panel 19193C0037E dated March 2, 2015; and adopt Woodbury County Floodplain Study dated March 2, 2015.

STAFF RECOMMENDATION: Subject to future public hearing testimony staff supports the Commission's recommendation.

Your Board is asked to hold a public hearing for the above matter. Then to have the second reading for the proposed Amendments of Section 5.03:2.B of Woodbury County's Floodplain Management Ordinance. When adopted the effective date of the new mapping and the ordinance's text amendments will be March 2, 2015.

STEW HANSEN DODGE CITY JEEP
 12103 HICKMAN RD
 URBAN DALE, IA 503231801

Configuration Preview

Date Printed: 2015-01-28 9:36 AM VIN: Quantity: 1
 Estimated Ship Date: VON: Status: BA - Pending order
 FAN 1:
 FAN 2:
 Client Code:
 Bid Number:
 PO Number:

Sold to: Ship to:
 STEW HANSEN DODGE CITY JEEP (45323) STEW HANSEN DODGE CITY JEEP (45323)
 12103 HICKMAN RD 12103 HICKMAN RD
 URBAN DALE, IA 503231801 URBAN DALE, IA 503231801

Vehicle: 2015 1500 TRADESMAN / EXPRESS QUAD CAB 4X4 (140 in WB 6 FT 4 IN box) (DS6L41)

	Sales Code	Description	MSRP(USD)
Model:	DS6L41	1500 TRADESMAN / EXPRESS QUAD CAB 4X4 (140 in WB 6 FT 4 IN box)	32,990
Package:	26C	Customer Preferred Package 26C	1,295
	EZH	5.7L V8 HEMI MDS VVT Engine	1,150
	DFK	8-Spd Auto 8HP70 Trans (Buy-US)	500
Paint/Seat/Trim:	PS2	Bright Silver Metallic Clear Coat	0
	APA	Monotone Paint	0
	*V9	Cloth 40/20/40 Bench Seat	0
	-X8	Black/Diesel Gray	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Marketing Advertising Fund	0
	YEP	Manuf Statement of Origin	0
	DSA	Anti-Spin Differential Rear Axle	325
	AJY	Popular Equipment Group	535
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	151	Zone 51-Chicago	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB5277	Government Incentives	0
Discounts:	3C7	Group Discount	0
	YGE	5 Additional Gallons of Gas	0
Destination Fees:			1,195
Total Price:			37,990

Order Type: Fleet PSP Month/Week:
 Scheduling Priority: 1 - Sold Order Build Priority: 99
 Customer Name:
 Customer Address:

5170 B.O \$26,546

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

WOODHOUSE CHRYSLER DODGE JEEP RAM OF
 2101 E. SIXTH ST.
 SIOUX CITY, IA 511012331

Configuration Preview

Date Printed: 2015-01-28 5:01 PM
 Estimated Ship Date:

VIN:
 VON:

Quantity: 1
 Status: BA - Pending order
 FAN 1: 000N9 County of Woodbury IA
 FAN 2:
 Client Code:
 Bid Number: TB5061
 PO Number:

Sold to:
 WOODHOUSE CHRYSLER DODGE JEEP RAM
 OF SIOUX CITY (45590)
 2101 E. SIXTH ST.
 SIOUX CITY, IA 511012331

Ship to:
 WOODHOUSE CHRYSLER DODGE JEEP RAM OF SIOUX CITY (45590)
 2101 E. SIXTH ST.
 SIOUX CITY, IA 511012331

Vehicle: 2015 1500 TRADESMAN / EXPRESS QUAD CAB 4X4 (140 in WB 6 FT 4 IN box) (DS6L41)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	DS6L41	1500 TRADESMAN / EXPRESS QUAD CAB 4X4 (140 in WB 6 FT 4 IN box)	32,990	30,861
Package:	25B	Customer Preferred Package 25B	0	0
	EZH	5.7L V8 HEMI MDS VVT Engine	1,150	978
	DG1	6-Spd Automatic 65RFE Transmission	-1,840	-1,564
Paint/Seat/Trim:	PS2	Bright Silver Metallic Clear Coat	0	0
	APA	Monotone Paint	0	0
	*V9	Cloth 40/20/40 Bench Seat	0	0
	-X8	Black/Diesel Gray	0	0
Options:	4ES	Delivery Allowance Credit	0	-329
	MAF	Marketing Advertising Fund	0	-940
	DSA	Anti-Spin Differential Rear Axle	325	276
	GXM	Remote Keyless Entry with All-Secure	0	0
	AHC	Trailer Tow Mirrors & Brake Group	410	349
	AJY	Popular Equipment Group	645	548
	4DH	Prepaid Holdback	0	-1,010
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	174	Zone 74-Denver	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0	0
Bid Number:	TB5061	Government Incentives	0	-6,500
Discounts:	YGE	5 Additional Gallons of Gas	0	18
Destination Fees:			1,195	1,195

Total Price: 34,875 23,882

Order Type: Fleet
 Scheduling Priority: 1 - Sold Order
 Customer Name: Woodbury County
 Customer Address: 620 Douglas St
 Sioux City IA 51101 USA

PSP Month/Week:
 Build Priority: 99

Doc Fee
 - 276
 23606
 + 199
 23745.00

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OFFICE OF
Woodbury County Planning & Zoning Administrator

SIXTH FLOOR • SEVENTH AND DOUGLAS STREETS – SIOUX CITY, IA 51101

John Pylelo - Planning & Zoning Administrator • jpylelo@sioux-city.org

Peggy Napier - Clerk II • pnapier@sioux-city.org

Telephone (712) 279-6557

Fax (712) 279-6530

To: Board of Supervisors
From: John Pylelo – Planning and Zoning
Re: Board of Supervisors Meeting of Tuesday February 3, 2015
Date: January 29, 2015

Planning and Zoning – John Pylelo

Consideration and Acceptance of bids for Vehicle Purchase for the office of Planning and Zoning:

The Office of Planning and Zoning submits two bids for replacement of the department's existing vehicle a 2004 Jeep Cherokee Larado. \$24,000 cash plus trade in value has been budgeted for this purchase.

Bids for the purchase of a 2015 Jeep Cherokee Latitude (4X4)

Woodhouse Chrysler Dodge Ram of Sioux City
\$23,008.00 cash (plus 2004 Jeep trade-in. Kelly BB is \$3,866) \$26,874.00*

Stew Hansen Dodge City Jeep of Urbandale \$27,049.00*
(Trade in option is not available)

We would recommend acceptance of the lower, local Woodhouse bid \$26,874.00

*Supporting documentation attached

Sorry about that Lee

jpyle@a
sioux-city.org

WOODHOUSE CHRYSLER DODGE JEEP RAM OF
2101 E. SIXTH ST.
SIOUX CITY, IA 511012331

Configuration Preview

Date Printed: 2015-01-28 5:17 PM
Estimated Ship Date:

VIN:
VON:

Quantity: 1
Status: BA - Pending order
FAN 1: 000N9 County of Woodbury IA
FAN 2:
Client Code:
Bid Number: TB5061
PO Number:

Sold to:
WOODHOUSE CHRYSLER DODGE JEEP RAM
OF SIOUX CITY (45590)
2101 E. SIXTH ST.
SIOUX CITY, IA 511012331

Ship to:
WOODHOUSE CHRYSLER DODGE JEEP RAM OF SIOUX CITY (45590)
2101 E. SIXTH ST.
SIOUX CITY, IA 511012331

Vehicle: 2015 CHEROKEE LATITUDE 4X4 (KLJM74)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	KLJM74	CHEROKEE LATITUDE 4X4	26,595	25,819
Package:	26J	Customer Preferred Package 26J	0	0
	EHB	3.2L V6 24V VVT Engine	1,695	1,542
	DFH	9-Spd 948TE FWD/AWD Auto Trans (Make	0	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0	0
	APA	Monotone Paint	0	0
	*A5	Premium Cloth Bucket Seats	0	0
	-X9	Black	0	0
Options:	4DH	Prepaid Holdback	0	-944
	4ES	Delivery Allowance Credit	0	-265
	MAF	Marketing Advertising Fund	0	-810
	AFB	Comfort/Convenience Group	1,695	1,542
	AC5	SafetyTec	995	905
	AHT	Trailer Tow Group	495	450
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	174	Zone 74-Denver	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0	0
Bid Number:	TB5061	Government Incentives	0	-2,000
Discounts:	YGS	3 Additional Gallons of Gas	0	10
	NAS	50 State Emissions	0	0
Destination Fees:			995	995

Total Price: 32,470 27,244

Order Type: Fleet
Scheduling Priority: 1 - Sold Order
Customer Name: Woodbury County
Customer Address: 620 Douglas St
Sioux City IA 51101 USA

PSP Month/Week:
Build Priority: 99

- 4000 TA.
23244

Instructions:

your cost will remain
what I quoted of
\$ 23008.00

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

STEW HANSEN DODGE CITY JEEP
 12103 HICKMAN RD
 URBAN DALE, IA 503231801

Configuration Preview

Date Printed: 2015-01-28 2:33 PM VIN: Quantity: 1
 Estimated Ship Date: VON: Status: BA - Pending order
 FAN 1:
 FAN 2:
 Client Code:
 Bid Number:
 PO Number:

Sold to:
 STEW HANSEN DODGE CITY JEEP (45323)
 12103 HICKMAN RD
 URBAN DALE, IA 503231801

Ship to:
 STEW HANSEN DODGE CITY JEEP (45323)
 12103 HICKMAN RD
 URBAN DALE, IA 503231801

Vehicle: 2015 CHEROKEE LATITUDE 4X4 (KLJM74)

	Sales Code	Description	MSRP(USD)
Model:	KLJM74	CHEROKEE LATITUDE 4X4	26,595
Package:	26J	Customer Preferred Package 26J	0
	EHB	3.2L V6 24V VVT Engine	1,695
	DFH	9-Spd 948TE FWD/AWD Auto Trans (Make	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*A5	Premium Cloth Bucket Seats	0
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Marketing Advertising Fund	0
	YEP	Manuf Statement of Origin	0
	AC5	SafetyTec	995
	AFB	Comfort/Convenience Group	1,695
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	151	Zone 51-Chicago	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB5277	Government Incentives	0
Discounts:	YGS	3 Additional Gallons of Gas	0
	NAS	50 State Emissions	0
Destination Fees:			995

Total Price: 31,975

Order Type: Fleet
 Scheduling Priority: 1 - Sold Order
 Customer Name:
 Customer Address:

PSP Month/Week:
 Build Priority: 99

Instructions:

STXB B.O. \$26,599
 + 450 TOW PACKAGE *
 \$ 27,049

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

* SEE ATTACHED EMAIL

John Pylelo - Fwd: Bid

From: Donald Groves <dgroves@sioux-city.org>
To: JPYLELO@sioux-city.org
Date: 1/28/2015 5:18 PM
Subject: Fwd: Bid

Hope this works. Its 450.00

Sent from my Verizon Wireless 4G LTE DROID

----- Original Message -----

Subject: RE: Bid
From: Harry Bougher <harryb@stewhansens.com>
To: Donald Groves <DGROVES@sioux-city.org>
CC:

>>> "Harry Bougher" 2015-01-28T17:13:53.917691 >>>
Trailer Tow Group is \$450.

Thank you,

Harry 'H.K' Bougher III

Commercial Fleet Director

Stew Hansen Fleet Sales

Ram Chrysler Dodge Jeep

515.251.4234 direct

515.251.5354 fax

<http://www.stewhansendodgecityjeep.com/commercial.htm>

From: Donald Groves [dgroves@sioux-city.org]
Sent: Wednesday, January 28, 2015 5:08 PM
To: harryb@stewhansens.com

8+1

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Karen James - Re: Agenda Items

From: David Gleiser
To: James, Karen
Date: 1/30/2015 10:02 AM
Subject: Re: Agenda Items

The Dept.'s application for funding to develop a new website was approved by MidAmerican Energy for \$2,500 and by Woodbury County REC for \$1,500. Last summer the Dept. partnered with the Sioux City Economic Development Dept., The Siouxland Initiative, Monona County Economic Development and LeMars Area Chamber of Commerce, on a regional marketing grant from the Iowa Economic Development Authority (IEDA). The grant was approved and the project was awarded \$15,700 with a required local match of \$7,850, making the project's total budget \$23,550. The Dept. wants to apply for \$860 to MidAmerican Energy for professional development expenses.

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors

FROM: Ed Gilliland, Human Resources Director
Gloria Mollet, Human Resources Assistant Director
Smallet

RE: Woodbury County Employee Recognition and Outstanding Citizen
Recognition

DATE: January 30, 2015

The Woodbury County Board of Supervisors want to recognize outstanding employees and/or exceptional citizens in Woodbury County demonstrate selfless service to the County. These individuals have served the citizens of Woodbury County and are worthy of receiving this recognition. Outstanding customer service is to be commended. Attached is a sample format that can be used.

We are asking for discussion and action on this item today.

Thank you

FOR DISCUSSION ONLY ON FEBRUARY 3, 2015

Programs that require matching funds

1. RPA – Rural Planning Association – Simpco – covers the rural areas and towns in 5 counties. The County receives roughly \$2,000,000 in State and Federal Highway Funds for roads, bridges and highways, which must go through the RPA. The County is required to match the Funds at a 20% level.
2. MPO – Metropolitan Planning Organization – Simpco - This group covers the metropolitan area around Sioux City to include several rural towns like Sgt. Bluff. The County receives substantial funding for roads, bridges and highways and must produce 20% of the total cost as a match.
3. Western Iowa Community Improvement Regional Housing Trust Fund – Simpco - covers Five counties. The funds are used to rehab housing rented or owned by low-income persons to keep them useable and the people living in them. Five Counties participate at \$15,000 as the match to draw down (initially) \$385,673 from the Iowa Finance Authority. Using that match the Trust fund has leveraged another \$280,000 from the State Housing Trust Fund and another \$500,000 from the Federal Home Loan Bank. The program works at rehabilitate equal numbers of houses per county using local contractors. The next matching funds from the five counties will be used to apply for another round of funding in the next fiscal year.
4. Siouxland Regional Transit Authority serves five counties and each participates based on population. SRTS provides transportation for the elderly and disabled. Anyone can use SRTS but must call in a day before so the system doesn't compete with other transit systems. The budget is over \$2,500,000 annually with a very small match (Woodbury = \$40,000) from the five counties. Rider fees make up the rest. Ridership is way up in the past two years. Without our match the system will shut down in Woodbury County.
5. Senior Community Service Employment Program provides subsidized training for low-income, unemployed seniors with barriers. The match we provide is \$10,474 with the total program at \$340,386.
6. Meals on wheels is a federally funded program that provides meals on wheels to home bound elderly and senior centers in Woodbury county. Their program funding is at \$329,969 and our contribution is \$15,000.

I believe these programs should not be placed in a "competition" with other nonprofit organizations. Because of our matching funds these programs bring in millions to the five counties they represent.

Woodbury County Fair

- The County has funded the County Fair for as long as it has been in existence. We have provided in-kind services through secondary roads. The fair is a family friendly activity that every resident of this County (and non-residents) can attend. Every county government in the state provides some level of funding for their county fair. (Cherokee = \$25,000, Monona = \$12,500, Plymouth = \$30,000+)

Woodbury County Library

- The County provides funds for the County Library that is located in Merville. They have a mobile library that provides books and mobile library services to rural communities. County support has been provided for years and the without county support would probably not exist.

Nonprofits the County has funded in past years:

- Council on Sexual Assault and Domestic Violence – CSADV has suffered dramatic funding changes and addition of coverage area, which is much larger than the five county area we participate in match funds.
- Siouxland Center for Active Generations – serves mainly the metropolitan Sioux City area and is an excellent service.
- Merville Senior Center – serves mainly the area around Merville and is an excellent service.
- There are organized and unorganized (usually sponsored by the local city government) in each of the communities in rural Woodbury County. We have never funded these programs.
- Additional programs have applied for funding last year under a request for proposals. All applicants are well known nonprofit programs that are providing needed services to those in need.

Gang Outreach Program

- This program has been in existence since 1992 and mainly serves children in the Sioux City Community schools. It has never had Countywide services due to funding.
- The program has provided an important service to the Sioux City Schools over the years.

Taking the personalities and history out of the discussion, would the County ever consider funding a program like this today?

Overview:

- Does the County want to get into the grant process?
- Does the County want to get into the grant process in future years?
- Does the County want to continue the multi-county efforts to leverage funding sources through matching funds?
- Does the County want to continue to fund countywide services like the Fair and Library?
- With a budget that is nearly \$1,000,000 over income, does the County want to fund all of these programs?

Presented by Mark Monson

JANUARY 27, 2015 — MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS AS TRUSTEES FOR THE ORTON SLOUGH DRAINAGE DISTRICT

The Board of Supervisors met on Tuesday, January 27, 2015 as Trustees for the Orton Slough Drainage Districts. Board members present were Clausen, Taylor, Monson, Ung and Smith. Staff members present were Karen James, Board Administrative Coordinator, Joshua Widman, Assistant County Attorney, Mark Nahra, County Engineer's Office, Dennis Butler, Finance/Operations Controller and Patrick Gill, Auditor/Clerk to the Board.

The Board called to order an Orton Slough Drainage District Trustee meeting.

Consider Award of Engineering Work for Orton Slough Drainage System Repair Work.

Motion by Clausen second by Ung to accept the proposal by I & S Group, Storm Lake, IA for drainage system repair work. Carried 5-0.

The Board adjourned the Orton Slough Drainage District meeting.

Budget Change Results
2/3/2015

Summary of Budgets to be Received on February 3, 2015
 The 2014 CPI is 1.6%

<u>Fund</u>	<u>Department</u>		<u>Current</u>	<u>Proposed</u>	<u>Increase or Decrease</u>	
	<u>Division</u>	<u>Category - Expense</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>Dollar</u>	<u>%</u>
<u>General Basic</u>						
	County Fair					
	County Fair - Page 96					
	Operating	Other Services and Charges	23,628	25,110	1,482	6.27%
<u>Rural Basic - Tax</u>						
	Soil Conservation					
	Soil Conservation - Page 10					
	Operating	Other Services and Charges	31,000	31,000	0	0.00%
<u>General Basic - Tax</u>						
	District Health - Page 74					
	Administration					
	Operating	Other Services and Charges	2,203,287	2,225,226	21,939	1.00%

This is an allocation that the District Health Board is requesting for FY 2016

<u>Fund</u>	<u>Department</u>	<u>Division</u>	<u>Category - Expense</u>	<u>Current</u> <u>FY 2015</u>	<u>Proposed</u> <u>FY 2016</u>	<u>Increase or Decrease</u>	
						<u>Dollar</u>	<u>%</u>
<u>General Supplemental - Tax</u>							
	<u>Juvenile Detention</u>						
	Juvenile Detention - Pages 17-18						
			Salaries & Benefits				
			Salaries	1,246,326	1,292,241	45,915	3.68%
			Benefits	468,059	475,048	6,989	1.49%
			Operating				
			Commodities	97,150	112,150	15,000	15.44%
			Human Resource Providers	10,100	8,100	(2,000)	-19.80%
			Other Services and Charges	38,400	37,350	(1,050)	-2.73%
			Capital & Equipment	1,000	4,000	3,000	0.00%
			Subtotal	<u>1,861,035</u>	<u>1,928,889</u>	<u>67,854</u>	<u>3.65%</u>
			Juvenile Mental Health Court - Page 21				
			Salaries & Benefits				
			Salaries	53,535	54,607	1,072	2.00%
			Benefits	9,391	9,520	129	1.37%
			Operating				
			Other Services and Charges	1,025	1,025	0	0.00%
			Subtotal	<u>63,951</u>	<u>65,152</u>	<u>1,201</u>	<u>1.88%</u>
			Juvenile Teen Court - Page 22				
			Salaries & Benefits				
			Salaries	53,035	55,807	2,772	5.23%
			Benefits	24,786	24,954	168	0.68%
			Operating				
			Other Services and Charges	1,025	1,025	0	0.00%
			Subtotal	<u>78,846</u>	<u>81,786</u>	<u>2,940</u>	<u>0</u>

<u>Fund</u>	<u>Department</u>	<u>Division</u>	<u>Category - Expense</u>	<u>Current FY 2015</u>	<u>Proposed FY 2016</u>	<u>Increase or Decrease</u>	
						<u>Dollar</u>	<u>%</u>
<u>General Supplemental - Tax</u>							
	Juvenile Detention (Cont.)						
			GPS Tracker - 23				
			Salaries & Benefits				
			Salaries	22,570	24,965	2,395	10.61%
			Benefits	3,743	4,139	396	10.58%
			Operating				
			Other Services and Charges	2,800	2,000	(800)	-28.57%
			Subtotal	29,113	31,104	1,991	6.84%
			Total Juvenile Services - General Supplemental	2,032,945	2,106,931	73,986	3.64%
<u>Rural Basic - Tax</u>							
			Transfers Out - 5				
			Secondary Roads	1,028,000	1,028,000	0	0.00%
			S.R. Special Bridge Program	1,300,000	1,300,000	0	0.00%
				2,328,000	2,328,000	0	0.00%
<u>Secondary Roads - Tax From Rural Basic</u>							
			Secondary Roads - Pages 7-51	9,983,200	9,942,948	(40,252)	-0.40%
			S.R. Special Bridge Project - Pages 4-6				
			Capital & Equipment	2,800,000	1,500,000	(1,300,000)	-46.43%
			S.R. Special CF Road Project - Page 5-6				
			Capital & Equipment	0	120,000	120,000	100.00%

<u>Fund</u>	<u>Department</u>	<u>Division</u>	<u>Category - Expense</u>	<u>Current FY 2015</u>	<u>Proposed FY 2016</u>	<u>Increase or Decrease</u>	
						<u>Dollar</u>	<u>%</u>
Rural Basic - Tax							
Secondary Roads							
	Roadside Management - Page 7						
	Salaries & Benefits						
			Salaries	33,810	34,324	514	1.52%
			Benefits	19,912	20,448	536	2.69%
	Operating						
			Commodities	15,400	15,000	(400)	-2.60%
			Other Services and Charges	4,900	6,850	1,950	39.80%
	Capital & Equipment						
			Subtotal	0	21,000	21,000	0.00%
			Subtotal	74,022	97,622	23,600	31.88%

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
001-6421-464-4815	TAX ALLOTMENT	23,628	23,628	23,628	23,628	25,110
*	EDUCATIONAL SERVICES	23,628	23,628	23,628	23,628	25,110
**	COUNTY ENVIRONMENT	23,628	23,628	23,628	23,628	25,110
***	WOODBURY COUNTY FAIR	23,628	23,628	23,628	23,628	25,110
****	COUNTY ENVIRONMENT & EDUC	23,628	23,628	23,628	23,628	25,110

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
111-6115-461-4815	TAX ALLOTMENT	29,400	31,000	31,000	20,667	31,000
*	CONSERV. & RECREA. SER.	29,400	31,000	31,000	20,667	31,000
**	COUNTY ENVIRONMENT	29,400	31,000	31,000	20,667	31,000
***	SOIL CONSERVATION	29,400	31,000	31,000	20,667	31,000
****	CONSERV. & RECREA. SER.	29,400	31,000	31,000	20,667	31,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
001-3041-430-4815	TAX ALLOTMENT	2,045,414	2,186,295	2,203,287	1,101,644	2,225,226
*	PHYSICAL HEALTH SERVICES	2,045,414	2,186,295	2,203,287	1,101,644	2,225,226
**	PHYSICAL HEALTH & SOCIAL	2,045,414	2,186,295	2,203,287	1,101,644	2,225,226
***	D. H. ADMINISTRATION	2,045,414	2,186,295	2,203,287	1,101,644	2,225,226
****	PHYSICAL HEALTH SERVICES	2,045,414	2,186,295	2,203,287	1,101,644	2,225,226

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
002-3301-433-1003	DEPARTMENT HEADS	70,179	72,477	74,851	37,425	77,284
002-3301-433-1008	ORGANIZED EMPLOYEES P/T	231,878	250,183	275,407	133,495	286,802
002-3301-433-1009	SUPERVISORY	180,712	164,636	173,164	86,280	179,671
002-3301-433-1014	ORGANIZED EMPLOYEES	619,410	680,509	694,844	332,157	713,184
002-3301-433-1019	OVERTIME	37,151	35,777	25,000	22,544	30,000
002-3301-433-1022	SHIFT DIFFERENTIAL	3,428	6,267	3,060	3,184	5,300
002-3301-433-1116	FICA - CNTY CONTRIBUTION	84,707	89,261	92,287	45,298	95,175
002-3301-433-1117	IPERS - CNTY CONTRIBUTION	98,515	107,979	111,297	54,927	115,398
002-3301-433-1118	EMPLOYEE HOSPITALIZATION	212,137	255,100	255,099	127,550	255,099
002-3301-433-1121	LIFE INSURANCE	516	518	519	259	519
002-3301-433-1123	DENTAL INSURANCE	6,315	6,344	6,346	3,172	6,346
002-3301-433-1126	LTD INSURANCE	2,515	2,577	2,511	1,023	2,511
002-3301-433-2301	FOOD	106,813	104,086	75,000	44,069	90,000
002-3301-433-2320	CUSTODIAL SUPPLIES	45	0	0	0	0
002-3301-433-2601	OFFICE SUPPLIES	1,839	4,776	5,000	1,673	5,000
002-3301-433-2610	MAGAZINES & BOOKS	125	181	150	15	150
002-3301-433-2915	HEALTH SERVICES ASSISTANC	3,533	8,726	5,000	5,105	5,000
002-3301-433-2960	HOUSEHOLD & INST. SUPPLIE	13,043	12,537	12,000	7,802	12,000
002-3301-433-3060	PRESCRIPTION MEDICATION	750	457	5,000	325	3,000
002-3301-433-3240	PERSONAL ITEMS & CLOTHING	3,184	708	4,000	846	4,000
002-3301-433-3520	AMBULANCE ASSISTANCE	0	0	1,100	842	1,100
002-3301-433-4130	EMPLOYEE MILEAGE	86	22	500	0	300
002-3301-433-4140	TELEPHONE EXPENSE	786	649	750	208	750
002-3301-433-4141	CELL PHONE EXPENSE	912	1,340	750	660	900

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
002-3301-433-4220	SCHOOL OF INSTRUCTION	280	583	2,500	115	2,500
002-3301-433-4261	JUV. DET.-EMERG. SERVICES	3,871	6,261	9,000	919	7,000
002-3301-433-4262	HOUSING - JUVENILES	681	0	0	0	0
002-3301-433-4420	EQUIPMENT MAINTENANCE	1,971	3,927	3,000	2,184	3,000
002-3301-433-4506	GPS TRACKING	21,310	22,400	21,000	11,400	22,000
002-3301-433-4561	RADIO EQUIPMENT - MONITOR	25	0	0	0	0
002-3301-433-4801	DUES/MEMBERSHIPS	735	970	900	150	900
002-3301-433-6360	OFFICE EQUIPMENT & FURN.	1,475	727	1,000	0	4,000
*	CHILDREN AND FAMILY SERV.	1,708,927	1,839,978	1,861,035	923,627	1,928,889
**	PHYSICAL HEALTH & SOCIAL	1,708,927	1,839,978	1,861,035	923,627	1,928,889
***	JUVENILE DETENTION & REC.	1,708,927	1,839,978	1,861,035	923,627	1,928,889

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
002-3313-433-1010	WAGE PLAN EMPLOYEES	14,646	0	0	0	0
002-3313-433-1014	ORGANIZED EMPLOYEES	36,121	51,991	53,035	25,181	54,307
002-3313-433-1019	OVERTIME	476	215	500	98	300
002-3313-433-1022	SHIFT DIFFERENTIAL	0	0	0	0	0
002-3313-433-1025	PAGER COMPENSATION	0	0	0	0	0
002-3313-433-1116	FICA - CNTY CONTRIBUTION	3,913	3,987	4,088	1,930	4,148
002-3313-433-1117	IPERS - CNTY CONTRIBUTION	4,445	4,662	4,781	2,257	4,850
002-3313-433-1118	EMPLOYEE HOSPITALIZATION	0	0	0	0	0
002-3313-433-1121	LIFE INSURANCE	29	29	29	14	29
002-3313-433-1123	DENTAL INSURANCE	352	352	353	176	353
002-3313-433-1126	LTD INSURANCE	137	142	140	55	140
002-3313-433-4130	EMPLOYEE MILEAGE	167	129	400	0	300
002-3313-433-4140	TELEPHONE EXPENSE	124	125	125	45	125
002-3313-433-4141	CELL PHONE EXPENSE	638	628	500	261	600
*	CHILDREN AND FAMILY SERV.	61,048	62,260	63,951	30,017	65,152
**	PHYSICAL HEALTH & SOCIAL	61,048	62,260	63,951	30,017	65,152
***	JUVENILE MENTAL HEALTH	61,048	62,260	63,951	30,017	65,152

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
002-3314-433-1010	WAGE PLAN EMPLOYEES	14,646	0	0	0	0
002-3314-433-1014	ORGANIZED EMPLOYEES	36,130	55,145	53,035	25,168	54,307
002-3314-433-1019	OVERTIME	58	1,164	0	1,975	1,500
002-3314-433-1022	SHIFT DIFFERENTIAL	0	0	0	0	0
002-3314-433-1025	PAGER COMPENSATION	0	0	0	0	0
002-3314-433-1116	FICA - CNTY CONTRIBUTION	3,776	4,097	3,820	1,944	3,874
002-3314-433-1117	IPERS - CNTY CONTRIBUTION	4,410	4,847	4,736	2,424	4,850
002-3314-433-1118	EMPLOYEE HOSPITALIZATION	5,698	12,686	15,708	7,854	15,708
002-3314-433-1121	LIFE INSURANCE	29	29	29	14	29
002-3314-433-1123	DENTAL INSURANCE	352	352	353	176	353
002-3314-433-1126	LTD INSURANCE	139	147	140	54	140
002-3314-433-2601	OFFICE SUPPLIES	0	30	0	0	0
002-3314-433-4130	EMPLOYEE MILEAGE	297	141	400	0	400
002-3314-433-4140	TELEPHONE EXPENSE	59	31	125	0	125
002-3314-433-4141	CELL PHONE EXPENSE	637	627	500	314	500
*	CHILDREN AND FAMILY SERV.	66,231	79,296	78,846	39,923	81,786
**	PHYSICAL HEALTH & SOCIAL	66,231	79,296	78,846	39,923	81,786
***	JUVENILE TEEN COURT	66,231	79,296	78,846	39,923	81,786

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
002-3315-433-1008	ORGANIZED EMPLOYEES P/T	7,967	23,382	22,570	11,931	24,965
002-3315-433-1010	WAGE PLAN EMPLOYEES	0	0	0	0	0
002-3315-433-1014	ORGANIZED EMPLOYEES	0	0	0	0	0
002-3315-433-1019	OVERTIME	0	0	0	0	0
002-3315-433-1022	SHIFT DIFFERENTIAL	0	0	0	0	0
002-3315-433-1025	PAGER COMPENSATION	0	0	0	0	0
002-3315-433-1116	FICA - CNTY CONTRIBUTION	609	1,789	1,727	913	1,910
002-3315-433-1117	IPERS - CNTY CONTRIBUTION	692	2,088	2,016	1,065	2,229
002-3315-433-1118	EMPLOYEE HOSPITALIZATION	0	0	0	0	0
002-3315-433-1121	LIFE INSURANCE	0	0	0	0	0
002-3315-433-1123	DENTAL INSURANCE	0	0	0	0	0
002-3315-433-1126	LTD INSURANCE	0	0	0	0	0
002-3315-433-4020	TYPING, PRINTING & BINDIN	0	0	500	0	0
002-3315-433-4130	EMPLOYEE MILEAGE	960	529	1,500	0	1,500
002-3315-433-4141	CELL PHONE EXPENSE	0	0	500	0	500
002-3315-433-4220	SCHOOL OF INSTRUCTION	0	0	300	0	0
* CHILDREN AND FAMILY SERV.		10,228	27,788	29,113	13,909	31,104
** PHYSICAL HEALTH & SOCIAL		10,228	27,788	29,113	13,909	31,104
*** G.P.S.TRACKER		10,228	27,788	29,113	13,909	31,104
**** PHYSICAL HEALTH & SOCIAL		2,224,217	2,386,876	2,392,945	1,100,878	2,331,931

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
111-0000-890-9090	AUDITORS TRANSFERS	1,072,246	2,458,177	2,504,407	1,252,203	2,493,880

LEVEL	TEXT	TEXT AMT
BCHG	SECONDARY ROADS ANNUAL TRANSFER - MINIMUM LEVY	1,028,000
	S.R. SPECIAL BRIGDE PROGRAM - 3RD OF FIVE YEARS	1,300,000
	COUNTY LIBRARY ALLOCATION	165,880
		2,493,880

*	DISBURSEMENTS	1,072,246	2,458,177	2,504,407	1,252,203	2,493,880
**	NONBUDGETED DISBURSEMENTS	1,072,246	2,458,177	2,504,407	1,252,203	2,493,880
***	RURAL BASIC	1,072,246	2,458,177	2,504,407	1,252,203	2,493,880
****	RURAL BASIC	1,072,246	2,458,177	2,504,407	1,252,203	2,493,880

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
221-0202-402-9320	BRIDGES	0	0	0	667,792	700,000
*	CAPITAL PROJECTS	0	0	0	667,792	700,000
**	NONPROGRAM EXPENDITURES	0	0	0	667,792	700,000
***	ROADWAY CONSTRUCTION	0	0	0	667,792	700,000
****	CAPITAL PROJECTS	0	0	2,000,000	667,792	700,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
221-0303-403-9331	PIPE CULVERTS	0	0	50,000	0	50,000
221-0303-403-9332	BOX CULVERTS	0	0	50,000	0	50,000
*	SECONDARY ROADS	0	0	100,000	0	100,000
**	NONPROGRAM EXPENDITURES	0	0	100,000	0	100,000
***	ROADWAY CULVERTS	0	0	100,000	0	100,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
221-0304-403-9352	EXCAVATION & ENTRANCES	0	0	700,000	0	700,000
*	SECONDARY ROADS	0	0	700,000	0	700,000
**	NONPROGRAM EXPENDITURES	0	0	700,000	0	700,000
***	EXCAVATION & ENTRANCES	0	0	700,000	0	700,000
****	CAPITAL PROJECTS	0	0	800,000	0	800,000
*****	EXPENDITURE	0	0	2,800,000	667,792	1,500,000
*****	S.R. SPECIAL BRIDGE PROJ.	0	1,300,000-	1,500,000	17,792	200,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
222-0208-402-4201	PROFESSIONAL SERVICES	0	0	0	101,324	0
222-0208-402-9361	GRANULAR	0	0	0	631,885	0
*	CAPITAL PROJECTS	0	0	0	733,209	0
**	NONPROGRAM EXPENDITURES	0	0	0	733,209	0
***	NEW ROAD - ANDREWS/240TH	0	0	0	733,209	0
****	CAPITAL PROJECTS	0	0	0	733,209	0

BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
222-7117-471-9461	GRANULAR	0	55,632	0	167,607	120,000
*	ROADWAY MAINTENANCE	0	55,632	0	167,607	120,000
**	ROADS & TRANSPORTATION	0	55,632	0	167,607	120,000
***	SURFACE MAINTENANCE	0	55,632	0	167,607	120,000
****	ROADWAY MAINTENANCE	0	55,632	0	167,607	120,000
*****	EXPENDITURE	0	55,632	0	900,816	120,000
*****	SR SPECIAL CF ROAD PROJ.	0	544,368-	0	900,816	120,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
111-6011-460-1009	SUPERVISORY	31,399	36,946	33,810	18,332	34,324
111-6011-460-1010	WAGE PLAN EMPLOYEES	0	0	0	0	0
111-6011-460-1014	ORGANIZED EMPLOYEES	0	0	0	0	0
111-6011-460-1015	TEMPORARY EMPLOYEES	0	0	0	0	0
111-6011-460-1018	GUARANTEED OVERTIME	0	0	0	0	0
111-6011-460-1019	OVERTIME	904	2,720	2,025	1,518	2,400
111-6011-460-1116	FICA - CNTY CONTRIBUTION	2,366	2,876	2,599	1,451	2,681
111-6011-460-1117	IPERS - CNTY CONTRIBUTION	2,764	3,536	3,200	1,779	3,279
111-6011-460-1118	EMPLOYEE HOSPITALIZATION	8,039	13,270	11,697	6,823	11,697
111-6011-460-1121	LIFE INSURANCE	17	25	22	13	22
111-6011-460-1123	DENTAL INSURANCE	206	300	264	154	264
111-6011-460-1126	LTD INSURANCE	78	121	105	56	105
111-6011-460-2020	CHEMICALS & GASES-HERBICI	20,898	11,966	15,000	8,395	15,000
111-6011-460-2501	GAS/OILS	0	0	400	0	0
111-6011-460-4005	OFFICIAL PUBL. & LEGALS	31	35	150	0	150
111-6011-460-4120	POSTAGE & MAILING	0	0	50	0	0
111-6011-460-4130	EMPLOYEE MILEAGE	211	175	200	195	200
111-6011-460-4132	TRAVEL EXPENSES	123	123	200	134	200
111-6011-460-4140	TELEPHONE EXPENSE	0	0	100	0	100
111-6011-460-4201	PROFESSIONAL SERVICES	68	0	0	15	0
111-6011-460-4220	SCHOOL OF INSTRUCTION	165	120	200	0	200
111-6011-460-4420	EQUIPMENT MAINTENANCE	4,200	1,132	2,000	3,831	4,000
111-6011-460-4440	MOTOR VEHICLE EXPENSE	0	0	2,000	0	23,000 - 2,000
*	ENVIRONMENTAL QUALITY	71,469	73,345	74,022	42,696	97,622
**	COUNTY ENVIRONMENT	71,469	73,345	74,022	42,696	97,622

Motor Vehicle

6320 - 21,000

Total SA6 Detail - County_Crosstab1

CountyNam	33 - 6420 - Fair & 4-H Clubs	34 - 6430 - Fairgrounds
Adair	11,500	11,500
Adams	25,000	0
Allamakee	29,448	5,000
Appanoose	0	0
Audubon	30,725	0
Benton	23,750	0
Black Hawk	0	0
Boone	25,900	40,000
Bremer	45,000	5,000
Buchanan	14,000	0
Buena Vista	20,000	0
Butler	20,000	0
Calhoun	0	60,000
Carroll	12,750	0
Cass	58,000	0
Cedar	33,500	1,500
Cerro Gordo	24,055	0
Cherokee	31,400	0
Chickasaw	18,750	0
Clarke	4,000	4,000
Clay	128,060	0
Clayton	10,200	0
Clinton	31,500	0
Crawford	15,000	5,000
Dallas	45,000	0
Davis	12,000	12,000
Decatur	10,000	0
Delaware	23,000	16,000
Des Moines	0	62,000
Dickinson	32,400	0
Dubuque	0	20,000
Emmet	0	38,455
Fayette	0	27,500
Floyd	10,000	0
Franklin	0	50,000
Fremont	0	0
Greene	24,000	0
Grundy	48,500	0
Guthrie	3,370	17,929
Hamilton	0	33,000
Hancock	10,000	24,500
Hardin	0	46,000
Harrison	23,500	0

Henry	17,500	0
Howard	12,500	12,500
Humboldt	30,000	0
Ida	13,000	0
Iowa	10,000	0
Jackson	20,000	0
Jasper	5,000	10,000
Jefferson	23,000	0
Johnson	95,000	0
Jones	0	23,661
Keokuk	10,000	0
Kossuth	32,000	0
Lee	0	0
Linn	60,000	0
Louisa	15,000	0
Lucas	7,800	8,400
Lyon	16,000	0
Madison	24,000	0
Mahaska	0	15,500
Marion	0	0
Marshall	16,130	0
Mills	22,000	22,000
Mitchell	35,000	0
Monona	0	0
Monroe	18,000	0
Montgomery	8,453	8,453
Muscatine	0	24,000
O'Brien	32,900	0
Osceola	7,000	20,500
Page	18,000	0
Palo Alto	0	36,692
Plymouth	20,000	0
Pocahontas	0	20,000
Polk	27,000	0
Pottawattamie	0	0
Poweshiek	25,000	0
Ringgold	0	12,500
Sac	0	55,000
Scott	12,500	0
Shelby	20,000	0
Sioux	25,000	0
Story	44,000	0
Tama	0	20,000
Taylor	0	10,000
Union	0	12,000

Van Buren	10,000	0
Wapello	16,000	0
Warren	5,000	25,000
Washington	17,600	16,800
Wayne	10,000	0
Webster	22,000	0
Winnebago	21,985	0
Winneshiek	5,000	5,000
Woodbury	23,628	0
Worth	0	61,000
Wright	0	26,500
	1,707,304	924,890 2,632,194

**District Technician
2014 Report
Inspection and Maintenance**

Inspections continue to be an ongoing process for the 477 structures in the Little Sioux Watershed in Woodbury County. This also includes the Bacon Creek W/S which is outside the Little Sioux W/S boundaries. Revisiting sites were done on an as-needed basis for numerous issues such as rodent problems, rodent guard replacement, cleaning out pipes caused by storm events, tree cutting and spraying, and meeting with landowners to discuss their maintenance issues.

Projects Completed—

Heisler Creek sites 115+10, 59 +74, 29+80 See Addendum A and B and C

Damaged that occurred from storm events and previous maintenance issues. Worked with Land owner to share cost from previous issues. Worked with County Road with ditch clean out.

Project Value	\$7387.00
District Cost	\$5587.00
L.O. In-kind	\$1800.00

Lum Hollow Sites 275+85 See Addendum D

Removal of logs and debris from trash racks from storm event.

District Cost	\$435.00
---------------	----------

Smokey Hollow Sites 1 and Site 4 See Addendum E

Both of these sites are High Hazard sites that rodents had plugged inlet pipe that altered normal pole height.

District Cost	\$1692.00
---------------	-----------

Mud Creek Site 13-1 See Addendum F

Repaired eroded outlet pipe caused from previous rodent activity .

District Cost	\$477.00
---------------	----------

Project in Progress

Parnell Site 15-1 and 17-1 See Addendum G

Dewatering was completed and silt was removed spring 2014. Rain came and crop planted delaying work till fall. Late harvest and early cold weather put project on hold for spring 2015. Berm will be rebuild and crush concrete placed to stabilize berm

Estimated Project Total Cost Value	\$34,225.00
District Cost	\$17,112.00
L.O. In-kind	\$17,112.00

Weber Creek 19+00 See Addendum H and I

Dewater and remove existing concrete in-let and replace with 30" corrugated CMP pipe. Hired retired NRCS engineer Dick Hall for engineering design adding storage and extending structure life as benefits.

Estimated Project Value	\$12,000.00
District Cost	\$7,000.00
L.O. In-kind	\$5,000.00

Future Projects

Lum Lollow Site 61+ 99 See Addendum J

Berm needs rebuilt. Landowner has agreed to contribute in-kind funds to project. Borrow site needs to be determined and agreement need to be signed.

Estimated total cost	\$14000.00
District Funds	\$7000.00
L.O. in-kind	\$7000.00

Meetings

Presented monthly watershed reports at commissioner meetings

Met with individual commissioners to discuss maintenance issues

Met with Landowners regarding projects

Attended Hungry Canyon annual meeting

Attended Annual NRCS Awards Meeting and Luncheon in Storm Lake, IA

Miscellaneous Duties

Updated EAP on all High Hazard sites. Reviewed and updated owners and producer addresses.

Contracting Officer for all bid contracts

Site inspector for all projects

Reported to secondary road staff any road structure sites that may need attention.

Assisted DNR inspector Dick Hall with inspection of 7 high Hazard sites.

Assisted NRCS staff with site visits as needed.

Worked with Landowners and contractors with minor maintenance issues throughout the county, as well as assisted with difficult plugged inlet pipes due to rodent activity.

Contacted and informed landowners and tenants of their operation and maintenance responsibilities.

Continued up-dating information into the data base.

Developed project agreements with cooperating Landowners as repair work was started

Worked with Landowners to arrange their increased financial in-kind support for various projects.

Initiated correspondence with landowners regarding problems with structures and worked with them to resolve issues.

DNR HIGH HAZARD REPORT



STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF NATURAL RESOURCES
CHUCK GIPP, DIRECTOR

December 29, 2014

Woodbury County SWCD
Pioneer Mall, 206 1st St.
Sergeant Bluff, IA 51054-0725

Subject: Glen Ellen Sites 2-2, 3-1, and 3-2; and Smokey Hollow Sub-Watershed Sites 1-4 Dams

Dear Sir or Madam:

Enclosed please find a copy of our inspection report for the above referenced dams. The inspection was made as part of the department's dam safety inspection program. The Department's goal is to assist you in keeping the dams in a safe condition and preventing upstream and downstream damages that can occur from dam negligence.

The intent of this inspection is to evaluate the construction, operation and maintenance of the dam, to identify problems or potential problems with the dam and appurtenances, and to identify flood plain structures or uses which may affect the hazard class of the dam or use of the associated impoundment. This report is not intended to be an in-depth engineering investigation, but rather an evaluation based on observable conditions at the site, the contents of pertinent records and prior inspection reports, historical data, and other information available during the preparation of this report.

The dams have received a rating of Satisfactory. This means that currently the dams are expected to have safe performance under all anticipated loading conditions; however, it is critical that any listed maintenance or repair items in the reports be addressed in a timely manner. Continued maintenance should include keeping the embankment well vegetated, clear of trees and brush and free of surface erosion; keeping the spillway clear of obstructions; operating the gate annually; and periodically inspecting the dam.

Please note that DNR phone numbers have changed, my office number is now 515-725-8360. Please update this in the Emergency Action Plans. The 24 hour number will remain the same for now.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jonathan D. Garton".

Jonathan D. Garton, P.E.
Floodplain Management and Dam Safety Section

Enc. Inspection reports

As conservationists, we not only work to improve the conditions in our own backyard, but we are aware of how the work we do can impact the water system all the way to the Gulf.

Woodbury County has over 280 impoundment structures that provide:

- Sediment reduction for 1,000's of acres
- Grade control that reduces stream bank sloughing – a potential large contributor to creek and stream sediment
- Grade control that dramatically reduces stream bed cutting – very important in Western Iowa

Woodbury County also has over 200 grade-control full flow structures that provide:

- Reduce stream bank sloughing
- Dramatically reduces stream bed cutting

Woodbury County has over 100 in-stream structures that provide:

- Grade control that dramatically reduces stream bed cutting
- Reduces erosion around bridge pilings

Woodbury County has 1,000's miles of terraces and water and sediment control structures:

- Slow water and sediment near the top of each hill
- Settling nutrients before they have a chance to leave the farm

Western Iowa farmers and conservationists have, and continue to do their share in this important strategy.

**Continuous maintenance and rebuilding these practices
NEEDS to be part of this comprehensive
"IOWA NUTRIENT REDUCTION STRATEGY"5**

Conclusion

Amazing how mother nature can give us all a reality check. With 6 to 11 inches rainfall reported in 24 hour storm event, I am very pleased with how our county's watershed infrastructure held up. Only one full flow structure to report that failed. It was soil eroded from a wing wall. I visited several sites that auxiliary spillways flowed due to trash rack and inlets plugging with trash and logs. Only minimum damage was seen down stream from this. I saw a structure that were built in 2002 that had never filled, but was totally filled in one storm event.

Aging watershed structure our still a concern for the future. Many ask question of what the plan is for these aging structures and how will we continue maintaining them.

Operation and Maintenance Q & A

Who are the project sponsors?

Project sponsors always include the local Soil and Water Conservation District (SWCD), but may also include county supervisors, county conservation boards or other government entities.

Where are these projects located?

There are project activities located in 40 Iowa counties. Most of them are located in western Iowa and along the southern tier of counties. Most projects were funded by PL-534 (Little Sioux Flood Prevention Project in northwest Iowa) and PL-566 projects located throughout the state.

There are nearly 4,000 watershed project structures in Iowa. About 95% are still within the design life of the structure and are operating under an active O&M agreement.

Where is the O&M agreement?

Each participating SWCD should have a copy of the agreement. If in doubt, ask your local NRCS office.

What work is required?

Sponsors are required to inspect the structures on an annual basis and fund and perform all needed maintenance, which may often include:

- Removing trees and brush from the dam, auxiliary spillway and berm.
- Maintaining the vegetative cover by reseeding or fertilizing.
- Fixing minor erosion problems on the dam or auxiliary spillway.
- Repairing fences.
- Correcting damage caused by beavers or other rodents.
- Replace severely corroded or damaged pipes and trash racks.
- Repairing deteriorated concrete.

Even though inspections are only required once a year, older structures may require more frequent inspection as they near their life expectancy. And all structures should be inspected after a large storm or natural disaster.

This type of routine inspection is very important because performing minor maintenance and proactive operational work is much more cost-effective than an expensive repair, or even worse, a structural failure.

How long are the O&M agreements?

O&M is required for the life of the structure, which is normally 50 years. Sometimes the structures are designed for a longer life—up to 100 years.

What happens after the agreement expires?

As long as the structure is functioning, it will need to be maintained. Even though the official agreement with NRCS may have expired, this does not remove the need for the structure to be maintained by the sponsors. The sponsoring organizations are still the responsible parties for maintaining the structures.

Who can help?

It is the sponsoring group's responsibility to pay for and complete the maintenance work. However your local NRCS office can help you decide the best solutions if you discover an issue with your watershed structure. You can also contact the NRCS State Engineer at 515-284-4357.

The Department of Natural Resources. (www.iowadnr.gov), the state's dam safety agency, is another valuable resource.



Addendum A
Completed Repair Project Heisler Creek 115+10



**Eroded soils from
concrete full -flow**



Eroded soils



Repair Completed

Addendum B
Heisler Creek site 59+74
Plugged in-let allowing soils to eroded
from concrete



Addendum C
Storm Damage Repair
Heisler Creek site 59+24



**Addendum D
Lum Hollow 275+85
Trash Removal**



**Addendum E
High Hazard
Smokey Hollow site 4**



Addendum F
Mud Creek site 13-1
Outlet pipe repair



**Addendum G
Project in Progress
Parnell site 17-1**

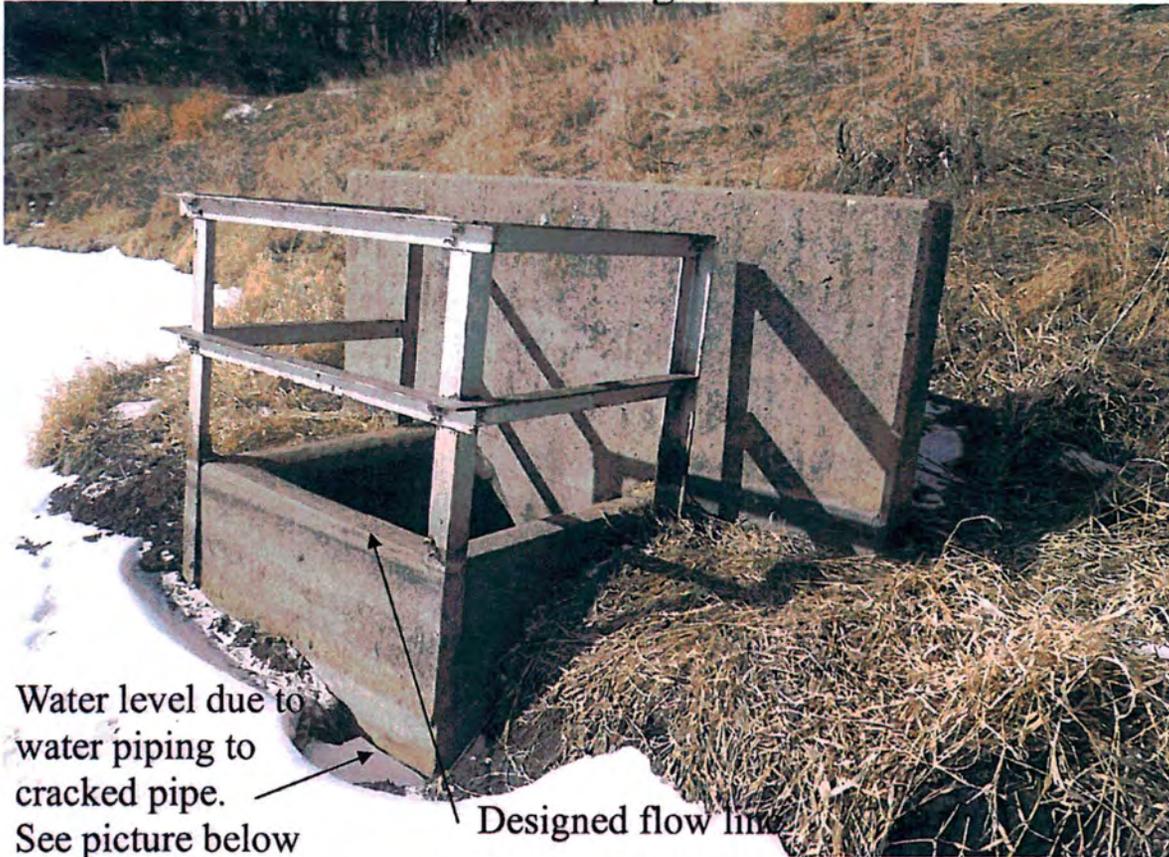


Rebuilt berm and front slope

**Place crush concrete on
rebuild berm to stabilize**



Addendum H
Weber Creek site 19+00
Repair in progress

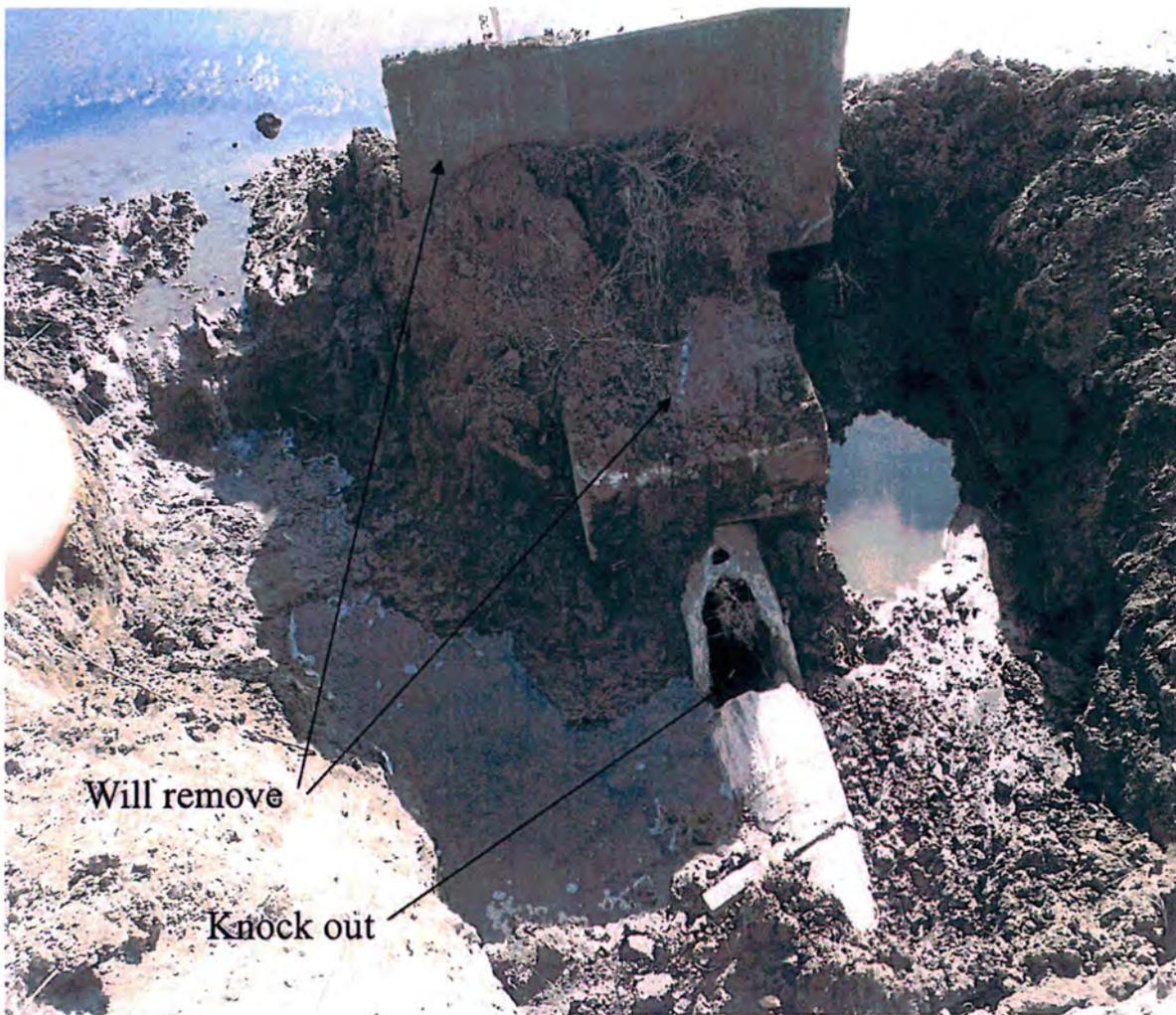


Addendum I

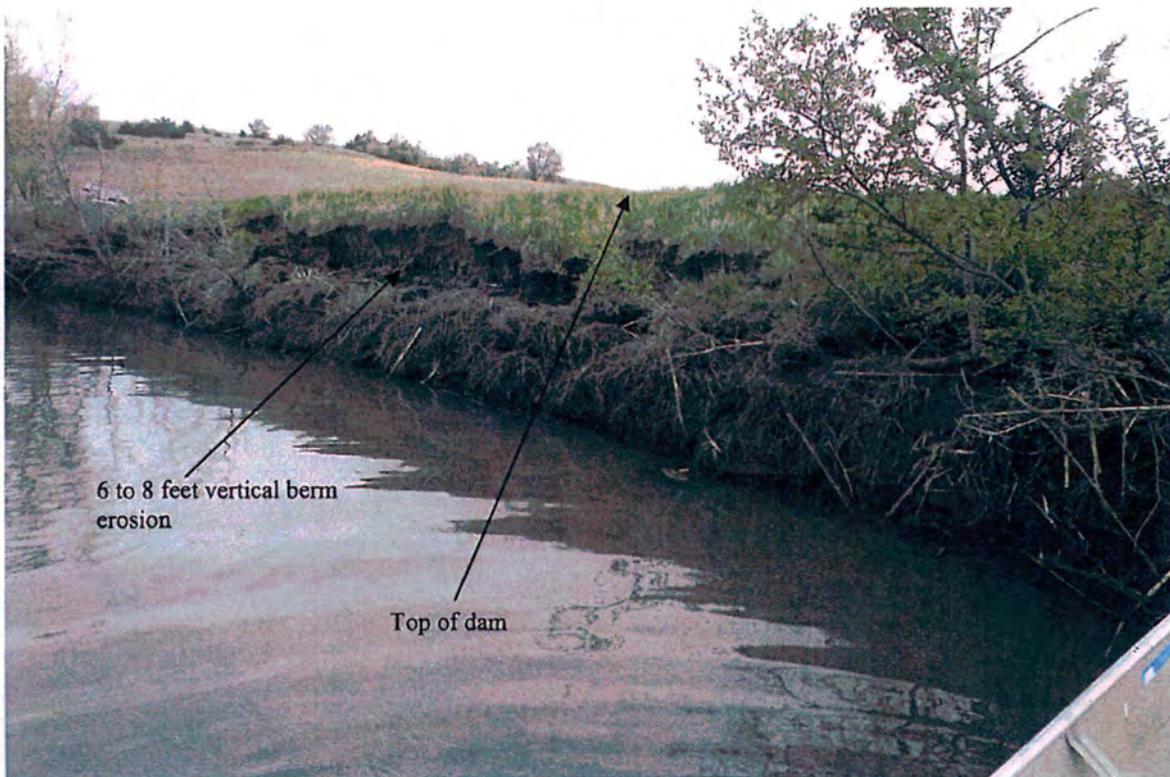
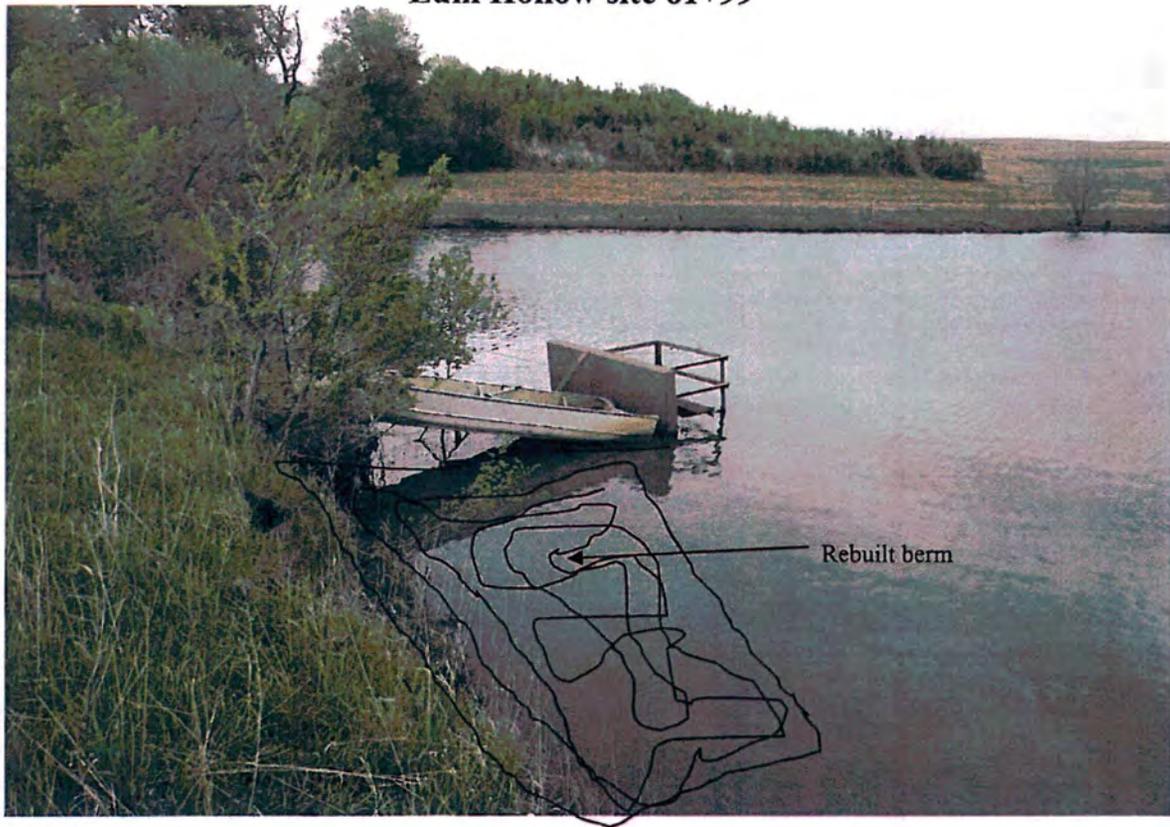
Heisler Creek 19+00

Repair in progress

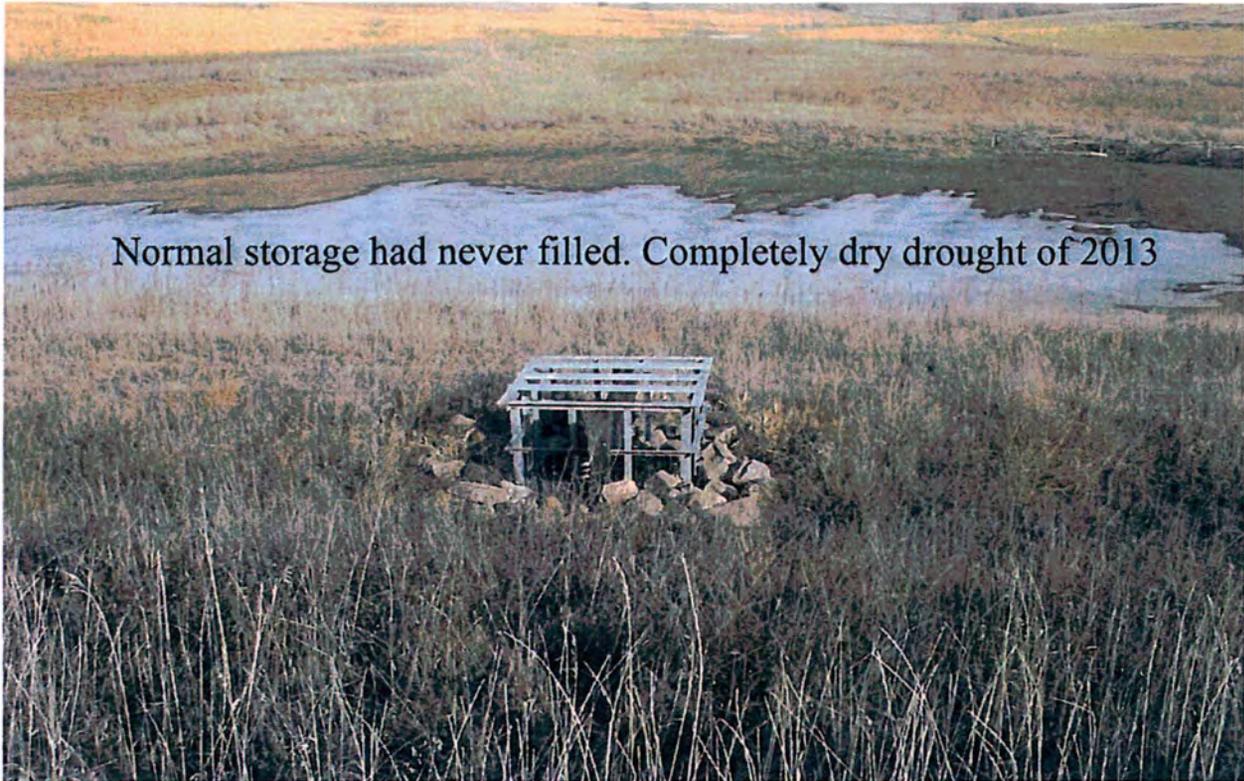
Project started last fall before weather change. Dug out pipe, knock hole in pipe to de-water. Will remove concrete in-let and replace with 30" CMP.



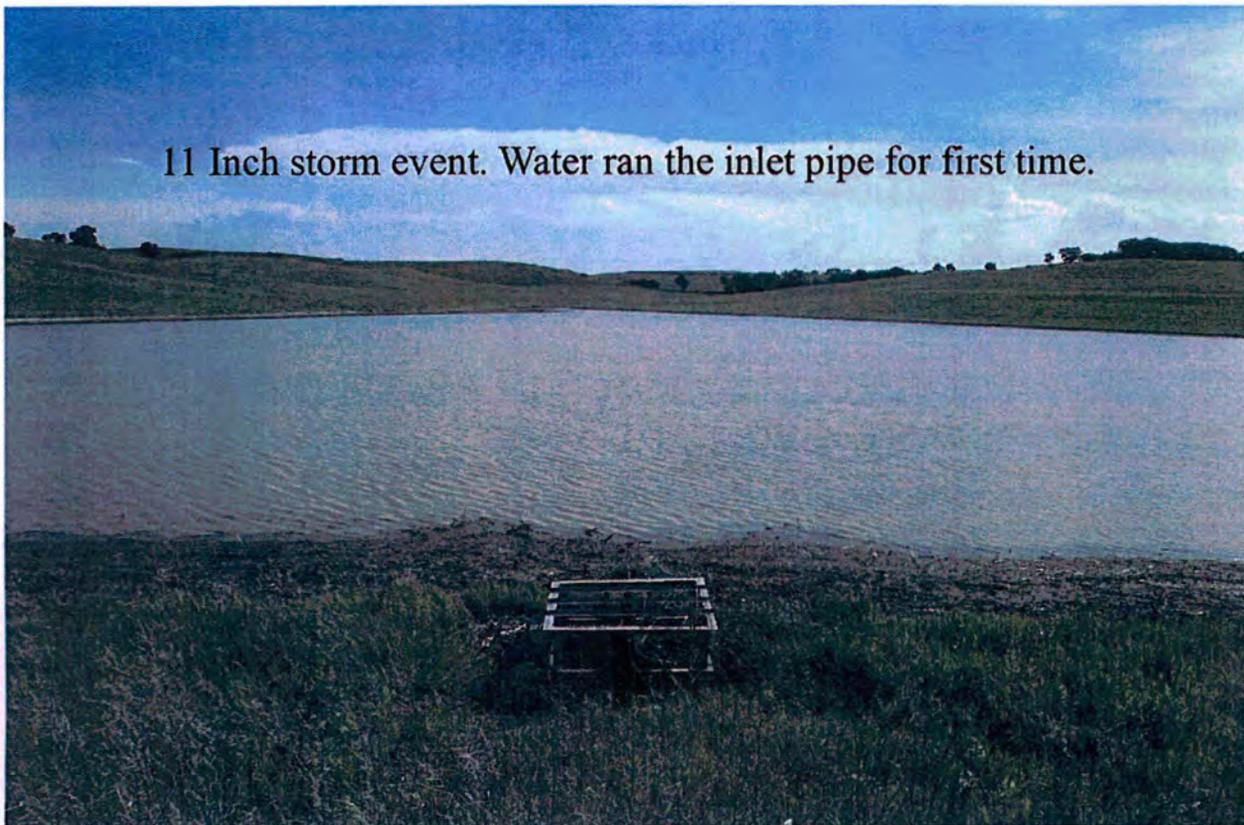
**Addendum J
Future Project
Lum Hollow site 61+99**



FYI
Hiesler Creek site 115 +75 Built in 2002



Normal storage had never filled. Completely dry drought of 2013



11 Inch storm event. Water ran the inlet pipe for first time.

FYI
SUCCESS STORY



Normal flow before storm event



County dirt road structure after major storm event



High-water line

Normal flow 2 weeks later , notice how high water level was. Functioned as designed

Highway 20 Across Iowa

Go Four It!

January 23, 2015

Woodbury Co Supervisors
620 Douglass St
Sioux City, IA 51101-1246

From: Sharon Ann Irwin, Treasurer
U.S. 20 Corridor Association
PO Box 152
Early IA 50535-0152

Re: Membership renewal

We need you! The U.S. 20 Corridor Association has one goal – advocating for the completion of statewide four-lane U.S. 20. We can now drive on four-lane US 20 from Dubuque to Early! **While momentum is certainly on our side, we cannot give up our efforts until the last mile is paved and open to traffic.**

Plans for grading and paving of two additional lanes from Merville to Correctionville are in the DOT Five Year Plan now as well as the work in Correctionville itself. This leaves just 30.5 miles to be included in subsequent Five Year Plans with the long overdue completion of this project in sight. We cannot let up now!

The US 20 Corridor Association is a leader in transportation issues while working diligently to see our project completed in the timeliest manner possible.

The reasons for completing Iowa's second east-west four-lane corridor remain:

- Productivity
- Efficiency
- Safety
- Economic development
- Business growth, retention, recruitment
- Connecting Iowa with the Midwest and Beyond

Throughout the year the US 20 Association engages members of the public, local elected officials, state legislators, federal legislators, policy makers, and other stakeholders with a clear and consistent message.

Membership. Your continuing membership support in helping to complete this project is now renewable in the month of **February**. The US 20 Association has mobilized a grassroots network of activists who remain in close contact with the Iowa DOT, legislators, and proponents of the project. Your membership funds support essential activities which keep our project front-and-center with those who can and will make it happen.

Working together we can accomplish our vision and progress is being made. Your comments are always appreciated and your attendance at our meetings is welcomed. Check our meeting schedules in the newsletter or online at www.4lane20.com.

For your questions or comments, please give us a call. You are appreciated as a valuable member.



The Midwest Connector



U.S. 20 Association
Box 152
Early IA 50535-0152

2015 Dues

Highway 20 and good transportation deserves our support. Our active group is composed of local governments, economic development organizations, private businesses and individuals. We maintain a commitment for the completion of Highway 20 as a four lane across the state of Iowa.

Dues structure per year: (Please Check One)

- | | |
|---|--|
| <input type="checkbox"/> Distributor/Manufacturer/Large Business | \$500 or above |
| <input type="checkbox"/> Financial Institution/Professional | \$250 or above |
| <input type="checkbox"/> Economic Development Corp./
Chamber of Commerce | \$250 pop. above 7500
\$150 pop. under 7500 |
| <input type="checkbox"/> Small Business | \$100 |
| <input type="checkbox"/> Counties | \$150 |
| <input type="checkbox"/> Cities | \$100 |
| <input type="checkbox"/> Friends & Personal Travelers | \$40 |

Member Name: _____
 (Individual, Business, Organization, City or County)

Contact Person: _____

Mailing Address: _____

City, State, & Zip: _____

Phone: _____

Fax: _____

E-mail/ Website: _____

Signature: _____ **Date:** _____

Make checks payable to: **US 20 Association** (FIN# 39-1899555) &
 mail your check and form to:
U.S. 20 Association
Sharon Ann Irwin, Treasurer
P0 Box 152
Early, IA 50535-0152

(You may copy this form and distribute to others.)



Fields of Opportunities

STATE OF IOWA

TERRY E. BRANSTAD
GOVERNOR

KIM REYNOLDS
LT. GOVERNOR

IOWA HOMELAND SECURITY AND
EMERGENCY MANAGEMENT DEPARTMENT
MARK J. SCHOUTEN, HOMELAND SECURITY ADVISOR
AND EMERGENCY MANAGEMENT DIRECTOR

January 27th, 2015

Woodbury Co E911 Service Board
Attn: Glenn Sedivy
PO Box 447
Sioux City, IA 50525

Dear Mr. Sedivy:

This letter is to inform you that your request for Wireless E911 Carryover Funds in the amount of \$100,000 to upgrade your GIS technology has been approved.

The approved funds will be paid to the Woodbury County E911 Service Board when the project is completed and final invoices along with the enclosed Attachment B are presented to the State E911 Program, no later than June 30, 2015.

If you have any questions, please feel free to contact me at 515-323-4232 or via email at E911@iowa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Blake DeRouchey", written over a light blue horizontal line.

Blake DeRouchey
E911 Program Planner

Enclosure



Siouxland Human Investment Partnership

Partnership in Community

FAX TRANSMITTAL

DATE: 1/27/15

TO: Karen James – Woodbury County Board of Supervisors

FAX #: 712-279-6577

FROM: Kim Jenkins, S.H.I.P.

NUMBER OF PAGES: 2

(Including cover sheet)

Please note the following changes to public meetings for February:

2/20/15 – SHIP Executive Board Meeting – NWAEA/Room F – 11a.m.

2/20/15 – SHIP Board Meeting – NWAEA/Room G – 12p.m.

Thank you,
Kim



**Siouxland Human Investment Partnership (SHIP)
Board Tentative Agenda**

Meeting Date/Time:
Meeting Place:

February 20, 2015 - 12:00 pm
Northwest AEA – Rm G

1. **Call to Order** Cindi Prather

2. **Action Items**
 - A. Consensus Agenda Cindi Prather
 - B. Dcat Recommendations Erin Binneboese
 - C. ECI Recommendations Matt Ohman
 - D. Monthly Board Actions Matt Ohman

3. **Discussion Item**
 - a) Director's Report Matt Ohman
 - b) SHIP Admin Budget Cheryl Engle
 - c) Monthly Reporting Matt Ohman

4. **Future Agenda Items**

5. **Communications and Other Audiences**

6. **Adjournment**

SIouxLAND REGIONAL HOUSING AUTHORITY
314 COMMERCE BUILDING
520 NEBRASKA STREET
SIOUX CITY IA 51101

PHONE (712)252-4520 FAX (712)252-4542 EMAIL: srha@siouxlandregionalhousing.org
TOLL FREE PHONE: (877) 526-0750

AUTHORITY BOARD (ANNUAL) MEETING

Date: Monday, January 27, 2014
Time: 7:00 p.m.
Location: Siouxland Regional Housing Authority Office

Please RSVP; you may be represented by proxy if unable to attend

AGENDA

1. Call to order – Karen James, Chairperson
2. Roll Call
3. Review of the October and December minutes
4. Approval of the December 13, 2013 minutes
5. Financial reports – review of October, November, and December reports
6. Program report
7. Old Business
8. New Business
 - a. audit FYE 6/30/2013 (Draft)
 - b. Annual Plan comment period began 1/21/2014
 - c. Nomination and Election of Officers and Executive Committee members
 - d. IA NAHRO/NCRC meeting Des Moines, April 29-May 2, 2014
9. Next meeting – Executive Board – Friday, February 14, 2014 at 12:30 p.m.
“ “ “ March 14, 2014 at 12:30 p.m. (public hearing for annual plan)
Authority Meeting – Monday, April 28, 2014 at 7:00 p.m.
10. Adjourn

SIouxLAND REGIONAL HOUSING AUTHORITY

520 Nebraska Street - 314 Commerce Building - Sioux City, Iowa
51101

Phone – (712) 252-4520 Toll-free (712 area code) 877-526-0750 Fax –
(712) 252-4542

Email – srha@siouxlandregionalhousing.org

BOARD MEETING – October 27, 2014

PRESENT: Marci Brown (P)– Cherokee; Jeff Simonsen – Cherokee County; Nancy Merkel – Cushing; Paula Rose – Hornick; Keith Bohle – Kingsley; Bob Burgett – Le Mars; Laura Spalding (P) – Pierson; Jim Henrich – Plymouth County; Rick Lindberg (P) – Sergeant Bluff; Karen James – Woodbury County; and Ellen Schmidt – staff.

Chairperson, Karen James, called the meeting to order at 7:00 p.m. Roll was called; quorum was met. The October 27th agenda and the minutes from the September 12, 2014 Executive Board Meeting were approved following a motion by Jim Henrich, seconded by Paula Rose, unanimously.

The September 2014 and fiscal year- to-date financial reports, deposits and expenditures were reviewed. Jeff Simonsen moved, Jim Henrich seconded they be accepted and placed on file. Motion carried, unanimously.

The program report for October was reviewed. As of October 27th, there are 6 vouchers “on the street” seeking housing. There are currently 274 families on the program. Our current Waiting List has 63 names on it, 43 from our service area, 13 from the metro area, and 6 from out of state; 28 applicants are below 30% of median income. There are 13 pre-applications being worked on to be issued vouchers. We expect 2 families to come on the program and 3 to go off the program on November 1st and 3 to move to a new unit in our area. The family that has ported out to Cook Co. IL is currently in rent abatement, so we are only paying the administrative fee. An additional 42 pre-applications are being screened.

Old Business:

Schmidt reported the SEMAP report submitted to HUD in August has been accepted. We scored 100% and are rated High.

Keith Bohle and Ellen Schmidt have been working with Julie Billett from Holmes Murphy on health insurance plans for next year. They recommend the Wellmark Premier Blue 500 B – PPO. It has a \$500 deductible, \$1000 maximum out-of-pocket; \$15/30 co-pay on office calls; \$200 ER copay; and tiered RX at \$5/35/70. Total monthly premium is \$2159.31, versus \$3623.58 on our current plan. This reflects a rate increase of 13.8% over the current insurance plan with no deductible reimbursement. Renewal of the current plan would have a rate increase of 44.6% and reimbursement of up to \$1000 deductible expense per employee. Keith Bohle moved, Bob Burgett seconded approval of the Premier Blue 500 – B plan. Motion carried, unanimously.

New Business:

Schmidt shared the new Fair Market Rents and the Payment Standards set for our counties. In September, the Executive board approved increasing the Payment Standards to 100% of FMR or 5% over the current FMR, whichever is less. All Payment Standards fall between 90-110% of FMR as required by HUD.

Schmidt requested board approval for staff trainings, when available. She would like for both Jeanie and Tonya to take software training from Happy when it is offered in 2015. Neither has had anything other than hands-on training on the Housing Pro program. She also mentioned there is a training next month in Sioux City by Nan McKay and Associates on Section 8 program management. She would like Jeanie to attend this class. She is looking into retirement in the next 12 months and would like Jeanie to be more fully aware of all the program entails. Jeanie has requested to attend HUD HQS training if available in the area; Ellen would also like Tonya to attend this to prepare for future inspections.

Schmidt reminded the board that they directed her to bring salary review for discussion to this meeting when we were aware of health insurance costs. She stated that Jeanie Hittle was promoted in July and received an increase to \$12.00/hr. at that time. Tonya Jackson hired on at \$10.00/hr. on September 15th. She is currently in her 3 month probationary period. Schmidt would like to consider an increase following probation if she continues to prove satisfactory. Keith Bohle moved, Nancy Merkel seconded we increase her pay to \$10.30 an hour at that time.

Our FYE14 audit is scheduled for 12/16/14 with Niewedde and Wiens, CPA's. Jeff Wiens will be our auditor.

Next meetings: The Executive Board will meet December 12, 2014 at 12:30 p.m.; there will not be a November meeting. The next Authority meeting will be January 26, 2015 at 7:00 p.m.

There being no further business, Karen James the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Ellen J. Schmidt, Director

Keith Bohle, Secretary

SIouxLAND REGIONAL HOUSING AUTHORITY
520 Nebraska Street #314 - Sioux City, Iowa 51101
Phone – (712) 252-4520 Fax – (712) 252-4542
Email – srha@siouxlandregionalhousing.org

EXECUTIVE BOARD MEETING – December 12, 2014

PRESENT:

Keith Bohle – Kingsley; Karen James – Woodbury County; Nancy Merkel (P)– Cushing; Paula Rose – Hornick; Jim Henrich (P) – Plymouth County
STAFF: Ellen Schmidt

Chairperson, Karen James called the Executive Board meeting to order at 12:30 p.m. The above listed commissioners answered roll call. Quorum was met.

Minutes of the October 27, 2014 Authority meeting were approved following a motion by Keith Bohle, seconded by Paula Rose, unanimously.

October, November and fiscal year-to-date deposits and expenditures were reviewed, accepted and placed on file subject to audit following a motion by Paula Rose, seconded by Keith Bohle. Schmidt reported that we received a HAP deposit of \$33,070 in December to use PHA-held HAP reserve funds. In the future, HUD will control Program Reserves (NRA) and we will need to request to draw down against these funds.

Program report: Schmidt did not have a formal program report for the board. She stated there were 273 participants on the program on December 1st. Applications are being received and added to the waiting list. Current wait is estimated at 3-6 months for local applicants and over 1 year for out-of-state applicants. Cook County IL is going to absorb the tenant they have been billing for since October 2013. We will have another tenant porting to IL in March. She is hoping that we will have more leases in January and February. Jeanie has been out ill and has not been able to see as many clients as usual.

Old business: Schmidt reported that she had submitted the SEMAP paperwork to HUD; our score is 100%. We received confirmation from them.

Our FYE2014 audit will be conducted on 12/16/14.

New Business: Schmidt asked the board to once again review the lack of separation of duties and oversight in preparation for the audit. Paula Rose moved, Keith Bohle seconded that the board is aware and accepts the risk.

Schmidt shared that funding projections are that there will be sufficient HAP monies available and administrative fees will remain at around 79% funded. She will let them know when the figures are in.

Schmidt discussed HUDS's emphasis on assisting victims of Domestic Violence. The board proposed adding a preference for those in shelter to our administrative plan in conjunction with the 5-year and annual plan. Keith Bohle moved, Paula Rose seconded addition of this preference. A proposed change will be brought to the board in January.

The next meeting will be an Authority meeting on January 26, 2015 at 7:00 p.m.

There being no further business, K. James adjourned the meeting at 1:12 p.m.

Respectfully submitted,

Ellen J. Schmidt, Director

Keith Bohle, Secretary

Siouxland Regional Housing Authority

1/26/2015 5:42 PM

Register: Security National Bank - Saving

From 12/31/2014 through 12/31/2014

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
12/31/2014			Interest Income	Deposit			5.11	100,273.03

Siouxland Regional Housing Authority

1/26/2015 5:41 PM

Register: Security National Bank - Checki

From 12/31/2014 through 12/31/2014

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
12/31/2014			Interest Income	Interest		X	3.42	65,121.50

5:45 PM
01/26/15
Cash Basis

Siouxland Regional Housing Authority
Profit & Loss
December 2014

	Dec 14
Ordinary Income/Expense	
Income	
Administrative Fee	13,854.00
Program Fees	33,070.00
Total Income	46,924.00
Expense	
Admin Fee Expense	34.72
Computers	749.00
Dues and Subscriptions	125.00
Group Dental Insurance	55.20
Group Health Insurance	2,670.85
HAP Payments	62,190.00
Internet Service	60.16
Payroll Expenses	7,316.73
Professional Fees	
Accounting	396.00
Total Professional Fees	396.00
Rent	
Electricity	48.87
Rent - Other	675.00
Total Rent	723.87
Telephone	221.55
Travel & Ent	
Travel	
Mileage	66.81
Total Travel	66.81
Total Travel & Ent	66.81
UR Payments	1,048.00
Verifications	77.69
Total Expense	75,735.58
Net Ordinary Income	-28,811.58
Other Income/Expense	
Other Income	
Interest Income	8.53
Total Other Income	8.53
Net Other Income	8.53
Net Income	-28,803.05

5:46 PM
 01/26/15
 Cash Basis

Siouxland Regional Housing Authority
Profit & Loss
 July through December 2014

	Jul - Dec 14
Ordinary Income/Expense	
Income	
Administrative Fee	67,955.00
Fraud Recovery	45.00
HAP Refund	518.00
Miscellaneous Income	1,193.20
Program Fees	342,785.00
Total Income	412,496.20
Expense	
adjustment	-867.17
Admin Fee Expense	-13,520.00
Computers	2,107.09
Contract Labor	6,713.54
Dues and Subscriptions	554.40
Education/Training Seminars	975.00
Group Dental Insurance	234.32
Group Health Insurance	11,963.04
HAP Payments	387,405.00
Insurance	
Liability Insurance	1,716.00
Insurance - Other	1,485.00
Total Insurance	3,201.00
Internet Service	360.96
Medical deduct. reimbursement	405.08
Office Supplies	1,066.60
Payroll Expenses	47,564.22
Postage and Delivery	1,617.00
Professional Fees	
Accounting	2,970.00
Total Professional Fees	2,970.00
Rent	
Electricity	275.27
Rent - Other	4,050.00
Total Rent	4,325.27
tax	942.00
Telephone	1,316.37
Travel & Ent	
Meals	108.38
Travel	
Mileage	1,935.02
Total Travel	1,935.02
Travel & Ent - Other	-200.00
Total Travel & Ent	1,843.40
UR Payments	8,468.00
Verifications	468.19
Total Expense	470,113.31
Net Ordinary Income	-57,617.11
Other Income/Expense	
Other Income	
Interest Income	51.39
Other Income	4.95
Total Other Income	56.34
Net Other Income	56.34
Net Income	-57,560.77



UnityPoint Health

St. Luke's

SIOUXLAND PACE

JAN 30 2015 AM 10:47

January 30, 2015

Dear Siouxland PACE Service Partner,

Siouxland PACE is excited to share news that we are changing locations!

Siouxland PACE, a program of all-inclusive care for the elderly, is pleased to announce that we have purchased the former Wellmark Blue Cross/Blue Shield building, located at the intersection of Hamilton Boulevard and Interstate 29 in Sioux City.

The new location will provide us with 30,000 square feet of space for our participants, services and staff, an increase of 20,000 square feet over our current location. In addition, the extra room will allow us to grow our census from 150 participants today to approximately 270 in the new location. Siouxland PACE has become an important resource for elder care in Siouxland, and we are excited about the future opportunities the new location will provide. As Iowa's first PACE program, Siouxland PACE looks forward to continuing our tradition of excellent care for Siouxland's elderly in the new facility.

Renovations on the building will begin in the next couple of months with an anticipated completion date in late 2015. As we approach the move-in date, we look forward to providing you a tour of the new facility and sharing our plans for program growth. In the meantime, please feel free to contact me at (712) 224-7256 if you have any questions about our expansion.

Thank you for your continued support of Siouxland PACE.

Sincerely,

Randy Ehlers

Executive Director

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

<u>DATE</u>	<u>Day</u>	<u>DAILY TOTAL</u>	<u>LEC</u>	<u>ELECTRONIC MONITORING</u>	<u>PRAIRIE HILLS</u>	<u>FEDERAL PRISONERS</u>
1/10/15	Saturday	226	201	9	16	14
1/11/15	Sunday	231	206	9	16	14
1/12/15	Monday	228	203	9	16	14
1/13/15	Tuesday	222	195	10	17	14
1/14/15	Wednesday	222	194	11	17	17
1/15/15	Thursday	219	192	11	16	17
1/16/15	Friday	213	185	11	17	17
		1561	1376	70	115	107
<u>24 HOUR DAILY COUNT</u>						
<u>DATE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>			
1/10/15	243	187	56			
1/11/15	248	193	55			
1/12/15	243	188	55			
1/13/15	250	193	57			
1/14/15	248	193	55			
1/15/15	241	191	50			
1/16/15	247	204	43			
	1720	1349	371			
*Highest population count each day						

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

<u>DATE</u>	<u>Day</u>	<u>DAILY TOTAL</u>	<u>LEC</u>	<u>ELECTRONIC MONITORING</u>	<u>PRAIRIE HILLS</u>	<u>FEDERAL PRISONERS</u>
1/17/15	Saturday	226	199	11	16	18
1/18/15	Sunday	237	212	11	14	18
1/19/15	Monday	224	200	11	13	18
1/20/15	Tuesday	225	201	11	13	16
1/21/15	Wednesday	221	195	12	14	11
1/22/15	Thursday	228	203	13	12	14
1/23/15	Friday	228	201	14	13	14
		1589	1411	83	95	109

24 HOUR DAILY COUNT

<u>DATE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
1/17/15	248	204	44
1/18/15	258	207	51
1/19/15	259	204	55
1/20/15	243	197	46
1/21/15	249	202	47
1/22/15	243	197	46
1/23/15	250	205	45
	1750	1416	334

*Highest population count each day

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

6:00 a.m.

6:00 p.m.

January 2015

January 19, 2015		21
January 20, 2015	21	21
January 21, 2015	21	21
January 22, 2015	21	21 (1-holding)
January 23, 2015	21 (1-holding)	21 (1-holding)
January 24, 2015	21 (2-holding)	21
January 25, 2015	21	21
January 26, 2015	21	

The Center averaged 21 youths per day during the 6:00 a.m. head count and 21 during the 6:00 p.m. count for a weekly average of 21 residents per day.

Of the twentyone residensts detained on January at 6:00 a.m., nine or forty three percent were identified gang members. Of the nine, five or fifty six percent were identified has hard-core gang members.

We are currently detaining four juveniles from Dakota County and six juveniles from the BIA.

Mark Olsen

Director
WCJDC

January 26, 2015